

**AUDITOR'S MANAGEMENT REPORT  
ON ADMINISTRATIVE FINDINGS -  
FINANCIAL, COMPLIANCE AND PERFORMANCE  
SCHOOL DISTRICT OF THE  
BOROUGH OF WANAQUE  
COUNTY OF PASSAIC, NEW JERSEY  
JUNE 30, 2023**

**SCHOOL DISTRICT OF THE BOROUGH OF WANAQUE  
COUNTY OF PASSAIC, NEW JERSEY**

**AUDITOR’S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS  
- FINANCIAL, COMPLIANCE AND PERFORMANCE  
TABLE OF CONTENTS**

	<u>Page</u>
Report of Independent Auditors . . . . .	1
Scope of Audit . . . . .	2
Administrative Practices and Procedures . . . . .	2
Insurance . . . . .	2
Official Bonds . . . . .	2
P.L. 2020, c. 44 . . . . .	2
Financial Planning, Accounting and Reporting	
Examination of Claims . . . . .	3
Payroll Account and Position Control Roster . . . . .	3
Reserve for Encumbrances and Accounts Payable . . . . .	3
Classification of Expenditures - General and Administrative . . . . .	4
Board Secretary’s Records . . . . .	4
Elementary and Secondary Education (E.S.E.A.)/Improving America's School Act (IASA) as Amended by the Every Student Succeeds Act (ESSA) . . . . .	4
Other Special Federal and/or State Projects . . . . .	4
T.P.A.F. Reimbursement . . . . .	5
T.P.A.F. Reimbursement to the State for Federal Salary Expenditures . . . . .	5
School Purchasing Programs	
Contracts and Agreements Requiring Advertisement for Bids . . . . .	5
School Food Service . . . . .	6
Student Body Activities . . . . .	7
Application for State School Aid . . . . .	7
Pupil Transportation . . . . .	7
Facilities and Capital Assets . . . . .	8
Testing for Lead of All Drinking Water in Educational Facilities . . . . .	8
Follow-up on Prior Year Findings . . . . .	8
Acknowledgment . . . . .	8
Schedule of Audited Enrollments . . . . .	9
Excess Surplus Calculation . . . . .	12
Audit Findings & Recommendations Summary . . . . .	15



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**REPORT OF INDEPENDENT AUDITORS**

Honorable President and  
Members of the Board of Education  
Borough of Wanaque School District  
County of Passaic, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Borough of Wanaque School District in the County of Passaic for the year ended June 30, 2023, and have issued our report thereon dated December 8, 2023.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Borough of Wanaque Board of Education's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

*Steven D. Wielkocz*

Steven D. Wielkocz, C.P.A.  
Licensed Public School Accountant  
No. 816

*Wielkocz & Company, LLC*

WIELKOTZ & COMPANY, LLC  
Certified Public Accountants

Pompton Lakes, New Jersey

December 8, 2023



**BOROUGH OF WANAQUE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**Scope of Audit**

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Superintendent of Schools, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

**Administrative Practices and Procedures**

**Insurance**

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's ACFR.

**Official Bonds (N.J.S.A. 18A:17-26, 18A:17-32)**

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Nancy Di Bartolo	Board Secretary/Business Administrator	\$250,000.00
Edward Flores	Bookkeeper	\$250,000.00

There is a Public Employees' Faithful Performance Blanket Position Bond with the New Jersey School Boards Association Insurance Group covering all other employees with multiple coverage of \$250,000.

**P.L. 2020, c.44**

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

**BOROUGH OF WANAQUE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting**

Examination of Claims

An examination of claims paid during the period under review did not indicate any material discrepancies with respect to proper certification and proper itemization.

Payroll Account and Position Control Roster

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to General Fund.

The required Certification (E-CERT 1) of compliance with requirements for income tax on compensation of Administrators (Superintendent, Assistant Superintendents and Business Administrators) to the NJ Department of Treasury were filed by the March 15 due date.

Reporting of employee compensation for income tax related purposes did comply with federal and state regulations regarding the compensation which is required to be reported.

The Position Control Roster was reviewed and compared to payroll records, employee benefit records and charges made to the general ledger to ensure proper and consistent financial reporting and that employee benefits are only offered to current employees.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for goods not yet received or services yet received or services not yet rendered and it was determined that no blanket purchase orders were included in the balance of the reserves for encumbrances. Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered as of June 30.

**BOROUGH OF WANAQUE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting, (continued)**

Classification of Expenditures - General and Administrative

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C.* 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with *N.J.A.C.* 6A:23A-8.3. No errors were noted. As a result of the procedures performed, a transaction error rate of 0.00% was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

Board Secretary's Records

The Board Secretary's records were found to be in good condition.

Elementary and Secondary Education (E.S.E.A.) as Amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Title I and Title II of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for E.S.E.A. indicated that there were no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the ACFR.

Our audit of the federal and state funds on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for special projects indicated that there were no areas of noncompliance.

**BOROUGH OF WANAQUE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**Financial Planning, Accounting and Reporting, (continued)**

**T.P.A.F. Reimbursement**

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for District employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

**T.P.A.F. Reimbursement to the State for Federal Salary Expenditures**

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments be made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

**School Purchasing Programs**

**Contracts and Agreements Requiring Advertisement for Bids**

N.J.S.A. 18A:18A-2 contains definitions for terms used throughout N.J.S.A. 18A:18A-1 et seq. It includes as subsection (p) the term 'competitive contracting', which is defined as "the method described in N.J.S.A. 18A:18A-4.1 through 18A:18A-4.5 and in rules promulgated by DCA at N.J.A.C. 5:34-4 of contracting for specialized goods and services in which formal proposals are solicited from vendors; formal proposals are evaluated by the purchasing agent or counsel or school business administrator; and the board of education awards a contract to a vendor or vendors from among the formal proposals received." Also, subsection (aa) defines the term 'concession' to exclude vending machines.

N.J.S.A. 18A:18A-3(a) sets forth the bid threshold and requires award by board resolution. There is a higher threshold when there is a "Qualified Purchasing Agent" (QPA) in the district as defined at N.J.A.C. 5:34-1.1 and certified upon approval of an application submitted to DCA. Pursuant to N.J.S.A. 18A:18A-3(b), the bid threshold may be adjusted by the Governor, in consultation with the Department of Treasury, every five years.

N.J.S.A. 18A:18A-4.4 provides boards of education the authority to pass a resolution authorizing the use of competitive contracting. "In order to initiate competitive contracting, the board of education shall pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in sections 45 of L. 1999, c.440 are desired to be contracted."

**BOROUGH OF WANAQUE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**School Purchasing Programs, (continued)**

Effective July 1, 2020 and thereafter, the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$20,200.

The board of education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The results of our examination indicated that no individual payments, contracts, or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies," in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of *N.J.S.A.* 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contract or agreements for "Professional Services" per *N.J.S.A.* 18A:18A-5.

**School Food Service**

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of Free and Reduced Price meal eligible students.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all Free and Reduced Price meal eligible students during the emergency.

The school food service program was not selected as a major federal and/or state program. However, the program expenditures exceeded \$100,000 in federal and/or state support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.



**BOROUGH OF WANAUKE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**School Food Service, (continued)**

We also inquired of school management, or appropriate food service personnel as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

The statement of revenues, expenses, and changes in fund net position (ACFR exhibit B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

**Student Body Activities**

Cash receipt and disbursement records were maintained and in good order.

Cash disbursements had proper signatures and supporting documentation.

**Application for State School Aid**

Our audit procedures included a test of information reported in the October 14, 2022 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers and the information that was included on the workpapers was verified.

The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District written procedures appear to be adequate for the recording of student enrollment data.

**Pupil Transportation**

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

**BOROUGH OF WANAQUE BOARD OF EDUCATION**  
**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**  
**YEAR ENDED JUNE 30, 2023**

**Facilities and Capital Assets**

The general fixed assets records were updated for the additions and disposal of general fixed assets made during the year.

The general fixed asset records were updated for the additions and disposals of general fixed assets made during the year.

Our procedures included a review of the SDA grant agreements, if any, for consistency with recording SDA revenue, transfer of local funds from the general fund, and awarding of contracts for eligible facilities construction.

**Testing for Lead of All Drinking Water in Educational Facilities**

The School District did submit the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

**Follow-up on Prior Years' Findings**

In accordance with government auditing standards, our procedures included a review of all prior year recommendations. Corrective action had been taken on all prior year findings.

**Acknowledgment**

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to the members of the audit team.

*Steven D. Wielkotz*

Steven D. Wielkotz, C.P.A.  
Licensed Public School Accountant  
No. 816

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Certified Public Accountants

Pompton Lakes, New Jersey

SCHEDULE OF AUDITED ENROLLMENTS

**WANAQUE SCHOOL DISTRICT**  
**APPLICATION FOR STATE SCHOOL AID SUMMARY**  
**ENROLLMENT AS OF OCTOBER 15, 2022**

	2023-2024 Application for State School Aid										Sample for Verification				Private Schools for Disabled						
	Reported on A.S.S.A. On Roll		Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Registrars On Roll		Errors per Registrars On Roll		Reported on A.S.S.A. as Private Schools		Sample for Verification		Sample Errors				
	Full	Shared	Full	Shared	Full	Shared	Full	Share	Full	Shared	Full	Shared	Full	Share	Full	Shared	Full	Share	Full	Share	
Half Day Preschool-3yr	10		10		0		3		3		0		0		0		0		0		
Half Day Preschool-4yr	11		11		0		3		3		0		0		0		0		0		
Full Day Kindergarten	95		95		0		25		25		0		0		0		0		0		
One	69		69		0		18		18		0		0		0		0		0		
Two	74		74		0		20		20		0		0		0		0		0		
Three	64		64		0		17		17		0		0		0		0		0		
Four	79		79		0		21		21		0		0		0		0		0		
Five	64		64		0		17		17		0		0		0		0		0		
Six	80		80		0		21		21		0		0		0		0		0		
Seven	76		76		0		20		20		0		0		0		0		0		
Eight	88		88		0		23		23		0		0		0		0		0		
Subtotal	710	0	710	0	0	0	188	0	188	0	0	0	0	0	0	0	0	0	0	0	
Special Ed - Elementary	98		98		0		61		61		0		0		0		6		5		0
Special Ed - Middle School	66		66		0		41		41		0		0		0		7		6		0
Subtotal	164	0	164	0	0	0	102	0	102	0	0	0	0	0	0	0	13	11	11	0	0
Total	874	0	874	0	0	0	290	0	290	0	0	0	0	0	0	0	13	11	11	0	0
Percent Error					0.00%	0%					0%	0%									0%

SCHEDULE OF AUDITED ENROLLMENTS

WANAQUE SCHOOL DISTRICT  
APPLICATION FOR STATE SCHOOL AID SUMMARY  
ENROLLMENT AS OF OCTOBER 15, 2022

Enrollment Category	Resident Low Income				Sample for Verification				Resident LEP Low Income				Sample for Verification					
	Reported on ASSA as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Error	Reported on ASSA as LEP Low Income	Reported on Workpapers as LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Error	Reported on ASSA as LEP Low Income	Reported on Workpapers as LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Error
Full Day Kindergarten	13	13	0	8	8	0	1	1	0	1	0	1	1	0	1	1	0	0
One	18	18	0	11	11	0	2	2	0	2	0	2	2	0	2	2	0	0
Two	18	18	0	11	11	0	6	6	0	6	0	5	5	0	5	5	0	0
Three	18	18	0	11	11	0	5	5	0	4	0	4	4	0	4	4	0	0
Four	16	16	0	10	10	0	2	2	0	2	0	2	2	0	2	2	0	0
Five	7	7	0	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0
Six	11	11	0	7	7	0	0	0	0	0	0	0	0	0	0	0	0	0
Seven	17	17	0	11	11	0	2	2	0	2	0	2	2	0	2	2	0	0
Eight	16	16	0	10	10	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	134	134	0	83	83	0	18	18	0	16	0	16	16	0	16	16	0	0
Special Ed - Elementary	26	26	0	16	16	0	6	6	0	5	0	5	5	0	5	5	0	0
Special Ed - Middle School	24	24	0	15	15	0	1	1	0	1	0	1	1	0	1	1	0	0
Subtotal	50	50	0	31	31	0	7	7	0	6	0	6	6	0	6	6	0	0
Total	184	184	0	114	114	0	25	25	0	22	0	22	22	0	22	22	0	0
Percent Error			0.00%			0.00%			0.00%		0.00%			0.00%			0.00%	0.00%

SCHEDULE OF AUDITED ENROLLMENTS

**WANAQUE SCHOOL DISTRICT**  
**APPLICATION FOR STATE SCHOOL AID SUMMARY**  
**ENROLLMENT AS OF OCTOBER 15, 2022**

Enrollment Category	Resident LEP NOT Low Income			Sample for Verification		
	Reported on ASSA as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Errors
Full Day Kindergarten	3	3	0	3	3	0
One	1	1	0	1	1	0
Two	4	4	0	3	3	0
Three	0	0	0	0	0	0
Four	3	3	0	3	3	0
Five	0	0	0	0	0	0
Six	2	2	0	2	2	0
Seven	4	4	0	3	3	0
Eight	0	0	0	0	0	0
Subtotal	17	17	0	15	15	0
Special Ed - Elementary	1	1	0	1	1	0
Special Ed - Middle School	1	1	0	1	1	0
Subtotal	2	2	0	2	2	0
Total	19	19	0	17	17	0
Percent Error			0%			0%
Regular - Public Schools, col. 1 (A-2)	Reported on DRTRS by DOE/county 28	Reported on DRTRS by District 28	Errors 0	Tested 24	Verified 24	Errors 0
Regular - SpEd, col. 4 (A-8)	3	3	0	3	3	0
Transported - Non Public AIL col. 2	38	38	0	33	33	0
Transported - Public AIL col. 3	0	0	0	0	0	0
Special Ed Spec, col. 6 (B-1, B-3)	56	56	0	43	43	0
Totals	125	125	0	103	103	0
Percentage Error			0%			0%

**EXCESS SURPLUS CALCULATION -**

**REGULAR DISTRICTS/CHARTER SCHOOL/RENAISSANCE SCHOOL PROJECT**

**SECTION 1**

**A. 2% Calculation of Excess Surplus**

2022-23 Total General Fund Expenditures per the ACFR, Ex.C-1	\$	<u>23,070,511</u>	(B)
Increased by:			
Transfer from Capital Outlay to Capital Projects Fund	\$	<u>-</u>	(B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$	<u>-</u>	(B1b)
Transfer from General Fund to SRF for PreK-Regular	\$	<u>-</u>	(B1c)
Transfer from General Fund to SRF for PreK-Inclusion	\$	<u>-</u>	(B1d)
Decreased by:			
On-Behalf TPAF Pension & Social Security	\$	<u>4,537,412</u>	(B2a)
Assets Acquired Under Capital Leases	\$	<u>90,000</u>	(B2b)
Adjusted 2022-23 General Fund Expenditures [(B)+(B1s)-(B2s)]	\$	<u>18,443,099</u>	(B3)
2% of Adjusted 2022-23 General Fund Expenditures [(B3) times .02]	\$	<u>368,862</u>	(B4)
Enter Greater of (B4) or \$250,000	\$	<u>368,862</u>	(B5)
Increased by: Allowable Adjustment *	\$	<u>1,256,522</u>	(K)
Maximum Unassigned/Undesignated-Unreserved Fund Balance [(B5)+(K)]	\$	<u><u>1,625,384</u></u>	(M)

**SECTION 2**

Total General Fund - Fund Balances @ 6-30-23 (Per ACFR Budgetary Comparison Schedule C-1)	\$	<u>5,336,989</u>	(C)
Decreased by:			
Year-end Encumbrances	\$	<u>86,975</u>	(C1)
Legally Restricted - Designated for Subsequent Year's Expenditures	\$	<u>-</u>	(C2)
Legally Restricted- Excess Surplus - Designated for Subsequent Year's Expenditures **	\$	<u>450,000</u>	(C3)
Other Restricted Fund Balances****	\$	<u>2,724,630</u>	(C4)
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$	<u>-</u>	(C5)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]	\$	<u><u>2,075,384</u></u>	(U1)

**SECTION 3**

Restricted Fund Balance - Excess Surplus*** [(U1)-(M)] IF NEGATIVE ENTER -0-	\$	<u><u>450,000</u></u>	(E)
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**Recapitulation of Excess Surplus as of June 30, 2023**

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures **	\$ 450,000 (C3)
Reserved Excess Surplus ***[(E)]	\$ 450,000 (E)
Total Excess Surplus [(C3) + (E)]	\$ <u>900,000 (D)</u>

**Footnotes:**

- \* Allowable adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:
- (H) Federal Impact Aid. The passage of P.L. 2015, c.46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve - General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);
  - (I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10);
  - (J1) Extraordinary Aid;
  - (J2) Additional Nonpublic School Transportation Aid;
  - (J3) Recognized current year School Bus Advertising Revenue; and
  - (J4) Family Crisis Transportation Aid.
  - (J5) Supplemental Stabilization Aid received April 2023 & Maintenance of Equity Aid received July 2023

**Detail of Allowable Adjustments**

Impact Aid		\$ - (H)
Sale & Lease-back		\$ - (I)
Extraordinary Aid		\$ - (J1)
Additional Nonpublic School Transportation Aid		\$ 11,856 (J2)
Current Year School Bus Advertising Revenue Recognized		\$ - (J3)
Family Crises Transportation Aid		\$ - (J4)
Supplemental Stabilization Aid received April 2023 & Maintenance of Equity Aid received July 2023		\$ 1,244,666 (J5)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)+(J5)]		\$ <u>1,256,522 (K)</u>

- \*\* This amount represents the June 30, 2023 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.
- \*\*\* Amount must agree to the June 30, 2023 ACFR and must agree to Audit Summary Worksheet Line 90030.
- \*\*\*\* Amount for Other Reserved Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have Departmental approval. District requests should be submitted to the Division of Administration and Finance prior to September 30.

**Detail of Other Restricted Fund Balance**

Statutory restrictions:

Approved unspent separate proposal	\$	<u>                    </u>
Sale/Lease-back reserve	\$	<u>                    </u>
Capital reserve	\$	<u>1,832,247</u>
Maintenance reserve	\$	<u>745,329</u>
Emergency reserve	\$	<u>                    </u>
Tuition reserve	\$	<u>                    </u>
School Bus Advertising 50% Fuel Offset Reserve-Current Year	\$	<u>                    </u>
School Bus Advertising 50% Fuel Offset Reserve-Prior Year	\$	<u>                    </u>
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$	<u>                    </u>
Impact Aid General Fund Reserve (Sections 8007 and 8008)	\$	<u>                    </u>
Other state/government mandated reserve	\$	<u>                    </u>
Reserve for Unemployment Fund	\$	<u>147,054</u>
[Other Restricted Fund Balance not noted above]****	\$	<u>                    </u>
Total Other Restricted Fund Balance	\$	<u>2,724,630 (C4)</u>



**BOROUGH OF WANAQUE  
BOARD OF EDUCATION**

**AUDIT FINDINGS & RECOMMENDATIONS SUMMARY  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**RECOMMENDATIONS:**

**1. Administrative Practices and Procedures**

None

**2. Financial Planning, Accounting and Reporting**

None

**3. School Purchasing Programs**

None

**4. School Food Service**

None

**5. Student Activity Fund**

None

**6. Application for State School Aid**

None

**7. Pupil Transportation**

None

**8. Facilities and Capital Assets**

None

**9. Miscellaneous**

None

**10. Follow-up on Prior Year Findings**

None