

**LEONIA BOARD OF EDUCATION  
AUDITOR'S MANAGEMENT REPORT ON  
ADMINISTRATIVE FINDINGS -  
FINANCIAL, COMPLIANCE AND PERFORMANCE  
JUNE 30, 2023**

**LEONIA BOARD OF EDUCATION  
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- FINANCIAL, COMPLIANCE AND PERFORMANCE**

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## AUDITOR'S MANAGEMENT REPORT

Honorable President and Members  
of the Board of Education  
Leonia Board of Education  
Leonia, New Jersey

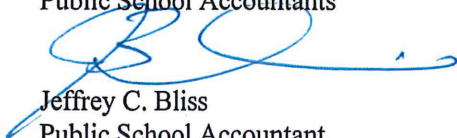
We have audited in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Leonia Board of Education, State of New Jersey as of and for the fiscal year ended June 30, 2023, and have issued our report thereon dated February 8, 2024.

As part of our audit, we performed procedures required by the Office of School Finance, Department of Education, State of New Jersey and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of management, the Board of Education, others within the District and the New Jersey State Department of Education. However, this report is a matter of public record and its distribution is not limited.

*Lerch, Vinci & Bliss, LLP*

LERCH, VINCI & BLISS, LLP  
Certified Public Accountants  
Public School Accountants

  
Jeffrey C. Bliss  
Public School Accountant  
PSA Number CS00932

Fair Lawn, New Jersey  
February 8, 2024

**LEONIA BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Scope of Audit**

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Monies, the activities of the Board of Education and the records of the various funds under the auspices of the Board of Education.

**Administrative Practices and Procedures**

**Insurance**

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Schedule of Insurance contained in the district's Annual Comprehensive Financial Report ("ACFR").

**Official Bonds**

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Eric Thomasevich	School Business Administrator/Board Secretary	\$500,000
Antoinette Kelly	Treasurer of School Monies	500,000

There is an Employee Dishonesty Faithful Performance Crime Coverage policy with School Alliance Insurance Fund covering all other employees with multiple coverage of \$500,000 per employee.

**P.L. 2020, c44**

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year of audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did appear to include all health benefit plans offered by the school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

**Tuition Charges**

A comparison of tentative tuition charges and actual certified tuition charges was made. The Board made the proper adjustment to the billings to sending districts for the adjustment in per pupil costs in accordance with N.J.A.C. 6A:23A-17.1(f)3.

**Financial Planning, Accounting and Reporting**

**Examination of Claims**

An examination of claims paid during the period under review did not reveal any material discrepancies with respect to signatures, certifications or supporting documentation.



**LEONIA BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting (Continued)**

**Payroll Account**

The net salaries of all employees of the Board were deposited in the payroll account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the payroll agency account.

All payrolls tested were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/School Business Administrator.

Salary withholdings were promptly remitted by the District to the proper agencies, including health benefit withholdings due to the General Fund.

The District maintains a personnel tracking and accounting (Position Control) system.

The School Business Administrator completed and filed the required Certification of Compliance with Federal and State Law respecting the reporting of compensation for certain employees.

**Classification of Expenditures**

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection included administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23-8.3. As a result of the procedures performed, no additional testing was deemed necessary to test the propriety of expenditure classifications.

**Travel**

The District had an approved board travel policy as required by N.J.A.C. 6A:23A-6.13 and N.J.S.A. 18A:11-12.

**Reserve for Encumbrances and Accounts Payable**

A review of outstanding issued purchase orders was made as of June 30, for goods not yet received or services not yet rendered and it was determined that no blanket purchase orders were included in the balance of the reserve for encumbrances.

Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered, as of June 30.

**Board Secretary's Records**

The financial records, books of account and minutes maintained by the Board Secretary were in good condition.

The Board Secretary's reports were presented monthly to the Board on a timely basis and were submitted to the executive county superintendent as prescribed by (N.J.S.A. 18A:17-9 and 18A:17-36).

Acknowledgement of the Board's receipt of the Board Secretary's monthly financial reports were included in the minutes.

The prescribed contractual order system was followed.

**LEONIA BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting (Continued)**

**Treasurer's Records**

The Treasurer performed cash reconciliations for all District accounts in accordance with N.J.S.A. 18A:17-36.

The Treasurer's bank reconciliations were in agreement with the cash balances of the Board Secretary.

The Treasurer's cash balances were in agreement with the reconciled cash balances as determined during the audit.

Acknowledgement of the Board's receipt of the Treasurer's monthly reports was included in the minutes.

**Unemployment Compensation Insurance Account**

The Board has adopted the direct reimbursement method and has established an Unemployment Compensation Insurance Account. The financial transactions of this account are reported in the General Fund.

**Elementary and Secondary Education Act (E.S.E.A.) as Amended by the Every Student Succeeds Act (ESSA)**

The E.S.E.A./ESSA financial exhibits are contained within the Special Revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to projects under Title I, II, III, III Immigrant and IV of the Elementary and Secondary Education Act as amended and reauthorized.

**IDEA Part B and Preschool**

Separate accounting records were maintained for each approved project. Grant applications, approvals and acceptance of grant funds were made by Board resolution.

**Other Special Federal and/or State Projects**

The District's Special Projects were approved as listed on Exhibits K-3 and K-4 located in the ACFR.

Our audit of the Federal and State funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

**T.P.A.F. Reimbursements**

Our audit procedures included a test of the semi-monthly reimbursement forms filed with the Department of Education for District employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

**T.P.A.F. Reimbursement to the State for Federal Salary Expenditures**

The amount of the expenditure charged to the current year's Final Report for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditures were reviewed subsequent to the reimbursement and no exceptions were noted.



**LEONIA BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**School Purchasing Programs**

**Contracts and Agreements Requiring Advertisement for Bids**

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:39-3(A) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulates bidding for public school student transportation contracts under NJSA 18A:39-3 which is \$20,200 for the 2022/2023 school year.

If the purchasing agent is qualified pursuant to subsection b of section 9 of P.L. 1971, c. 198 (c.40A:11-9), the board of education may establish that the bid threshold may be up to \$44,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section. The District did not appoint a qualified purchasing agency for the 2022/2023 school year.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Board attorney's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The results of our examination, did not indicate any individual payments, contracts or agreements were made for the performance of work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, as amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained. Our examination did reveal that purchases were made through the use of state contracts.

**Food Service Fund**

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all student during the emergency.

The school food service program was not selected as a major federal or State program. However, the program expenditures exceeded \$100,000 in federal support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. Exceptions were not noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. Exceptions were not noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Assets (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.



**LEONIA BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Food Service Fund (Continued)**

We inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations. We also inquired if the FSMC received a loan in accordance with Payroll Protection Plan and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP loan was subsequently forgiven and noted the FSMC refunded or credited the applicable amounts to the SFA.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed, and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used.

Net cash resources did exceed three months average expenditures. We noted the District has developed and implemented a plan to eliminate the excess of net cash resources in the Food Service Fund. The District indicated such plan will take more than one year to be fully implemented and to eliminate the excess in net cash resources that exists at June 30, 2023.

The district utilized a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1. Provisions of the FSMC Cost Reimbursable Fixed Price contract were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the food service program will breakeven. The operating results provision has been met. All vendor discounts, rebates, and credits from vendors and/or the FSMC were tracked and credited to the Food Service Account.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service.

Applications for free and reduced price meals were reviewed for completeness and accuracy as part of our audit of the Application for State School Aid ("ASSA").

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Fund Financial Statements Exhibits B-4 to B-6 of the ACFR.

**Student Body Activities**

The Board has a policy which clearly establishes the regulation of student activity funds.

Receipts tested were deposited in a timely manner.

Cash disbursements tested had proper supporting documentation.

**Enrichment Program**

Separate revenue and expense records and billing journals were maintained for the enrichment program.

**Application for State School Aid**

Our audit procedures included a test of information reported in the October 14, 2022 Application for State School Aid (ASSA) for on-roll, private schools for the disabled, related services, low income and bilingual. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District did maintain workpapers on the prescribed state forms or their equivalent for all reporting categories.

The District has adequate written procedures for the recording of student enrollment data.



**LEONIA BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Pupil Transportation**

Our audit procedures included a test of on roll status reported in the 2022/2023 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

**Facilities and Capital Assets**

The District had no active SDA grant funded projects in the capital projects fund during the current fiscal year.

**Testing for Lead of all Drinking Water in Educational Facilities**

The school district submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

**Follow-up Prior Year Findings**

In accordance with government standards, our procedures included a review of all prior year recommendations.

**Suggestions to Management**

- Balances in the net payroll and payroll agency accounts be reviewed and any excess balances be cleared of record.

**LEONIA BOARD OF EDUCATION  
FOOD SERVICE FUND  
NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM  
ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**SCHEDULE OF MEAL COUNT ACTIVITY**

**NOT APPLICABLE**

**LEONIA BOARD OF EDUCATION  
FOOD SERVICE FUND  
COMPARISON OF NET CASH RESOURCES TO THREE MONTHS AVERAGE EXPENDITURES  
AS OF JUNE 30, 2023**

**NET CASH RESOURCE SCHEDULE**

<b><u>Net Cash Resources:</u></b>	<b>Food Service <u>B-4/5</u></b>	
<b><u>ACFR</u></b>	<b>Current Assets</b>	
B-4	Cash & Cash Equivalents	\$ 427,248
B-4	Intergovernmental Receivable	20,281
B-4	Other Accounts Receivable	19,636
B-4	Due From Other Funds	614
<b><u>ACFR</u></b>	<b>Current Liabilities</b>	
B-4	Less Accounts Payable	(49,198)
B-4	Less Unearned Revenue	(27,034)
	<b>Net Cash Resources</b>	<b><u>\$ 391,547</u></b> (A)
<b><u>Total Net Adjusted Operating Expenses:</u></b>		
	Total Operating Expenses	\$ 862,802
	Less Depreciation	(12,500)
	<b>Total Net Adjusted Total Operating Expenditures</b>	<b><u>\$ 850,302</u></b> (B)
<b><u>Average Monthly Operating Expenses:</u></b>		
	Total Net Adjusted Operating Expenses (B) / 10 months	<u>\$ 85,030</u> (C)
<b><u>Three Times Monthly Average:</u></b>		
	3 X Average Monthly Expenses (C)	<u>\$ 255,091</u> (D)

<b>TOTAL NET CASH RESOURCES</b>	<b>\$ 391,547</b>
<b>LESS THREE MONTHS AVERAGE EXPENDITURES</b>	<b>\$ 255,091</b>
<b>NET OVER (UNDER)</b>	<b><u>\$ 136,456</u></b>
<b>NET CASH RESOURCES DID EXCEED THREE MONTHS OF EXPENSES</b>	



**LEONIA BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 14, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	2023-2024 Application for State School Aid						Sample for Verification						Private Schools for Disabled			
	Reported on A.S.S.A. On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Register On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	Sample for Verifi- cation	Sample Verified	Sample Errors
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared				
Full Day Preschool - 4 yrs	49		49		-	-	49		49		-	-				
Full Day Kindergarten	82		82		-	-	82		82		-	-				
Grade 1	94		94		-	-	94		94		-	-				
Grade 2	107		107		-	-	107		107		-	-				
Grade 3	109		109		-	-	109		109		-	-				
Grade 4	110		110		-	-	110		110		-	-				
Grade 5	115		115		-	-	115		115		-	-				
Grade 6	103		103		-	-	103		103		-	-				
Grade 7	186		186		-	-	186		186		-	-				
Grade 8	168		168		-	-	168		168		-	-				
Grade 9	175		175		-	-	175		175		-	-				
Grade 10	192		192		-	-	192		192		-	-				
Grade 11	185		185		-	-	185		185		-	-				
Grade 12	184		184		-	-	184		184		-	-				
Subtotal	1,859	-	1,859	-	-	-	1,859	-	1,859	-	-	-				
Spec Ed - Elementary	70		70		-	-	15		15		-	-				-
Spec Ed - Middle School	66		66		-	-	12		12		-	-	3	1	1	-
Spec Ed - High School	109		109		-	-	24		24		-	-	6	2	2	-
Subtotal	245	-	245	-	-	-	51	-	51	-	-	-	9	3	3	-
Totals	2,104	-	2,104	-	-	-	1,910	-	1,910	-	-	-	9	3	3	-
Percentage Error					0.00%	0.00%					0.00%	0.00%				0.00%

**LEONIA BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 14, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on ASSA	Reported on Workpapers	Errors	Sample Selected	Sample Verified	Errors
Full Day Kindergarten	7	7	-	3	3	-	1	1	-			-
Grade 1	12	12	-	3	3	-	3	3	-	1	1	-
Grade 2	14	14	-	3	3	-	3	3	-	1	1	-
Grade 3	10	10	-	3	3	-	1	1	-			-
Grade 4	17	17	-	3	3	-	4	4	-	1	1	-
Grade 5	15	15	-	3	3	-	1	1	-			-
Grade 6	18	18	-	5	5	-	1	1	-			-
Grade 7	15	15	-	5	5	-	1	1	-			-
Grade 8	17	17	-	5	5	-	2	2	-	1	1	-
Grade 9	24	24	-	5	5	-	3	3	-	1	1	-
Grade 10	23	23	-	3	3	-	1	1	-			-
Grade 11	15	15	-	3	3	-	2	2	-	1	1	-
Grade 12	20	20	-	4	4	-			-			-
Subtotal	207	207	-	48	48	-	23	23	-	6	6	-
Spec Ed - Elementary	9	9	-	2	2	-	1	1	-	1	1	-
Spec Ed - Middle School	8	8	-	2	2	-	1	1	-	1	1	-
Spec Ed - High School	15	15	-	3	3	-	3	3	-	1	1	-
Subtotal	32	32	-	7	7	-	5	5	-	3	3	-
Totals	239	239	-	55	55	-	28	28	-	9	9	-
Percentage Error		0.00%			0.00%			0.00%			0.00%	

	Transportation			Tested	Verified	Errors
	Reported on DRTRS by DOE	Reported on DRTRS by District	Errors			
Regular - Public Schools	24	24	-	7	7	-
Transported - Non-Public			-			-
Regular - Spec. Ed.	2	2	-	1	1	-
Special Needs - Public	13	13	-	4	4	-
Totals	39	39	-	12	12	-
Percentage Error		0.00%			0.00%	

**LEONIA BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 14, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	<u>Resident LEP Not Low Income</u>			<u>Sample for Verification</u>		
	Reported on A.S.S.A as Not Low Income	Reported on Workpapers as Not Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Full Day Kindergarten	13	13	-	4	4	-
Grade 1	8	8	-	3	3	-
Grade 2	15	15	-	4	4	-
Grade 3	3	3	-	2	2	-
Grade 4	3	3	-	1	1	-
Grade 5	1	1	-	1	1	-
Grade 6	2	2	-	1	1	-
Grade 7	2	2	-	1	1	-
Grade 8	1	1	-	1	1	-
Grade 9	2	2	-	1	1	-
Grade 10	1	1	-	1	1	-
Grade 11			-			-
Grade 12	2	2	-	2	2	-
Subtotal	<u>53</u>	<u>53</u>	-	<u>22</u>	<u>22</u>	-
Spec Ed - Elementary			-			-
Spec Ed - Middle School			-			-
Spec Ed - High School	2	2	-	2	2	-
Subtotal	<u>2</u>	<u>2</u>	-	<u>2</u>	<u>2</u>	-
Totals	<u>55</u>	<u>55</u>	-	<u>24</u>	<u>24</u>	-
Percentage Error		<u>0.00%</u>			<u>0.00%</u>	



**LEONIA BOARD OF EDUCATION  
CALCULATION OF EXCESS SURPLUS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**SECTION 1 - Regular District**

Two Percent (2%) - Calculation of Excess Surplus

2022-2023 Total General Fund Expenditures per the ACFR	\$ 47,163,711	
Increased by:		
Transfers to Special Revenue Fund	68,166	
Decreased by:		
Assets Acquired Under Capital Financing Agreements	(315,400)	
Expenditures Funded by Insurance Recoveries	(975,643)	
On-Behalf TPAF Pension & Social Security	<u>(8,508,726)</u>	
Adjusted 2022-2023 General Fund Expenditures	<u>\$ 37,432,108</u>	
2% of Adjusted 2022-2023 General Fund Expenditures	\$ 748,642	
Allowable Adjustments - Extraordinary Aid	<u>95,118</u>	
Maximum Unassigned Fund Balance		\$ 843,760

**SECTION 2**

Total General Fund - Fund Balance at June 30, 2023 \$ 7,159,630  
(Per ACFR Budgetary Comparison Schedule/Statement C-1)

Decreased by:		
Restricted Fund Balances - Capital Reserve	\$ 1,222,500	
Restricted Fund Balances - Capital Reserve - Designated for Subsequent Year's Expenditures	1,703,761	
Restricted Fund Balances - Maintenance Reserve	1,050,000	
Restricted Fund Balances - Maintenance Reserve - Designated for Subsequent Year	275,000	
Restricted - Unemployment Compensation Reserve	181,643	
Committed/Assigned - Year-End Encumbrances	735,399	
Assigned - Designated for Subsequent Year Expenditures	575,000	
Assigned - Insurance Recovery Expenditures	<u>22,567</u>	
	<u>5,765,870</u>	
Total Unassigned Fund Balance		<u>1,393,760</u>
Restricted Fund Balance - Excess Surplus		<u>\$ 550,000</u>

**SECTION 3**

Recapitulation of Restricted Excess Surplus as of June 30, 2023		
Excess Surplus		\$ 550,000
Excess Surplus - Designated for Subsequent Year's Expenditures		<u>-</u>
Total		<u>\$ 550,000</u>

**LEONIA BOARD OF EDUCATION  
RECOMMENDATIONS**

**I. Administration Practices and Procedures**

There are none.

**II. Financial Planning, Accounting and Reporting**

There are none.

**II. School Purchasing Program**

There are none.

**IV. School Food Service**

There are none.

**V. Student Body Activities**

There are none.

**VI. Enrichment Program**

There are none.

**VII. Application for State School Aid**

There are none.

**VIII. Pupil Transportation**

There are none.

**IX. Facilities and Capital Assets**

There are none.

**X. Status of Prior Years' Audit Findings/Recommendations**

A review was performed on all prior years' recommendations and corrective action was taken on all items.

**ACKNOWLEDGEMENT**

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to us.

Respectfully submitted,  
LERCH, VINCI & BLISS, LLP



Jeffrey C. Bliss  
Public School Accountant  
Certified Public Accountant