

**LITTLE FERRY BOARD OF EDUCATION  
AUDITOR'S MANAGEMENT REPORT ON  
ADMINISTRATIVE FINDINGS -  
FINANCIAL, COMPLIANCE AND PERFORMANCE  
JUNE 30, 2023**

**LITTLE FERRY BOARD OF EDUCATION  
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- FINANCIAL, COMPLIANCE AND PERFORMANCE**

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## AUDITOR'S MANAGEMENT REPORT

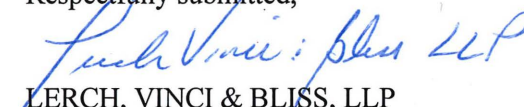
Honorable President and  
Members of the Board of Trustees  
Little Ferry Board of Education  
Little Ferry, New Jersey

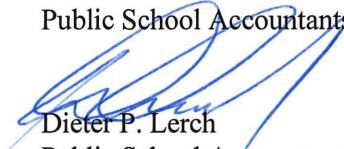
We have audited in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Little Ferry Board of Education in the County of Bergen as of and for the fiscal year ended June 30, 2023, and have issued our report thereon dated January 30, 2024.

As part of our audit, we performed procedures required by the Department of Education, State of New Jersey and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information and use of Little Ferry Board of Education's management, the Board of Trustees, others within the District and the New Jersey State Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

  
LERCH, VINCI & BLISS, LLP  
Certified Public Accountants  
Public School Accountants

  
Dieter P. Lerch  
Public School Accountant  
PSA Number CS00756

Fair Lawn, New Jersey  
January 30, 2024

**LITTLE FERRY BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Scope of Audit**

The audit covered the financial transactions of the Business Administrator/Board Secretary and Treasurer of School Monies, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

**Administrative Practices and Procedures**

**Insurance**

Fire insurance coverage was carried in the amounts as detailed on the Schedule of Insurance contained in the Statistical Section of the District's Annual Comprehensive Financial Report (the "ACFR").

**Official Bonds**

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Alessandro Verace	Business Administrator/Board Secretary	\$300,000
Antoinette Kelly	Treasurer of School Monies	300,000

There is a Blanket Dishonesty Bond with the Selective Insurance Company of America covering all other employees with multiple coverage of \$500,000.

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

**Financial Planning, Accounting and Reporting**

**Examination of Claims**

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certifications or supporting documentation.

**Payroll/Personnel**

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls tested were approved by the Superintendent and were certified by the President of the Board, the Business Administrator/Board Secretary and the Chief School Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefit deductions withheld and due to the General Fund.

**Reserve for Encumbrances and Accounts Payable**

A review of outstanding issued purchase orders was made as of June 30, for goods not yet received or services not yet rendered to determine that no blanket purchase orders were included in the balance of the reserves for encumbrances. Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered, as of June 30.

**LITTLE FERRY BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting (Continued)**

Travel

The Board of Trustees has adopted a travel policy that complies with N.J.S.A. 18A:11-12.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection included administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3.

Board Secretary's Records

The financial records, books of account and minutes maintained by the Board Secretary were reviewed.

The Board Secretary's and Treasurer's monthly financial reports were presented to the Board on a timely basis and were submitted to the Executive County Superintendent as prescribed by N.J.S.A. 18A 17-9 and 18A 17-36.

The prescribed contractual order system was followed.

Bids received were summarized in the minutes (N.J.S.A. 18A:18A-21).

Acknowledgement of the Board's receipt of the Board Secretary and Treasurer's monthly financial reports was included in the minutes. The monthly certification of the availability of line item appropriations and fund balances were also approved.

Treasurer's Records

The Treasurer did perform cash reconciliations for all accounts required.

All cash receipts were promptly deposited.

The Treasurer's records were in agreement with the records of the Board Secretary

Elementary and Secondary Education Act (E.S.E.A.), as amended by the Every Student Succeeds Act (ESEA)

The E.S.E.A. financial exhibits are contained within the Special Revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Title I and IV of the Elementary and Secondary Education Act, as amended.

The audit indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

Other Special Federal and/or State Projects

The district's Special Projects were approved as listed on Exhibit K-3 and Exhibit K-4 located in the ACFR.

Our audit indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

**Finding 2023-1 (ACFR Finding 2023-001)** – Our audit of employee salary charges to ESSER III revealed that a Board resolution was not prepared approving individuals and amounts to be paid and charged to the ESSER III program.

**Recommendation** – Board resolutions be prepared and approved identifying individuals and salary amounts to be charged to Federal grant programs.

**LITTLE FERRY BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting (Continued)**

**I.D.E.A. Part B**

Separate accounting records were maintained for each approved project. Grant application approvals and acceptance of grant funds were made by Board resolution.

**T.P.A.F. Reimbursements**

Our audit procedures included a test of the semi-monthly reimbursement forms filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

**TPAF Reimbursement to the State for Federal Salary Expenditures'**

The amount of the expenditure charged to the current year's Final Reports for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement with no exceptions noted.

**School Purchasing Programs**

**Contracts and Agreements Requiring Advertisement for Bids**

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$20,200. The Board has designated the School Business Administrator as the purchasing agent.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Board Attorney's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained. Our examination did reveal, however, that purchases were made through the use of State contracts.

**School Food Service**

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The school food service program was not selected as a major federal or State program. However, the program expenditures exceeded \$100,000 in federal support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. Exceptions were not noted.

**LITTLE FERRY BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**School Food Service (Continued)**

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. Exceptions were not noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Assets (ACFR Schedule B-5) does not separate program and non-program revenue and program and non-program cost of goods sold.

**Finding 2023-2**– Our audit of the Food Service operations revealed the following documentation was not made available to the School District by the Food Service Management Company (FSMC).

- FSMC year end statement of operations
- 2022/23 year end inventory balances
- Non program revenue calculation
- Service Bureau Opinion (Report of Internal Controls)

**Recommendation** – Continued efforts be made by the District to obtain the statement of operations and related financial information from the Food Service Management Company for fiscal year ending June 30, 2023.

We also inquired of management about the emergency COVID-19 procedures/practices that the SFA instituted to provide meals to eligible students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations.

**Student Body Activity**

The Board has a policy which clearly established the regulation of the student activity fund.

Cash receipts were promptly deposited.

Cash disbursements had proper supporting documentation.

**Application for State School Aid**

Our audit procedures included a test of information reported in the October 15, 2022 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the disabled, bilingual and low-income. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to District workpapers with no exceptions noted. The information on the workpapers was verified with immaterial exceptions noted. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

**Pupil Transportation**

Our audit procedures included a test of on roll status reported in the 2022-2023 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report with exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

**Finding 2023-3** – We noted numerous differences between the County report of transported resident students and the District report of resident transported students.

**Recommendation** – The County and District reports of transported resident students be reviewed and reconciled to ensure the annual reports are in agreement.

**LITTLE FERRY BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Facilities and Capital Assets**

The District had one SDA grant project during the year. Our procedures also included a review of the transfer of local funds from the General Fund (if any) or from the Capital Reserve Account and awarding of contracts for eligible facilities constructions.

**Finding 2023-4** – Certain acquisitions of equipment and building improvements were not included as additions in the capital asset inventory report.

**Recommendation** – All acquisitions of equipment and building improvements be included in the annual capital asset inventory report.

The capital asset records have been adjusted to include all capital asset additions.

**Testing for Lead of all Drinking Water in Educational Facilities**

The school district adhered to all requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district did submit the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

**Follow-up on Prior Year Findings**

In accordance with government auditing standards, our procedures included a review of all prior year recommendations including findings.



**LITTLE FERRY BOARD OF EDUCATION  
FOOD SERVICE FUND  
NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM  
ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**NOT APPLICABLE**

**FOOD SERVICE FUND  
NET CASH RESOURCE SCHEDULE  
ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**NOT APPLICABLE**

**LITTLE FERRY BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 15, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	2023-2024 Application for State School Aid							Sample for Verification						Private Schools for Disabled			
	Reported on A.S.S.A. On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Register On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	Sample from Workpapers	Sample Verified	Sample Errors	
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared					
Half Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Preschool 4 yrs	3.0	-	3.0	-	-	-	-	3.0	-	3.0	-	-	-	-	-	-	-
Full Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool 4 yrs	22.0	-	22.0	-	-	-	-	22.0	-	22.0	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	69.0	-	69.0	-	-	-	-	69.0	-	69.0	-	-	-	-	-	-	-
Grade 1	79.0	-	79.0	-	-	-	-	79.0	-	79.0	-	-	-	-	-	-	-
Grade 2	71.0	-	71.0	-	-	-	-	71.0	-	71.0	-	-	-	-	-	-	-
Grade 3	70.0	-	70.0	-	-	-	-	70.0	-	70.0	-	-	-	-	-	-	-
Grade 4	60.0	-	60.0	-	-	-	-	60.0	-	60.0	-	-	-	-	-	-	-
Grade 5	88.0	-	88.0	-	-	-	-	88.0	-	88.0	-	-	-	-	-	-	-
Grade 6	55.0	-	55.0	-	-	-	-	55.0	-	55.0	-	-	-	-	-	-	-
Grade 7	77.0	-	77.0	-	-	-	-	77.0	-	77.0	-	-	-	-	-	-	-
Grade 8	84.0	-	84.0	-	-	-	-	84.0	-	84.0	-	-	-	-	-	-	-
Grade 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grade 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grade 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grade 12	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	678.0	-	678.0	-	-	-	-	678.0	-	678.0	-	-	-	-	-	-	-
Special Ed - Elementary	88.0	-	88.0	-	-	-	-	33.0	-	33.0	-	-	-	1.0	1.0	1.0	-
Special Ed - Middle	28.0	-	28.0	-	-	-	-	11.0	-	11.0	-	-	-	-	-	-	-
Special Ed - High	-	-	-	-	-	-	-	-	-	-	-	-	6.0	4.0	4.0	-	-
Subtotal	116.0	-	116.0	-	-	-	-	44.0	-	44.0	-	-	-	7.0	5.0	5.0	-
Totals	794.0	-	794.0	-	-	-	-	722.0	-	722.0	-	-	-	7.0	5.0	5.0	-
Percentage Error					0.00%	N/A				0.00%	N/A					0.00%	

**LITTLE FERRY BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 15, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A as LEP Low Income	Reported on Workpapers as LEP Low Income	Errors	Sample Selected from Workpapers and Register	Verified to Test Score Register	Errors
	Half Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-
Half Day Preschool 4 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool 4 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	23.0	23.0	-	3.0	2.0	1.0	3.0	3.0	-	2.0	2.0	-
Grade 1	31.0	31.0	-	5.0	5.0	-	2.0	2.0	-	2.0	2.0	-
Grade 2	20.0	20.0	-	3.0	3.0	-	8.0	8.0	-	6.0	6.0	-
Grade 3	29.0	29.0	-	4.0	4.0	-	6.0	6.0	-	3.0	3.0	-
Grade 4	21.0	21.0	-	3.0	3.0	-	-	-	-	-	-	-
Grade 5	27.0	27.0	-	4.0	4.0	-	2.0	2.0	-	1.0	1.0	-
Grade 6	22.0	22.0	-	3.0	3.0	-	1.0	1.0	-	1.0	1.0	-
Grade 7	18.0	18.0	-	3.0	3.0	-	1.0	1.0	-	1.0	1.0	-
Grade 8	33.0	33.0	-	5.0	5.0	-	1.0	1.0	-	1.0	1.0	-
Grade 9	21.0	21.0	-	3.0	3.0	-	1.0	1.0	-	1.0	1.0	-
Grade 10	28.0	28.0	-	4.0	4.0	-	3.0	3.0	-	-	-	-
Grade 11	26.0	26.0	-	4.0	4.0	-	4.0	4.0	-	-	-	-
Grade 12	31.0	31.0	-	4.0	3.0	1.0	2.0	2.0	-	-	-	-
Subtotal	330.0	330.0	-	48.0	46.0	2.0	34.0	34.0	-	18.0	18.0	-
Special Ed - Elementary	43.0	43.0	-	6.0	6.0	-	3.0	3.0	-	1.0	1.0	-
Special Ed - Middle	20.0	20.0	-	3.0	3.0	-	-	-	-	-	-	-
Special Ed - High	19.0	19.0	-	3.0	3.0	-	-	-	-	-	-	-
Subtotal	82	82	-	12	12	-	3	3	-	1	1	-
Totals	412.0	412.0	-	60.0	58.0	2.0	37.0	37.0	-	19.0	19.0	-
Percentage Error		0.00%			3.33%			0.00%			0.00%	

	Transportation					
	Reported on DRTRS by DOE/County	Reported on DRTRS by District	Errors	Tested	Verified	Errors
	Reg. - Public Schools	287.0	206.0	81.0	46.0	46.0
Transported - Non - Public	11.0	8.0	3.0	3.0	3.0	-
All Non-Public	56.0	47.0	9.0	10.0	10.0	-
Special Ed. - Public	5.0	5.0	-	2.0	2.0	-
Special Needs - Public	28.0	30.0	(2.0)	4.0	4.0	-
	387.0	296.0	91.0	65.0	65.0	-
Percentage Error		23.51%			0.00%	

**LITTLE FERRY BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 15, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.S.A as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Worpapers	Verified to Application and Register	Errors
	Half Day Preschool 3 yrs	-	-	-	-	-
Full Day Preschool 3 yrs	-	-	-	-	-	-
Half Day Preschool 4 yrs	-	-	-	-	-	-
Full Day Preschool 4 yrs	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-
Full Day Kindergarten	5.0	5.0	-	3.0	3.0	-
Grade 1	10.0	10.0	-	7.0	7.0	-
Grade 2	4.0	4.0	-	2.0	2.0	-
Grade 3	3.0	3.0	-	2.0	2.0	-
Grade 4	-	-	-	2.0	2.0	-
Grade 5	-	-	-	-	-	-
Grade 6	2.0	2.0	-	1.0	1.0	-
Grade 7	2.0	2.0	-	1.0	1.0	-
Grade 8	2.0	2.0	-	1.0	1.0	-
Grade 9	2.0	2.0	-	1.0	1.0	-
Grade 10	4.0	4.0	-	2.0	2.0	-
Grade 11	4.0	4.0	-	3.0	3.0	-
Grade 12	1.0	1.0	-	1.0	1.0	-
Adult School						
Subtotal	39.0	39.0	-	26.0	26.0	-
Special Ed - Elementary	2.0	2.0	-	1.0	1.0	-
Special Ed - Middle	-	-	-	-	-	-
Special Ed - High	-	-	-	-	-	-
Subtotal	2.0	2.0	-	1.0	1.0	-
Totals	41.0	41.0	-	27.0	27.0	-
Percentage Error		0.00%			0.00%	

**LITTLE FERRY BOARD OF EDUCATION  
CALCULATION OF EXCESS SURPLUS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**SECTION 1A - Two Percent (2%) - Calculation of Excess surplus**

2022-23 Total General Fund Expenditures per the ACFR	\$ 28,452,974
Decreased by:	
On-Behalf TPAF Pension & Social Security	3,895,351
Adjusted 2022-23 General Fund Expenditures	<u>\$ 24,557,623</u>
2% of Adjusted 2022-23 General Fund Expenditures	\$ 491,152
Allowable Adjustment	<u>239,363</u>
Maximum Unreserved/Undesignated Fund Balance	<u>\$ 730,515</u>

**SECTION 2**

Total General Fund - Fund Balance at June 30, 2023	\$ 7,539,122
Decreased by:	
Reserved for Encumbrances	\$ 162,017
Capital Reserve	3,744,963
Maintenance Reserve	637,094
Tuition Reserve	750,000
Excess Surplus - Designated for Subsequent Year's Expenditures	340,385
Designated for Subsequent Year's Expenditures	<u>96,331</u>
Total Unassigned Fund Balance	<u>\$ 1,808,332</u>

**SECTION 3**

<b>Restricted Fund Balance - Excess Surplus</b>	<u>\$ 1,077,817</u>
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**Recapitulation of Excess Surplus as of June 30, 2023**

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures	\$ 340,385
Reserved Excess Surplus	<u>1,077,817</u>
Total	<u>\$ 1,418,202</u>
<u>Allowable Adjustment</u>	
Extraordinary Aid	\$ 148,763
Maintenance of Equity Aid	69,696
NP Transportation Aid	<u>20,904</u>
	<u>\$ 239,363</u>

**LITTLE FERRY BOARD OF EDUCATION  
RECOMMENDATIONS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**I. Administrative Practices and Procedures**

There are none.

**II. Financial Planning, Accounting and Reporting**

1. It is recommended that Board resolutions be prepared and approved identifying individuals and salary amounts to be charged to Federal grant programs.

**III. School Purchasing Program**

There are none.

**IV. School Food Services**

2. It is recommended that continued efforts be made by the District to obtain the statement of operations and related financial information from the Food Service Management Company for fiscal year ending June 30, 2023.

**V. Student Body Activities**

There are none.

**VI. Application for State School Aid**

There are none.

**VII. Pupil Transportation**

3. It is recommended that the County and District reports of transported resident students be reviewed and reconciled to ensure the annual reports are in agreement.

**VIII. Facilities and Capital Assets**

4. It is recommended that all acquisitions of equipment and building improvements be included in the annual capital asset inventory report.

**IX. Miscellaneous**

There are none.

**X. Status of Prior Years' Audit Findings/Recommendations**

In accordance with government auditing standards, we have reviewed the status of all prior year findings. Corrective action was taken on all prior year findings.

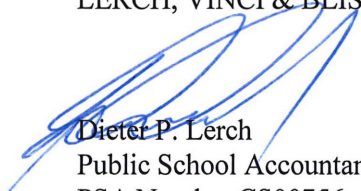
**LITTLE FERRY BOARD OF EDUCATION  
RECOMMENDATIONS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023  
(CONTINUED)**

**ACKNOWLEDGEMENT**

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to us.

Respectfully submitted,

LERCH, VINCI & BLISS, LLP



Dieter P. Lerch  
Public School Accountant  
PSA Number CS00756