

# **SOUTHERN LEARNING RESOURCE CENTER**

## **19-BC36-H03**

**Lorelei Drew-Nevola  
Office of Special Education Programs  
New Jersey Department of Education  
2018-2019 School Year**



# NJDOE Support for this NGO

On this Webinar:

**Lorelei Drew-Nevola**, Office of Special Education Programs

- Chinwe Osondu, Program Officer for this NGO (and primary point of contact)
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The NGO Document:

<http://www.state.nj.us/education/grants/gropps.shtml>

click on “All Currently Available Grant Opportunities”

click on “Southern Learning Resource Center”



# NGO Technical Assistance Webinar

What is Technical Assistance?



# Agenda

1. Purpose and funding
2. Eligibility and school awards
3. Application overview
4. Individual application elements
5. Evaluation process
6. Timelines
7. Q & A



# Our Goals

- 1) Provide a summary of key technical assistance points with respect to this grant application and program
  - Note: these points are addressed comprehensively in the NGO document
- 2) Answer select questions that pertain to the specifics of this NGO as they come up, or at the end of the session...



# NGO Purpose & Funding

NGO p. 5

- Year 1 funding: IDEA (Individuals with Disabilities Education Act )Federal Funds - \$1,250,000



# NGO Purpose & Funding

NGO p. 4

## ***Terms for Common Understanding:***

parents

families

students with disabilities

educational professionals who serve those students

pre-service students

advocacy group members



# NGO Purpose & Funding

NGO p. 4

The State goal of this program is to provide supports and information to parents and families of students with disabilities , ages 3-21 , and the educational professionals who serve those students, including pre-service students and advocacy group members.



# NGO Purpose & Funding

NGO p. 4

## ***Terms for Common Understanding:***

## ***Means of Providing Support and Information Include:***

Host and implement

*Professional Learning Opportunities/Consultation Services*

professional learning events or professional opportunities

learning labs

Conferences

consultations



# NGO Purpose & Funding

NGO p. 4

*Means of Providing Support and Information Include:*

## *Orientations and Make-and-Take Opportunities*

**orientations** (welcome tour of the SLRC to members or prospective members including an explanation of services provided)

**Make-and-Take** (design and implement monthly lessons provided by SLRC staff that includes a take-back-to-the-classroom component and are aligned with the NJ Student Learning Standards)



# NGO Purpose & Funding

NGO p. 4

***Means of Providing Support and Information Include:***

## **Information and Materials Circulation Services**

**Current information and resources** (published within the last 10 years unless the resource is recommended to be retained by a NJDOE or SLRC consultant) **related to special education and special education within the general education classroom** (information that supports and/or benefits overall success of students with disabilities in any setting including that of general education, home, and community)

**library media** including but not limited to:  
**professional and instructional materials and books**  
**professional journals**  
**DVD collections**  
**accessibility to on-line research**

Newly purchased materials to come from recommendations by NJDOE OSE Directors or Consultants, SLRC Consultants, or SLRC Manager



# NGO Purpose & Funding

NGO p. 4

***Means of Providing Support and Information Include:***

## **Information and Materials Circulation Services (continued)**

**mobile outreach service system** ( a non-specified mode or means) of delivery and collection of materials to schools within the regions assigned to the SLRC. The Southern LRC will serve the counties of Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, and Salem.



# NGO Purpose & Funding

NGO p. 4

***Means of Providing Support and Information Include:***

## **Production Services**

Provide examples, samples, lessons, or ideas....the development of teacher and parent-made learning materials. Services include lettering machines, laminating, transparency making, button making, poster making and photocopying. Supplies are also available for (not for profit but for cost) purchase to make learning materials on-site at the LRC.



# NGO Purpose & Funding

NGO p. 4

***Means of Providing Support and Information Include:***

## **[Internet Access to the LRC Library System](#)**

Patrons may review LRC holdings online and reserve materials for review at the LRC by contacting each LRC for information or by visiting the LRC web page on the [NJDOE website](#).

Make SLRC holdings available online through the LRC web page on the NJDOE website, utilizing same circulation technology system (currently Alexandria System) as the other LRCs within the Network (includes 3 other LRCs in NJ).



# NGO Purpose & Funding

NGO p. 5

***Means of Providing Support and Information Include:***

***Disseminate information and materials related to special education***

(All materials disseminated must go through the standard approval process that exists at the NJDOE OSE at the time seeking the approval, and again repeated on a yearly basis)



# Eligibility and Number of Awards

Eligibility to apply:

NGO p. 5

- Open to institutions of higher education ....(SRLC) to serve Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, and Salem counties.



# Eligibility and Number of Awards

NGO p. 5

- Total funds for the first project period are \$1,250,000
- One award will be made.
- Year 1 July 1, 2018 - June 30, 2019
- It is anticipated that subsequent year funding will remain consistent, pending ***satisfactory progress*** in each of the grant periods and the ***continuing availability of federal Individual with Disabilities Education Act (IDEA) funds***
- Grantee would be responsible for relocation of the SLRC inventory from its current site in Blackwood, New Jersey, to its new location.



# NJDOE's Expectations

NGO p. 5

- Encourage Parent, Family, and Community Engagement (identified in SPP, SSIP, and ESSA) through:
  - Dissemination of information and resources
  - Lending of resources
  - Provision of trainings and learning opportunities
  - Provision of opportunities to create learning materials to support student growth

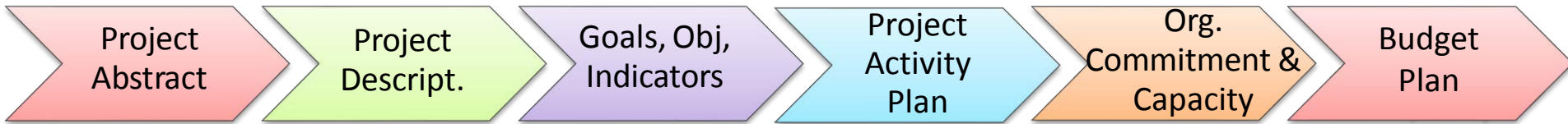


# NJDOE's Expectations

- Encourage increased academic, social-emotional, behavioral achievement and improve the post-school outcomes for students with disabilities (identified in SPP, SSIP, and ESSA) through:
  - SLRC will support professional development of educational professionals, pre-service students, and advocacy group members through the following:
    - provision of a resource library
    - increase in accessibility to materials related to special education,
    - hosting of professional learning events
    - maintenance of a production area that offers equipment and supplies that can be used to enhance lessons and the classroom



# Application Overview, up to the budget forms



# Individual Application Elements



- Project Abstract
- Project Description
- Goals/Objectives, Indicators
- Activity Plan
- Organizational Commitment and Capacity
- Budget
- **Additional Reference: Pre-Award Manual For Discretionary Grants**  
<http://www.nj.gov/education/grants/discretionary/apps/>

NGO p. 13



# Individual Application Elements



## Project Abstract (for the full three-year program period)

### Do

NGO p. 13

1. Write the Project Abstract last as a summary of the entire proposed project
2. Make it succinct, brief, and interesting

### Don't

1. Include information in the abstract that is not supported elsewhere in your application



# Individual Application Elements



## Project Description

NGO p. 13

- Describe in a detailed narrative **the complete three year project design** and plan for implementing the project
- Provide assurance that the strategies or activities are of sufficient quality and scope
- Provide evidence that the project is appropriate and will be successful
- Your narrative must address the 4 bulleted points on page 13 and 14 of the NGO



# Individual Application Elements



## Goals, Objectives, Indicators

NGO p. 14

Identify:

- 1) **Goals** – what the school wants to achieve that is consistent with the State goal
- 2) **Objectives** – how the school will achieve it
  - a. Results-oriented, and relevant to the selected goal
  - b. Measurable, achievable, and realistic
  - c. Identify the “*who, what and when*” of the proposed project
- 3) **Indicators** – how the school will measure success
  - a. Construct measurable indicators of success that directly link to and support project objectives



# Individual Application Elements



## **Project Activity Plan** (for the current Year 1 grant period)

- Outline the steps to be taken for each identified objective
- The form includes fields for:
  - Implementation activity
  - Person(s) responsible
    - Note titles, not names
    - Do not note the project director as the person responsible for all activities
  - System for Documentation
  - Report period: use the 3 report periods shown on page 9 of the NGO

NGO p. 14



# Individual Application Elements



## Organizational Commitment & Capacity

(for the application as a whole)

NGO p. 15

- Explain why the project being proposed is important to the institution
- Describe:
  - The commitment to addressing the needs identified
  - Experience the institution has had in implementing similar types of projects
  - How previous experiences will ensure successful implementation of the proposed project
  - All organizational resources that will support successful project implementation



# Individual Application Elements



## Budget

NGO p. 16

Reminder: specific budget technical assistance is available here:

[http://www.state.nj.us/education/grants/discretionary/apps/ta\\_budget/](http://www.state.nj.us/education/grants/discretionary/apps/ta_budget/)

- The budget period is September 1, 2016 to August 31, 2017

- Review the eligible costs vs. ineligible costs

- 1)All costs must be reasonable, necessary, and directly allocable to the program

- 2)Work with your district Business Administrator

- 3)TPAF = 16.8%

- 4)FICA = 7.65%



# Evaluation Process

NGO p. 20

Members of a reader panel evaluate each application, according to the following point system:

Application Component	Point Value
PROJECT ABSTRACT	0
PROJECT DESCRIPTION	25
GOALS, OBJECTIVES and INDICATORS	15
PROJECT ACTIVITY PLAN (Year One)	20
ORGANIZATIONAL COMMITMENT AND CAPACITY	25
BUDGET (Year One)	15
<b>TOTAL</b>	<b>100</b>

Scores of 70 or greater are eligible.



# Application Overview – Budget Forms

- For comprehensive technical assistance on “Constructing the Budget”, visit:  
[http://www.state.nj.us/education/grants/discretionary/apps/ta\\_budget/](http://www.state.nj.us/education/grants/discretionary/apps/ta_budget/)
- This webpage includes:
  - 1) Sample Budget Forms
  - 2) Forty-six slide comprehensive technical assistance for grant preparation



# Timelines

- Application Due – April 26, 2018 4:00PM
- Applications Reviewed and Scored – mid-May
- Awards Announced – mid-June
- Program Start – July 1, 2018