Bordentown Regional School District

Bordentown Township, New Jersey County of Burlington

Auditor's Management Report on Administrative Findings -Financial, Compliance and Performance June 30, 2023

# AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS FINANCIAL, COMPLIANCE AND PERFORMANCE

#### TABLE OF CONTENTS

#### PAGE NO.

Report of Independent Auditors - Auditor's Management Report on	
Administrative Findings, Financial Compliance and Performance	1
Scope of Audit	5
Administrative Practices and Procedures:	
Insurance	5
Official Bonds	5
P.L. 2020, c. 44	5
Tuition Charges	5
Financial Planning, Accounting and Reporting:	
Examination of Claims	6
Payroll Account	6
Employee Position Control Roster	6
Reserve for Encumbrances and Accounts Payable	6
Classification of Expenditures	6
Board Secretary's Records	6
Treasurer's Records	7
Elementary & Secondary School Education Act (E.S.E.A.), as amended	
by the Improving America's Schools Act of 1994 (I.A.S.A.)	7
Other Special Federal and/or State Project	7
T.P.A.F. Reimbursement	7
T.P.A.F. Reimbursement to the State for Federal Salary Expenditures	7
School Purchasing Programs:	
Contracts & Agreements Requiring Advertisement for Bids	7
School Food Service	8
Student Body Activities	9
Application for State School Aid	9
Pupil Transportation	9
Facilities and Capital Assets	9
Miscellaneous	9
Follow-up on Prior Year Findings	10
Office of Fiscal Accountability and Compliance (OFAC) Findings	10
Acknowledgment	10
Additional Information:	
Schedule of Audited Enrollments	13
Excess Surplus Calculation	17
Audit Recommendations Summary	19



Certified Public Accountants & Advisors

### AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE

Honorable President and Members of the Board of Education Bordentown Regional School District County of Burlington Bordentown, New Jersey

We have audited, in accordance with generally accepted audit standards and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Bordentown Regional School District in the County of Burlington for the year ended June 30, 2023, and have issued our report thereon dated January 4, 2024.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Bordentown Regional School District's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

HOLT MCNALLY & ASSOCIATES, INC. Certified Public Accountants & Advisors

David McNally Certified Public Accountant Public School Accountant, No. 2616

Medford, New Jersey January 4, 2024

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**Comments & Recommendations** 



Certified Public Accountants & Advisors

# ADMINISTRATIVE FINDINGS -FINANCIAL, COMPLIANCE AND PERFORMANCE

### **Scope of Audit**

The audit covered the financial transactions of the Board Secretary/School Business Administrator, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

#### **Administrative Practices and Procedures**

#### Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the School District's ACFR.

#### Official Bonds (N.J.S.A. 18A:17-26, 18A:17-32, 18A:13-13)

Name	Position	<u>Amount</u>
Chifonda Henry	Board Secretary/School Business Administrator	\$280,000
Derek Mead	Treasurer of School Monies	340,000

There is a Public Employee's Faithful Performance Blanket Position Bond covering all other employees with coverage of \$25,000.

#### P.L. 2020, c. 44

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by the School District.

The School District project data certification was completed by the Chief School Administrator. The School District Chapter 44 data was submitted timely.

#### **Tuition Charges**

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were less than estimated costs. The School District made a proper adjustment to the billings to sending districts for the decrease in per pupil cost in accordance with N.J.A.C.6A:23A-17.1(f)3.

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## Financial Planning, Accounting and Reporting

## **Examination of Claims**

A sample examination of claims paid during the period under the review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

## Payroll Account

The net salaries of sampled employees of the board were deposited in the Payroll Account. Employee's payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

Sampled payrolls were approved by the Superintendent and were certified by the President of the Board and the School Business Administrator/Board Secretary.

Sampled salary withholdings were promptly remitted to the proper agencies, including health benefits premium amounts withheld due to the general fund.

Payrolls were delivered to the School Business Administrator/Board Secretary who then deposited with warrants in separate bank accounts for net payroll and withholdings.

### **Employee Position Control Roster**

A sample inquiry and subsequent review of the Position Control Roster found no inconsistencies between the payroll records, employee benefit records (e.g. pension reports and health benefit coverage reports), the general ledger accounts to where wages are posted (administrative versus instruction), and the Position Control Roster.

### **Reserve for Encumbrances and Accounts Payable**

A sample of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable. No exceptions were noted.

### **Classification of Expenditures**

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C.* 6A:23 A-16.29(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of a sample of expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with *N.J.A.C.* 6A:23A-8.3. As a result of the procedures performed, a transaction error rate of 0% percent overall was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

### **Board Secretary's Records**

Our review of the financial and accounting records maintained by the board secretary were found to be in satisfactory condition.

# Treasurer's Records

Our review of the financial and accounting records maintained by the Treasurer of School Monies were found to be in satisfactory condition.

## <u>Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds</u> <u>Act (ESSA)</u>

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Titles I, II, III and VI of the Elementary and Secondary Education Act as amended and reauthorized.

#### **Other Special Federal and/or State Projects**

The School District's Special Projects were approved as listed on Schedule A and Schedule B located in the ACFR.

Our audit of the federal and state funds on a sample test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

### T.P.A.F. Reimbursement

Our audit procedures included a sample test of the biweekly reimbursements forms filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

### T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

### **School Purchasing Programs**

### **Contracts and Agreements Requiring Advertisement for Bids**

*N.J.S.A.18A:18A-1* et seq. (Public School Contracts Law), the associated rules and related information on the statute, and school contracts in general is available on the website: http://www.state.nj.us/dca/divisions/dlgs/programs/lpcl.html.

Current statute is posted on the New Jersey Legislature (http://www.njleg.state.nj.us/) website.

The bid thresholds in accordance with *N.J.S.A.* 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under *N.J.S.A.* 18A:39-3 is \$20,200 for 2022-23.

### **School Purchasing Programs (continued)**

The district board of education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Based on the results of our tests on sample basis, we did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

#### School Food Service

### PUBLIC HEALTH EMERGENCY

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A.18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The school food service program was not selected as a major federal or State program. However, the program expenditures exceeded \$100,000 in federal and State support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

#### **School Food Service (continued)**

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

We inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations We also inquired if the FSMC received a loan in accordance with the Payroll Protection Plan and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP loan was subsequently forgiven and the FSMC refunded or credited the applicable amounts to the SFA.

#### **Student Body Activities**

Our review of the financial and accounting records for student activities indicated they were in satisfactory condition.

#### Application for State School Aid (ASSA)

Our audit procedures included a sample test of information reported in the October 15, 2021 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped and low-income, and bilingual. We also performed a review on a sample basis of the School District's procedures related to its completion. The information on the ASSA was compared to the School District workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments

The School District maintained workpapers on the prescribed state forms of their equivalent.

The School District written procedures appear to be adequate for the recording of student enrollment data.

### Pupil Transportation

Our audit procedures included a sample test of on roll status reported in the 2022-2023 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a sample of transportation contracts and purchases. Based on our sample, the School District complied with proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our sampling of transportation related purchases of goods and services.

#### **Testing for Lead of All Drinking Water in Educational Facilities**

The school district adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g)

### **Follow-up on Prior Year Findings**

In accordance with audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey, our procedures included a review of all prior year findings reported in the prior year's Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance.

### Office of Fiscal Accountability and Compliance (OFAC) Findings

There were no Office of Fiscal Accountability and Compliance (OFAC) audit reports issued during the fiscal year ended June 30, 2023.

## **Acknowledgment**

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

# HOLT MCNALLY & ASSOCIATES, INC.

Certified Public Accountants & Advisors

David McNally Certified Public Accountant Public School Accountant, No. 2616

Medford, New Jersey January 4, 2024

# ADDITIONAL INFORMATION

	2023-202	24 Applica	2023-2024 Application for State School Aid	School Aid			San	Sample for Verification	cation		Pri	<b>Private School for Disabled</b>	for Disable	p
	Reported on A.S.S.A.	Re W	Reported On Workpapers			Sample Selected from	e rom	Verified Per Registers	r	Errors per Registers	Reported on A.S.S.A. as	Sample for		
	Jn Ro	1	On Ro	Errors	ors	ork	ers .	n R.		n R	Private	Verifi-	Sample	Sample
	Full Shared	id Full	l Shared	Full	Shared	Full Sh	Shared	Full Shared		Full Shared	Schools	cation	Verified	Errors
Full Day Preschool	10	ı	10 -	ı	ı	-		П				ı	I	ı
Full Day Kindergarten	104	-	104 -	'	ı	13		13	,	1	I	ı	I	ı
One	122	-		'	'	16	ı	16	ı			'	I	'
Two	134	-		'	'	17	ı	17	ı			'	I	'
Three	121	-			'	15	ı	15	ı			'	ı	'
Four	124	-		'	'	16		16	ı		•	'	ı	'
Five	136	-		'		17		17	ı			'	1	'
Six	131	-		'	'	17		17	ı		•	'	ı	'
Seven	135	-	135 -	'		17	ı	17	ı			'	I	'
Eight	154	-	154 -		'	20	ı	20	ı			'	ı	'
Nine	179	-	- 621	'	'	23		23	ı		•	'	ı	'
Ten	141	-	141 -	'		18	ı	18	ı			'	I	'
Eleven	160	-	- 160	'		20	ı	20	ı		•	'	ı	'
Twelve	170	- 1		'		22		22	'				'	'
	1,821	- 1,821		ı	,	232		232		1	ľ	ı	'	'
Special Ed Elementary	185	-	- 185	'	•	24		24		•	2	2	2	
Special Ed Middle School	107	-		'	ı	14		14			2	2	7	I
Special Ed High School	113	-		ı	ı	14	ı	14	ı	I	4	3	3	ı
Subtotal	405	-	405 -	ſ	·	52	,	52	ı	'	»	L	L	
Totals	2,226	- 2,226			ı	284		284		I	8	7	7	ı
Percentage Error				ı	ı									ı
,			1								11			

BORDENTOWN REGIONAL SCHOOL DISTRICT APPLICATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2022

SCHEDULE OF AUDITED ENROLLMENTS (1)

SCHEDULE OF AUDITED ENROLLMENTS (2)

# BORDENTOWN REGIONAL SCHOOL DISTRICT APPL/CATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2022

	Resi	Resident Low Income					Reside	Resident L.E.P. Low Income	ome			
	Reported on	Reported on		Sampl	Sample for Verification		Reported on	Reported on		Sam	Sample for Verification	00
	A.S.S.A. as	Workpapers as		Sample Selected from	Verified to	واستعاد	A.S.S.A. as	Workpapers as		Sample Selected from	Verified to	Comelo
	Low Income	Low Income	Errors	Selected from Workpapers	Application and Register	Sample Errors	LEF LOW Income	LEF LOW Income	Errors	Selected from Workpapers	1 est Scores and Register	Sample Errors
Full Day Kindergarten	18	18		6	6		2	2		1	1	
One	19	19		10	10		2	2		2	2	
Two	21	21		10	10	'		33	•	2	2	
Three	17	17		8	8		4	4		3	3	
Four	12			9	9		1	1		-	1	
Five	19			10	10	'		'				
Six	16		•	8	8	•	1	1	•	1	1	'
Seven	22			11	11			'				
Eight	19			8	8	•	1	1	•	•		'
Nine	22			11	11	•	1	1		1	1	
Ten	15	15		7	7		2			2	2	'
Eleven	22			10	10		2	2		2	2	'
Twelve	17	17	ı	8	8	ı		1	ı		,	ı
14	730	730		116	911		01	10		15	15	
	107	6.07		110	011					CI	CI	
Special Ed Elementary	52	52		24	24		1	-		'		
Special Ed Middle School	36	36		17	17			'				'
Special Ed High School	27	27		13	13		·	•				
Subtotal	115	115		54	54		-	-			'	
100000	CTT	211	I.	5	5		-	-				
Totals	354	354		170	170		20	20		15	15	
Percentage Error					·			п				·
			Transnortation	ation								
	Reported on	Reported on	rodomit	TIONN								
	DOE/County	District	Errors	Tested	Verified	Errors						
Rea - Public Schools column 1	757	757		177	177						Renorted	Re- Calculated
Dec Created Education column 1 Dec	3C1	2C1		30	30		Dec Aux Miles	Dec. Aug. (Milence) Deculor Including Grade DV Students (Dort A)	ding Guda DV 9	Students (Dout A)	2 8	Calculated
All column 3	103	103		0C 7C	0C 7C		Reg. Avg. (Miles Reg. Avg. (Miles	Neg. Avg. (Mileage) - Negulat Including Otate I N. Suuchts (Fatt A) Rea: Ava: (Mileage) - Reader Evchiding Grade DK Students (Part R)	uding Grade PK	Students (Fait A) Students (Part R)	0.0 8 6	0.0 8 8
Special Ed Spec., column 6	98 86	86		23	23	,	WE WE THE	120) - Ivvgum Lvvi	A I Anni Guinn		0	0.0
	1 081	1.081	1	PSC	754							
	100,1	100,1		+07	+07							
Percentage Error												

#### SCHEDULE OF AUDITED ENROLLMENTS (3)

## BORDENTOWN REGIONAL SCHOOL DISTRICT APPLICATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2022

	Resident I	.E.P. NOT Low I	ncome	Sample	n	
	Reported on A.S.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Test Scores and Register	Sample Errors
Full Day Kindergarten	2	2	-	2	2	-
One	5	5	-	4	4	-
Two	6	6	-	5	5	-
Three	6	6	-	5	5	-
Four	1	1	-	1	1	-
Five	-	-	-	-	-	-
Six	1	1	-	-	-	-
Seven	1	1	-	-	-	-
Eight	-	-	-	-	-	-
Nine	2	2	-	2	2	-
Ten	2	2	-	2	2	-
Eleven	3	3	-	2	2	-
Twelve	1	1	-	1	1	-
Subtotal	30	30	-	24	24	
Special Ed Elementary	1	1	-	-	-	-
Special Ed Middle School	-	-	-	-	-	-
Special Ed High School	-	-	-	-	-	-
Subtotal	1	1	-	-	-	
Totals	31	31		24	24	
Percentage Error		=	-		-	_

## BORDENTOWN REGIONAL SCHOOL DISTRICT EXCESS SURPLUS CALCULATION FOR THE FISCAL YEAR ENDED JUNE 30, 2023

# **REGULAR DISTRICT**

# SECTION 1

# A. 2% Calculation of Excess Surplus

2022-2023 Total General Fund Expenditures per the ACFR, Ex. C-1	\$ 56,408,289	(B)
Increased by:		-
Transfer from Capital Outlay to Capital Projects Fund	\$ -	(B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$ -	(B1b)
Transfer from General Fund to SRF for PreK-Regular	\$ -	(B1c)
Transfer from General Fund to SRF for PreK-Inclusion	\$ -	(B1d)
Decreased by:		
On-Behalf TPAF Pension & Social Security	\$ 9,880,152	(B2a)
Assets Acquired Under Capital Leases	\$ -	(B2b)
Adjusted 2022-2023 General Fund Expenditures [(B)+(B1s)-(B2s)]	\$ 46,528,137	(B3)
2% of adjusted 2022-2023 General Fund Expenditures [(B3) times .02]	\$ 930,563	(B4)
Enter Greater of (B4) or \$250,000	\$ 930,563	(B5)
Increased by: Allowable Adjustment *	\$ 828,549	(K)
Maximum Unassigned/Undesignated-Unreserved Fund Balance [(B5)+(K)]	\$	1,759,112 (M)

# **SECTION 2**

Total General Fund - Fund Balances @ 06-30-2023 (Per ACFR Budgetary		
Comparison Schedule C-1)	\$ 12,029,967	(C)
Decreased by:		-
Year-End Encumbrances	\$ 1,233,917	(C1)
Legally Restricted - Designated for Subsequent Year's		-
Expenditures	\$ -	(C2)
Legally Restricted - Excess Surplus - Designated for Subsequent		-
Year's Expenditures**	\$ -	(C3)
Other Restricted Fund Balances ****	\$ 7,771,655	(C4)
Assigned Fund Balance - Unreserved - Designated for Subsequent		-
Year's Expenditures	\$ 1,265,283	(C5)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)-(C6)]	\$	1,759,112 (U1)

#### **REGULAR DISTRICT (continued):**

#### SECTION 3

Restricted Fund Balance - Excess Surplus *** [(U2)-(M)] IF NEGATIVE ENTER -0-	\$	<u> </u>
<u>Recapitulation of excess surplus as of June 30, 2023</u>		
Reserved Excess Surplus - Designated for Subsequent Year's Expenditures ** Reserved Excess Surplus *** [(E)]	<u>\$</u> \$	- (C3) - (E)
Total [(C3)+(E)]	\$	-

#### Footnotes:

\*Allowable adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for: (H) Federal Impact Aid. The passage of P.L.2015, c.46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, effective for the year ending June 30, 2017 the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve - General (8002 or 8003 by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4); (I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10); (J1) Extraordinary Aid; (J2) Additional Nonpublic School Transportation Aid; (J3) Recognized current year Schoo Bus Advertising Revenue; (J4) Familiy Crisis Transportation Aid; (J5) Supplemental Stabilization Aid received April 2023 and Maintenance of Equity Aid received July 2023.

#### **Detail of Allowable Adjustments**

Impact Aid	\$ -	(H)
Sale & Lease-back	\$ -	(I)
Extraordinary Aid	\$ 368,525	(J1)
Additional Nonpublic School Transportation Aid	\$ 32,136	(J2)
Current Year School Bus Advertising Revenue Recognized	\$ -	(J3)
Family Crisis Transportation Aid	\$ -	(J4)
Supp Stabilization Aid rcv'd April 2023 and Maintenance of Equity Aid rvc'd July 2023	\$ 427,888	(J5)
		-
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)+(J5)]	\$ 828,549	(K)

\*\* This amount represents the June 30, 2022 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.

- \*\*\* Amounts must agree to the June 30, 2023 ACFR and must agree to Audit Summary Line 90030
- \*\*\*\* Amount for Other Restricted Fund Balances must be detailed for each source. Use in the exces surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government such as the judicial branch of government must have Departmenta approval. District requests should be submitted to the Division of Administratoin and Finance prior to September 30.

#### **Detail of Other Restricted Fund Balance**

A managed d User and Compared Draw and	¢	
Approved Unspent Separate Proposal	\$	-
Sale/Lease-Back Reserve	\$	-
Capital Reserve	\$	4,910,418
Maintenance Reserve	\$	2,491,590
Emergency Reserve	\$	202,798
Waiver Offset Reserve	\$	-
Tuition Reserve	\$	82,003
School Bus Advertising 50% Fuel Offset Revenue - current year	\$	-
School Bus Advertising 50% Fuel Offset Revenue - prior year	\$	-
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$	-
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	\$	-
Reserve for Unemployment Fund	\$	84,846
Other State/Government Mandated Reserve	\$	-
[Other Restricted Fund Balance Not Noted Above]****	\$	-

Total Other Restricted Fund Balance

7,771,655 (C4)

\$

# Bordentown Regional School District AUDIT RECOMMENDATIONS SUMMARY For the Fiscal Year Ended June 30, 2023

Recommendations:

1. Administrative Practices and Procedures

None

2. Financial Planning. Accounting and Reporting

None

3. School Purchasing Programs

None

4. <u>School Food Service</u>

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Charter School Enrollment System(CHE)

Not Applicable

8. Pupil Transportation

None

9. Facilities and Capital Assets

None

10. Miscellaneous

None

11. Status of Prior Year Audit Findings/Recommendations

There were no prior year findings.