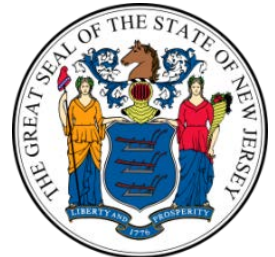


ENGAGEMENT OF PARENTS OF STUDENTS WITH DISABILITIES IN SCHOOLS

18-BC35-H03

**Lorelei Drew-Nevola
Office of Special Education Programs
New Jersey Department of Education
2018-2019 School Year**



NJDOE Support for this NGO

On this Webinar:

Lorelei Drew-Nevola, Offices of Special Education

Bill Freeman, Offices of Special Education

Program Officer for this NGO (and primary point of contact)

– Lorelei.drew-nevola@doe.state.nj.us

– Office: 609-376-3737

The NGO Document:

<http://www.state.nj.us/education/grants/gropps.shtml>

click on “All Currently Available Grant Opportunities”

click on “Engagement of Parents of Students with Disabilities in Schools”



Agenda

1. Purpose and funding
2. Eligibility and school awards
3. Application overview
4. Individual application elements
5. Evaluation process
6. Timelines
7. Q & A



Our Goals

- 1) Provide a summary of key technical assistance points with respect to this grant application and program
 - Note: these points are addressed comprehensively in the NGO document
- 2) Answer select questions as they come up, or at the end of the session...



Eligibility and Number of Awards

Eligibility to apply:

NGO p. 5

- NGO is limited competitive grant
- Open to all NJ public or private agencies
 - designed to support the needs of parents and their children with disabilities
 - Preschool through grade 12
- Not-for-profit agencies can apply
 - Examples: parent organizations, organizations supporting individuals with disabilities, community-based organizations
- LEAs, Educational Service Commissions, Jointure Commissions are not eligible
- Applicants cannot partner with other organizations



NGO Purpose & Funding

NGO p. 7

- Year 1 funding:
 - IDEA Part B (Federal), \$400,000.00
 - April 1, 2018 – March 31, 2019
 - Single award subject to the availability of IDEA Part B funds
- Year 2: April 1, 2019 – March 31, 2020
- Year 3: April 1, 2020 – March 31, 2021



NGO Purpose & Funding

NGO p. 11

The State goal of this program is to improve and enhance parents'/caregivers' engagement in the education of their students who are identified for special education services by:

1. Continue the development of family-school collaborative partnerships;
2. Increase family access to resources;
3. Encourage parents'/caregivers' participation in placement and program decisions
4. Increase parents'/caregivers' knowledge and skills to support academic, behavior, and social-emotional development.



NGO Application Submission

- Will not accept late applications
- Application Control Center (ACC) receives application online through Electronic Web Enabled Grant (EWEG) system
 - <http://homeroom.state.nj.us>
- No later than 4:00 PM on Tuesday, February 6, 2018
 - Without EXCEPTION
 - Plan for some extra time
- No paper copies accepted. No FAX or emailed copies accepted. ONLY EWEG system application.



Application Overview – Budget Forms

- For comprehensive technical assistance on “Constructing the Budget”, visit:
http://www.state.nj.us/education/grants/discretionary/apps/ta_budget/
- This webpage includes:
 - 1) Sample Budget Forms
 - 2) Forty-six slide comprehensive technical assistance for grant preparation



Individual Application Elements



- Project Abstract
- Project Description
- Goals/Objectives, Indicators
- Project Activity Plan
- Organizational Commitment and Capacity
- Budget

NGO p. 14-19

- **Additional Reference: Pre-Award Manual For Discretionary Grants**

<http://www.nj.gov/education/grants/discretionary/apps/>



Individual Application Elements



Project Abstract (for the full three-year program period)

Do

1. Write the Project Abstract last as a summary of the entire proposed project
2. Make it succinct, brief, and interesting

Don't

1. Include information in the abstract that is not supported elsewhere in your application



Be sure to note the requirements in NGO (beginning pg. 16)

Individual Application Elements



Project Description

- Describe in a detailed narrative **the complete three year project design** and plan for implementing the project
- Provide assurance that the strategies or activities are of sufficient quality and scope
- Provide evidence that the project is appropriate and will be successful

Be sure to note the requirements in NGO (beginning pg. 16)



Individual Application Elements



Goals, Objectives, Indicators

Identify:

- 1) **Goals** – what the organization wants to achieve that is consistent with the State goal
- 2) **Objectives** – how the organization will achieve it
 - a. Results-oriented, and relevant to the selected goal
 - b. Measurable, achievable, and realistic
 - c. Identify the “*who, what and when*” of the proposed project
- 3) **Indicators** – how the organization will measure success
 - a. Construct measurable indicators of success that directly link to and support project objectives



Be sure to note the requirements in NGO (beginning pg. 16)

Individual Application Elements



Project Activity Plan (for the current Year 1 grant period)

- Outline the steps to be taken for each identified objective
- The form includes fields for:
 - Implementation activity
 - Person(s) responsible
 - Note titles, not names
 - Do not note the project director as the person responsible for all activities
 - Documentation
 - Report period: use the 3 report periods and FINAL shown on page 9 of the NGO



Be sure to note the requirements in NGO (beginning pg. 17)

Individual Application Elements



Organizational Commitment & Capacity

(for the application as a whole)

Explain why the project being proposed is
important to the organization

Describe:

- The commitment to addressing the needs identified
- Experience the organization has had in implementing similar types of projects
- How previous experiences will ensure successful implementation of the proposed project
- All organizational resources that will support successful project implementation



Be sure to note the requirements in NGO (beginning pg. 18)

Individual Application Elements



Budget

Reminder: specific budget technical assistance is available here:

http://www.state.nj.us/education/grants/discretionary/apps/ta_budget/

- The budget period is April 1, 2018 – March 31, 2019
- Review the eligible costs vs. ineligible costs

1)All costs must be reasonable, necessary, and directly allocable to the program



Be sure to note the requirements in NGO (beginning pg. 18)

Evaluation Process

Members of a reader panel evaluate each application, according to the following point system:

Application Component	Point Value
PROJECT ABSTRACT	0
PROJECT DESCRIPTION	30
GOALS, OBJECTIVES and INDICATORS	15
PROJECT ACTIVITY PLAN (Year One)	30
ORGANIZATIONAL COMMITMENT AND CAPACITY	15
BUDGET (Year One)	10
TOTAL	100

Scores of 70 or greater are eligible.



Timelines

- Application Due – February 6, 2018 4:00PM
- Applications Reviewed and Scored - February 2018
- Awards Announced – Late March 2018
- Pre-Award Revisions – Beginning March 5, 2018
- Program Start – April 1, 2018

Clarifications

- There is no requirement to serve all counties in NJ in this grant program
- To determine fringe rate, please contact the Office of Grants Management of NJDOE 609-376-3500 and ask for Office of Grants Management.
- For information about Direct and Indirect Costs please see page 20 of the NGO