

**New Jersey Department of Education
Office of Student Support Services**

Code of Student Conduct (CSC) Compliance Checklist

Directions

For the purpose of QSAC monitoring, use this checklist to review district compliance with Operations Indicator 5.

Part I: Adoption and Dissemination

Question	Yes	No
1. Was the code of student conduct adopted by the district board of education?		

2. Was the code of student conduct disseminated to the school community this school year (*N.J.A.C. 6A:16-7.1(a)3*)? Complete Table 1, below. Enter the dissemination date in column 2. In columns 3 to 6, indicate the dissemination method(s) used. If "other," list the method used in the "other" column.

Table 1: Code of Student Conduct Dissemination

Group	Dissemination Date	Mailed a Hard Copy	Provided a hard copy in person	Electronic copy emailed	Other
Staff					
Students					
Parents					

Important to Note: It is acceptable to provide a group with an abridged version of the CSC (i.e., student handbook) as long as the abridged version provides information on how to access the entire version.

Question	Yes	No
3. Was the CSC disseminated to all of the above parties, listed in Table 1, this school year (see question 2 responses)?		

Part II: Required Policy Components

1. Does the district's CSC include the following contents? (*N.J.A.C. 6A:16-7.1(c)1* through 7)

Statement	Yes	No
A description of students' responsibilities that includes expectations for academic achievement, behavior and attendance.		
A description of behaviors that result in suspension or expulsion, pursuant to <i>N.J.S.A. 18A:37-2</i> .		
A description of students' rights to advance notice of behaviors that result in suspensions or expulsions that have been identified, pursuant to <i>N.J.S.A. 18A:37-2</i> .		
A description of students' rights to an education that supports students' development into productive citizens.		
A description of students' rights to attendance in safe and secure school environments.		
A description of students' rights to attendance at school irrespective of students' marriage, pregnancy or parenthood.		
A description of students' rights to due process appeal procedures and policies.		
A description of students' rights to parent notification consistent with the policies and procedures established pursuant to <i>N.J.A.C. 6A:16-6.2(b)3</i> , this section and <i>N.J.A.C. 6A:16-7.2</i> through 7.8.		
A description of the students' rights to protections pursuant to federal and state laws and regulations.		
<p>A description of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the district board of education.</p> <ul style="list-style-type: none"> ○ The description of supports may include positive reinforcement for good conduct and academic success; supportive interventions and referral services; and remediation of problem behavior that takes into account the behavior's nature, students' developmental ages, and students' histories of problem behaviors and performance. ○ For students with disabilities, the behavior interventions and supports shall be determined and provided by <i>N.J.A.C. 6A:14</i>. 		
<p>A description of school responses to violations of the behavioral expectations that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors that shall:</p> <ul style="list-style-type: none"> ○ Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions; ○ Be consistent with other responses pursuant to <i>N.J.A.C. 6A:16-5.5</i> (firearms offenses), 5.6 (assaults with weapons 		

Statement	Yes	No
<p>offenses), 5.7 (assaults on board of education members or employees);</p> <ul style="list-style-type: none"> ○ Provide for equitable application of the CSC without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic; and ○ Be consistent with the provisions of corporal punishment of pupils, pursuant to <i>N.J.S.A. 18:6-1</i>. 		
<p>Expectations and consequences consistent with the district board of education’s policies and procedures on attendance, pursuant to <i>N.J.A.C. 6A:16-7.6</i> and harassment, intimidation, and bullying, pursuant to <i>N.J.A.C. 6A:16-7.7</i>.</p>		
<p>A current list of community-based health and social service provider agencies available to support a student and the student’s family, as appropriate, and a list of legal resources available to serve the community.</p>		

Part III: Assurances

Statement	Yes	No
<p>The district assures that physical restraint and seclusion techniques on students with disabilities are only used in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger in accordance with the provisions at <i>N.J.S.A. 18A:46-13.4 et seq.</i></p>		

Part IV: Verification of Compliance with Indicator

If the answer to every question in this checklist, above, is “yes,” then the district fulfilled the requirements of Operations Indicator 5.