

**MIDLAND PARK BOARD OF EDUCATION  
AUDITOR'S MANAGEMENT REPORT ON  
ADMINISTRATIVE FINDINGS -  
FINANCIAL COMPLIANCE AND PERFORMANCE  
JUNE 30, 2023**

**MIDLAND PARK BOARD OF EDUCATION  
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- FINANCIAL, COMPLIANCE AND PERFORMANCE**

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Honorable President and Members  
of the Board of Education  
Midland Park Board of Education  
Midland Park, New Jersey

We have audited in accordance with auditing standards generally accepted audit standards Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Midland Park Board of Education in the County of Bergen as of and for the fiscal year ended June 30, 2023, and have issued our report thereon dated December 21, 2023.

As part of our audit, we performed procedures required by the Office of School Finance, New Jersey Department of Education, State of New Jersey and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information and use of management, the Board of Education, others within the District and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

*Lerch, Vinci & Bliss, LLP*

LERCH, VINCI & BLISS, LLP  
Certified Public Accountants  
Public School Accountants

Jeffrey C. Bliss  
Public School Accountant  
PSA Number CS00932

Fair Lawn, New Jersey  
December 21, 2023

**MIDLAND PARK BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**GENERAL COMMENTS**

**Scope of Audit**

The audit covered the financial transactions of the Board Secretary/School Business Administrator, the activities of the Board of Education and the records of the various funds under the auspices of the Board of Education.

**Administrative Practices and Procedures**

**Insurance**

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's Annual Comprehensive Financial Report (the "ACFR").

**Official Bonds**

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Stacy Garvey	Board Secretary/School Business Administrator	\$230,000

There is an employee dishonesty coverage with Selective Insurance Company of America covering all other employees with coverage of \$500,000 per loss and \$100,000 per employee.

**P.L. 2020, c44**

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year of audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did appear to include all health benefit plans offered by the school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

**Tuition Charges**

A comparison of tentative tuition charges and actual certified tuition charges was made.

**Financial Planning, Accounting and Reporting**

**Examination of Claims**

An examination of claims paid during the period under review did not reveal any material discrepancies with respect to each of signatures, certifications or supporting documentation.

**MIDLAND PARK BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting (Continued)**

**Payroll Account**

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

Our review of payroll records indicated that all payrolls tested were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/School Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

The District maintains a personnel tracking and accounting (Position Control) system.

The District filed the required certification (E-CERT1) of compliance with requirements for income tax compensation of certain administrators with the NJ Department of Treasury by the March 15 due date.

**Reserve for Encumbrances and Accounts Payable**

A review of outstanding issued purchase orders was made as of June 30 for goods not yet received or services not yet rendered and it was determined that no blanket purchase orders were included in the balance of the reserve for encumbrances. Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered as of June 30.

**Travel**

The Board of Trustees has adopted a travel policy that complies with N.J.S.A. 18A:11-2.

**Classification of Expenditures**

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to a random sample, our sample also included new procedures required by the State Department of Education for specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23-8.3. As a result of the procedures performed, no errors were noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

**Board Secretary's Records**

The financial records, books of account and minutes maintained by the Board Secretary were in good condition.

The Board Secretary's and Board Designee's monthly financial reports were presented monthly to the Board on a timely basis and were submitted to the Executive County Superintendent as prescribed by N.J.S.A. 18A: 17-9 and 18A: 17-36.

Acknowledgment of the Board's receipt of the Board Secretary's monthly financial reports were included in the minutes.

The prescribed contractual order system was followed.

The cash reconciliations for the general operating account, community school program account, unemployment compensation account and payroll accounts were performed by the Board's designee in accordance with N.J.S.A. 18A:17-9.

The monthly records pertaining to cash reconciliations were in agreement with the records of the Board Secretary.

**MIDLAND PARK BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting (Continued)**

Elementary and Secondary Education Act (E.S.E.A.)/as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the financial section (Special Revenue Fund) of the ACFR. This section of the ACFR documents the financial position pertaining to projects under Titles I, II, III and IV of the Elementary and Secondary Education Act, as amended.

Our examination of the ESEA/ESSA funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

Other Special Federal and/or State Projects

The District's special projects were approved as listed on Exhibits K-3 and K-4 located in the single audit section of the ACFR.

Our examination of the other Federal and State funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the special revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

T.P.A.F. Reimbursements

Our audit procedures included a test of the semi-monthly reimbursement forms filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

TPAF Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Reports for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

**School Purchasing Programs**

Contracts and Agreements Requiring Advertisement for Bids

The bid thresholds in accordance with N.J.S.A. 18A:18A-3 (as amended) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent). The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$20,200.

If the purchasing agent is qualified pursuant to subsection b of section 9 of P.L. 1971, c. 198 (c.40A:11-9), the board of education may establish that the bid threshold may be up to \$44,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section. The Board has designated the School Business Administrator as the qualified purchasing agent and established the bid threshold at \$44,000.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Board Attorney's opinion should be sought before a commitment is made.

**MIDLAND PARK BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**School Purchasing Programs (Continued)**

**Contracts and Agreements Requiring Advertisement for Bids (Continued)**

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or goods or service, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The results of our examination, did not indicate any individual payments, contracts or agreements were made for the performance of work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, as amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

**Food Service Fund**

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all student during the emergency.

The school food service program was not selected as a major federal or State program. However, the program expenditures exceeded \$100,000 in federal support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. Exceptions were not noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. Exceptions were not noted.

We inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations. We also inquired if the FSMC received a loan in accordance with Payroll Protection Plan and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP loan was subsequently forgiven and noted the FSMC refunded the applicable amounts to the SFA during the 2022/2023 school year.

The financial transactions and records of the school food service fund were maintained in good condition. The financial accounts and meal count records were reviewed on a test-check basis. Cash receipts and bank records were reviewed for timely deposits.

**MIDLAND PARK BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Food Service Fund (Continued)**

The District utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1. Provisions of the FSMC contract/addendum were reviewed. The FSMC contract does not provided for an operating result provision.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food supply items were currently maintained and properly applied in determining the cost of food and supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service.

Net cash resources did exceed three months average expenditures. We noted the District approved and implemented a corrective action plan in 2022/2023 to eliminate the excess in net cash resources. The District indicated such plan will take more than one year to be fully implemented and to eliminate the excess in net cash resources that exists at June 30, 2023.

USDA Food Distribution Program commodities were received and a separate inventory was maintained on a first-in, first-out basis.

The Statement of Revenues, Expenses, and Changes in Fund Net Position (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Exhibits B-4 through B-6 of the ACFR.

**Student Body Activities**

The Board has a policy which clearly established the regulation of student activity funds.

Cash receipts and disbursements records for the student activity accounts were maintained in good condition.

- **Finding 2023-1** – Our audit of the High School student activity account revealed monies collected were not deposited in a timely manner.

**Recommendation** – Procedures be enhanced in the High School student activity account to ensure monies collected are deposited in a timely manner.

**Application for State School Aid**

Our audit procedures included a test of information reported in the October 15, 2022 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers with minor exceptions noted. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district has adequate written procedures for the recording of student enrollment data.



**MIDLAND PARK BOARD OF EDUCATION  
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Pupil Transportation**

Our audit procedures included a test of on-roll status reported in the 2022/23 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report with no exceptions. The results of our procedures are presented in the Schedule of Audited enrollments.

Our procedures included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

**Facilities and Capital Assets**

The District had no SDA grant projects during the current year.

The District maintained detail capital assets financial records.

**Testing for Lead of all Drinking Water in Educational Facilities**

The school district did submit the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

**Suggestions to Management**

- District consider updating the Long-Range Facilities Plan.
- External fixed asset inventory report be reviewed for accuracy prior to being finalized.

**Follow-Up on Prior Year Findings**

There are no prior year findings.

**MIDLAND PARK BOARD OF EDUCATION  
FOOD SERVICE FUND  
SCHEDULE OF MEAL COUNT ACTIVITY  
ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

NOT APPLICABLE

**FOOD SERVICE FUND  
SCHEDULE OF NET CASH RESOURCES  
ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**NET CASH RESOURCES SCHEDULE**

<u>Net Cash Resources:</u>	<u>Food Service B - 4/5</u>	
<b>ACFR</b> *		<b>Current Assets</b>
B-4	\$ 159,696	Cash & Cash Equiv.
B-4	7,950	Due from Other Gov'ts
B-4	3,287	Accounts Receivable
<b>ACFR</b>		<b>Current Liabilities</b>
B-4	(6,434)	Less Accounts Payable
B-4	(3,538)	Less Other Liabilities
B-4	(8,793)	Less Unearned Revenue
	<u>\$ 152,168</u>	<b>Net Cash Resources</b>
		<b>(A)</b>
 <u>Net Adj. Total Operating Expense:</u>		
B-5	\$ 506,675	Tot. Operating Expenses
B-5	(5,519)	Less Depreciation
	<u>\$ 501,156</u>	Adj. Tot. Oper. Exp.
		<b>(B)</b>
 <u>Average Monthly Operating Expense:</u>		
	<u>\$ 50,116</u>	B / 10
		<b>(C)</b>
 <u>Three times monthly Average:</u>		
	<u>\$ 150,347</u>	3 X C
		<b>(D)</b>
 <b>TOTAL IN BOX A</b> \$ 152,168		
<b>LESS TOTAL IN BOX D</b> \$ 150,347		
<b>NET</b> <u>\$ 1,821</u>		

**NET CASH RESOURCES DOES EXCEED THREE MONTH AVERAGE EXPENSES**

**MIDLAND PARK BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 15, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	2023-2024 Application for State School Aid						Sample for Verification						Private Schools for Disabled			
	Reported on A.S.S.A. On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Register On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	Sample for Verifi- cation	Sample Verified	Sample Errors
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared				
Half Day Preschool - 3 yrs	5		5		-	-	5		5		-	-				
Full Day Preschool - 3 yrs					-	-					-	-				
Half Day Preschool - 4 yrs	10		10		-	-	10		10		-	-				
Full Day Preschool - 4 yrs					-	-					-	-				
Full Day Kindergarten	63		62		1	-	62		62		-	-				
Grade 1	74		75		(1)	-	75		75		-	-				
Grade 2	60		60		-	-	60		60		-	-				
Grade 3	52		52		-	-	52		52		-	-				
Grade 4	63		63		-	-	63		63		-	-				
Grade 5	53		53		-	-	53		53		-	-				
Grade 6	58		56		2	-	56		56		-	-				
Grade 7	54		54		-	-	54		54		-	-				
Grade 8	45		43		2	-	43		43		-	-				
Grade 9	50	1.0	50	1.0	-	-	50	1.0	50	1.0	-	-				
Grade 10	39		39		-	-	39		39		-	-				
Grade 11	42		42		-	-	42		42		-	-				
Grade 12	36	1.0	36	1.0	-	-	36	1.0	36	1.0	-	-				
Subtotal	704	2	700	2	4	-	700	2	700	2	-	-				
Spec Ed - Elementary	82		80		2	-	24		24		-	-	1			-
Spec Ed - Middle School	39		35		4	-	11		11		-	-	2	1	1	-
Spec Ed - High School	41		33		8	-	10		10		-	-	10	3	3	-
Subtotal	162	-	148	-	14	-	45	-	45	-	-	-	13	4	4	-
Totals	866	2	848	2	18	-	745	2	745	2	-	-	13	4	4	-
Percentage Error					2.08%	0.00%					0.00%	0.00%				0.00%

**MIDLAND PARK BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 15, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on ASSA	Reported on Workpapers	Errors	Sample Selected	Sample Verified	Errors
Half Day Preschool - 3 yrs			-			-			-			-
Full Day Preschool - 3 yrs			-			-			-			-
Half Day Preschool - 4 yrs			-			-			-			-
Full Day Preschool - 4 yrs			-			-			-			-
Full Day Kindergarten		3	3	-	1	1	-	1	1	-		-
Grade 1		2	2	-	1	1	-			-		-
Grade 2		4	4	-	1	1	-	3	3	-	1	1
Grade 3		4	4	-	1	1	-	1	1	-		-
Grade 4		2	2	-	1	1	-			-		-
Grade 5		4	4	-	1	1	-			-		-
Grade 6		4	4	-	1	1	-	1	1	-	1	1
Grade 7		1	1	-			-	1		1		-
Grade 8		1	1	-			-			-		-
Grade 9		3	3	-	1	1	-			-		-
Grade 10				-			-			-		-
Grade 11		3	3	-	1	1	-			-		-
Grade 12		4	4	-	1	1	-			-		-
Subtotal		<u>35</u>	<u>35</u>	-	<u>10</u>	<u>10</u>	-	<u>7</u>	<u>6</u>	<u>1</u>	<u>2</u>	<u>2</u>
Spec Ed - Elementary		13	13	-	4	4	-	2	2	-	1	1
Spec Ed - Middle School		3	3	-	1	1	-	-	1	(1)	-	-
Spec Ed - High School		6	4	2	1	1	-	-	-	-	-	-
Subtotal		<u>22</u>	<u>20</u>	<u>2</u>	<u>6</u>	<u>6</u>	-	<u>2</u>	<u>3</u>	<u>(1)</u>	<u>1</u>	<u>1</u>
Totals		<u>57</u>	<u>55</u>	<u>2</u>	<u>16</u>	<u>16</u>	-	<u>9</u>	<u>9</u>	-	<u>3</u>	<u>3</u>
Percentage Error			<u>3.51%</u>			<u>0.00%</u>			<u>0.00%</u>			<u>0.00%</u>

	Transportation			Tested	Verified	Errors
	Reported on DRTRS by DOE	Reported on DRTRS by District	Errors			
Regular - Public Schools	11	11	-	4	4	-
Transported - Non-Public			-			-
Regular - Spec. Ed.	4	4	-	1	1	-
Special Needs - Public	40	40	-	13	13	-
Totals	<u>55</u>	<u>55</u>	-	<u>18</u>	<u>18</u>	-
Percentage Error		<u>0.00%</u>		<u>0.00%</u>		

**MIDLAND PARK BOARD OF EDUCATION  
APPLICATION FOR STATE SCHOOL AID  
ENROLLMENT AS OF OCTOBER 15, 2022  
SCHEDULE OF AUDITED ENROLLMENTS**

	<u>Resident LEP Not Low Income</u>			<u>Sample for Verification</u>		
	Reported on A.S.S.A as Not Low Income	Reported on Workpapers as Not Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
	Half Day Preschool - 3 yrs			-		
Full Day Preschool - 3 yrs			-			-
Half Day Preschool - 4 yrs			-			-
Full Day Preschool - 4 yrs			-			-
Full Day Kindergarten			-			-
Grade 1			-			-
Grade 2			-			-
Grade 3	1	1	-	1	1	-
Grade 4			-			-
Grade 5			-			-
Grade 6			-			-
Grade 7	1	1	-			-
Grade 8			-			-
Grade 9			-			-
Grade 10	2	2	-	1	1	-
Grade 11			-			-
Grade 12	1	1	-			-
Subtotal	<u>5</u>	<u>5</u>	<u>-</u>	<u>2</u>	<u>2</u>	<u>-</u>
Spec Ed - Elementary			-			-
Spec Ed - Middle School			-			-
Spec Ed - High School			-			-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Totals	<u>5</u>	<u>5</u>	<u>-</u>	<u>2</u>	<u>2</u>	<u>-</u>
Percentage Error			<u>0.00%</u>			<u>0.00%</u>

**MIDLAND PARK BOARD OF EDUCATION  
CALCULATION OF EXCESS SURPLUS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**SECTION 1A - Two Percent (2%) - Calculation of Excess Surplus (Two Percent 2% of maximum)**

2022-2023 Total General Fund Expenditures per the ACFR (Exhibit C-1)	\$ 29,643,452
Increased by:	
Transfer to Capital Projects Fund	310,000
Decreased by:	
On-Behalf TPAF Pension & Social Security	<u>(5,248,063)</u>
Adjusted 2022-2023 General Fund Expenditures	<u>\$ 24,705,389</u>
2% of Adjusted 2022-2023 General Fund Expenditures	<u>\$ 494,108</u>
Enter Greater of 2% of Adjusted 2022-2023 General Fund Expenditures; or \$250,000	\$ 494,108
Increased by: Allowable Adjustments	<u>537,794</u>
Maximum Unassigned Fund Balance	<u>\$ 1,031,902</u>

**SECTION 2**

Total General Fund - Fund Balance at June 30, 2023 (Per ACFR Budgetary Comparison Schedule/Statement)	\$ 6,408,032
Capital Reserve	\$ 3,675,365
Capital Reserve - Designated for Subsequent Year's Budget	420,000
Community School Programs	249,796
Community School Programs - Designated for Subsequent Year's Budget	47,610
Excess Surplus - Designated for Subsequent Year's Budget	275,000
Unemployment Compensation Reserve	63,536
Assigned Fund Balance	
Year-End Encumbrances	<u>369,823</u>
	<u>5,101,130</u>
Total Unassigned Fund Balance	<u>\$ 1,306,902</u>

**SECTION 3**

Reserved Fund Balance - Excess Surplus	<u>\$ 275,000</u>
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**Recapitulation of Excess Surplus as of June 30, 2023**

Reserved Excess Surplus - Designated for Subsequent Year's Budget	\$ 275,000
Reserved Excess Surplus	<u>275,000</u>
	<u>\$ 550,000</u>
<u>Detail of Allowable Adjustments</u>	
Extraordinary Aid (Unbudgeted)	<u>\$ 537,794</u>

**MIDLAND PARK BOARD OF EDUCATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**RECOMMENDATIONS**

I. Administrative Practices and Procedures

There are none.

II. Financial Planning, Accounting and Reporting

There are none.

III. School Purchasing Program

There are none.

IV. School Food Services

There are none.

V. Student Body Activities

1. It is recommended that procedures be enhanced in the High School student activity account to ensure monies collected are deposited in a timely manner.

VI. Application for State School Aid

There are none.

VII. Pupil Transportation

There are none.

VIII. Facilities and Capital Assets

There are none.

IX. Status of Prior Year Findings/Recommendations

There were no prior year recommendations.



**ACKNOWLEDGEMENT**

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to us.

Respectfully submitted,

LERCH, VINCI & BLISS, LLP



Jeffrey C. Bliss  
Certified Public Accountant  
Public School Accountant