



## English Language Learner (ELL) Identification, Continuation and Exit Process for Nonpublic School Students

**New implementation in 2021 school year**

### ELL Identification for *New Students*

Process	Steps	Who completes	When (Beginning Sept. 2020)
Step 1	<ul style="list-style-type: none"> <li>Conduct Home Language Survey (<a href="http://www.nj.gov/education/bilingual/">www.nj.gov/education/bilingual/</a>)</li> <li>Conduct records review: academic achievement results, prior transcripts or test scores</li> <li>Submit survey results and records to district/provider</li> </ul>	<b>Nonpublic school</b> <i>(Note that the district completes this step for ELL students in public schools.)</i>	Upon student enrollment
Step 2	<ul style="list-style-type: none"> <li>Review survey results &amp; records from Step 1 and approve testing</li> </ul>	<b>District/provider</b>	Within 2 to 4 weeks of receipt of survey results & records (NJDOE guidance)
Step 3	Administer <a href="#">WIDA assessment</a> to <i>identify</i> ELL students: <ul style="list-style-type: none"> <li>WIDA Screener</li> <li>Kindergarten W-APT</li> <li>WIDA MODEL</li> </ul> Composite proficiency level is below 4.5 to qualify	<b>District/provider</b> (must be WIDA trained)	Within 2 weeks of Step 2 approval (NJDOE guidance)  Tests are available throughout year  Test results available within hours
Process 407-1 for services	<ul style="list-style-type: none"> <li>District/provider sends Parent notification of initial program placement and 407-1 to fill out (<a href="http://www.nj.gov/education/bilingual/">www.nj.gov/education/bilingual/</a>)</li> <li>Parent submits 407-1 to district/provider</li> <li>District/provider reviews &amp; approves 407-1</li> </ul>	<b>District/provider/parent</b>	Parent notification letter <i>must</i> be sent within 30 days of the child's identification
Step 4	<ul style="list-style-type: none"> <li>Provide ELL services to students</li> </ul>	<b>District/provider</b>	As scheduled

**ELL Continuation or Exit for *All Students* Receiving Services**

Process	Steps	Who completes	When (beginning winter/spring 2021)
Step 5	Administer <a href="#">WIDA Assessment</a> for continuation or exit: <ul style="list-style-type: none"> <li>▪ <a href="#">ACCESS for ELLs</a></li> <li>▪ WIDA MODEL</li> <li>▪ WIDA Screener</li> <li>▪ Kindergarten W-APT</li> </ul>	<b>District/provider</b> (must be WIDA trained)	<b>Training:</b> online  <b>ACCESS for ELLs:</b> <ul style="list-style-type: none"> <li>• Order test materials</li> <li>• Annual testing window: mid-February through mid-April</li> <li>• Test results: available June</li> </ul> <b>WIDA Model &amp; Screener</b> <ul style="list-style-type: none"> <li>• On demand</li> </ul>
Step 6 - only if exit score on ELP	Collect <a href="#">Multiple indicators</a> (see samples) if anticipate exit	<b>District/provider</b>	Spring
Process 407-1 for services	Send parent notification of continuing placement or exit and 407-1 to parent for continued services for next school year ( <a href="http://www.nj.gov/education/bilingual/">www.nj.gov/education/bilingual/</a> )	<b>District/provider</b>	Parent notification letter <i>must</i> be sent within 30 days of the child's identification