# Notice of Initial Determination of Ineligibility

(To be used after more thorough review of applications for enrollment or review of currently enrolled students)

(In English and native language of applicant)

Date: School:

Student: Age:

Parent(s)/guardian:

Person enrolling student, if other than parent(s)/guardian:

Relationship to student, if other than parent(s)/guardian:

**The school district’s review of the domicile/residency status of the above-named student indicates that the student is not entitled to a free education in the school district for the reason(s) indicated below:**

| **Reason** | **Check the reason that applies (✓)** |
| --- | --- |
| **Domicile/Residency is not in the school district because (add explanation)** |  |
| **Insufficient proof that you are supporting student financially and/or that the parent(s)/guardian is incapable of caring for the student due to family or economic hardship because: (Applies only to residents enrolling students of whom they are not parents or guardians/custodians) (add explanation)** |  |
| **Other: (add explanation)** |  |

**If you accept these reasons,** the student will be removed from school in this school district and you are advised that State compulsory education law requires you to ensure that any student between the ages of 6 and 16 is enrolled in public or private school or receives instruction elsewhere than at a school (home schooling). You will be required to complete the Statement of Compliance with Compulsory Education Law form and submit it to (enter designated administrator). In the absence of your written indication that the student will be receiving education in compliance with that law, we will contact the school district of the student’s domicile or residence, or the Department of Children and Families (DCF), to provide the student’s name and your name/address to ensure that the student receives an education as required by law.

**If you do** not **accept these reasons,** you may request a hearing before the (enter name) District Board of Education (Board) and the student will be permitted to continue in school until the Board makes its determination following the hearing. At the hearing, you may present additional evidence in support of your claim, and the Board will notify you in writing of its final determination. If the Board finds the student ineligible, you will be given information on how to appeal the Board’s decision to the Commissioner of Education and advised of your rights and responsibilities with regard to the student’s continued attendance at school, as well as of the possibility of the assessment of tuition.

On or before (enter date), please contact (enter designated administrator) at (enter phone number) between the hours of (enter time) to indicate whether the student will be removed from school and educated elsewhere, or whether you will be requesting a hearing before the Board to demonstrate that the student is entitled to attend school in this district. If (enter designated administrator) does not hear from you, the student will be removed and contact will be made to ensure compliance with compulsory education law as indicated above.

Attachment: [Appeal Process (nj.gov/education/education/residency/appeal.shtml)](https://nj.gov/education/education/residency/appeal.shtml)

Statement of Compliance with Compulsory Education Law