BOARD OF EDUCATION

FOR VOCATIONAL SCHOOLS, COUNTY OF CAPE MAY

(A COMPONENT UNIT OF THE COUNTY OF CAPE MAY)

AUDITORS' MANAGEMENT REPORT

ON ADMINISTRATIVE FINDINGS

FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2025

AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS
FINANCIAL, COMPLIANCE AND PERFORMANCE

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REPORT OF INDEPENDENT AUDITORS

Honorable President and
Members of the Board of Education
for Vocational Schools
(a component unit of the County of Cape May)
County of Cape May, New Jersey

We have audited, in accordance with audit standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education for Vocational Schools in the County of Cape May (a component unit of the County of Cape May) for the year ended June 30, 2025, and have issued our report thereon dated October 30, 2025.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Cape May County Vocational Schools Board of Education's management and the New Jersey Department of Education and is not intended and should not be used by anyone other than these parties.

Ford Scott & Associates, LLC
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello

Leon P. Costello
Certified Public Accountant
Licensed Public School Accountant
No. 767

October 30, 2025

BOARD OF EDUCATION
FOR VOCATIONAL SCHOOLS, COUNTY OF CAPE MAY
(A COMPONENT UNIT OF THE COUNTY OF CAPE MAY)
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and the Treasurer of School Moneys, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's ACFR.

Official Bonds

Name	Position	Amount
Lauren Flynn	School Business Administrator/ Board Secretary	$210,000

A Public Employees' Dishonesty with Faithful Performance Bond during the period under review was in effect in the amount of $25,000.00.

The Treasurer of School Moneys was bonded in a surety bond in accordance with provisions of Title 18A:17-32 in excess of the minimum limits per the State Board promulgated schedule.

P.L. 2020, C. 44

Our audit procedures included an inquiry and subsequent review of health benefit data required per NJSA 18A:16-13.3 (Chapter 44) submitted for the year on audit. Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by the school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were more than estimated costs. The Board made an adjustment to the billings to sending districts for an increase in per pupil costs in accordance with N.J.A.C. 6A:23A-17.3. The total adjustment that pertains to the 2022-23 school year amounted to $132,718.

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Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board, the Board Secretary/School Business Administrator, and the Chief School Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits premium amounts withheld due to the general fund.

Payrolls were delivered to the secretary of the board who then deposited with warrants in separate bank accounts for net payroll and withholdings.

Employee Position Control Roster

An inquiry and subsequent review of the Position Control Roster found no inconsistencies between the payroll records, employee benefit records (e.g. pension reports and health benefit coverage reports), the general ledger accounts to where wages are posted (administrative versus instruction), and the Position Control Roster.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable. No exceptions were noted.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3. As a result of the procedures performed, a transaction error rate of 0% was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

A. General Classification Findings

None

B. Administrative Classification Findings

None

Board Secretary's Records

The financial records, books of account and minutes were presented to us by the Secretary in a timely manner for audit and were complete. Our review of the financial and accounting records maintained by the board secretary revealed no exceptions.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Titles I and II of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for E.S.E.A. indicated no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the ACFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers' Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are $44,000 (with a Qualified Purchasing Agent) and $32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is $22,400 for 2024-2025. Effective July 1, 2025, the thresholds will increase to $53,000 (with a Qualified Purchasing Agent) and $39,000 (without a Qualified Purchasing Agent), respectively. The bidding threshold for transportation contracts will increase to $24,200, effective July 1, 2025.

The Board of Education has the responsibility of determining whether the expenditures of any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or goods or service, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Based on the results of my examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

School Food Service

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and NJSA 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The financial transactions and statistical records of the school food service fund were reviewed. The financial accounts meal count records were reviewed on a test-check basis.

Cash receipts and bank records were reviewed for timely deposit.

The district utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with NJSA 18A:17-34 and 19-1 through 19-4.1. Provisions of the FSMC Cost Reimbursable Fixed Price or Non-Competitive Emergency Procurement contract/addendum were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the food service program will break even. The operating results provision has been met. All vendor discounts, rebates, and credits from vendors and/or the FSMC were tracked and credited to the Food Service Account and reconciled to supporting documentation at least monthly.

Expenditures should be separately recorded as food, labor, and other costs. Vendor invoices were reviewed, and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used.

Net cash resources did not exceed three months average expenditures.

Time sheets were reviewed, and labor costs verified. Payroll records were maintained for all School Food Service employees authorized by the board of education. No exceptions were noted.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process the Edit Check Worksheet was completed. Reimbursement claims were submitted in a timely manner.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications times the number of operating days, on a school-by-school basis. The free and reduced price meal policy was reviewed for uniform administration throughout the school system. Sites approved to participate in Provisions I and II were examined for compliance with all counting and claiming requirements. The required verification procedures for free and reduced price applications were completed and available for review.

USDA Food Distribution Program (food and/or commodities) were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

The Statement of Revenue, Expenses, and Changes in Fund Net Assets (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Section G of the ACFR.

Student Body Activities

Our audit of the Special Account (Student Activities Fund) noted no exceptions.

Pupil Transportation

Our audit procedures included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2024 Application for State School Aid. (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District's written procedures appear to be adequate for the recording of student enrollment data.

Testing for Lead of all Drinking Water in Educational Facilities

The school district adhered to all the requirements of NJAC 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district did submit the annual Statement of Assurance to the Department of Education, pursuant to NJAC 6A:26-12.4(g).

Follow-Up on Prior Year Findings

In accordance with government auditing standards, our procedures included a review of all prior year recommendations including findings. There were no prior year findings.

Acknowledgment

We received the complete cooperation of all the officials of the school district and I greatly appreciate the courtesies extended to the members of the audit team.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello

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No. 767

October 30, 2025

School Food Service

SCHEDULE OF MEAL COUNT ACTIVITY

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT
FOOD SERVICE FUND
NUMBER OF MEALS SERVED AND (OVER) UNDERCLAIM -Federal
ENTERPRISE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

PROGRAM	MEAL CATEGORY	MEALS CLAIMED	MEALS TESTED	MEALS VERIFIED	DIFFERENCE	RATE (a)	(OVER) UNDER CLAIM (b)
National School Lunch (Regula/Rate)	Paid	23,641	23,641	23,641	0	0.42	0.00
National School Lunch (Regular Rate)	Reduced	4,289	4,289	4,289	0	4.03	0.00
National School Lunch (Regular Rate)	Free	20,114	20,114	20,114	0	4.43	0.00
	TOTAL	48,044	48,044	48,044			0.00
National School Lunch	HHFKA - PB Lunch Only	48,044	48,044	48,044	0	0.09	0.00
School Breakfast (Severe Need Rate)	Paid	3,641	3,641	3,641	0	0.39	0.00
	Reduced	1,284	1,284	1,284	0	2.54	0.00
	Free	6,713	6,713	6,713	0	2.84	0.00
	TOTAL	11,638	11,638	11,638			0.00
	Total Net Overclaim						0.00

School Food Service

SCHEDULE OF MEAL COUNT ACTIVITY

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT
FOOD SERVICE FUND
NUMBER OF MEALS SERVED AND (OVER) UNDERCLAIM -STATE
ENTERPRISE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

PROGRAM	MEAL CATEGORY	MEALS CLAIMED	MEALS TESTED	MEALS VERIFIED	DIFFERENCE	RATE (a)	(OVER) UNDER CLAIM (b)
State Reimbursement - National School Lunch (Regular Rate)	Paid	24,664	24,664	24,664	0	0.060	0.00
State Reimbursement - National School Lunch (Regular Rate)	Reduced	4,289	4,289	4,289	0	0.470	0.00
State Reimbursement - National School Lunch (Regular Rate)	Free	20,114	20,114	20,114	0	0.070	0.00
State Reimbursement - National School Lunch (NJEIE)	NJEIE	1,023	1,023	1,023	0	4.010	0.00
	TOTAL	50,090	50,090	50,090			
School Breakfast (Severe Need Rate)	Paid	3,641	3,641	3,641	0	2.45	0.00
	Reduced	1,284	1,284	1,284	0	0.3	0.00
	Free	6,713	6,713	6,713	0	0	0.00
	TOTAL	11,638	11,638	11,638			0.00
	Total Net Overclaim						0.00

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NET CASH RESOURCE SCHEDULE

Net cash resources DID NOT exceed three months of expenditures
Proprietary Funds - Food Service
FYE 2025

Net Cash Resources:			**Food Service B - 4/5**	
CAFR	*	**Current Assets**		
B-4		Cash & Cash Equiv.	$ 63,467.49	
B-4		Due from Other Gov'ts	33,799.54	
B-4		Accounts Receivable	14,656.07	
B-4		Investments	-	
CAFR		**Current Liabilities**		
B-4		Less Accounts Payable		
B-4		Less Accruals	-	
B-4		Less Due to Other Funds	-	
B-4		Less Deferred Revenue	(6,052.00)	
		Net Cash Resources	**$ 105,871.10**	**(A)**
Net Adj. Total Operating Expense:				
B-5		Tot. Operating Exp.	583,360.03	
B-5		Less Depreciation	(6,472.78)	
		Adj. Tot. Oper. Exp.	**$ 576,887.25**	**(B)**
Average Monthly Operating Expense:				
		B / 10	**$ 57,688.73**	**(C)**
Three times monthly Average:				
		3 X C	**$ 173,066.18**	**(D)**

TOTAL IN BOX A	$ 105,871.10
LESS TOTAL IN BOX D	$ 173,066.18
NET	**$ (67,195.08)**

From above:

A is greater than D, cash exceeds 3 X average monthly operating expenses.
D is greater than A, cash does not exceed 3 X average monthly operating expenses.

* Inventories are not to be included in total current assets.

SOURCE - USDA resource management comprehensive review form

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2024

	2025-2026 Application for State School Aid						Sample for Verification						Private Schools for Disabled					
	Reported on A.S.S.A. On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Registers On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	Reported on Workpapers	Errors	Sample for Verifi- cation	Sample Verified	Sample Errors
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared						
Full Day Preschool - 3 Years																		
Full Day Preschool - 4 Years																		
Half Day Kindergarten																		
Full Day Kindergarten																		
One																		
Two																		
Three																		
Four																		
Five																		
Six																		
Seven																		
Eight																		
Nine																		
Ten																		
Eleven																		
Twelve																		
Post-Graduate																		
Adult H.S. (15+CR.)		-		-	-	-	-	-		-	-	-						
Adult H.S. (1-14+CR.)	-		-		-	-	-	-	-	-	-	-						
Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-			-	-	-
Special Ed - Elementary	-	-	-	-	-	-	-	-			-	-			-			-
Special Ed - Middle School	-	-	-	-	-	-	-	-			-	-			-			-
Special Ed - High School	127	13	127	13	-	-	86	11	86	11	-	-			-			-
Subtotal	127	13	127	13	-	-	86	11	86	11	-	-	-	-	-	-	-	-
Co. Voc. - Regular	454	30	454	30	-	-	197	26	197	26	-	-						
Co. Voc. - FT Post Sec.	98	-	98	-	-	-	74	-	74	-	-	-						
Totals	679	43	679	43	-	-	357	37	357	37	-	-	-	-	-	-	-	-
Percentage Error					0.00%	0.00%					0.00%	0.00%						0.00%

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2024

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A as LEP Low Income	Reported on Workpapers LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Full Day Preschool - 3 Years												
Full Day Preschool - 4 Years												
Half Day Kindergarten												
Full Day Kindergarten												
One												
Two												
Three												
Four												
Five												
Six												
Seven												
Eight												
Nine												
Ten												
Eleven												
Twelve												
Post-Graduate												
Adult H.S. (15+CR.)												
Adult H.S. (1-14+CR.)												
Subtotal	-	-	-	-	-	-	-	-	-	-	-	-
Special Ed - Elementary	-	-										
Special Ed - Middle School	-	-										
Special Ed - High School	54.0	54.0	-	31.5	31.5	-	3.0	3.0	-	1.0	1.0	-
Subtotal	54.0	54.0	-	31.5	31.5	-	3.0	3.0	-	1.0	1.0	-
Co. Voc. - Regular	192.0	192.0	-	111.0	111.0	-	1.0	1.0	-	-	-	-
Co. Voc. - FT Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-
Totals	246.0	246.0	-	142.5	142.5	-	4.0	4.0	-	1.0	1.0	-
Percentage Error			0.00%			0.00%			0.00%			0.00%

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2024

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.S.A as LEP Not Low Income	Reported on Workpapers LEP Not Low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Full Day Preschool - 3 Years			-			-
Full Day Preschool - 4 Years			-			-
Half Day Kindergarten			-			-
Full Day Kindergarten	-	-	-	-	-	-
One	-	-	-	-	-	-
Two	-	-	-	-	-	-
Three	-		-			-
Four	-		-			-
Five	-		-			-
Six	-	-	-	-	-	-
Seven	-		-			-
Eight	-		-			-
Nine	-		-			-
Ten	-	-	-	-	-	-
Eleven	-		-	-		-
Twelve	-		-			-
Post-Graduate			-			-
Adult H.S. (15+CR.)			-			-
Adult H.S. (1-14+CR.)			-			-
Subtotal	-	-	-	-	-	-
Special Ed - Elementary	-	-	-	-	-	-
Special Ed - Middle School	-		-			-
Special Ed - High School	2	2	-	2	-	2
Subtotal	2	2	-	2	-	2
Co. Voc. - Regular	-	-	-	-	-	-
Co. Voc. - FT Post Sec.	-	-	-	-	-	-
Totals	2	2	-	2	-	2
Percentage Error			0.00%			0.00%

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
FOR THE YEAR ENDED JUNE 30, 2025

COUNTY VOCATIONAL DISTRICTS

A. 6% Calculation of Excess Surplus (2024-25 expenditures of $100 million or less)

2024-25 Total General Fund Expenditures per the ACFR, Ex C-1	$	20,184,927.96	(B)	
Increased by:				
Transfer from Capital Outlay to Capital Projects Fund	$		(B1b)	
Transfer from Capital Reserve to Capital Projects Fund	$	700,000.00	(B1c)	
Decreased By:				
On-Behalf TPAF Pension & Social Security	$	3,569,409.86	(B2a)	
Assets Acquired Under Capital Leases	$		(B2b)	
Adjusted 2024-25 General Fund Expenditures [(B)+(B1's)-(B2's)]	$	17,315,518.10	(B3)	
6% of Adjusted 2024-25 General Fund Expenditures [(B3) times .06]	$	1,038,931.09	(B4)	
Enter Greater of (B4) or $250,000	$	1,038,931.09	(B5)	
Increased by: Allowable Adjustment*	$	-	(K)	
Maximum Unassigned/Unreserved-Undesignated Fund Balance [(B5)+(K)]			$	1,038,931.09 (M)

* This adjustment line (as detailed below) is to be utilized for: Impact Aid, Sale and Lease-back, Extraordinary Aid, Additional Nonpublic School Aid, Transportation Aid, and Supplemental Stabilization Aid and Maintenance of Equity Aid.

B. 6% Calculation of Excess Surplus (2024-25 expenditures greater than $100 million)

2024-25 Total General Fund Expenditures	$		(B)	
Increased by:				
Transfer from Capital Outlay to Capital Projects Fund	$		(B1b)	
Transfer from Capital Reserve to Capital Projects Fund	$		(B1c)	
Decreased By:				
On-Behalf TPAF Pension & Social Security	$		(B2a)	
Assets Acquired Under Capital Leases	$		(B2b)	
Adjusted 2024-25 General Fund Expenditures [(B)+(B1s)-(B2s)]	$		(B3)	
2024-25 General Fund Expenditures in excess of $100 million [(B3) minus $100,000,000]	$		(B4)	
3% of General Fund Expenditures in excess of $100 million [(B4) times .03]	$		(B5)	
(B5) Plus $6,000,000	$		(B6)	
Increased by: Allowable Adjustment*	$		(K)	
Maximum Unassigned/Unreserved-Undesignated Fund Balance [(B6)+(K)]			$	- (M)

* This adjustment line (as detailed below) is to be utilized for: Impact Aid, Sale and Lease-back, Extraordinary Aid, Additional Nonpublic School Aid, Transportation Aid, and Supplemental Stabilization Aid and Maintenance of Equity Aid.

SECTION 2

Total General Fund - Fund Balances @ 06/30/2025				
(Per ACFR Budgetary Comparison Statement C-1)	$ 3,342,259.30	(C)		
Decreased By:				
Year-end Encumbrances	$ 25,174.91	(C1)		
Legally Restricted-Designated for Subsequent Year's Expenditures	$	(C2)		
Legally Restricted-Excess Surplus-Designated for Subsequent Year's Expenditures **	$ -	(C3)		
Other Restricted Fund Balances ***	$ 2,523,386.58	(C4)		
Assigned Fund Balance-Unreserved-Designated for Subsequent Year's Expenditures **	$	(C5)		
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]			$ 793,697.81	(U)

SECTION 3

Restricted Fund Balance - Excess Surplus *** [(U)-(M)] IF NEGATIVE ENTER - 0 -	$ -	(E)

<u>Recapitulation of Excess Surplus as of June 30, 2025:</u>

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures **	$ -	(C3)
Reserved Excess Surplus ***	$ -	(E)
Total Excess Surplus [(C3) + (E)]	$ -	(D)

<u>Detail of Allowable Adjustment</u>

Impact Aid	$	(H)
Sale & Lease-back	$	(I)
Extraordinary Aid	$	(J1)
Additional Nonpublic School Transportation Aid	$	(J2)
Current Year School Bus Advertizing Revenue Recognized	$	(J3)
Family Crisis Transportation Aid	$	(J4)
Supplemental Stabilization Aid and Maintenance of Equity Aid	$	(J5)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+ (J4)+(J5)]	$ -	(K)

** This amount represents the June 30, 2024 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.

*** Amount must agree to the June 30, 2025 ACFR and Audit Summary Worksheet Line 90030.

<u>Detail of Other Restricted Fund Balance</u>

Statutory restrictions:		
Approved unspent separate proposal	$	
Sale/lease-back reserve	$	
Capital reserve	$ 1,579,111.58	
Maintenance reserve	$ 944,275.00	
Tuition reserve	$	
Emergency reserve	$	
School Bus Advertising 50% Fuel Offset Reserve-Current Yr	$	
School Bus Advertising 50% Fuel Offset Reserve-Prior Yr	$	
Impact Aid general fund reserve	$	
Impact Aid capital fund reserve	$	
Other state/government mandated reserves	$	
Reserve for Unemployment Fund	$ 320,255.44	
Other Reserved Fund Balance not noted above ****	$	
Total Other Restricted Fund Balance	$ 2,843,642.02	(C4)

**** Amount for Other Reserved Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have departmental approval. District requests should be submitted to the Division of Finance prior to September 30.

AUDIT RECOMMENDATIONS SUMMARY
For the Fiscal Year Ended June 30, 2025
CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Recommendations:

1. Administrative Practices and Procedures

   None

2. Financial Planning. Accounting and Reporting

   None

3. School Purchasing Programs

   None

4. School Food Service

   None

5. Student Body Activities

   None

6. Application for State School Aid

   None

7. Pupil Transportation

   None

8. Facilities and Capital Assets

   None

9. Miscellaneous

   None

10. Status of Prior Year Audit Findings/Recommendations
    No prior year findings.