Dear Parent/Family Member:

Family engagement is an important part of every student’s learning and achievement. As a parent or family member you have knowledge, skills, experiences, and cultural assets that can contribute to your child’s positive learning environment inside and outside of the classroom. The *Click Here to Insert District/School Name* recognizes your important role as a partner in education to ensure your child’s academic, behavioral, health, and social & emotional success.

The New Jersey Tiered System of Support (NJTSS) provides a structure to schools on how to support all students based on strategies and interventions. NJTSS is grounded in three main components: 1) District and School Leadership; 2) Family and Community Engagement; and 3) Positive School Culture and Climate. As part of the 2nd component, Family and Community Engagement, the New Jersey Department of Education (NJDOE) has developed the **NJTSS Family Engagement Assessment Tool.** The tool offers an opportunity for us to look at *Click Here to Insert District/School Name* practices across five areas related to family engagement. It is a way for us to build and strengthen the relationship and communication between you and our school educators.

Our school district is using the **NJTSS Family Engagement Assessment Tool**. We will create a team of educators, parents and others (stakeholders) to assess the current level of family engagement at our school. This is an opportunity for you to share your input in your child’s education. We invite you to be a part of the team and bring your valuable ideas to the group.

As a member on the stakeholder team, you will be asked to provide input on several points related to family engagement and determine whether the specific points listed are current practices at *Click Here to Insert District/School Name*. You will also have a chance to determine what points should be a priority at your child’s school. Your involvement as a stakeholder team member will help us improve how we effectively partner as parents and school educators.

If you have any questions about the **NJTSS Family Engagement Assessment** Tool, how to join the stakeholder team, or any general questions, contact *Click Here to Insert District/School Contact Name* at *Click Here to Insert Contact’s Phone Number* or via email at *Click Here to Insert Contact’s Email*. We look forward to hearing from you.

In partnership,

*Click Here to Insert Contact Name*

*Click Here to Insert Contact’s Title*