# Notice of Grant Opportunity Expanding Access to Computer Science Education: Professional Learning

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**ORG/APU 5063-349**

**Application Due Date:** Thursday January 7, 2021

[New Jersey Department of Education](http://www.state.nj.us/education)

P.O. Box 500

Trenton, NJ 08625-0500

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## Grant Program Information

### 1.1 Description of the Grant Program

#### Introduction

In November 2019, the Governor Murphy unveiled a [State plan](https://www.nj.gov/education/compsci/doc/10_31_19%20FINAL%20NJ%20Computer%20Science%20Strategic%20Plan_2019_et_lh_ars.pdf) to support and expand Computer Science (CS) education in New Jersey. The State plan highlights the New Jersey Department of Education’s (NJDOE) commitment to promoting equitable access to high-quality CS education for all K–12 students. Ensuring that each student has access to high-quality CS educators is a requirement for fulfilling this commitment. Among key initiatives outlined in the State plan are providing educators at all stages of their careers, including pre-service and in-service teachers and school leaders, with access to differentiated and sustained professional learning; defining and developing computer science teacher preparation programs; and extending the NJDOE’s capacity to support CS education by building and leveraging key partnerships with stakeholders. The NJDOE offers this Notice of Grant Opportunity (NGO) program in support of the mission and vision outlined in the State plan and in fulfillment of New Jersey’s budget appropriation to continue the “Computer Science for All” initiative.

Below is the definition of computer science as defined in the State plan:

“*Computer science* means the study of computers and algorithmic processes and includes the study of computing principles and theories, computational thinking, computer hardware, software design, coding, analytics, and computer applications.

Computer science often includes computer programming or coding as a tool to create software, including applications, games, websites, and tools to manage or manipulate data; or development and management of computer hardware and the other electronics related to sharing, securing, and using digital information.

In addition to coding, the expanding field of computer science emphasizes computational thinking and interdisciplinary problem-solving to equip students with the skills and abilities necessary to apply computation in our digital world. Using a computer for everyday activities such as browsing the internet; using tools like word processing, spreadsheets, or presentation software; or using computers in the study and exploration of unrelated subjects is not computer science.”

#### Purpose of this NGO

The purpose of this NGO is to expand access and opportunities for educators to participate in high-quality professional learning experiences in CS education by establishing programs at New Jersey-based Institutions of Higher Education (IHE) to achieve the following outcomes:

* Establish a network of CS hubs at geographically diverse New Jersey-based IHEs to provide high-quality professional learning opportunities to K–12 educators at all stages of their careers and promote the expansion of CS education at partner school districts.
* Ensure all K–12 students have equitable access to high-quality educators and therefore high-quality CS education.

This is a 17-month grant program – April 1, 2021 to August 31, 2022. The program invites proposals that will lead to establishing CS hubs at New Jersey-based IHEs to provide high-quality CS professional learning to educators in the region and promote the expansion of CS education at partner school districts.

The CS hubs will participate in a CS state-wide professional learning network to extend the NJDOE’s capacity to support CS education by building and leveraging key partnerships with stakeholders. Approximately 3,000 students will receive equitable high-quality CS education as a result of implementing three CS hubs during the grant period. The number of students impacted by the awards will continue to increase each subsequent year during the career lifespan of the educators receiving professional learning at the CS hubs. The NJDOE expects to make three awards to New Jersey IHEs. Applicants may apply for up to $266,665 each.

As a member of a state-wide network of hubs, each hub will recommend participating teachers from partner LEAs (Local Education Agency) to engage in CS working groups. The CS working groups will include one teacher from each of the following grade bands: K–2, 3–5, 6–8, 9–12. Proposals may include stipends for teachers that serve in these leadership roles.

The programs developed will benefit all K–12 students and educators. A partnership with a school district that receives FY21 Title I funds is an eligibility requirement for all applicants.

***Goals of the Expanding Access to Computer Science: Professional Learning Grant***

The plans and structures developed by grant applicants will satisfy the following program goals:

1. Increase the number of well-prepared, high-quality educators to teach CS;
2. Expand equitable access to high-quality CS education for all K–12 students;
3. Provide resources to schools and school districts to assist in expanding CS education across grades K–12 in the classroom or through extra-curricular activities.

### 1.2 Eligibility to Apply

The “Expanding Access to Computer Science: Professional Learning” grant program is a limited competitive grant program open to two-year and four-year New Jersey-based IHEs. Eligibility to apply is outlined below:

An eligible IHE must apply on behalf of a partnership that includes a minimum of three New Jersey school districts. The partnership must include at least one eligible LEA that receives Title I funds. A list of eligible LEAs that receive FY21 Title I funding can be found in Appendix A. The eligibility requirement for a partnership with three LEAs is intended to serve as evidence of the applicant’s ability to actively engage with school districts. It is expected that each hub will service a much higher number of schools and school districts during the grant period beyond the partnering districts identified in the application and included on the Documentation of Eligibility form.

An eligible IHE will serve as the lead agency of the partnership and may submit only one application. The location of the IHE will determine the regional designation. It is expected that the partnering LEAs will be located in the same region as the IHE. A partner LEA may only participate in one application.

Applicants must upload completed and signed Documentation of Eligibility (Attachment A) and Affirmation of Partnership (Attachment B) forms as part of their EWEG grant application.

For the purposes of this proposal, New Jersey has been geographically divided into three regions (North, Central and South). The chart below indicates the counties located within each of the three regions.

Regional Distribution of New Jersey Counties

|  |  |  |
| --- | --- | --- |
| **Northern Region** | **Central Region** | **Southern Region** |
| * Bergen County * Essex County * Hudson County * Morris County * Passaic County * Sussex County * Warren County | * Hunterdon County * Mercer County * Middlesex County * Monmouth County * Union County * Somerset County | * Atlantic County * Burlington County * Camden County * Cape May County * Cumberland County * Gloucester County * Ocean County * Salem County |

The NJDOE expects to make three awards, provided there are enough applications that receive a passing score. The NJDOE will ensure that at least one award is made in each region in rank order, provided there are enough applications that receive a passing score in each region. All other awards will be made in rank order by score regardless of region until either funds are exhausted or no applications with passing scores remain.

### 1.3 Federal Compliance Requirements (DUNS, SAM)

In accordance with the Federal Fiscal Accountability Transparency Act (FFATA), all grant recipients must have a valid Data Universal Numbering System (DUNS) number and be registered with the federal System for Award Management (SAM), the successor to the federal Central Contractor Registration (CCR) database. DUNS numbers are issued by Dun and Bradstreet and are available for free to all entities required to register under FFATA.

* To obtain a DUNS number, applicants must go to the [Dun & Bradstreet website](http://fedgov.dnb.com/webform/).
* To register with the SAM database, applicants must go to [SAM website](https://www.sam.gov/SAM/pages/public/samStatusTracker.jsf).

Applicants are required to submit their DUNS number and expiration date of their SAM registration as part of the EWEG application, using the appropriate EWEG tab (i.e., Contacts) and must certify that they will ensure their registration will remain active for the entire grant period.

Applicants also must print the “Entity Overview” page from their [SAM](https://www.sam.gov/SAM/) profile (which displays their DUNS number and street address with ZIP+4 code) and upload a scan of the page using the Upload tab in the grant application.

#### FFATA Executive Compensation Disclosure Criteria:

In the preceding fiscal year if an applicant:

* Received at least $25,000,000 in annual gross revenues from federal awards; and
* If at least 80 percent of the applicant’s annual gross revenues came from federal awards; the applicant is required to disclose the name and total compensation of the five most highly compensated officers of the applicant as part of the grant application.

This information is to be entered using the appropriate EWEG tab (i.e., Contacts). The term “federal award” includes federal contracts, subcontracts, grants, and sub-grants.

No award will be made to an applicant not in compliance with FFATA.

### 1.4 Statutory/Regulatory Source and Funding

The applicant’s project must be designed and implemented in conformance with all applicable state and federal laws. The Expanding Access to Computer Science: Professional Learning program is 100percent funded froma FY21 State appropriation [ORG/APU # 5063-349].

Final awards are subject to the availability ofstatefunds. Total funds for the Expanding Access to Computer Science: Professional Learning programare $799,995. If balances are available, or if additional funds become available during the fiscal year, the next highest scoring application(s) above 70 points and that meet the intent of the NGO may become eligible for award.

The grantee is expected to complete the goals and objectives laid out in the approved grant application, complete implementation activities established in its grant agreement, and make satisfactory progress toward the completion of its approved action plan. Failure to do so may result in the withdrawal by the NJDOE of the grantee’s eligibility for the continuation of grant funding. The NJDOE will remove ineligible, inappropriate or undocumented costs from funding consideration.

The project period is April 1, 2021 to August 31, 2022.

### 1.5 Dissemination of This Notice

The Division of Academics and Performance will make this notice available to eligible applicants listed in section 1.2 based upon the eligibility statement, to the Office of Comprehensive Support Team Leaders and to the county superintendents of the counties in which the eligible agencies are located.

Additional copies of the NGO are also available on the NJDOE’s [Discretionary Grant](http://www.nj.gov/njded/grants/discretionary/) website or by contacting the Division of Academics and Performance at the New Jersey Department of Education, River View Executive Plaza, Building 100, Route 29, P.O. Box 500, Trenton, New Jersey 08625-0500; telephone (609) 376-3917; fax (609) 943-5202.

#### Notification of Intent to Apply

In order to gauge interest in this grant program, the NJDOE requests that any IHEs interested in applying as a lead agency send an email to [Christopher.Cox@doe.nj.gov](mailto:Christopher.Cox@doe.nj.gov) on or before December 1, 2020. No confirmation of receipt of the email will be provided. Potential applicants will not lose the opportunity to apply if they do not submit a notification of their intent to apply.

### 1.6 Technical Assistance

The Technical Assistance Workshop will be held virtually on November 20, 2020.Preregistration is required by November 18, 2020. Please [register online](https://homeroom5.doe.state.nj.us/events/). Registrants requiring special accommodations for the Technical Assistance Workshop should identify their needs at the time of registration.

### 1.7 Application Submission

The NJDOE administers discretionary grant programs in strict conformance with procedures designed to ensure accountability and integrity in the use of public funds and, therefore, willnot accept late applications.

The responsibility for a timely submission resides with the applicant. The Application Control Center (ACC) must receive the completed application through the online EWEG system access through the NJDOE [Homeroom](http://homeroom.state.nj.us) webpage **no later than 4:00 P.M. on** **Thursday, January 7, 2021**. Without exception,the ACC will not accept, and the Office of Grants Management (OGM) cannot evaluate for funding consideration, an application after this deadline.

Each eligible applicant must have a logon ID and password to access the system. Non-LEA applicants should send an email request for the [EWEG help desk](mailto:eweghelp@doe.state.nj.us). Please allow 24-48 hours for the registration to be completed.

Please direct questions regarding access to EWEG to the [EWEG help](mailto:eweghelp@doe.nj.gov) email account.

The NJDOE advises applicants to plan appropriately to allow time to address any technical challenges that may occur. Additionally, applicants should run a consistency check at least 24 hours before the due date to determine any errors that might prevent submission of the application. Applicants are advised not to wait until the due date to submit the application online as the EWEG system may be slower than normal due to increased usage. Running the consistency check does not submit the application. When the consistency check runs successfully, a submit button will appear. Once the submit button is clicked, the application may not be edited, additional information may not be submitted, and the application can no longer be accessed or returned.

**Please Note:** The submit button in the EWEG system will disappear as of 4:00 PM on the due date.

Complete applications are those that include all elements listed in Section 3.3, Application Component Checklist of this notice. Applications received by the due date and specified time will be screened to determine whether they are, in fact, eligible for consideration. The NJDOE reserves the right to reject any application not in conformance with the requirements of this NGO.

**Paper copies** of the grant application **will not** be accepted in lieu of the EWEG application. Applications submitted via **Fax** **will not** be accepted under any circumstances.

### 1.8 Reporting Requirements

Grant recipients must submit periodic project and fiscal progress reports. All reports will be submitted through the EWEG system. Reports for this program will be due as follows:

|  |  |  |
| --- | --- | --- |
| **Report** | **Reporting Period** | **Due Date** |
| 1st Interim | April 1, 2021–June 30, 2021 | July 31, 2021 |
| 2nd Interim | April 1, 2021–September 30, 2021 | October 31, 2021 |
| 3rd Interim | April 1, 2021–December 31, 2021 | January 31, 2022 |
| 4th Interim | April 1, 2021–March 31, 2022 | April 30, 2022 |
| 5th Interim | April 1, 2021–June 30, 2022 | August 30, 2022 |
| Final | April 1, 2021–August 31, 2022 | September 30, 2022 |

### 1.9 Assessment of Statewide Program Results

Over the 17-month grant period, the Division of Academics and Performance will require ongoing reporting and data submission to monitor progress in meeting the goals of the grant. All grant recipients will be required to submit a narrative of the project’s accomplishments, challenges, and problematic fiscal issues to date, in accordance with the project plan. The reporting and data submission requirements will *minimally* include the following:

* The number and type of CS professional learning opportunities/events offered to educators;
* The number of educators and school districts in attendance at professional learning events;
* The number of school districts implementing or improving CS programs as a result of attending professional learning;
* The number of students benefiting from the educators’ attendance at professional learning events, including students with special needs, English Language Learners (ELLs), students of low socioeconomic status (SES), and students from other underrepresented groups;
* The number and type of CS professional learning opportunities and/or outreach offered to preservice teachers across the disciplines;
* The number of Steering Committee meetings held and attendees; and
* The number and types of outreach efforts and/or events to recruit educators and disseminate information regarding CS and the CS professional learning programs offered.

### 1.10 Reimbursement Requests

Payment of grant funds is made through a reimbursement system. Reimbursement requests for any grant funds the local project has expended are made through the EWEG system. Reimbursement requests may begin once the application has been marked “Final Approved” in the EWEG system, and the grantee has accepted the award by clicking on the “Accept Award” button on the Application Select page and completing the Grant Acceptance Certificate information.

Only one request may be submitted per month. Grantees must submit their request no later than the 15th of the month. The requests may include funds that will be expended through the last calendar day of the month in which reimbursement is requested. If the grantees’ request is approved by the NJDOE program officer, the grantee should receive payment around the 8th–10th of the following month.

**Note:** Payments cannot be processed until the award has been accepted in EWEG.

The last day a reimbursement may be requested in EWEG is July 31, 2022.

The last day a budget modification may be submitted in EWEG is May 31, 2022.

## Project Guidelines

The intent of this section is to provide the applicant with the framework within which it will plan, design, and develop its proposed project to meet the purpose of this grant program. Before preparing applications, potential applicants are advised to review Section 1.1, Description of the Grant Program of this NGO to ensure a full understanding of the state’s vision and purpose for offering the program. Additionally, the information contained in Section 2 will complete the applicant’s understanding of the specific considerations and requirements that are to be considered and/or addressed in their project.

Please note that the passage of N.J.A.C 6A:23A-7 places additional administrative requirements on the travel of school district personnel. The applicant is urged to be mindful of these requirements as they may impact the ability of school district personnel to participate in activities sponsored by the grant program.

### 2.1 Project Design Considerations

The “Expanding Access to Computer Science: Professional Learning” grant is intended to enable grant recipients at two-year and four-year New Jersey-based IHEs to expand and support CS education by implementing CS Professional Learning Hub programs.

The projects awarded through this NGO may be considered as development projects to identify best practices, model policies and programs and innovative strategies to support equitable access to CS education for all K–12 students. The intent is to provide the state with successful models that can be implemented to promote equitable access to CS education for all K–12 students. Each grant recipient will become part of the state’s K–12 CS education support network and is expected to collaborate with the NJDOE and the other grant recipients to advance the “Expanding Access to Computer Science: Professional Learning” grant goals outlined in section 1.1 of this NGO.

Successful programs established with this funding must be sustainable beyond the end of the grant period. Proposals must include a plan to move towards sustainability through other funding mechanisms, for example federal grants, within three years.

This 17-month program will consist of an initial planning period from April 1, 2021 to June 30, 2021, with the subsequent grant implementation period taking place from July 1, 2021 to August 31, 2022.

#### Essential Elements

Applications must outline a plan to establish, manage, and sustain a CS hub at a New Jersey-based IHE to provide high-quality CS professional learning to educators in the region and promote the expansion of CS education at school districts. The professional learning provided should include teachers, school administrators, and other stakeholders who can promote access to K–12 education for all students in school districts. The CS hubs may not charge a fee for their services.

CS hubs funded through the grant program will participate in a CS state-wide professional learning network and partner with the NJDOE in support of CS education. The CS hubs are expected to collaborate with the NJDOE and the other CS hubs by sharing resources and information to promote professional learning and assist school districts in implementing CS initiatives that meet the needs of diverse learners.

A steering committee consisting of the NJDOE’s CS Specialist or delegate, one or more representatives from each CS hub, and other K–12 CS stakeholders will be established. A representative from each CS hub will be required to attend steering committee meetings during the 17-month grant period. A representative from each participating school district will also be required to attend quarterly steering committee meetings during the grant period. Some or all meetings may be held virtually in accordance with health and safety guidelines.

Research indicates that high-quality professional learning is sustained (not stand-alone, one-day, or short-term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused ([Desimone, 2011](https://lfp.learningforward.org/handouts/Dallas2018/8133/Effective%20PD%20DeSimone.pdf)). Professional learning programs developed by the CS hubs should be directed at engaging schools and school districts and include options for coaching support.

Recruitment efforts should be focused on individual educators who have administrative support to implement CS in the classroom, schools and school districts. Partnerships with schools and school districts should include promoting the implementation of CS education across grades K–12. Special attention to demographically diverse K–8 students is encouraged.

Data on the outcomes of the professional learning for the participating educators, students, schools and school districts must be collected during the grant period. The data collected must be sufficient to satisfy the assessment requirements described in section 1.9 of this NGO and include the number of students gaining access to CS education as a direct result of the professional learning provided to educators by the hubs.

Professional learning and activities implemented because of this funding must address the New Jersey Student Learning Standards.

Proposals must include:

* Description of the structure of the CS hub to be created including project team, management, staff capacity, staff qualifications and facilities;
* Description of the professional learning experiences to be offered such as, but not limited to targeting elementary, middle, and high school teachers and school/district leadership; building community support through stakeholder engagement; designing CS programs for girls and students of color; and developing family CS nights. Professional learning provided must differentiate instruction to address the needs of both experienced and new CS teachers and include support for Advanced Placement Computer Science A and Advanced Placement Computer Science Principles teachers;
* Professional learning provided must include trainings that address instruction consistent with the 2020 New Jersey Student Learning Standards for Computer Science in K-2, 3-5, 6-8, and high school. Provisions for providing professional learning in each grade band is required;
* Provisions for extending the professional learning throughout the school year through community of practice meetings and coaching are required; and
* Many K–12 curricula and related professional learning models have been developed through National Science Foundation grants and other sources in the last five to ten years. The use of nationally vetted curricula for professional learning are permissible. Examples of nationally vetted CS curriculum by grade level are shown on the table below:

|  |  |  |
| --- | --- | --- |
| **K**–**5** | **6**–**8 or Pre-AP 9**–**12** | **HS AP** |
| [Code.org CS Fundamentals](https://code.org/educate/curriculum/elementary-school) | [Code.org CS Discoveries](https://curriculum.code.org/csd-19/) | [Code.org AP CS Principles](https://code.org/educate/csp) |
| [Google CS First](https://csfirst.withgoogle.com/en/home?gclid=Cj0KCQjwoqDtBRD-ARIsAL4pviAKW1eH6dbLAaXF5Bl0pH92LD8JnDuoIVDXKGwzhw96B6PBGvgQnS4aAjNWEALw_wcB) | [Carnegie Mellon University CS Academy CS-1](https://academy.cs.cmu.edu/splash) | [Beauty and Joy of Computing (BJC) CS Principles](https://bjc.edc.org/bjc-r/course/bjc4nyc_teacher.html) |
| [CSNYC/CSforAll](https://csfirst.withgoogle.com/en/home?gclid=Cj0KCQjwoqDtBRD-ARIsAL4pviAKW1eH6dbLAaXF5Bl0pH92LD8JnDuoIVDXKGwzhw96B6PBGvgQnS4aAjNWEALw_wcB) | [TEALS – Intro to CS](https://query.prod.cms.rt.microsoft.com/cms/api/am/binary/RE3WZZl) | [TEALS – AP CS Principles](https://query.prod.cms.rt.microsoft.com/cms/api/am/binary/RE3WZZl) |
| -- | [Exploring Computer Science (ECS)](http://www.exploringcs.org) | [Mobile CS Principles](https://course.mobilecsp.org/mobilecsp/course?use_last_location=true) |
| -- | [CSNYC/CSforAll](https://csfirst.withgoogle.com/en/home?gclid=Cj0KCQjwoqDtBRD-ARIsAL4pviAKW1eH6dbLAaXF5Bl0pH92LD8JnDuoIVDXKGwzhw96B6PBGvgQnS4aAjNWEALw_wcB) | -- |

* Projected number of schools, districts and educators to be serviced by the CS hubs and the number of students to benefit from access to high-quality CS education as a result of the program are key aspects of the grant. Evidence of partnership with three school districts is a minimum eligibility requirement. It is expected that each hub will service a much higher number of schools and school districts during the grant period than just the partnering school districts identified in the application and included on the Documentation of Eligibility form;
* Proposed schedule for delivering professional learning programs including time of delivery, for example after school, during the school day, weekends or summers. All sites are expected to offer flexible types of programs which include, in-person, virtual, asynchronous or blended professional learning options;
* Summary of leading IHE’s previous experience with delivering and sustaining K–12 CS professional learning;
* Affirmation of partnerships from three school districts in the CS hub’s designated region, including at least one Title I LEA (see appendix). The partnering school districts will support their educators in attending professional learning and commit to expanding K–12 CS education through establishing new courses, infusing CS in existing courses, or promoting extra-curricular CS related activities; and
* Detailed plan describing activities leading to:
  + - Recruitment and engagement of schools, school districts and educators in a designated region;
    - Recommendations of participating teachers from partner LEAs to engage in NJDOE-led CS working groups. The recommendation must include one teacher from each of the following grade bands: K–2, 3–5, 6–8, 9–12. Proposals may include stipends for teachers that serve in these leadership roles;
    - Creating or utilizing an existing community of practice to support the educators served by the hub in extending their professional learning;
    - Organizing and delivering two outreach events during the 17-month period of the grant. The event may be a collaboration between multiple CS hubs. Examples of outreach events are family nights, informational sessions for administrators, counselor for computing events, regional Girls Who Code meetups, programming competitions, informational webinars and conferences;
    - Supporting school districts in establishing CS based after school clubs or activities, such as Girls Who Code clubs, Robotics or CS clubs;
    - Data collection, evaluation, continuing improvement and reporting on the CS hub program. The data collected must satisfy the assessment requirements listed in section 1.9 of this NGO;
    - Development and maintenance of a web repository containing information on all CS education news, events, and professional learning opportunities available at the CS hub. The web repository must be maintained during the 17-month grant period. The web repository must be accessible as per federal requirements. A template will be provided. A link to the CS hub web repository will be posted on the NJDOE’s CS webpage;
    - Collaborations with other CS hubs to leverage the strengths of each individual CS hub, for example through sharing resources, staff or assisting each other in building capacity; and
    - Moving towards sustainability through applying for other funding mechanism, for example, federal or NSF grants within three years.

#### Optional Element (5 bonus points)

Competitive advantage will be given to CS hub proposals that include a clear and measurable plan for incorporating the following ***optional*** element:

* Collaboration between IHE CS and education faculty to infuse elements of CS professional learning into existing teacher preparation programs across the disciplines. Plans for disseminating information and outcomes must be included in proposal.

Please note that competitive advantage points cannot be used to reach the 70-point threshold required for an application to be eligible for an award. Competitive advantage points can only be awarded to proposals with a score of 70 or above.

Applications including this optional element must also submit an Affirmation of Faculty Collaboration form (Attachment C) as an upload to the EWEG application.

### Project Requirements

#### Project Abstract

The Project Abstract is a (250-300 words) summary of the proposed project’s need, purpose, and projected outcomes. The proposed project and outcomes must cover the full 17-month grant period. Do not include information in the abstract that is not supported elsewhere in the application.

#### Statement of Need: (5 points)

The Statement of Need identifies the local conditions and/or needs that justify the project proposed in the application. A “need” in this context is defined as the difference between the current status and the outcomes and/or standard(s) that the school would like to achieve.

For the “Expanding Access to Computer Science: Professional Learning” grant:

* Describe the current levels of student access to K–12 CS education in the partner school districts;
* Describe the target population to be served, including the grade levels and ages of the students to be served;
* Describe educator access (or lack thereof) to professional learning opportunities;
* Describe the programming that will take place to enable all students to meet the New Jersey Student Learning Standards and address student achievement;
* Provide documentation to substantiate the stated conditions and/or needs. Documentation may include, but is not limited to, demographics, test data, descriptions of target population(s), student data, personnel data and research; and
* Do not attempt to address problems that are beyond the scope of the grant program.

#### Project Description: (35 points)

Describe in a detailed narrative the complete 17-month project design and plan for implementing the project. Provide assurance that the strategies or activities are of sufficient quality and scope to ensure equitable access and participation among all eligible program participants. Provide evidence that the project is appropriate for and will successfully address the identified needs of the schools, school districts, educators and students served. Describe the effect the project will have on the school, school district, educators and students upon completion. When possible, cite examples of how the approach or different strategies have led to success for other schools, districts, educators, and students.

* Include specific examples of systems, curriculum or design approaches that will be incorporated;
* Include justification for identifying this as an area to improve and the plan to make this transition;
* Include benchmarks for the early, middle, and final stages of the process and how progress will be measured towards these benchmarks;
* Identify who will be responsible for what stages and what level of support they will be given;
* Write clearly and succinctly, focusing on quality and not quantity; and
* Ensure that the steps of the Project Activity Plan are well-articulated and logically sequenced in the narrative.

#### Goals, Objectives, and Indicators: (20 points)

Establish one or more local goal for this program. Using the goal(s), create objectives that are: (1) relevant to the selected goal, (2) applicable to grant-funded activities, (3) clearly written, and (4) measurable. Objectives should clearly illustrate the plan to achieve the goal(s). They must be achievable and realistic, while identifying the “*who, what* and *when”* of the proposed project. Objectives must be results-oriented, and clearly identify what the project is intended to accomplish. They must contain quantitative information, benchmark(s) and how progress will be measured. Objectives should also link directly to individual stated needs and provide a time frame for completion.

Applications must also include a plan to evaluate the project’s success in achieving its goal and objectives. Indicators of success must be established for each project objective. In constructing the indicators, describe the methods that will be used to evaluate the progress toward achievement of the goal and objectives, as well as the overall grant project outcomes. Also, describe in the indicators the measures and instruments to be used, the individuals responsible for developing and conducting the evaluation, and how results will be used to improve project outcomes. Well-constructed indicators of success will help establish a clear understanding of responsibilities and a system of accountability for the project. They will also help to determine whether to refine an aspect of the project to ensure overall success.

* Review the Statement of Need before and after constructing the objectives to ensure that the objectives clearly address identified needs;
* Identify the anticipated outcomes of the project in measurable terms and in relation to the stated needs;
* Define the population to be served;
* Identify the timeline for implementing and completing each objective;
* Identify the level of performance expected to indicate successful achievement of the objective; and
* Make certain to construct measurable indicators of success that directly link to and support project objectives.

#### Project Activity Plan: (20 points)

The Project Activity Plan follows the goal(s) and objectives that were listed in the previous section. **The Activity Plan is for the entire 17-month grant period**. Activities represent the steps that it will take to achieve each identified objective. Also, the activities that are identified in this section serve as the basis for the individual expenditures that are being proposed in the budget. Review the Goal(s) and the Objectives when constructing the Project Activity Plan to ensure that appropriate links have been established between the goal(s) and objectives and the activities.

* State the relevant objective in full in the space provided. Number the Goal 1 and each objective 1.1, 1.2, 1.3, etc.;
* Describe all the tasks and activities planned for the accomplishment of each goal and objective.
* List all the activities in chronological order;
* Space the activities appropriately across all report periods of the grant project
* Identify the staff directly responsible for the implementation of the activity. If the individual conducting the activity is not referenced appropriately on the Project Activity Plan, it may not be possible to determine an allocation of the requested cost, and costs may be disallowed;
* List the documentation that tracks the progress and confirms the completion of each activity, such as agenda, minutes, curriculum, etc.;
* In the Report Period Column on the Project Activity Plan, indicate with a checkmark the period in which the activity will be implemented. If the activity is ongoing or recurring, place a checkmark in the boxes under each period in which the activity will take place; and
* Do not list the project director or other person with general oversight authority for the project as the “person responsible” for carrying out all activities.

#### Organizational Commitment and Capacity: (15 points)

After identifying the conditions and/or needs and the plan to address them, next describe the applicant IHE and its capacity to take on the project. First, explain why the project being proposed is important to the lead IHE. Describe the commitment to addressing the conditions and/or needs identified within the partnering districts, including the organizational support that exists for implementing the proposed project.

Explain any experience the organization has had in implementing similar types of projects, as well as the outcomes of those projects. What worked, what did not, and why? Explain how previous experiences will ensure successful implementation of the proposed project. If the organization or members of the staff have not implemented similar projects, explain why the proposed project will be successful. Describe all organizational resources (staff, facilities, equipment, funds, etc.) that will support successful project implementation.

### Budget Design Considerations

Once the objectives that will guide the work in the implementation phase of the grant have been prioritized, begin to develop the details of the budget that will be necessary to carry out each activity.

The applicant’s budget must be well-considered, necessary for the implementation of the project, remain within the funding parameters contained in this handout, and demonstrate prudent use of resources. The budget will be reviewed to ensure that costs are customary and reasonable for implementation of each project activity.

The applicant must provide a direct link for each cost to the goal, objectives and activities in the Project Activity Plan that provides programmatic support for the proposed cost. In addition, the applicant must provide documentation and details sufficient to support each proposed cost.

Guidance on constructing a grant budget may be found in the [Pre-award Manual for Discretionary Grants](https://www.nj.gov/education/grants/discretionary/apps/)

**The budget submitted as part of the application is for the entire 17-month grant period.**

The NJDOE will remove from consideration all ineligible costs, as well as costs not supported by the Project Activity Plan. The actual amount awarded will be contingent upon the applicant’s ability to provide support for its proposed budget upon application and ultimately will be determined by the Department of Education through the pre-award revision process. The applicant’s opportunity to make pre-award revisions will be limited by the NJDOE which is not responsible either to provide repeated opportunities for revisions or to permit reallocation of the funds previously requested for costs that have not been approved or have been disallowed.

### Budget Requirements

Budget requests should be linked to specific project activities and objectives of the Expanding Access to Computer Science: Professional Learning grant program.

The provisions of N.J.A.C. 6A:23A-7 contain additional requirements concerning prior approvals, as well as expenditures related to travel. It is strongly recommended that the applicant work with their business administrator when constructing the budget. The NJDOE applies these restrictions uniformly to all grantees. Unless otherwise specified, the following restrictions apply to all grant programs:

* No reimbursement for in-state overnight travel (meals and/or lodging).
* No reimbursement for meals on in-state travel.
* Mileage reimbursement is capped at $.35/mile.

#### Eligible costs may include:

* Grant Staff Positions – A resume, brief job description and rationale for each position proposed to assist in the management and implementation of the grant program must be provided. Enter the salary requests using the appropriate budget subtabs in the EWEG form.
* Marketing Costs – Costs directly related to efforts to recruit districts, teachers or students.
* Administrative costs – Limited to 10 percent.
* Stipends - For participating educators to attend grant related activities outside of contracted hours (please note that supervisors and curriculum directors may not be compensated through these funds to attend professional development activities).
* Substitute Teachers - Costs related to acquiring substitute teachers for LEA teachers participating in grant-related program activities.
* Travel – For program and LEA staff to travel to grant related events and activities.

#### Ineligible costs:

* Costs associated with writing the application.
* Supporting the research of individual scholars or faculty members.
* Travel to out-of-state professional meetings, unless it is demonstrated that attendance at a meeting will directly and significantly advance a project.
* Stipends to teachers during regular school contracted days.
* Costs not directly related to the educational program and that are unsupported by the NGO.
* Indirect costs.
* Teacher salaries.
* Entertainment.

## Completing the Application

### 3.1 General Instructions for Applying

To apply for a grant under this NGO, applicants must prepare and submit a complete application. The application must be a response to the State’s vision as articulated in Section 1: Grant Program Information of this NGO. It must be planned, designed and developed in accordance with the program framework articulated in Section 2: Project Guidelines of this NGO. The applicant may wish to consult additional guidance found in the [Pre-Award Manual for Discretionary Grants](https://www.nj.gov/education/grants/discretionary/apps/).

### Review of Applications

Each application will be reviewed and scored by a panel of three readers. Evaluators will use the selection criteria found in Part I: General Information and Guidance of the Pre-award Manual for Discretionary Grants to review and rate the application according to how well the content addresses Sections 1 and 2 in this NGO.

Please be advised that in accordance with the Open Public Records Act P.L. 2001, c. 404, all applications for discretionary grant funds received September 1, 2003 or later, as well as the evaluation results associated with these applications, and other information regarding the competitive grants process, will become matters of public record upon the completion of the evaluation process, and will be available to members of the public upon request.

Applications will also be reviewed for completeness and accuracy. The following point values apply to the evaluation of applications received in response to this NGO. The total point value is 105.

|  |  |
| --- | --- |
| **Application Component** | **Point Value** |
| Statement of Need | 5 |
| Project Description | 35 |
| Goals, Objectives and Indicators | 20 |
| Project Activity Plan (17-months) | 20 |
| Organizational Commitment and Capacity | 15 |
| Budget (17-months) | 5 |
| Competitive Advantage (Optional Element, Section 2.1) | 5 |

All applications must score a minimum of 70 points out of 100 (without the optional element) and meet the intent of the NGO to be considered eligible for funding.

Applications which score a minimum of 70 points and include the optional element described in section 2.1 may receive 5 additional competitive advantage points. Competitive advantage points can only be awarded to proposals with base scores of 70 or above.

If an application has been selected for pre-award revisions (PARs), the successful applicant will be notified by the EWEG system via email. Only the personnel listed on the contact page will receive a notification. The successful applicant will be required to initiate the PAR process by accessing the EWEG system, creating an amendment for the application and submitting the amendment through EWEG to the NJDOE. You will not be able to make changes on any of the application pages at this time. Questions on how to submit an amendment should be directed to the [EWEG help desk](mailto:eweghelp@doe.state.nj.us).

### Application Component Checklist

The following components are required (see *Required ✓ Column*) to be included as part of the application. Failure to include a required component may result in the application being removed from consideration for funding. Use the checklist (see *Included ✓ Column*) to ensure that all required components have been completed in the application.

*Required Components in EWEG*

|  |  |
| --- | --- |
| **EWEG Tab/Subtab** | **Check (*✓* ) if included** |
| Admin (Contacts, Allocation, Assurance, Board Resolution and DUNS-SAM) |  |
| Budget |  |
| Narrative (Abstract, Need, Description, Goals/Objectives/Indicators, Activity Plan, Organizational Commitment & Capacity) |  |

*Required Components to Upload in EWEG*

|  |  |
| --- | --- |
| **Component** | **Check (*✓* ) if included** |
| “Entity Overview” page from the applicant’s [SAM](http://www.sam.gov) profile. |  |
| Documentation of Eligibility Form (Attachment A) |  |
| Affirmation of Partnership Form (Attachment B) |  |
| Competitive Advantage: Affirmation of Faculty Collaboration Form (Attachment C) |  |

## Attachments

### Attachment A - Documentation of Eligibility

#### Expanding Access to Computer Science: Professional Learning

(This form must be completed, signed and uploaded in the application using the UPLOAD tab.)

**List of Eligible Partners (Print or Type):**

**Name of Applicant /Lead IHE**:

**Name of Title I LEA Principal Partner:**

|  |
| --- |
| **Name(s) of Additional LEA Partners (as applicable):** |
|  |
|  |
|  |

By submitting this application, the Lead Agency assures that the partner agencies listed above participated in the preparation and planning of the **Expanding Access to Computer Science: Professional Learning** grant and will participate in the implementation of the grant and program activities.

**Signature of Applicant (Lead IHE)/Dean/President:**

**Date:**

### Attachment B - Affirmation of Partnership Form

#### Expanding Access to Computer Science: Professional Learning

1. (This form must be completed, signed and uploaded in the application for each partner using the UPLOAD tab.)

##### Title I LEA Other LEA Partner(s)

**April 2021–August 2022**

###### Instruction to Applicant/Lead Agency

Please have each **partner** complete a separate copy of this form, including the Title I LEA principal partner, and other LEA **partners**. Submit all copies as attachments using the upload tab with the grant application.

###### Instruction to Partner Agency

This document is to be signed by an eligible **partner** and included with the application as evidence of the collaboration between the applicant/lead agency and the eligible **partner** in the Expanding Access to Computer Science: Professional Learning grant program. The chief school administrator (CSA) must complete and sign the statement below:

I commit to being a collaborative partner with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the applicant/lead IHE and to ensure that my agency acts in full support of the proposed project through the provision of personnel, time, activities, information, data, services, and/or resources necessary to plan, implement, monitor and evaluate the grant project with fidelity.

I agree to protect the confidentiality of individual students and/or educators as necessary when providing information to the applicant and the project evaluator to fulfill project requirements.

I certify that a designated representative, my agency’s grant lead person, will continue to collaborate with the applicant to meet the requirements of this grant opportunity as specified in the grant application.

**(Print Name) (CSA from Partner LEA):**

**of (Print Name) (LEA):**

**Signature of CSA from Partner LEA:**

**Date:**

### Attachment C – Affirmation of Faculty Collaboration Form

#### Expanding Access to Computer Science: Professional Learning

1. (This form must be completed, signed, and uploaded in the application for proposals that include the optional element described in section 2.1.)

##### Instruction to Applicant/Lead IHE

This document affirms the collaboration between IHE computer science and education faculty to include the Optional Element described in section 2.1.

I certify that computer science and education faculty will collaborate on including the optional element (described in section 2.1) leading to infusing elements of CS professional learning into existing teacher preparation programs across the disciplines as specified in the grant application.

**(Print Name) (Dean/President from Lead IHE):**

**Of (Print Name) (Dean/President):**

**Signature of Dean/President from Lead IHE:**

**Date:**

## Appendices

### Appendix A: List of NJ Comprehensive Districts Receiving FY21 Title I Funds

#### Atlantic County

* 010010 Absecon City
* 010110 Atlantic City
* 010120 Atlantic County Vocational School District
* 010570 Brigantine City
* 010590 Buena Regional
* 011300 Egg Harbor City
* 011310 Egg Harbor Township
* 011410 Estell Manor City
* 011540 Folsom
* 011690 Galloway Township
* 011790 Greater Egg Harbor Regional High School District
* 011940 Hamilton Township
* 011960 Hammonton Town
* 012680 Linwood City
* 012910 Mainland Regional
* 013020 Margate City
* 013480 Mullica Township
* 013720 Northfield City
* 014180 Pleasantville
* 014240 Port Republic
* 014800 Somers Point
* 015350 Ventnor City
* 015760 Weymouth Township

#### Bergen County

* 030040 Allendale
* 030080 Alpine
* 030290 Bergen County Vocational School District
* 030300 Bergenfield
* 030440 Bogota
* 030740 Carlstadt
* 030745 Carlstadt-East Rutherford Regional High School Dis
* 030890 Cliffside Park
* 030930 Closter
* 030990 Cresskill
* 031070 Demarest
* 031130 Dumont
* 031230 East Rutherford
* 031270 Edgewater
* 031345 Elmwood Park
* 031360 Emerson
* 031370 Englewood City
* 031380 Englewood Cliffs
* 031450 Fair Lawn
* 031470 Fairview
* 031550 Fort Lee
* 031580 Franklin Lakes
* 031700 Garfield
* 031860 Hackensack
* 032050 Harrington Park
* 032080 Hasbrouck Heights
* 032090 Haworth
* 032180 Hillsdale
* 032620 Leonia
* 032710 Little Ferry
* 032740 Lodi
* 032860 Lyndhurst Township
* 032900 Mahwah Township
* 033060 Maywood
* 033170 Midland Park Borough
* 033330 Montvale
* 033350 Moonachie
* 033550 New Milford
* 033600 North Arlington
* 033700 Northern Highlands Regional
* 033710 Northern Valley Regional
* 033730 Northvale
* 033740 Norwood
* 033760 Oakland
* 033850 Old Tappan
* 033870 Oradell
* 033910 Palisades Park
* 033930 Paramus
* 033940 Park Ridge
* 033960 Pascack Valley Regional High School District
* 034300 Ramapo Indian Hills Regional High School District
* 034310 Ramsey
* 034370 Ridgefield
* 034380 Ridgefield Park
* 034390 Ridgewood Village
* 034405 River Dell Regional High School District
* 034410 River Edge
* 034430 River Vale
* 034470 Rochelle Park
* 034600 Rutherford
* 034610 Saddle Brook Township
* 034620 Saddle River
* 034870 South Hackensack
* 035150 Teaneck
* 035160 Tenafly
* 035330 Upper Saddle River
* 035410 Waldwick
* 035430 Wallington
* 035755 Westwood Regional School District
* 035830 Wood-Ridge
* 035880 Woodcliff Lake

#### Burlington County

* 050200 Bass River Township
* 050380 Beverly City
* 050475 Bordentown Regional School District
* 050600 Burlington City
* 050610 Burlington County Vocational School District
* 050620 Burlington Township
* 050830 Chesterfield Township
* 050840 Cinnaminson Township
* 051030 Delanco Township
* 051060 Delran Township
* 051250 Eastampton Township
* 051280 Edgewater Park Township
* 051420 Evesham Township
* 051520 Florence Township
* 051910 Hainesport Township
* 052610 Lenape Regional
* 052850 Lumberton Township
* 052960 Mansfield Township
* 053010 Maple Shade Township
* 053080 Medford Township
* 053360 Moorestown Township
* 053430 Mount Holly Township
* 053440 Mount Laurel Township
* 053540 New Hanover Township
* 053650 North Hanover Township
* 053690 Northern Burlington County Regional
* 053920 Palmyra Borough
* 054050 Pemberton Township
* 054050 Pemberton Township
* 054320 Rancocas Valley Regional
* 054450 Riverside Township
* 054460 Riverton Borough
* 054740 Shamong Township
* 054930 Southampton Township
* 055010 Springfield Township
* 055130 Tabernacle Township
* 055720 Westampton Township
* 055805 Willingboro Township

#### Camden County

* 070150 Audubon
* 070190 Barrington Borough
* 070260 Bellmawr Borough
* 070330 Berlin Borough
* 070340 Berlin Township
* 070390 Black Horse Pike Regional
* 070580 Brooklawn
* 070680 Camden City
* 070700 Camden County Vocational School District
* 070800 Cherry Hill Township
* 070880 Clementon Borough
* 070940 Collingswood Borough
* 071255 Eastern Camden County Regional
* 071720 Gibbsboro
* 071770 Gloucester City
* 071780 Gloucester Township
* 071799 Kipp: Cooper Norcross
* 071801 Camden Prep
* 071802 Mastery Schools Of Camden
* 071880 Haddon Heights
* 071890 Haddon Township
* 071900 Haddonfield Borough
* 072540 Laurel Springs
* 072560 Lawnside Borough
* 072670 Lindenwold Borough
* 072890 Magnolia Borough
* 073110 Merchantville
* 073420 Mount Ephraim Borough
* 073770 Oaklyn Borough
* 074060 Pennsauken Township
* 074110 Pine Hill Borough
* 074590 Runnemede Borough
* 074790 Somerdale Borough
* 075035 Sterling High School District
* 075080 Stratford Borough
* 075400 Voorhees Township
* 075560 Waterford Township
* 075820 Winslow Township
* 075900 Woodlynne Borough

#### Cape May County

* 090170 Avalon
* 090710 Cape May City
* 090720 Cape May County Vocational School District
* 091080 Dennis Township
* 092820 Lower Cape May Regional
* 092840 Lower Township
* 093130 Middle Township
* 093680 North Wildwood City
* 093780 Ocean City
* 095060 Stone Harbor
* 095340 Upper Township
* 095610 West Cape May
* 095790 Wildwood City
* 095800 Wildwood Crest
* 095840 Woodbine

#### Cumberland County

* 110540 Bridgeton
* 110950 Commercial Township
* 110995 Cumberland County Vocational School District
* 110997 Cumberland Regional District
* 111020 Deerfield Township
* 111120 Downe Township
* 111460 Fairfield Township
* 111820 Greenwich Township
* 112270 Hopewell Township
* 112570 Lawrence Township
* 113050 Maurice River Township
* 113230 Millville
* 115070 Stow Creek Township
* 115300 Upper Deerfield Township
* 115390 Vineland City

#### Essex County

* 130250 Belleville
* 130410 Bloomfield Township
* 130660 Caldwell-West Caldwell
* 130760 Cedar Grove Township
* 131210 East Orange
* 131390 Essex County Vocational School District
* 131400 Essex Fells
* 131465 Fairfield Township
* 131750 Glen Ridge
* 132330 Irvington Township
* 132730 Livingston Township
* 133190 Millburn Township
* 133310 Montclair
* 133570 Newark
* 133630 North Caldwell
* 133750 Nutley
* 133880 Orange Board Of Education
* 134530 Roseland
* 134900 South Orange-Maplewood
* 135370 Verona
* 135630 West Essex Regional
* 135680 West Orange

#### Gloucester County

* 150860 Clayton
* 150870 Clearview Regional
* 151100 Deptford Township
* 151180 East Greenwich Township
* 151330 Elk Township
* 151590 Franklin Township
* 151715 Gateway Regional
* 151730 Glassboro
* 151775 Gloucester County Vocational School District
* 151830 Greenwich Township
* 152070 Harrison Township
* 152440 Kingsway Regional High
* 152750 Logan Township
* 152990 Mantua Township
* 153280 Monroe Township
* 153490 National Park Borough
* 154020 Paulsboro
* 154140 Pitman
* 154880 South Harrison Township
* 154940 Delsea Regional High School District
* 155120 Swedesboro-Woolwich
* 155500 Washington Township
* 155590 Wenonah
* 155620 West Deptford Township
* 155740 Westville
* 155860 Woodbury

#### Hudson County

* 170220 Bayonne
* 171200 East Newark
* 171850 Guttenberg
* 172060 Harrison
* 172210 Hoboken
* 172295 Hudson County Vocational School District
* 172390 Jersey City
* 172410 Kearny
* 173610 North Bergen
* 174730 Secaucus
* 175240 Union City
* 175580 Weehawken Township
* 175670 West New York

#### Hunterdon County

* 190020 Alexandria Township
* 190370 Bethlehem Township
* 190430 Bloomsbury
* 190910 Clinton Town
* 190920 Clinton Township
* 191040 Delaware Township
* 191050 Delaware Valley Regional High
* 191160 East Amwell Township
* 191376 South Hunterdon Regional
* 191510 Flemington-Raritan Regional
* 191600 Franklin Township
* 191680 Frenchtown Borough
* 192140 High Bridge Borough
* 192220 Holland Township
* 192300 Hunterdon Central Regional
* 192308 Hunterdon County Vocational School District
* 192450 Kingwood Township
* 192600 Lebanon Township
* 193660 North Hunterdon/Voorhees Reg High
* 194350 Readington Township
* 195180 Tewksbury Township

#### Mercer County

* 211245 East Windsor Regional
* 211430 Ewing Township
* 211950 Hamilton Township
* 212280 Hopewell Valley Regional
* 212580 Lawrence Township
* 213105 Mercer County Vocational School District
* 214255 Princeton
* 215210 Trenton
* 215510 Robbinsville
* 215715 West Windsor-Plainsboro Regional

#### Middlesex County

* 230750 Carteret Borough
* 230970 Cranbury Township
* 231140 Dunellen
* 231170 East Brunswick Township
* 231290 Edison Township
* 232150 Highland Park
* 232370 Jamesburg
* 233120 Metuchen
* 233140 Middlesex Borough
* 233150 Middlesex County Vocational School District
* 233220 Milltown
* 233290 Monroe Township
* 233530 New Brunswick
* 233620 North Brunswick Township
* 233845 Old Bridge Township
* 234090 Perth Amboy
* 234130 Piscataway Township
* 234660 Sayreville
* 234830 South Amboy
* 234860 South Brunswick Township
* 234910 South Plainfield
* 234920 South River
* 234970 Spotswood
* 235850 Woodbridge Township

#### Monmouth County

* 250100 Asbury Park
* 250130 Atlantic Highlands
* 250180 Avon Borough
* 250270 Belmar
* 250500 Bradley Beach
* 250560 Brielle Borough
* 250945 Colts Neck Township
* 251000 Deal Borough
* 251260 Eatontown
* 251440 Fair Haven Borough
* 251490 Farmingdale Borough
* 251640 Freehold Borough
* 251650 Freehold Regional High School District
* 251660 Freehold Township
* 252105 Hazlet Township
* 252120 Henry Hudson Regional School
* 252160 Highlands Borough
* 252230 Holmdel Township
* 252290 Howell Township
* 252400 Keansburg Borough
* 252430 Keyport
* 252720 Little Silver Borough
* 252770 Long Branch
* 252920 Manalapan-Englishtown Regional
* 252930 Manasquan
* 253030 Marlboro Township
* 253040 Matawan-Aberdeen Regional
* 253160 Middletown Township
* 253200 Millstone Township
* 253250 Monmouth Beach
* 253260 Monmouth County Vocational School District
* 253270 Monmouth Regional H.S. District
* 253500 Neptune City
* 253510 Neptune Township
* 253810 Ocean Township
* 253830 Oceanport Borough
* 254360 Red Bank
* 254365 Red Bank Regional H.S. Dist.
* 254570 Rumson Borough
* 254580 Rumson-Fair Haven Regional H.S. Dist.
* 254760 Shore Regional High School District
* 254770 Shrewsbury Borough
* 254980 Spring Lake
* 254990 Spring Lake Heights Borough
* 255185 Tinton Falls
* 255230 Union Beach Borough
* 255310 Upper Freehold Regional
* 255420 Wall Township
* 255640 West Long Branch

#### Morris County

* 270450 Boonton Town
* 270460 Boonton Township
* 270630 Butler
* 270820 Chester Township
* 271090 Denville Township
* 271110 Dover Town
* 271190 East Hanover Township
* 271530 Florham Park
* 271990 Hanover Park Regional High School District
* 272000 Hanover Township
* 272010 Harding Township
* 272380 Jefferson Township
* 272460 Kinnelon Borough
* 272650 Lincoln Park Borough
* 272870 Madison
* 273090 Mendham Borough
* 273240 Mine Hill Township
* 273340 Montville Township
* 273365 Morris County Vocational School District
* 273370 Morris Hills Regional
* 273380 Morris Plains
* 273385 Morris School District
* 273410 Mount Arlington
* 273450 Mount Olive Township
* 273460 Mountain Lakes
* 273520 Netcong
* 273950 Parsippany-Troy Hills Township
* 274000 Long Hill Township
* 274080 Pequannock Township
* 274330 Randolph Township
* 274440 Riverdale
* 274480 Rockaway Borough
* 274490 Rockaway Township
* 274560 Roxbury Township
* 275770 Wharton Borough

#### Ocean County

* 290185 Barnegat Township
* 290210 Bay Head
* 290230 Beach Haven Borough
* 290320 Berkeley Township
* 290530 Brick Township
* 290770 Central Regional
* 291150 Eagleswood Township
* 292350 Island Heights
* 292360 Jackson Township
* 292480 Lacey Township
* 292500 Lakehurst
* 292520 Lakewood Township
* 292550 Lavallette Borough
* 292690 Little Egg Harbor Township
* 292760 Long Beach Island
* 292940 Manchester Township
* 293790 Ocean County Vocational School District
* 293800 Ocean Gate
* 293820 Ocean Township
* 294105 Pinelands Regional
* 294190 Plumsted Township
* 294210 Point Pleasant Borough
* 294220 Point Pleasant Beach
* 294710 Seaside Heights Borough
* 294950 Southern Regional
* 295020 Stafford Township
* 295190 Toms River Regional
* 295220 Tuckerton Borough

#### Passaic County

* 310420 Bloomingdale
* 310900 Clifton
* 311920 Haledon
* 312100 Hawthorne
* 312510 Lakeland Regional
* 312700 Little Falls Township
* 313640 North Haledon
* 313970 Passaic City
* 313980 Passaic County Manchester Regional
* 313995 Passaic County Vocational School District
* 313990 Passaic Valley Regional High School District #1
* 314010 Paterson City
* 314230 Pompton Lakes
* 314270 Prospect Park
* 314400 Ringwood
* 315200 Totowa
* 315440 Wanaque
* 315570 Wayne Township
* 315650 West Milford Township
* 315690 Woodland Park

#### Salem County

* 330060 Alloway Township
* 331350 Elsinboro Township
* 332800 Lower Alloways Creek Township
* 332950 Mannington Township
* 333860 Oldmans Township
* 334070 Penns Grove-Carneys Point Regional
* 334075 Pennsville Township
* 334150 Pittsgrove Township
* 334280 Quinton Township
* 334630 Salem City
* 334640 Salem County Vocational School District
* 335320 Upper Pittsgrove Township
* 335910 Woodstown-Pilesgrove Regional

#### Somerset County

* 350240 Bedminster Township
* 350350 Bernards Township
* 350490 Bound Brook Borough
* 350510 Branchburg Township
* 350555 Bridgewater-Raritan Regional
* 351610 Franklin Township
* 351810 Green Brook Township
* 352170 Hillsborough Township
* 353000 Manville Borough
* 353320 Montgomery Township
* 353670 North Plainfield Borough
* 354810 Somerset County Vocational School District
* 354815 Somerset Hills Regional
* 354820 Somerville Borough
* 354850 South Bound Brook Borough
* 355470 Warren Township
* 355540 Watchung Borough
* 355550 Watchung Hills Regional

#### Sussex County

* 370090 Andover Regional
* 370640 Byram Township
* 371560 Frankford Township
* 371570 Franklin Borough
* 371630 Fredon Township
* 371800 Green Township
* 371930 Hamburg Borough
* 371980 Hampton Township
* 372030 Hardyston Township
* 372165 High Point Regional
* 372240 Hopatcong Borough
* 372465 Kittatinny Regional
* 372490 Lafayette Township
* 372615 Lenape Valley Regional High School District
* 373300 Montague
* 373590 Newton
* 373840 Ogdensburg Borough
* 374960 Sparta Township
* 375030 Stanhope Borough
* 375040 Stillwater Township
* 375100 Sussex-Wantage Regional
* 375110 Sussex County Vocational School District
* 375360 Vernon Township
* 375435 Wallkill Valley Regional

#### Union County

* 390310 Berkeley Heights
* 390850 Clark Township
* 390980 Cranford Township
* 391320 Elizabeth
* 391710 Garwood
* 392190 Hillside Township
* 392420 Kenilworth
* 392660 Linden
* 393470 Mountainside
* 393560 New Providence
* 394160 Plainfield
* 394290 Rahway
* 394540 Roselle Borough
* 394550 Roselle Park
* 394670 Scotch Plains-Fanwood
* 395000 Springfield Township
* 395090 Summit City
* 395260 Union County Vocational School District
* 395290 Union Township
* 395730 Westfield
* 395810 Winfield Township

#### Warren County

* 410030 Allamuchy Township
* 410070 Alpha
* 410280 Belvidere
* 410400 Blairstown Township
* 411620 Franklin Township
* 411670 Frelinghuysen Township
* 411785 Great Meadows Regional
* 411840 Greenwich Township
* 411870 Hackettstown
* 412040 Harmony Township
* 412250 Hope Township
* 412470 Knowlton Township
* 412790 Lopatcong Township
* 412970 Mansfield Township
* 413675 North Warren Regional School District
* 413890 Oxford Township
* 414100 Phillipsburg
* 414200 Pohatcong Township
* 415460 Warren County Vocational School District
* 415465 Warren Hills Regional High
* 415480 Washington Borough
* 415530 Washington Township
* 415780 White Township

#### Charter Schools

* 806010 Academy Charter H.S.
* 806013 Bergen Arts and Science Charter School
* 806017 Foundation Academy Charter School
* 806018 Central Jersey College Prep CS
* 806020 Pride Academy Charter School
* 806021 Community Charter School of Paterson
* 806022 Burch Charter School of Excellence
* 806025 Paul Robeson Humanities CS
* 806026 Riverbank Charter School of Excellence
* 806028 Vineland Public Charter School
* 806029 Newark Educators Charter School
* 806030 The Ethical Community Charter School
* 806032 Academy for Urban Ldrshp
* 806033 The Barack Obama Green CS
* 806036 Hoboken Dual Lang CS
* 806041 Hatikvah International CS
* 806053 Great Oaks Legacy Charter School
* 806057 People's Preparatory Charter School
* 806058 Roseville Community CS
* 806060 Atlantic City Community
* 806064 Dr Lena Edwards Academic CS
* 806069 Millville Public Charter School
* 806076 Benjamin Banneker Prep CS
* 806079 John P Holland Charter School
* 806080 Passaic Arts and Science CS
* 806081 Thomas Edison EnergySmart
* 806082 Beloved Community Charter
* 806086 Hope Community CS
* 806089 Compass Academy CS
* 806093 Jersey City Global CS
* 806094 Phillips Academy Charter
* 806096 Paterson Arts and Science
* 806099 Link Community Charter School
* 806100 Bridgeton Public Charter School
* 806101 College Achieve Central CS
* 806102 Cresthaven Academy Charter School
* 806103 Empowerment Academy CS
* 806104 International Academy of AC
* 806105 Hudson Arts and Science CS
* 806106 Philip's Academy Charter School of Paterson
* 806107 Camden Promise Charter
* 806109 Lead Charter School
* 806110 Achieve Community Charter
* 806183 Trenton Stem-To-Civics CS
* 806230 Classical Academy Charter School of Clifton
* 806232 Environment Community Opportunity CS (Eco CS)
* 806240 Freedom Academy CS
* 806320 Discovery Charter School
* 806410 East Orange Community Charter School
* 806420 Elysian Charter School of Hoboken
* 806430 Englewood on the Palisades Charter School
* 806635 Greater Brunswick Charter School
* 806665 Gray Charter School
* 806720 Hoboken Charter School
* 806740 Hope Academy Charter School
* 806810 International Charter School of Trenton
* 806910 Jersey City Comm. Charter School
* 806915 Jersey City Golden Door CS
* 807109 Leap Academy University Charter School
* 807115 Learning Community Charter School
* 807210 Marion P. Thomas Charter School
* 807290 New Horizons Community Charter School
* 807320 North Star Academy Charter School of Newark
* 807325 Team Academy Charter School
* 807410 Charter-Tech High School
* 807500 Pace Charter School of Hamilton
* 807503 Paterson Charter School for Science & Technology
* 807540 Princeton Charter School
* 807600 Queen City Academy Charter School
* 807720 The Red Bank Charter School
* 807730 Robert Treat Academy Charter School
* 807735 Maria L. Varisco-Rogers Charter School
* 807830 Soaring Heights Charter School
* 807850 Sussex County Charter School for Technology
* 807890 Teaneck Community Charter School
* 807891 College Achieve Greater Asbury Park Charter School
* 807892 College Achieve Paterson Charter School
* 807893 Ocean Academy Charter School
* 807895 Achievers Early College Prep
* 807896 Middlesex Charter School
* 808010 Union County Teams CS
* 808050 Unity Charter School
* 808060 University Academy Charter School
* 808065 University Heights
* 808140 Village Charter School