

**AUDITORS MANAGEMENT REPORT
ON ADMINISTRATIVE FINDINGS -
FINANCIAL, COMPLIANCE AND PERFORMANCE
SCHOOL DISTRICT OF THE
TOWNSHIP OF OCEAN
COUNTY OF MONMOUTH, NEW JERSEY
JUNE 30, 2023**

SCHOOL DISTRICT OF THE TOWNSHIP OF OCEAN
COUNTY OF MONMOUTH, NEW JERSEY

AUDITORS' MANAGEMENT REPORT
ON ADMINISTRATIVE FINDINGS -
FINANCIAL, COMPLIANCE AND PERFORMANCE

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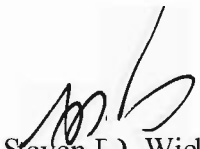
REPORT OF INDEPENDENT AUDITORS

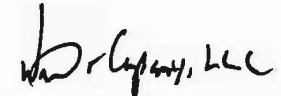
Honorable President and
Members of the Board of Education
Township of Ocean School District
County of Monmouth, New Jersey

We have audited, in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Township of Ocean School District in the County of Monmouth for the year ended June 30, 2023, and have issued our report thereon dated December 13, 2023.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Township of Ocean Board of Education's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.


Steven D. Wielkocz, C.P.A.
Licensed Public School Accountant
No. 816


WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

December 13, 2023



ADMINISTRATIVE FINDINGS-
FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING

GENERAL COMMENTS

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Moneys, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the District's ACFR.

Officials Bonds

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Robert A. Williams	Treasurer of School Monies	\$375,000

There is a Public Employees' Dishonesty with Faithful Performance Blanket Position Bond with the New Jersey Schools Insurance Group covering all other employees with multiple coverage of \$1,000,000.

P.L. 2020, c.44

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

Finding 2023-1: Our audit indicated that there was no certification of the payroll by the Superintendent, the President of the Board and the Board Secretary/School Business Administrator.

Recommendation: N.J.S.A. Title 18A:19-9 requires payment of compensation of teachers and other employees may be made on the basis of payrolls certified by the President, Secretary of the Board and the Chief School Administrator stating the names and amounts to be paid to each.

Salary withholdings were promptly remitted to the proper agencies, including health benefits premium amounts withheld due to the General Fund.

Finding 2023-2: Our audit indicated that an analysis of the payroll agency was not performed for the entire year.

Recommendation: That the payroll agency account be analyzed for the entire year and reconciled to the agency account bank balance.

The required certification (E-CERT1) of compliance with requirements for income tax on compensation of administrators (Superintendent, assistant superintendents, and business administrator) to the NJ Department of Treasury was filed by the March 15 due date.

Reporting of employee compensation for income tax related purposes did comply with federal and state regulations regarding the compensation which is required to be reported.

Position Control Roster

The Position Control Roster was reviewed and compared to payroll records, employee benefit records and charges made to the general ledger to ensure proper and consistent financial reporting and that employee benefits are only offered to current employees.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, for goods not yet received or services not yet rendered and it was determined that no blanket purchase orders were included in the balance of the reserves for encumbrances. Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered, as of June 30.

Financial Planning, Accounting and Reporting, (continued)

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.2. As a result of the procedures performed, no additional procedures were deemed necessary to test the propriety of expenditure classification.

Board Secretary's Records

The Board Secretary's records were found to be in good order.

Fixed Assets

The general fixed assets records were updated for the additions and disposals of general fixed assets made during the year.

Treasurer's Records

The Treasurer's records were found to be in good order.

Elementary and Secondary Education Act (E.S.E.A.) as Amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Title I and Title II of the Elementary and Secondary Education Act as amended.

The study of compliance for E.S.E.A. indicated no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the ACFR.

Our audit of the federal and state funds on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects indicated no areas of noncompliance.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursement forms electronically filed with the Department of Education for the district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

Financial Planning, Accounting and Reporting, (continued)

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-2 contains definitions for terms used throughout N.J.S.A. 18A:18A-1 et seq. It includes as subsection (p) the term 'competitive contracting', which is defined as "the method described in N.J.S.A. 18A:18A-4.1 through 18A:18A-4.5 and in rules promulgated by DCA at N.J.A.C. 5:34-4 of contracting for specialized goods and services in which formal proposals are solicited from vendors; formal proposals are evaluated by the purchasing agent or counsel or school business administrator; and the board of education awards a contract to a vendor or vendors from among the formal proposals received." Also, subsection (aa) defines the term 'concession' to exclude vending machines.

N.J.S.A. 18A:18A-3(a) sets forth the bid threshold and requires award by board resolution. There is a higher threshold when there is a "Qualified Purchasing Agent" (QPA) in the district as defined at N.J.A.C. 5:34-1.1 and certified upon approval of an application submitted to DCA. Pursuant to N.J.S.A. 18A:18A-3(b), the bid threshold may be adjusted by the Governor, in consultation with the Department of Treasury, every five years.

N.J.S.A. 18A:18A-4.4 provides boards of education the authority to pass a resolution authorizing the use of competitive contracting. "In order to initiate competitive contracting, the board of education shall pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in sections 45 of L. 1999, c.440 are desired to be contracted."

Effective July 1, 2020 and thereafter, the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agency) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$20,200.

The board of education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The results of our examination indicated that no individual payments, contracts, or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies," in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contract or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

School Food Service

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children through the age of 18 as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency. Required Comments for a School Food Service Program that has not been audited as a Major Program, but has expended \$100,000 or more in Federal and/or State Support.

The food service program was not selected as a major Federal and/or State program. However, the program expenditures exceeded \$100,000 in federal and/or State support. Accordingly we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. Exceptions were not noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Position (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

We also inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modifications of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations. We also inquired if the FSMC received a loan in accordance with the Payroll Protection Plan and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP loan was subsequently forgiven and the FSMC refunded or credited the applicable amounts to the SFA.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Exhibit G of the ACFR.

Finding 2023-3: The Food service Fund net cash resources exceeded the maximum permitted by the New Jersey Department of Education. Management is aware and has implemented a multi-year plan to reduce available net cash resources. Therefore, an audit recommendation is not warranted.

Student Body Activities

A cash receipts and disbursements record was maintained in satisfactory condition.

Application for State School Aid

Our audit procedures included a test of information reported in the October 14, 2022 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers without exception.

The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent. The District has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2022-2023 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception.

The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

Testing for Lead of All Drinking Water in Educational Facilities

The school district adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district did submit the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Follow-up on Prior Year Findings

In accordance with government auditing standards, our procedures included a review of all prior year recommendations including findings. There were no prior year findings for which corrective action was required.

Acknowledgment

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,



Steven D. Wielkocz, C.P.A.
Public School Accountant



WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

TOWNSHIP OF OCEAN, NEW JERSEY SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2022

SCHEDULE OF AUDITED ENROLLMENTS

	2023-2024 Application for State School Aid				Sample for Verification				Private Schools for Disabled					
	Reported on A.S.S.A. On Roll		Workpapers		Errors		Selected from Workpapers		Verified per Registers On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Sample Verification	Sample Errors
Full Day Pre-K-3 Yr	89	-	89	-	-	-	89	-	89	-	-	-	-	-
Full Day Pre-K 4 Yr	69	-	69	-	-	-	69	-	69	-	-	-	-	-
Full Day Kindergarten	192	-	192	-	-	-	192	-	192	-	-	-	-	-
One	195	-	195	-	-	-	195	-	195	-	-	-	-	-
Two	174	-	174	-	-	-	174	-	174	-	-	-	-	-
Three	183	-	183	-	-	-	183	-	183	-	-	-	-	-
Four	175	-	175	-	-	-	175	-	175	-	-	-	-	-
Five	178	-	178	-	-	-	178	-	178	-	-	-	-	-
Six	173	-	173	-	-	-	173	-	173	-	-	-	-	-
Seven	170	-	170	-	-	-	170	-	170	-	-	-	-	-
Eight	285	-	285	-	-	-	285	-	285	-	-	-	-	-
Nine	188	-	188	-	-	-	188	-	188	-	-	-	-	-
Ten	107	-	107	-	-	-	107	-	107	-	-	-	-	-
Eleven	87	-	87	-	-	-	87	-	87	-	-	-	-	-
Twelve	193	-	193	-	-	-	193	-	193	-	-	-	-	-
Subtotal	2,558	22	2,580	22	-	-	2,558	22	2,580	22	-	-	-	-
Special Ed - Elementary	237	-	237	-	-	-	237	-	237	-	-	-	16	16
Special Ed - Middle School	150	-	150	-	-	-	150	-	150	-	-	-	7	7
Special Ed - High School	192	-	192	-	-	-	192	-	192	-	-	-	13	13
Subtotal	579	33	579	33	-	-	579	33	579	33	-	-	36	36
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	3,137	55	3,137	55	-	-	3,137	55	3,137	55	-	-	36	36
Percentage Error	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

TOWNSHIP OF OCEAN, NEW JERSEY SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2022

SCHEDULE OF AUDITED ENROLLMENTS

	Reported on A.S.S.A. as Low Income		Resident Low Income		Sample for Verification		Reported on A.S.S.A. as LEP Low Income		Resident LEP Low Income		Sample for Verification		
	Low Income	Income	Workpapers as Low Income	Income	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on LEP Low Income	Income	Workpapers as LEP Low Income	Income	Sample Selected from Workpapers	Verified to Test Score and Register
Full Day Pre-K-3 Yr	16		16		2	2	-	-	-	-	-	-	-
Full Day Pre-K-4 Yr	22		22		5	5	-	-	-	-	-	-	-
Full Day Kindergarten	50		50		14	14	-	11	11	11	8	8	8
One	65		65		19	19	-	25	25	25	20	20	20
Two	40		40		10	10	-	13	13	13	9	9	9
Three	40		40		7	7	-	13	13	13	8	8	8
Four	48		48		16	16	-	17	17	17	14	14	14
Five	47		47		11	11	-	6	6	6	4	4	4
Six	42		42		17	17	-	5	5	5	3	3	3
Seven	38		38		11	11	-	5	5	5	2	2	2
Eight	52		52		16	16	-	3	3	3	1	1	1
Nine	35		35		8	8	-	2	2	2	1	1	1
Ten	48		48		11	11	-	9	9	9	6	6	6
Eleven	40		40		11	11	-	3	3	3	2	2	2
Twelve	37		37		14	14	-	4	4	4	2	2	2
Subtotal	622		622		172	172	-	116	116	116	80	80	80

Special Ed - Elementary	91		91		28	28	-	7	7	7	4	4	4
Special Ed - Middle	58		58		10	10	-	5	5	5	3	3	3
Special Ed - High	86		86		22	22	-	3	3	3	2	2	2
Subtotal	235		235		60	60	-	15	15	15	9	9	9
Co. Voc. - Regular	-		-		-	-	-	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	857		857		232	232	-	131	131	131	89	89	89
Totals	857		857		232	232	-	131	131	131	89	89	89
Percentage Error					0.00%			0.00%		0.00%		0.00%	

	Reported on DRTMS by DOE/County		Reported on DRTMS by District		Transportation		Sample for Verification	
	Low Income	Income	Workpapers as Low Income	Income	Errors	Tested	Verified	Sample Errors
Reg. - Public Schools, col. 1	1005		1,005		0	254	254	0
Reg-SpEd, col. 4	451		451		0	197	197	0
Transported - Non-Public, col. 2	373		373		0	179	179	0
Special Ed Spec Need, col. 6	177		177		0	110	110	0
Totals	2,006		2,006		0	740	740	0
Percentage Error					0.00%			0.00%

Reg Avg. (Milage) = Regular Including Grade PK students (Part A)
 Reg Avg. (Milage) = Regular Excluding Grade PK students (Part B)
 Spec Avg. = Special Ed with Special Needs

Reported 3.8
 Recalculated 3.8
 Reported 2.9
 Recalculated 2.9

TOWNSHIP OF OCEAN, NEW JERSEY SCHOOL DISTRICT

APPLICATION FOR STATE SCHOOL AID SUMMARY

ENROLLMENT AS OF OCTOBER 14, 2022

SCHEDULE OF AUDITED ENROLLMENTS

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Full Day Pre-K 3 Yr	-	-	-	-	-	-
Full Day Pre-K 4 Yr	8	8	-	6	6	-
Full Day Kindergarten	-	-	-	-	-	-
One	5	5	-	3	3	-
Two	5	5	-	4	4	-
Three	6	6	-	5	5	-
Four	-	-	-	-	-	-
Five	2	2	-	1	1	-
Six	4	4	-	3	3	-
Seven	3	3	-	2	2	-
Eight	3	3	-	2	2	-
Nine	5	5	-	4	4	-
Ten	9	9	-	8	8	-
Eleven	5	5	-	4	4	-
Twelve	55	55	-	42	42	-
Subtotal						
Special Ed - Elementary	-	-	-	-	-	-
Special Ed - Middle	1	1	-	1	1	-
Special Ed - High	-	-	-	-	-	-
Subtotal	1	1	-	1	1	-
Co. Voc. - Regular	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-
Totals	56	56	-	43	43	-
Percentage Error			0.00%			0.00%

OCEAN TOWNSHIP, NEW JERSEY SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

REGULAR DISTRICT

SECTION 1

A. 2% Calculation of Excess Surplus

2022-23 Total General Fund Expenditures per the ACFR, Ex. C-1	\$ <u>93,802,082</u>	(B)
Increased by:		
Transfer from Capital Outlay to Capital Projects Fund	\$ <u>-</u>	(B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$ <u>-</u>	(B1b)
Transfer from General Fund to SRF for PreK - Regular	\$ <u>-</u>	(B1c)
Transfer from General Fund to SRF for PreK - Inclusion	\$ <u>-</u>	(B1d)
Decreased by:		
On-Behalf TPAF Pension & Social Security	\$ <u>17,955,963</u>	(B2a)
Assets Acquired Under Capital Leases	\$ <u>-</u>	(B2b)
Adjusted 22-23 General Fund Expenditures [(B)+(B1s)-(B2s)]	\$ <u>75,846,119</u>	(B3)
2% of Adjusted 2022-23 General Fund Expenditures [(B3) times .02]	\$ <u>1,516,922</u>	(B4)
Enter Greater of (B4) or \$250,000	\$ <u>1,516,922</u>	(B5)
Increased by: Allowable Adjustment*	\$ <u>471,836</u>	(K)
Maximum Unreserved/Undesignated Fund Balance [(B5)+(K)]	\$ <u>1,988,758</u>	(M)

SECTION 2

Total General Fund - Fund Balances @ 6-30-23 (Per ACFR Budgetary Comparison Schedule C-1)	\$ <u>21,540,843</u>	(C)
Decreased by:		
Year End Encumbrances	\$ <u>2,490,882</u>	(C1)
Legally Restricted - Designated for Subsequent Year's Expenditures	\$ <u>-</u>	(C2)
Legally Restricted Excess Surplus - Designated for Designated for Subsequent Year's Expenditures**	\$ <u>3,821,081</u>	(C3)
Other Restricted Fund Balances****	\$ <u>8,906,912</u>	(C4)
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$ <u>3,2861</u>	(C5)
Additional Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures July 1, 2021 - August 1, 2021	\$ <u>-</u>	(C6)
Total Unreserved/Undesignated Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)-(C6)]	\$ <u>6,289,107</u>	(U1)

SECTION 3

Restricted Fund Balance - Excess Surplus***[(U1)-(M)] IF NEGATIVE ENTER -0-	\$ <u>4,300,349</u>	(E)
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Recapitulation of Excess Surplus as of June 30, 2023

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures**	\$ <u>3,821,081</u>	(C3)
Reserved Excess Surplus***[(E)]	\$ <u>4,300,349</u>	(E)
Total Excess Surplus [(C3)+(E)]	\$ <u>8,121,430</u>	(D)

Footnotes:

* Allowable Adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:

(H) Federal Impact Aid. The passage of P.L. 2015, c. 46 amended N.J.S.A. 18A:7-F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, effective for the year ending June 30, 2016 the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve - General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);

- (I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10), Extraordinary Aid;
- (J1) Extraordinary Aid;
- (J1) Additional Nonpublic School Transportation Aid
- (J3) Current Year School Bus Advertising Revenue Recognized
- (J4) Family Crisis Transportation Aid.

Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid and Additional Nonpublic School Transportation Aid.

Detail of Allowable Adjustments

impact Aid	\$ _____ (H)
Sale & Lease-back	\$ _____ (I)
Extraordinary Aid	\$ 366,489 (J1)
Additional Nonpublic School Transportation Aid	\$ 105,347 (J2)
Current Year School Bus Advertising Revenue Recognized	\$ _____ (J3)
Family Crisis Transportation Aid	\$ _____ (J4)
 Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)]	 \$ <u>471,836</u> (K)

** This amount represents the June 30, 2023 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.

*** Amounts must agree to the June 30, 2023 ACFR and the sum of the two lines must agree to Audit Summary Worksheet Line 90030.

**** Amount of Other Reserved Fund Balance must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have Departmental approval. District requests should be submitted to the Division of Finance prior to September 30.

Detail of Other Restricted Fund Balance

Statutory restrictions:

Approved unspent separate proposal	\$ _____
Sale/lease-back reserve	\$ _____
Capital reserve	\$ 6,269,435
Maintenance reserve	\$ 2,111,964
Emergency reserve	\$ _____
Tuition reserve	\$ _____
School Bus Advertising 50% Fuel Offset Reserve - current year	\$ _____
School Bus Advertising 50% Fuel Offset Reserve - prior year	\$ _____
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$ _____
Impact Aid General Fund Reserve (Sections 8007 and 8008)	\$ _____
Other state/government mandated reserve	\$ _____
Reserve for Unemployment Fund	\$ 525,513
[Other Restricted Fund Balance not noted above]****	\$ _____
 Total Other Restricted Fund Balance	 \$ <u>8,906,912</u> (C4)

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
AUDIT RECOMMENDATIONS SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

Recommendations:

1. Administrative Practices and Reporting

None

2. Financial Planning, Accounting and Reporting

It is recommended that:

1. The Board President, Board Secretary and Chief School Administrator certify all payrolls in accordance with N.J.S.A Title 18A:19-9.
2. That the payroll agency account be analyzed for the entire year and reconciled to the payroll Agency account bank balance.

3. School Purchasing Programs

None

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Miscellaneous

None

Status of Prior Year Audit Findings/Recommendations

A review was performed on the prior year recommendations and corrective action was take on all prior year findings, except those noted with a “*“.