

COVID-19 Technology Funds for Nonpublic Schools Frequently Asked Questions (FAQ)

Q: Where can nonpublic schools find their allocations?

A: Nonpublic schools' grant allocations have been posted on the Nonpublic School website under [Announcements & Updates](#). The allocations are based on the nonpublic school enrollments submitted in the 2019 Nonpublic Enrollment Report.

Q: What are the allowable uses of the funds?

A: The districts can only purchase devices for nonpublic school students, which can include hotspots (data devices) and computer devices. The costs of hot spot services, software licenses, equipment accessories are not allowed unless it is sold as part of the device (included as bundled cost). The uses will not allow for the purchase of devices for staff.

Q: When must the funds be expended?

A: The funds must be encumbered or expended by districts no later than October 31, 2020.

Q: Can these funds be charged back to the beginning of the project period?

A: Yes. These funds can be charged back to the beginning of the project period, which is July 16th, 2020. In all cases, purchases for this program must be made by the district and the district must follow the district and State purchasing rules and policies.

Q: How do districts account for COVID-19 Technology Funds for Nonpublic Schools?

A: CRF funds provided for COVID-19 Technology Funds for Nonpublic Schools will be accounted for in the NJDOE's Electronic Web Enabled Grant System ([EWEG](#)). This is a payment-only program. All requests for reimbursement will be processed through the EWEG reimbursement process. Districts must consult with their nonpublic schools located within their district boundaries to determine use of funds. Funds may only be used for the purchase of 1:1 instructional devices or hotspot devices for nonpublic school students and must be recorded as follows:

Revenues:

- Federal funding under the CRF for Nonpublic Technology should be recorded in fund 20 in the 4500 series, account 20-45xx, Restricted Grants from the Federal Government through the State – CRF Technology. This will be collected on line 825 Other Revenue from Federal Sources.

Expenses:

- Expenses for the nonpublic technology funds under the CRF will be recorded in fund 20 in new program code 512 in functions and objects as applicable (20-512-xxx-xxx). New line 88095 has been created to collect the total of this program. Please be advised that this nonpublic allocation is being made using federal funds and must be encumbered or expended no later than October 31, 2020. Any funds not encumbered or expended by that time must be returned.

Q: What is the source of funds used for the COVID-19 Technology Funds for Nonpublic Schools?

A: The COVID-19 Technology Funds for Nonpublic Schools are funded by the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) [Coronavirus Relief Fund \(CRF\) payment to the State of New Jersey](#).

Q: What are the steps an LEA must take in the EWEG system to process the COVID-19 Technology Funds for Nonpublic Schools?

A: EWEG Processes and Steps:

1. The funds will be listed under Discretionary Grants as “Nonpublic Digital Divide.” Note: These funds are *not* related to the LEA Digital Divide application; rather, they are a separate program.
2. Click on the arrow button next to the name: “Nonpublic Digital Divide”.
3. Once clicked, the district will see a box with “Original Application” and “Final Approved” under the Status bar. This ‘application’ screen has been created by the NJDOE; ignore it as it will not open -- it is only there so the EWEG system can process payments. *This a payment only process.*
4. To draw down funds, the LEA clicks on “payment”. This page will list the total amount allocated to all nonpublic schools within the district’s boundary. To get the allocations for each nonpublic school, go to: [COVID-19 Technology Funds for Nonpublic Schools: FY2021 Allocations](#).

5. The LEA creates a reimbursement to draw down these funds. The LEA must rely on internal bookkeeping to ensure that each nonpublic school has used their total allocation.

6. There is only one function / object code: 100-600. This limits the expenditures to the identified allowable expenses.

Q: Who should I contact with questions?

A: For questions or additional information regarding the COVID-19 Technology Funds for Nonpublic Schools, contact Constance Webster at Constance.Webster@doe.nj.gov.