



School Security Drill Statement of Assurance

Pursuant to 18A:41-1, every principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs. A law enforcement officer shall be present at a minimum of one school security drill each school year.

Annually, schools are required to hold a minimum of **two** of each of the following security drills:

- Active shooter;
- Evacuation (non- fire);
- Bomb threat; and
- Lockdown.

Other security drills and activities may be practiced to satisfy the remaining drills required by this law. They include:

- Shelter-in-place;
- Reverse evacuation;
- Evacuation to relocation site;
- Testing of school's notification system and procedures;
- Testing of school's communication system and procedures;
- Tabletop exercise; and
- Full scale exercise.

Annually, districts are required to submit this statement to their County Office of Education by June 30 of each year. The county office shall send an informational copy to the respective county prosecutor's office. Nonpublic schools annually submit this statement to the respective county prosecutor's office by June 30 of each year.

Upon completion, send this Statement of Assurance document and retain the Security Drill Record Form for your records.

Certification

I, _____, being the Chief School Administrator of _____, do hereby certify that, pursuant to 18A:41-1, all requirements have been met relating to the practicing of school security drills.

Date: _____