

**SCHOOL DISTRICT
OF
ATLANTIC CITY**

**Auditor's Management Report
For the Fiscal Year Ended June 30, 2023**

**AUDITORS MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS
- FINANCIAL, COMPLIANCE AND PERFORMANCE**

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REPORT OF INDEPENDENT AUDITORS

Honorable President and
Members of the Board of Education
Atlantic City School District
County of Atlantic, New Jersey

We have audited, in accordance with audit standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Atlantic City School District in the County of Atlantic for the year ended June 30, 2023, and have issued our report thereon dated February 5, 2024.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the management of the Atlantic City Board of Education, the New Jersey State Department of Education (cognizant audit agency), other state and federal awarding agencies and pass-through entities, and is not intended and should not be used by anyone other than these parties. However, this report is a matter of public record and its distribution is not limited.

Ford, Scott & Associates, L.L.C.

FORD, SCOTT & ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

Michael S. Garcia

Michael S. Garcia

Certified Public Accountant

Licensed Public School Accountant

No. 2080

February 5, 2024

ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and the Treasurer of School Moneys, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's ACFR.

Official Bonds (N.J.S.A. 18A:17-26, 18A:17-32, 18A:13-13)

Name	Position		Amount
Angie Brown	Board Secretary	\$	75,000.00
Celeste Ricketts	School Business Administrator	\$	225,000.00
Joanne M. Shepherd	Treasurer	\$	600,000.00

The Treasurer of School Monies was bonded in a surety bond in accordance with provisions of Title 18A:17-32 within minimum limits of State Board promulgated schedule.

Tuition Charges

The Board is a receiving district for tuition purposes. A comparison of tentative tuition charges and actual certified tuition charges was made. The board made a proper adjustment to the billings to sending districts for the difference in per pupil costs in accordance with N.J.A.C. 6A:23A-17.1(f)3.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the School Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits premium amounts due to the general fund.

Payrolls were delivered to the treasurer of school moneys with a warrant made to his order for the full amount of each payroll.

Employee Position Control Roster

An inquiry and subsequent review of the Position Control Roster found no inconsistencies between the payroll records, employee benefit records (e.g. pension reports and health benefit coverage reports), the general ledger accounts to where wages are posted (administrative versus instruction), and the Position Control Roster

Reserve for Encumbrances, Liability for Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable. No discrepancies were noted.

Travel

The district, when applicable, did obtain prior written approval of the Executive County Superintendent for a travel event that exceeded \$5,000 as required by N.J.A.C. 6A:23A-5.9.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23-2.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-2.4. As a result of the procedures performed, a transaction error rate of 0.00% was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

A. General Classification Findings

None.

B. Administrative Classification Findings

None.

Business Administrator / Board Secretary's Records

The Board Secretary's Records were in satisfactory condition.

Bids received were summarized in the minutes.

Acknowledgement of the Board's receipt of the Board Secretary's and the Treasurer's monthly financial reports were included in the minutes.

Budget appropriations were not greater than realized revenues and Board authorized use of surplus.

No budgetary line accounts were over-expended during the fiscal year and at June 30.

Purchase orders were charged to the appropriate line accounts in accordance with State prescribed Uniform Minimum Chart of Accounts (2R2), for New Jersey Public Schools.

Treasurer's Records

The Board Treasurer's Records were in satisfactory condition.

All required reconciliations were performed.

All cash receipts were promptly deposited.

The Treasurers Records were in agreement with the Board Secretary.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2022-23 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also include a review of transportation related contracts and purchases. Based on our review, the district complied with the proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

Elementary and Secondary Education Act of 1965 (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Titles I and VI of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for E.S.E.A. revealed no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on the Schedule A and Schedule B in the ACFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects revealed no areas of noncompliance and/or questioned costs.

I.D.E.A. Part B

The study of compliance for IDEA revealed no areas of noncompliance and/or questioned costs.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

TPAF Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report for all federal awards for the school district of Atlantic City to reimburse the State for the TPAF/FICA payments made by the State on behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90-day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

The bid Thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$20,200 for 2022-2023.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Based on the results of my examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

School Food Service

The District was authorized to solicit and award emergency noncompetitive procurements and contracts with Sodexo in accordance with 2 CFR 200.320 and N.J.S.A.18A:18A-7. The District was also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of (new) all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

The District was notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The financial transactions and statistical records of the school food service fund were reviewed. The financial accounts, meal count records were reviewed on a test-check basis. No exceptions were noted.

Cash receipts and bank records were reviewed for timely deposit. No exceptions were noted.

The district utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17- 34, and 19-1 through 19-4.1. Provisions of the FSMC Cost Reimbursable Contract were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the food service program will return a profit of at least \$200,000.00. The operating results provision has been met. All vendor discounts, rebates, and credits from vendors and/or the FSMC were tracked and credited to the Food Service Account and reconciled to supporting documentation at least annually. No exceptions were noted.

Expenditures should be separately recorded as food, labor and other costs. Vendor invoices were reviewed, and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used. No exceptions were noted. The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service. No exceptions were noted.

The SFA recorded and maintained separate supporting documentation for additional costs (food, supplies, transportation, etc.) applicable to the implementation of the COVID-19 meal service under SSO or SFSP program requirements. No exceptions were noted.

The District has accumulated Excess Cash Net Resources in the Food Service Fund due to the influx of additional Federal and State Funding related to the COVID-19 Pandemic. The State of New Jersey Department of Agriculture has issued a letter dated October 4, 2023 to all School Districts indicating that these excess funds may be retained by the District and, that the District must develop a plan which projects how excess funds will be expended in support of the program during the upcoming school year. We suggest that the district develop a plan to utilize the excess funds on allowable expenses that support the Federal Child Nutrition Program, such as improving the nutritional quality of food or purchasing equipment for the kitchens and cafeterias as outlined in the Code of Federal Regulations, 7 CFR 210.14(a).

Time sheets were reviewed, and labor costs verified. Payroll records were maintained on all School Food Services employees authorized by the board of education. No exceptions were noted.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process the Edit Check Worksheet was completed. Reimbursement claims were submitted and certified in a timely manner. No exceptions were noted.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications /or to the list of directly certified students on file, times the number of operating days, on a school-by-school basis. The free and reduced price meal and free milk policy was reviewed for uniform administration throughout the school system. The required verification procedures for free and reduced price applications were completed and available for review. No exceptions were noted.

USDA Food Distribution Program (food and/or commodities) were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

1. The Statement of Revenues, Expenses, and Changes in Fund Net Assets (ACFR Schedule B-5) does separate program and non-program revenue AND program and non-program cost of goods sold.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, B-4, B-5 & B-6 of the ACFR.

Student Body Activities

During our review of the student activity funds, the records were found to be in satisfactory condition.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2022 Application for State School Aid (ASSA) for on-roll, private schools for the handicapped, low income and bilingual. We also performed a review of the district's procedures related to its completion. The information on the ASSA was compared to the district workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district has adequate written procedures for the recording of student enrollment data.

Facilities and Capital Assets

Our procedures included a review of the SDA grant agreements for consistency and recording SDA revenue, transfer of local funds from the general fund or from the capital reserve account, and the awarding of contracts for eligible facilities construction. No exceptions were noted.

Testing for Lead of All Drinking Water in Educational Facilities

The school district adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

Follow-Up on Prior Year Findings

Not applicable.

Suggestions to Management

The District has accumulated Excess Cash Net Resources in the Food Service Fund due to the influx of additional Federal and State Funding related to the COVID-19 Pandemic. The State of New Jersey Department of Agriculture has issued a letter dated October 4, 2023 to all School Districts indicating that these excess funds may be retained by the District and, that the District must develop a plan which projects how excess funds will be expended in support of the program during the upcoming school year. We suggest that the district develop a plan to utilize the excess funds on allowable expenses that support the Federal Child Nutrition Program, such as improving the nutritional quality of food or purchasing equipment for the kitchens and cafeterias as outlined in the Code of Federal Regulations, 7 CFR 210.14(a).

Acknowledgment

We received the complete cooperation of all the officials of the school district and I greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Michael S. Garcia
Michael S. Garcia
Certified Public Accountant
Licensed Public School Accountant
No. 2080

February 5, 2024

SCHEDULE OF MEAL COUNT ACTIVITY
CITY OF ATLANTIC CITY SCHOOL DISTRICT
FOOD SERVICE FUND
NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM
ENTERPRISE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

Program	Meal Category	Meals Claimed	Meals Verified	Diff.	Rate	(Over) Under Claim
National School Lunch Program	Paid	79,066	79,066	-	\$ 0.8700	\$ -
	Reduced	45,818	45,818	-	\$ 4.0300	-
	Free	<u>645,516</u>	<u>645,516</u>	-	\$ 4.4300	-
	Total	<u><u>770,400</u></u>	<u><u>770,400</u></u>	<u>-</u>		
School Breakfast	Paid	129,277	129,277	-	\$ 0.5000	-
	Reduced	46,201	46,201	-	\$ 2.3700	-
	Free	<u>649,588</u>	<u>649,588</u>	-	\$ 2.6700	-
	Total	<u><u>825,066</u></u>	<u><u>825,066</u></u>	<u>-</u>		
CACF - Dinner Program	Free	<u><u>52,607</u></u>	<u><u>52,607</u></u>	<u>-</u>	\$ 4.3300	-
Summer Feeding Program	Lunch	10,790	10,790	-	\$ 4.4488	-
	Breakfast	<u>11,014</u>	<u>11,014</u>	-	\$ 2.5550	-
	Total	<u><u>21,804</u></u>	<u><u>21,804</u></u>	<u>-</u>		
Grand Total		<u><u>1,669,877</u></u>	<u><u>1,669,877</u></u>	<u>-</u>		

NET CASH RESOURCE SCHEDULE

Net cash resources DID exceed three months of expenditures Proprietary Funds - Food Service FYE 2023

<u>Net Cash Resources:</u>		Food Service B - 4/5	
CAFR	*	Current Assets	
B-4		Cash & Cash Equiv.	1,909,511.96
B-4		Due from Other Gov'ts	382,203.28
B-4		Accounts Receivable	14,546.71
B-4		Investments	-
CAFR		Current Liabilities	
B-4		Less Accounts Payable	-
B-4		Less Accruals	-
B-4		Less Due to Other Funds	-
B-4		Less Deferred Revenue	-
		Net Cash Resources	<u>2,306,261.95</u> (A)

Net Adj. Total Operating Expense:

B-5	Tot. Operating Exp.	6,833,719.87	
B-5	Less Depreciation	<u>(106,123.00)</u>	
	Adj. Tot. Oper. Exp.	<u>6,727,596.87</u>	(B)

Average Monthly Operating Expense:

B / 10	<u>672,759.69</u>	(C)
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Three times monthly Average:

3 X C	<u>2,018,279.06</u>	(D)
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TOTAL IN BOX A	\$ 2,306,261.95
LESS TOTAL IN BOX D	\$ 2,018,279.06
NET	<u>\$ 287,982.89</u>
From above:	
A is greater than D, cash exceeds 3 X average monthly operating expenses	
D is greater than A, cash does not exceed 3 X average monthly operating expenses	

* Inventories are not to be included in total current assets.

SOURCE - USDA resource management comprehensive review form

ATLANTIC CITY SCHOOL DISTRICT
 SCHEDULE OF AUDITED ENROLLMENTS
 APPLICATION FOR STATE SCHOOL AID SUMMARY
 ENROLLMENT AS OF OCTOBER 15, 2022

	2023-2024 Application for State School Aid						Sample for Verification						Private Schools for Disabled							
	Reported on A.S.S.A. On Roll		Workpapers		Errors		Selected from Workpapers		Verified per Registers On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools		Reported on workpapers		Sample for Verification			
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared		
Half Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Full Day Preschool	485	-	485	-	-	-	25	-	25	-	-	-	-	-	-	-	-	-	-	
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Full Day Kindergarten	410	-	410	-	-	-	20	-	20	-	-	-	-	-	-	-	-	-	-	
One	427	-	427	-	-	-	21	-	21	-	-	-	-	-	-	-	-	-	-	
Two	370	-	370	-	-	-	18	-	18	-	-	-	-	-	-	-	-	-	-	
Three	400	-	400	-	-	-	20	-	20	-	-	-	-	-	-	-	-	-	-	
Four	391	-	391	-	-	-	19	-	19	-	-	-	-	-	-	-	-	-	-	
Five	418	-	418	-	-	-	21	-	21	-	-	-	-	-	-	-	-	-	-	
Six	370	-	370	-	-	-	18	-	18	-	-	-	-	-	-	-	-	-	-	
Seven	407	-	407	-	-	-	20	-	20	-	-	-	-	-	-	-	-	-	-	
Eight	413	-	413	-	-	-	20	-	20	-	-	-	-	-	-	-	-	-	-	
Nine	468	-	468	-	-	-	22	-	22	-	-	-	-	-	-	-	-	-	-	
Ten	382	-	382	-	-	-	19	-	19	-	-	-	-	-	-	-	-	-	-	
Eleven	316	-	316	-	-	-	16	-	16	-	-	-	-	-	-	-	-	-	-	
Twelve	286	-	286	-	-	-	14	-	14	-	-	-	-	-	-	-	-	-	-	
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Adult H.S. (15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Adult H.S. (1-14+CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Subtotal	5,543	-	5,543	-	-	-	273	-	273	-	-	-	-	-	-	-	-	-	-	
Special Ed - Elementary	304	-	304	-	-	-	15	-	15	-	-	-	-	-	-	-	-	-	-	
Special Ed - Middle School	186	-	186	-	-	-	9	-	9	-	-	-	-	-	-	-	-	-	-	
Special Ed - High School	312	-	312	-	-	-	15	-	15	-	-	-	-	-	-	-	-	-	-	
Subtotal	802	-	802	-	-	-	39	-	39	-	-	-	-	-	-	-	-	-	-	
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Co. Voc. - FT Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Totals	6,345	-	6,345	-	-	-	312	-	312	-	-	-	-	-	-	-	-	-	-	
Percentage Error	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	

**ATLANTIC CITY SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2022**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A as LEP Low Income	Reported on Workpapers LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Preschool	442	442	-	22	22	-	136	136	-	33	33	-
Full Day Preschool	458	458	-	22	22	-	145	145	-	35	35	-
Half Day Kindergarten	413	413	-	22	22	-	127	127	-	31	31	-
Full Day Kindergarten	444	444	-	23	23	-	120	120	-	30	30	-
One	419	419	-	21	21	-	100	100	-	25	25	-
Two	459	459	-	24	24	-	75	75	-	18	18	-
Three	405	405	-	20	20	-	49	49	-	12	12	-
Four	427	427	-	22	22	-	47	47	-	12	12	-
Five	428	428	-	22	22	-	39	39	-	10	10	-
Six	462	462	-	23	23	-	56	56	-	14	14	-
Seven	344	344	-	17	17	-	43	43	-	11	11	-
Eight	301	301	-	15	15	-	28	28	-	7	7	-
Nine	244	244	-	12	12	-	25	25	-	6	6	-
Ten	-	-	-	-	-	-	-	-	-	-	-	-
Eleven	-	-	-	-	-	-	-	-	-	-	-	-
Twelve	-	-	-	-	-	-	-	-	-	-	-	-
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (15+CR)	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (1-14+CR)	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	5,246	5,246	-	265	265	-	990	990	-	244	244	-
Special Ed - Elementary	363	363	-	18	18	-	32	32	-	8	8	-
Special Ed - Middle School	224	224	-	11	11	-	10	10	-	2	2	-
Special Ed - High School	347	347	-	18	18	-	-	-	-	-	-	-
Subtotal	934	934	-	47	47	-	42	42	-	10	10	-
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-
Co. Voc. - FT Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-
Totals	6,180	6,180	-	312	312	-	1,032	1,032	-	254	254	-
Percentage Error			0.00%			0.00%			0.00%			0.00%

Transportation

DOE/County	Reported on DRTS by District	Errors	Sample Tested	Verified to Register	Errors
Reg. - Public Schools, col. 1	1,447	-	227	227	(0)
Reg - Sp Ed, col. 4	127	-	20	20	(0)
Transported - Non-Public, col. 3	-	-	-	-	-
Transported - Non-Public, AIL	79	-	12	12	0
Special Ed Special Needs, col. 6	126	-	20	20	(0)
Totals	1,779	-	279	279	0
Percentage Error					0.00%

(from dtrts)	Reported	Recalculated
	7.9	7.9
	7.9	7.9
	10.7	1.7

Reg Avg. (Mileage) = Regular Including Grade PK Students (Part A)
Reg Avg. (Mileage) = Regular Excluding Grade PK Students (Part B)
Spec Avg. = Special Ed with Special Needs

ATLANTIC CITY SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2022

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.A as LEP Not Low Income	Reported on Workpapers LEP Not Low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Preschool	-	-	-	-	-	-
Full Day Preschool	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-
Full Day Kindergarten	21	21	-	13	13	-
One	11	11	-	8	8	-
Two	5	5	-	3	3	-
Three	7	7	-	4	4	-
Four	10	10	-	7	7	-
Five	5	5	-	3	3	-
Six	4	4	-	3	3	-
Seven	6	6	-	5	5	-
Eight	5	5	-	3	3	-
Nine	14	14	-	10	10	-
Ten	5	5	-	3	3	-
Eleven	8	8	-	6	6	-
Twelve	11	11	-	8	8	-
Post-Graduate Adult H.S. (15+CR.)	-	-	-	-	-	-
Adult H.S. (1-14+CR.)	-	-	-	-	-	-
Subtotal	112	112	-	76	76	-
Special Ed - Elementary	1	1	-	1	1	-
Special Ed - Middle School	-	-	-	-	-	-
Special Ed - High School	-	-	-	-	-	-
Subtotal	1	1	-	1	1	-
Co. Voc. - Regular	-	-	-	-	-	-
Co. Voc. - FT Post Sec.	-	-	-	-	-	-
Totals	113	113	-	77	77	-
Percentage Error			0.00%			0.00%

**CITY OF ATLANTIC CITY SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
FOR THE YEAR ENDED JUNE 30, 2023**

REGULAR DISTRICT

SECTION 1

A. 2% Calculation of Excess Surplus

2022-23 Total General Fund Expenditures per the ACFR, Ex. C-1	\$	189,540,708.96	(B)
Increased by:			
Transfer from Capital Outlay to Capital Projects Fund	\$	-	(B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$	4,975,000.00	(B1b)
Transfer from General Fund to SRF for PreK-Regular	\$	-	(B1c)
Transfer from General Fund to SRF for PreK-Inclusion	\$	-	(B1d)
Decreased By:			
On-Behalf TPAF Pension & Social Security	\$	33,887,575.96	(B2a)
Assets Acquired Under Capital Leases		-	(B2b)
Adjusted 2022-23 General Fund Expenditures [(B)+(B1's)-(B2's)]	\$	160,628,133.00	(B3)
2% of Adjusted 2022-23 General Fund Expenditures [(B3) times .04]	\$	3,212,562.66	(B4)
Enter Greater of (B4) or \$250,000	\$	3,212,562.66	(B5)
Increased by: Allowable Adjustment*	\$	719,839.32	(K)
Maximum Unreserved/Undesignated Fund Balance [(B5)+(K)]		\$ 3,932,401.98	(M)

SECTION 2

Total General Fund - Fund Balances @ 06/30/23 (Per ACFR Budgetary Comparison Schedule C-1)	\$	152,986,851.84	(C)
Decreased by:			
Year-end Encumbrances	\$	2,575,137.37	(C1)
Legally Restricted - Designated for Subsequent Year's Expenditures	\$	-	(C2)
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures **	\$	10,000,000.00	(C3)
Other Restricted Fund Balances ****	\$	114,227,671.06	(C4)
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$	3,148,795.00	(C5)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]		\$ 23,035,248.41	(U1)

SECTION 3

Restricted Fund Balance - Excess Surplus *** [(U1)-(M)] IF NEGATIVE ENTER - 0 -	\$	19,102,846.43	(E)
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Recapitulation of Excess Surplus as of June 30, 2023:

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures **	\$	10,000,000.00	(C3)
Reserved Excess Surplus ***	\$	19,102,846.43	(E)
Total [(C3) + (E)]	\$	29,102,846.43	(D)

**CITY OF ATLANTIC CITY SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
FOR THE YEAR ENDED JUNE 30, 2023**

* This adjustment line (as detailed below) is to be utilized for Impact Aid (when applicable), Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10), and Extraordinary Aid, and Additional Nonpublic School Transportation Aid if applicable (Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid and Additional Nonpublic School Transportation Aid).

Detail of Allowable Adjustments

Impact Aid	\$	<u>-</u>	(H)
Sale & Lease-back	\$	<u>-</u>	(I)
Extraordinary Aid	\$	<u>709,017.00</u>	(J1)
Additional Nonpublic School Transportation Aid	\$	<u>10,822.32</u>	(J2)
Current Year School Bus Advertising Revenue Recognized	\$	<u>-</u>	(J3)
Family Crisis Transportation Aid	\$	<u>-</u>	(J4)
 Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)]	 \$	 <u><u>719,839.32</u></u>	 (K)

** This amount represents the June 30, 2023 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.

*** Amounts must agree to the June 30, 2023 ACFR and the sum of the two lines must agree to Audit Summary Worksheet Line 90030.

**** Amount for Other Reserved Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by an other type of government, such as the judicial branch of government, must have Departmental approval. District requests should be submitted to the Division of Finance prior to September 30.

Detail of Other Restricted Fund Balance

Statutory restrictions:

Approved unspent separate proposal	\$	<u>-</u>	
Capital outlay for a district with a capital outlay cap waiver	\$	<u>-</u>	
Sale/lease-back reserve	\$	<u>-</u>	
Capital reserve	\$	<u>100,373,040.31</u>	
Maintenance reserve	\$	<u>8,002,000.00</u>	
Emergency reserve	\$	<u>1,000,000.00</u>	
Tuition reserve	\$	<u>2,000,000.00</u>	
School Bus Advertising 50% Fuel Offset Reserve – current year	\$	<u>-</u>	
School Bus Advertising 50% Fuel Offset Reserve –prior year	\$	<u>-</u>	
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$	<u>-</u>	
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	\$	<u>-</u>	
Other state/government mandated reserve	\$	<u>275,000.00</u>	
Reserve for Unemployment Fund	\$	<u>2,577,630.75</u>	
[Other Restricted Fund Balance not noted above] ****	\$	<u>-</u>	
 Total Other Restricted Fund Balance	 \$	 <u><u>114,227,671.06</u></u>	 (C4)

AUDIT RECOMMENDATIONS SUMMARY
For the Fiscal Year Ended June 30, 2023
ATLANTIC CITY SCHOOL DISTRICT

Recommendations:

1. Administrative Practices and Procedures
None.
2. Financial Planning, Accounting and Reporting
None.
3. School Purchasing Programs
None.
4. School Food Service
None.
5. Student Body Activities
None.
6. Application for State School Aid
None.
7. Pupil Transportation
None.
8. Facilities and Capital Assets
None.
9. Miscellaneous
None.
10. Status of Prior Year Audit Findings/Recommendations
None.