WHARTON BOARD OF EDUCATION
COUNTY OF MORRIS
AUDITORS' MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
YEAR ENDED JUNE 30, 2023

WHARTON BOARD OF EDUCATION COUNTY OF MORRIS

AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE

FINDINGS - FINANCIAL,

COMPLIANCE AND PERFORMANCE

YEAR ENDED JUNE 30, 2023

EAR ENDED JUNE 30, 20
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Mount Arlington, NJ Newton, NJ Bridgewater, NJ

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Independent Member BKR International

October 26, 2023

The Honorable President and Members of the Board of Education
Wharton Board of Education
County of Morris, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Board of Education of the Wharton Board of Education in the County of Morris for the year ended June 30, 2023, and have issued our report thereon dated October 26, 2023.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents. This letter does not affect our report dated October 26, 2023, on the financial statements of the Board.

We will review the status of the comments, if any, during our next audit engagement. We have already discussed any comments and suggestions with various management personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendation, if any.

This report is intended for the information of the Wharton Board of Education's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

NISIVOCCIA LLP

Andrew Kucinski

Licensed Public School Accountant #2684

Certified Public Accountant

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Multi-peril insurance coverage was carried in the amounts as detailed on Exhibit J-20, the Insurance Schedule contained in the District's ACFR.

Officials in Office and Surety Bonds

Name	Position	Coverage
Diana Fernandez	Treasurer of School Monies	\$ 200,000
Sandy Cammarata	Business Administrator/Board Secretary	200,000

P.L. 2020, c.44

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by the school district or charter school.

The school district or charter school data certification was completed by the chief school administrator. The school district or charter school Chapter 44 data was submitted timely.

The data certification date does not reflect a submission date later than 60 days after the end of the enrollment period.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were different than estimated costs. The Board made a proper adjustment to the billings to sending districts for the change in per pupil costs in accordance with N.J.A.C. 6A:23A-3.1(f)(3).

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid on a test basis, during the period under review indicated no discrepancies with respect to signatures, certification or supporting documentation.

(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Payroll Account and Position Control Roster

The net salaries of employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and certified by the President of the Board, and the School Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefit withholding due to the General Fund.

The required certification (ECERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendents and business administrators) to the NJ Department of Treasury was filed by the required due date.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made on a test basis as of June 30, for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures – General and Administrative Classifications

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A23-2.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23-8.3. As a result of the procedures performed, no errors were noted and no additional procedures were deemed necessary to test the propriety of expenditure classifications.

Board Secretary's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Board Secretary's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

Treasurer's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Treasurer's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the District's ACFR. This section of the ACFR documents the financial position pertaining to projects under Title I, Title II, Title III and Title IV of the Elementary and Secondary Education Act as emended and reauthorized.

The study of compliance for the E.S.E.A. did not indicate any area of noncompliance.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the ACFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The T.P.A.F. Reimbursement to the State for Federal Salary Expenditures was remitted to the State of New Jersey prior to the required deadline of October 1, 2023. The reimbursement form was reviewed and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

a. "When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the Board of Education without public advertising for bids and bidding therefore, except that the Board of Education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c. 198 the Board of Education may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

(Continued)

School Purchasing Programs (Cont'd)

Contracts and Agreements Requiring Advertisement for Bids (Cont'd)

b. Commencing in the fifth year after the year in which P.L. 1999, c. 440 takes effect and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the Board of Education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2, and shall round the adjustment to the nearest \$1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made "

N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board of Education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law"

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$20,200 for 2022-2023.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Attorney's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. General compliance was noted.

The results of our examination indicated that no individual payments, contracts, or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies", in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

School Food Service

The school food service program was not selected as a major federal and/or state program. However, the program expenditures exceeded \$100,000 in federal and/or State support. Accordingly, we inquired of school management, or the appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

(Continued)

School Food Service (Cont'd)

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

Non-program foods were purchased, prepared or offered for sale. The Statement of Revenue, Expenses and Changes in Net Position in the ACFR Schedule B-5 does separate program and non-program revenue and program and non-program cost of goods sold.

We inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records, meal counts, noncompetitive procurements, modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations. We also inquired if the FSMC received a loan in accordance with the Payroll Protection Plan and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP Loan was subsequently forgiven and the FSMC refunded or credited the applicable amounts to the SFA if the FSMC received a PPP loan.

Student Body Activities

In planning and performing our audit of the financial statements of the Board, we considered the condition of the records of the Student Activities Fund for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

Application for State School Aid

Our audit procedures included a test of enrollments and related services reported in the October 15, 2022 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, bilingual and low income. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers with a few exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments. The information that was included on the workpapers was verified on test basis without exception.

The District maintained workpapers on the prescribed State forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2022-2023 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

(Continued)

Facilities and Capital Assets

Our procedures included a review of the SDA Grant agreement for consistency with recording SDA revenue, transfers of local funds from the General Fund or from the Capital Reserve Account, and awarding of contracts for eligible facilities construction. Based on these procedures, we have no comments except as noted herein.

Travel Expense and Reimbursement Policy

Travel regulations require each District to adopt a formal policy and procedure pertaining to travel and expense reimbursement for its employees and board members. The regulations include requirements for the District to establish a maximum travel amount for the year and to ensure that the maximum amount is not exceeded. The regulations also require that all travel must be preapproved by the Board of Education and Superintendent and that a brief report detailing the key issues addressed at the travel event must be submitted after the travel event has occurred.

Testing for Lead of all Drinking Water in Educational Facilities

The District did submit the annual Statement of Assurance to the NJ Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Management Suggestions

Capital Projects

We have noted that the projects contained within the Capital Projects Fund appear to be fully completed. The District should review the balances remaining in the projects for their completion status and return the remaining funds to the appropriate funding source.

SDA Reimbursement Requests

As a number of school districts have experienced difficulties in receiving reimbursement from the School Development Authority ("SDA") and as the School Development Authority ("SDA") grant project was completed as of June 30, 2014, we suggest that the District apply for reimbursement for any funds that are available for reimbursement as soon as possible.

Reconciling Food Service Management Contractor's Operating Statement with District Records

It is suggested that the District reconcile the revenue and expenses per the Food Service Management Contractor's Operating Statement with the District's records on a monthly basis.

COVID-19 Federal Funding

It is likely that the District will undergo some review of its COVID-19 federal funding if only at a desk review level by state and/or federal agencies. We strongly suggest that the District ensures that these funds are utilized in accordance with the applicable federal requirements especially with respect to procurement. Additionally, we strongly suggest that the District ensures that these funds are accounted for in the state account numbers designated by the NJ Department of Education and that any applicable Board policies are current with respect to federal grant requirements.

Status of Prior Year's Findings/Recommendations

There were no prior year recommendations.

APPLICATION FOR STATE SCHOOL AID SUMMARY SCHEDULE OF AUDITED ENROLLMENTS ENROLLMENT AS OF OCTOBER 15, 2022

		2023-2024	Application	2023-2024 Application for State School Aid	thool Aid			01	Sample for	Sample for Verification		
	Repor	Reported on	Repor	Reported on			San	Sample	Verifi	Verified per	Errors per	s per
	A.S.	A.S.S.A.	Work	Workpapers			Selecte	Selected from	Regi	Registers	Registers	sters
	On	On Roll	On	On Roll	Errors	ors	Work	Workpapers	On Roll	Roll	On Roll	loll
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared
Full Day Kindergarten	63		63				63		63			
Grade One	61		61				61		61			
Grade Two	52		52				52		52			
Grade Three	59		59				59		59			
Grade Four	45		45				45		45			
Grade Five	64		64				49		64			
Grade Six	63		63				63		63			
Grade Seven	71		71				71		71			
Grade Eight	9/		92				92		92			
Subtotal	554		554				554		554			
Special Ed - Elementary	92		92				∞		∞			
Special Ed - Middle School	54		54				S		5			
Subtotal	130		130				13		13			
Totals	684	-0-	684	-0-	-0-	-0-	567	-0-	567	-0-	-0-	-0-
Percentage Error					0.00%	0.00%					0.00%	0.00%

APPLICATION FOR STATE SCHOOL AID SUMMARY SCHEDULE OF AUDITED ENROLLMENTS ENROLLMENT AS OF OCTOBER 15, 2022

	P	Private Schools for Disabled	for Disabled				Resid	Resident Low Income	ne	
	Reported on				Reported on	Reported on		Sample		
	A.S.S.A. as	Sample			A.S.S.A.	Workpapers		Selected	Verified to	
	Private	for	Sample	Sample	as Low	as Low		from	Application	Sample
ı	Schools	Verification	Verified	Errors	Income	Income	Errors	Workpapers	and Register	Errors
Full Dav Kindergarten					33	33		2	2	
Grade One					32	32		7	2	
Grade Two					26	26		2	2	
Grade Three					33	33		2	2	
Grade Four					20	20		2	2	
Grade Five					32	32		3	3	
Grade Six					19	19		2	2	
Grade Seven					32	32		2	2	
Grade Eight					36	36		В	3	
Subtotal					263	263		20	20	
Special Ed - Elementary	4	2	2		52	49	3	3	8	
Special Ed - Middle School	4	1			31	31		2	2	
Subtotal	∞	3	3		83	80	3	5	5	
Totals	8	3	3	-0-	346	343	3.00	25	25	-0-
Percentage Error			-	0.00%		u u	0.87%		-	0.00%

WHARTON BOARD OF EDUCATION APPLICATION FOR STATE SCHOOL AID SUMMARY SCHEDULE OF AUDITED ENROLLMENTS ENROLLMENT AS OF OCTOBER 15, 2022

Resident L	EP Low	Income
------------	--------	--------

			Resident LEI	Low mediae		
	Reported on	Reported on		Sample	Verified to	
	A.S.S.A. as	Workpapers		Selected	Test Scores,	
	LEP Low	LEP Low		from	Application	Sample
	Income	Income	Errors	Workpapers	and Register	Errors
Full Day Kindergarten	11	11		1	1	
Grade One	13	13		1	1	
Grade Two	5	5		1	1	
Grade Three	14	14		1	1	
Grade Four	3	3				
Grade Five	8	8		1	1	
Grade Six	3	3		1	1	
Grade Seven	4	4		1	1	
Grade Eight	7	7		1	1	
Subtotal	68	68		8	8	
Special Ed - Elementary	7	7		2	2	
Subtotal	7	7		2	2	
Totals	75	75	-0-	10	10	-0-
1 Otais	75	13	-0-	10	10	-0-
Percentage Error			0.00%			0.00%
i ciccinage Life			0.0070			0.0070

WHARTON BOARD OF EDUCATION APPLICATION FOR STATE SCHOOL AID SUMMARY SCHEDULE OF AUDITED ENROLLMENTS ENROLLMENT AS OF OCTOBER 15, 2022

Resident LEP	Not Low	Income

	Reported on	Reported on		Sample		
	A.S.S.A. as	Workpapers		Selected	Verified to	
	LEP Not Low	LEP Not Low		from	Test Scores	Sample
	Income	Income	Errors	Workpapers	and Register	Errors
Full Day Kindegarten	5	5		1	1	
Grade One	7	7				
Grade Two	3	3		1	1	
Grade Three	2	2				
Grade Four	1	1				
Grade Five	6	6				
Grade Six	2	2				
Grade Seven	5	5		1	1	
Subtotal	31	31		3	3	
Special Ed - Elementary	3	3				
Special Ed - Middle School	1	1				
Subtotal	4	4		0		
Totals	35	35	-0-	3	3	-0-
Percentage Erro	r	<u>-</u>	0.00%	=		0.00%

WHARTON BOARD OF EDUCATION APPLICATION FOR STATE SCHOOL AID SUMMARY SCHEDULE OF AUDITED ENROLLMENTS ENROLLMENT AS OF OCTOBER 15, 2022

			Transpo	ortation		
	Reported	Reported				
	on DRTRS	on DRTRS				
	by DOE	by District	Errors	Tested	Verified	Errors
Regular - Public Schools	19	19		4	4	
Special Needs - Public	1	1		1	1	
Special Needs - Private	9	9		3	3	
Totals	29	29	-0-	8	8	-0-
I	Percentage Erro	or	0.00%			0.00%

	Reported	Recalculated
Average Mileage - Regular Including Grade PK Students	5.4	5.4
Average Mileage - Regular Excluding Grade PK Students	5.4	5.4
Average Mileage - Special Education with Special Needs	17.5	17.5

WHARTON BOARD OF EDUCATION EXCESS SURPLUS CALCULATION FISCAL YEAR ENDED JUNE 30, 2023

EXCESS SURPLUS CALCULATION

Section 1 - REGULAR DISTRICT

2022-2023 Total General Fund Expenditures per the ACFR Increased by:	\$ 18,412,344 (B)
Transfer to Special Revenue Fund - PreK Inclusion	\$ 88,441 (B1a)
Transfer from Capital Outlay to Capital Projects Fund	\$ -0- (B1b)
Transfer from Capital Reserve to Capital Projects Fund	\$ -0- (B1c)
Decreased by:	
On-Behalf TPAF Pension and Social Security	\$ 3,215,564 (B2a)
Assets Acquired Under Leases and Financed Purchases	\$ -0- (B2b)
Adjusted 2022-2023 General Fund Expenditures [(B)+(B1's)-(B2's)]	\$ 15,285,221 (B3)
2% of Adjusted 2022-2023 General Fund Expenditures [(B5) times .02]	\$ 305,704 (B4)
Enter Greater of (B4) or \$250,000	\$ 305,704 (B5)
Increased by: Allowable Adjustments	\$ 233,507 (K)
Maximum Unassigned Fund Balance [(B5)+(K)]	\$ 539,211 (M)
Maximum Unassigned Fund Balance [(B5)+(K)] <u>Section 2</u>	\$ 539,211 (M)
Section 2	\$ 539,211 (M) \$ 14,913,259 (C)
Section 2 Total General Fund - Fund Balances @ 6/30/2023	
Section 2 Total General Fund - Fund Balances @ 6/30/2023 (Per ACFR Budgetary Comparison Schedule C-1)	\$ 14,913,259 (C) \$ 106,114 (C1)
Section 2 Total General Fund - Fund Balances @ 6/30/2023 (Per ACFR Budgetary Comparison Schedule C-1) Decreased by: Year End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures	\$ 14,913,259 (C) \$ 106,114 (C1) \$ -0- (C2)
Section 2 Total General Fund - Fund Balances @ 6/30/2023 (Per ACFR Budgetary Comparison Schedule C-1) Decreased by: Year End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Excess Surplus - Designated for Subsequent Year's Expenditures	\$ 14,913,259 (C) \$ 106,114 (C1) \$ -0- (C2) \$ 670,000 (C3)
Section 2 Total General Fund - Fund Balances @ 6/30/2023 (Per ACFR Budgetary Comparison Schedule C-1) Decreased by: Year End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances	\$ 14,913,259 (C) \$ 106,114 (C1) \$ -0- (C2) \$ 670,000 (C3) \$ 12,927,934 (C4)
Section 2 Total General Fund - Fund Balances @ 6/30/2023 (Per ACFR Budgetary Comparison Schedule C-1) Decreased by: Year End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Excess Surplus - Designated for Subsequent Year's Expenditures	\$ 14,913,259 (C) \$ 106,114 (C1) \$ -0- (C2) \$ 670,000 (C3)

WHARTON BOARD OF EDUCATION EXCESS SURPLUS CALCULATION FISCAL YEAR ENDED JUNE 30, 2023 (Continued)

Section 3

Restricted Fund Balance - Excess Surplus [(U1)-(M)] IF NEGATIVE, ENTER -0-	\$ 670,000 (E)
Recapitulation of Excess Surplus as of June 30, 2023	
Restricted Excess Surplus - Designated for Subsequent Year's Expenditures Restricted Excess Surplus [(E)]	\$ 670,000 (C3) \$ 670,000 (E)
Total [(C3)+(E)+(F)]	\$ 1,340,000 (D)
Detail of Allowable Adjustments	
Impact Aid Sale and Lease Back Extraordinary Aid Additional Nonpublic School Transportation Aid	\$ -0- (H) \$ -0- (I) \$ 233,507 (J1) \$ -0- (J2)
Total Adjustments [(H)+(J)+(J1)+(J2)]	\$ 233,507 (K)
Detail of Other Restricted Fund Balances	
Statutory Restrictions: Approved Unspent Separate Proposal Sale/Lease-Back Reserve Capital Reserve Maintenance Reserve Emergency Reserve	\$ -0- \$ -0- \$ 11,018,261 \$ 590,012 \$ 250,000
Tuition Reserve Unemployment Compensation Other State/Governmental Mandated Reserve Other Restricted Fund Balance not noted Above	\$ -0- \$ 1,069,661 \$ -0- \$ -0-
Total Other Restricted Fund Balances	\$ 12,927,934

WHARTON BOARD OF EDUCATION SUMMARY OF RECOMMENDATIONS YEAR ENDED JUNE 30, 2023

It is recommended that:

1.

	None
2.	Financial Planning, Accounting and Reporting
	None
3.	School Purchasing Program
	None
4.	School Food Service
	None
5.	Student Body Activities
	None
6.	Application for State School Aid
	None
7.	<u>Pupil Transportation</u>
	None
8.	Facilities and Capital Assets
	None
9.	<u>Travel Expense and Reimbursement Policy</u>
	None
10.	Status of Prior Year's Findings/Recommendations
	None

Administrative Practices and Procedures