

NJSLEDS Special Education Scenarios

While the Special Education Student Data Handbook outlines the data elements and validation rules, this document outlines some of the common scenarios in the Special Education Submission and provides explicit clarification to some of the common misconceptions related to the Special Education Submission.

Students to Include in the Special Education Submission:

1. All students with an IEP in effect on the snapshot date (October 15, 2025) for whom the district has CST responsibility. This includes out-of-district placement students.
2. All currently active students who were included in the district's Special Education submission last year and were declassified or determined ineligible after the previous year's snapshot date (October 15, 2024).
3. All students with a parental consent to evaluate date between July 1, 2024, and June 30, 2025.
4. All children referred for evaluation before their third birthday with a referral date between July 1, 2024, and June 30, 2025.

Students to Exclude from the Special Education Submission:

1. Special education students who have been parentally placed in non-public schools. Parentally placed students are those found eligible for special education and related services by your district but whose parents are paying tuition for their children to attend a private school.
2. Students for whom the district does not have CST responsibility.
3. Students whose new referral was withdrawn, or for whom the Child Study Team (CST) found that evaluations were not warranted, or for whom parents refused or revoked their consent to evaluate.
4. Students who leave the district after being referred and prior to receiving an eligibility determination.
5. Students who attend a vocational school full time.
6. Special education students who are not receiving services because they are home school students for whom the district does not provide services.
7. Special education students who transferred into the district after this year's snapshot date (October 15, 2025).
8. Two-year-olds referred from Part C after June 30, 2025, whose eligibility has not yet been determined. These children should be reported in following year's Special Education Submission (i.e., Fall 2026).

New Referrals

Data to be reported (in addition to the student demographic information of LID, SID, First Name, Last Name, Date of Birth, and grade level)

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: New referral from Part C, Early Intervention Services, child is found eligible, IEP implemented, no annual review.

Description: The child was served by Part C Early Intervention services and referred to Part B prior to their third birthday; the referral was made between 7/1/24 and 6/30/25; the child was found eligible for special education and related services and had an IEP developed and implemented by the 10/15/25 snapshot date. The child has not yet had an annual review meeting.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24	Yes
CST meeting, Evaluations Warranted	Date <=Referral Date + 20 calendar days	No
Parental Consent to Evaluate Date	Date >=CST Meeting Date >=Referral Date	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25	Yes
Early Intervention	Early Intervention = "Y" if Receipt of Referral "Referred from EI services" field is "yes".	Yes
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25	Yes
Parental Consent Obtained	"Y" because parental consent for initial IEP must be received before an IEP is implemented per N.J.A.C. 6A:14-2.3(2)	Yes
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <= 10/15/25 Note: Preschoolers with disabilities must have their IEPs implemented no later than age three per N.J.A.C. 6A:14-3.3(e)2.	Yes
Annual IEP Review Meeting Date	No meeting held as of 10/15/25	No
Special Education Classification	All preschoolers with disabilities in NJ are identified with code 12: "Preschool Child with a Disability"	Yes
Reevaluation Date	No reevaluation held as of 10/15/25	No

For all scenarios, the accountable school appears in the blue shaded box.

Initial Process Delay Reason	A delay reason code is required if the Parental Consent to Implement IEP is > 90 days from the parental consent to evaluate date. Districts are encouraged to use this field when the referral from Part C came less than 120 days of the student's third birthday.	Conditional
Special Education Placement	This is the student's educational environment placement. The codes are available in the Special Education Student Data Handbook	Yes
Time in Regular Program	This field is required if Special Education Placement is 18 or 19.	Conditional
Counseling, OT, PT, Speech/Language, Other Related Services	Start/end date range of services spans 10/15/25 submission date	Yes

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: New referral, student is eligible, IEP Implemented, annual review held on or before 10/15/25

Description: The student was 3 or older at the time of referral; has a parental consent to evaluate date between 7/1/24 and 6/30/25, was determined eligible for special education and related services and had an initial IEP developed and implemented as of the 10/15/25 snapshot date. Student had an annual review meeting.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date <= CST meeting date & Date <= parental consent to evaluate date	Yes
CST meeting, Evaluations Warranted	Date <= Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >= 7/1/24 & Date <=6/30/25 Date >=CST Meeting Date >=Referral Date	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <=10/15/25	Yes
Early Intervention	Early Intervention = "N" because the student was not referred while receiving Part C Early Intervention Services.	No
Initial IEP Meeting Date	Date >= Eligibility Determination Date <=10/15/25	Yes
Parental Consent Obtained	"Y" because parental consent for initial IEP must be received before an IEP is implemented per N.J.A.C. 6A:14-2.3(2)	Yes
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <= 10/15/25 Note: N.J.A.C. 6A:14-3.4(e) requires that the determination of eligibility, development and implementation of the student's IEP be completed within 90 calendar days of the parental consent to evaluate date.	Yes
Annual IEP Review Meeting Date	Date >= Parental Consent to Implement Initial IEP <=10/15/25	Yes

For all scenarios, the accountable school appears in the blue shaded box.

Special Education Classification	The code for the student's identified disability can be found in the Special Education Student Data Handbook Note: All preschoolers with disabilities in NJ are identified with code 12: "Preschool Child with a Disability"	Yes
Reevaluation Date	No reevaluation held as of 10/15/25	No
Initial Process Delay Reason	A delay reason code is required if parental consent to implement initial IEP date is more than 90 days past the parental consent to evaluate date.	Conditional
Special Education Placement	This is the student's educational environment placement. The codes are available in the Special Education Student Data Handbook	Yes
Time in Regular Program	Include if Special Education Placement is 18 or 19.	Conditional
Counseling, OT, PT, Speech/Language, Other Related Services	Start/end date range of services spans 10/15/25 submission date	Yes

Scenario: New Referral, Student found Ineligible

Description: The student was 3 or older at the time of referral, received parental consent to evaluate between 7/1/24 and 6/30/25, and was found ineligible at a determination meeting held on or before 10/15/25.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date <= CST meeting date & Date <= Parental Consent to Evaluate Date	Yes
CST meeting, Evaluations Warranted	Date <= Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >= 7/1/24 & Date <=6/30/25 Date >=CST Meeting Date >=Referral Date	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25	Yes
Early Intervention	Early Intervention = "N" because the student was referred after their third birthday and was thus not receiving Early Intervention services at the time of referral.	Yes
Initial IEP Meeting Date	Leave blank, student found ineligible	No
Parental Consent Obtained	Leave blank, student found ineligible	No
Parental Consent to Implement Initial IEP	Leave blank, student found ineligible	No
Annual IEP Review Meeting Date	Leave blank, none held	No
Special Education Classification	Report "00" because the student was found ineligible	Yes
Reevaluation Date	Leave blank, none held	No
Initial Process Delay Reason	A delay reason code is required if the eligibility determination date > 90 days from the parental consent to evaluate date.	Conditional
Special Education Placement	Leave blank, student found ineligible	No
Time in Regular Program	Leave blank, student found ineligible	No

For all scenarios, the accountable school appears in the blue shaded box.

Counseling, OT, PT, Speech/Language, Other Related Services	Leave blank, student found ineligible	No
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For all scenarios, the accountable school appears in the blue shaded box.

Scenario: New Early Intervention Referral, in process

Description: The child was served by Part C Early Intervention services and referred to Part B prior to their third birthday; the referral was made between 7/1/24 and 6/30/25 but the evaluation is still in process at the time of the 10/15/25 snapshot date. The child has not yet had an annual review meeting.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24	Yes
CST meeting, Evaluations Warranted	Date >= Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >=CST Meeting Date >=Referral Date	Yes
Eligibility Determination Date	Eligibility has not been determined by the snapshot date, leave blank.	No
Early Intervention	"Y" because the student was referred from Part C (Early Intervention).	Yes
Initial IEP Meeting Date	Eligibility has not been determined, leave blank	No
Parental Consent Obtained	Eligibility has not been determined, leave blank	No
Parental Consent to Implement Initial IEP	Eligibility has not been determined, leave blank	No
Annual IEP Review Meeting Date	Eligibility has not been determined, leave blank	No
Special Education Classification	Eligibility has not been determined, leave blank	No
Reevaluation Date	Eligibility has not been determined, leave blank	No
Initial Process Delay Reason	A delay reason code is required because the IEP was not implemented prior to the student's third birthday and/or because the IEP was not implemented within 90 days of the parental consent to evaluate date.	Yes
Special Education Placement	Eligibility has not been determined, leave blank	No

For all scenarios, the accountable school appears in the blue shaded box.

Time in Regular Program	Eligibility has not been determined, leave blank	No
Counseling, OT, PT, Speech/Language, Other Related Services	Eligibility has not been determined, leave blank	No

For all scenarios, the accountable school appears in the blue shaded box.

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Scenario: New Referral, Determined Eligible but IEP still in process

Description: The student was 3 or older at the time of referral; received parental consent to evaluate between 7/1/24 and 6/30/25, was determined eligible for services but does not have parental consent to implement initial IEP by the snapshot date 10/15/25.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date <= CST meeting date & Date <= Parental Consent to Evaluate Date	Yes
CST meeting, Evaluations Warranted	Date >= Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >= 7/1/24 & Date <=6/30/25	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25	Yes
Early Intervention	Early Intervention = "N" because the student was referred after their third birthday and was thus not receiving Early Intervention services at the time of referral.	Yes
Initial IEP Meeting Date	If the meeting has taken place, then provide the meeting date. If the meeting has not yet taken place, then leave this field blank	Conditional
Parental Consent Obtained	This field should either be "N", to signal that parental consent to implement an initial IEP has not yet been obtained, or "R" if the initial IEP meeting was held and afterward the parent refused implementation of the initial IEP	Yes
Parental Consent to Implement Initial IEP	leave blank	No
Annual IEP Review Meeting Date	IEP has not yet been implemented, leave blank	No
Special Education Classification	The code for the student's identified disability can be found in the Special Education Student Data Handbook	Yes

For all scenarios, the accountable school appears in the blue shaded box.

	Note: All preschoolers with disabilities in NJ are identified with code 12: "Preschool Child with a Disability"	
Reevaluation Date	IEP has not yet been implemented, leave blank	No
Initial Process Delay Reason	A delay reason code is required because the IEP was not implemented within 90 days of the parental consent to evaluate date.	Yes
Special Education Placement	IEP has not yet been implemented, leave blank	No
Time in Regular Program	IEP has not yet been implemented, leave blank	No
Counseling, OT, PT, Speech/Language, Other Related Services	IEP has not yet been implemented, leave blank	No

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: New Referral, consent to implement IEP is refused or revoked

Description: Either A child less than 3 years old when referred was referred between 7/1/24 and 6/30/25 or a student age 3 or older at the time of referral receives parental consent to evaluate between 7/1/24 and 6/30/25 is found eligible on or before the snapshot date of 10/15/25 and parents refuse or revoke consent to implement the initial IEP.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date <=CST Meeting Date <= Parental Consent to Evaluate Date (For children less than 3 years old: Date >=7/1/24 & Date <=6/30/25)	Yes
CST meeting, Evaluations Warranted	Date <= Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >=CST Meeting Date >=Referral Date (for students 3 and up: Date >= 7/1/24 & Date <=6/30/25)	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25	Yes
Early Intervention	Early Intervention = "Y" if Receipt of Referral "Referred from EI services" field is "yes" Early Intervention = "N" if student was not receiving Part C Early Intervention services at the time of the referral.	Yes
Initial IEP Meeting Date	Date >= Eligibility Determination Date <=10/15/25 Note: N.J.A.C. 6A:14-3.4(e) requires that the determination of eligibility, development and implementation of the student's IEP be completed within 90 calendar days of the parental consent to evaluate date.	Yes
Parental Consent Obtained	Report "R" – parents refused implementation of the initial IEP	Yes
Parental Consent to Implement Initial IEP	Leave blank	No

For all scenarios, the accountable school appears in the blue shaded box.

Annual IEP Review Meeting Date	Leave blank	No
Special Education Classification	<p>The code for the student's identified disability can be found in the Special Education Student Data Handbook</p> <p>Note: All preschoolers with disabilities in NJ are identified with code 12: "Preschool Child with a Disability"</p>	Yes
Reevaluation Date	Leave blank	No
Initial Process Delay Reason	In this case, parental consent obtained = R provides the reason for delay.	No
Special Education Placement	Leave blank	No
Time in Regular Program	Leave blank	No
Counseling, OT, PT, Speech/Language, Other Related Services	Leave blank	No

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: Student is eligible, one (1) or more annual review meetings by 10/15/25, but no reevaluation meeting by 10/15/25.

Description: Student was referred one or more years ago and is continuing to receive services as of the 10/15/25 snapshot date. Student has not had a reevaluation meeting.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	If Eligibility Determination Date is $\geq 7/1/24$, this field is mandatory	Conditional
CST meeting, Evaluations Warranted	Date \leq Referral Date + 20 calendar days	No
Parental Consent to Evaluate	If Eligibility Determination Date is $\geq 7/1/24$, this field is mandatory	Conditional
Eligibility Determination Date	If Initial Eligibility Determination Meeting Date is $\geq 7/1/24$, this field is mandatory	Conditional
Early Intervention	If Initial Eligibility Determination Meeting Date is $\geq 7/1/24$, this field is mandatory Early Intervention = "Y" if Receipt of Referral "Referred from EI services " filed is "yes"	Conditional
Initial IEP Meeting Date	Date \geq Eligibility Determination Date \leq 10/15/25 If Initial Eligibility Determination Meeting Date is $\geq 7/1/24$, this field is mandatory	Conditional
Parental Consent Obtained	"Y" because parental consent is required before an IEP is implemented.	Yes
Parental Consent to Implement Initial IEP	Date \geq Initial IEP Meeting Date \leq 10/15/25 If Initial Eligibility Determination Meeting Date is $\geq 7/1/24$, this field is mandatory	Conditional
Annual IEP Review Meeting Date	Most recent annual review meeting date that occurred on or before 10/15/25	Yes
Special Education Classification	Student's Classification code from the list in the Special Education Student Data Handbook	Yes

For all scenarios, the accountable school appears in the blue shaded box.

NJSLEDS Data Element	Notes	Included fields in Submission
Reevaluation Date	No reevaluation held as of 10/15/25, leave this field blank	No
Initial Process Delay Reason	If Initial Eligibility Determination Meeting Date >= 7/1/24, this field is mandatory	Conditional
Special Education Placement	Placement group code from the Special Education Student Data Handbook	Yes
Time in Regular Program	Include if Special Education Placement is 18 or 19	Conditional
Counseling, OT, PT, Speech/Language, Other Related Services	Start/End date range of service spans 10/15/25 submission date	Yes

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: Student is eligible, one (1) or more Annual review meetings held by 10/15/25, combined Reevaluation Meeting and Annual Review Meeting held as of 10/15/25.

Description: Student was referred one or more years ago and is continuing to receive services as of the 10/15/25 snapshot date.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
CST meeting, Evaluations Warranted	Date <=Referral Date + 20 calendar days	
Parental Consent to Evaluate	Date >= CST Meeting and Evaluation Planning <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
Early Intervention	If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory Early Intervention = "Y" if Receipt of Referral "Referred from EI services " filed is "yes"	Conditional
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory If combined with the eligibility meeting, both fields will have the same date	Conditional
Parental Consent Obtained	Report "R" – parents refused Consent for Initial IEP Implementation <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional

For all scenarios, the accountable school appears in the blue shaded box.

NJSLEDS Data Element	Notes	Included fields in Submission
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <=10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
Annual IEP Review Meeting Date	Most recent annual review meeting date that occurred on or before 10/15/25	Yes
Special Education Classification	Student's Classification code from the list in the Special Education Student Data Handbook	Yes
Reevaluation Date	No reevaluation held as of 10/15/25	Yes
Initial Process Delay Reason	Delay reason code if eligibility determination > 90 days from consent to evaluate. Delay reason code for EI referrals available in the Special Education Student Handbook where consent to implement is after 3 rd birthday If Initial Eligibility Determination Meeting Date >= 7/1/24, this field is mandatory	Conditional
Special Education Placement	Placement group code from the Special Education Student Data Handbook	Yes
Time in Regular Program	Include if Special Education Placement is 18 or 19	Conditional
Counseling, OT, PT, Speech/Language, Other Related Services	Start/End date range of service spans 10/15/25 submission date	Yes

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: Student is eligible, one (1) or more Annual review meetings held by 10/15/25, consent for Reevaluation Meeting waiver received on or before the 10/15/25 snapshot date.

Description: Student was referred one or more years ago and is continuing to receive services as of the 10/15/25 snapshot date. Consent to waive reevaluation has been waived.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
CST meeting, Evaluations Warranted	Date <=Referral Date + 20 calendar days	Yes
Parental Consent to Evaluate	Date >= CST Meeting and Evaluation Planning <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
Early Intervention	If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory Early Intervention = "Y" if Receipt of Referral "Referred from EI services " filed is "yes"	Conditional
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory If combined with the eligibility meeting, both fields will have the same date	Conditional
Parental Consent Obtained	Report "R" – parents refused Consent for Initial IEP Implementation <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional

For all scenarios, the accountable school appears in the blue shaded box.

NJSLEDS Data Element	Notes	Included fields in Submission
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <=10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Conditional
Annual IEP Review Meeting Date	Most recent annual review meeting date that occurred on or before 10/15/25	Yes
Special Education Classification	Student's Classification code from the list in the Special Education Student Data Handbook	Yes
Reevaluation Date	No reevaluation held as of 10/15/25	Yes
Initial Process Delay Reason	Delay reason code if eligibility determination > 90 days from consent to evaluate. Delay reason code for EI referrals available in the Special Education Student Handbook where consent to implement is after 3 rd birthday If Initial Eligibility Determination Meeting Date >= 7/1/24, this field is mandatory	Conditional
Special Education Placement	Placement group code from the Special Education Student Data Handbook	Yes
Time in Regular Program	Leave blank	Yes, if Special Education Placement is 18 or 19
Counseling, OT, PT, Speech/Language, Other Related Services	Start/End date range of service spans 10/15/25 submission date	Yes
Counseling, OT, PT, Speech/Language, Other Related Services	Start/End date range of service spans 10/15/25 submission date	Yes

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: Student is eligible, one (1) or more Annual review meetings held by the 10/15/25 snapshot date, Parent refuses consent for reevaluation between 7/1/24 and 10/15/25.

Description: Student was referred one or more years ago and consent is refused at the re-evaluation meeting on or before the 10/15/25 snapshot date.

Note: Student should be submitted to the Special Education Submission with a “99” Classification code. If consent was refused before 6/30/25, the student should be declassified in the EOY Student Snapshot with a “99” code.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24 If Initial Eligibility Determination Meeting Date is >=7/1/23, this field is mandatory	Yes
CST meeting, Evaluations Warranted	Date <=Referral Date + 20 calendar days	
Parental Consent to Evaluate	Date >= CST Meeting and Evaluation Planning <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Yes
Early Intervention	If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory Early Intervention = “Y” if Receipt of Referral “Referred from EI services “ filed is “yes”	Yes
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory If combined with the eligibility meeting, both fields will have the same date	Yes

For all scenarios, the accountable school appears in the blue shaded box.

NJSLEDS Data Element	Notes	Included fields in Submission
Parental Consent Obtained	Report "R" – parents refused Consent for Initial IEP Implementation <= 10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Yes
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <=10/15/25 If Initial Eligibility Determination Meeting Date is >=7/1/24, this field is mandatory	Yes
Annual IEP Review Meeting Date	Most recent annual review meeting date that occurred on or before 10/15/25	Yes
Special Education Classification	Report as "99", student is declassified	Yes
Reevaluation Date	No reevaluation held as of 10/15/25	Yes
Initial Process Delay Reason	A delay reason code is required if the eligibility determination date > 90 days from the parental consent to evaluate date. Delay reason code for EI referrals available in the Special Education Student Handbook where consent to implement is after 3 rd birthday If Initial Eligibility Determination Meeting Date >= 7/1/24, this field is mandatory	Conditional
Special Education Placement	Placement group code from the Special Education Student Data Handbook	No
Time in Regular Program	Leave blank	No
Counseling, OT, PT, Speech/Language, Other Related Services	Start/End date range of service spans 10/15/25 submission date	Yes

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: Student found eligible for services after the previous year’s snapshot date of 10/13/24 and declassified on or before the current year’s snapshot date of 10/15/25 with an annual review and a reevaluation.

Description: A student found eligible for services after the previous snapshot date (10/13/24) is declassified on or before the current year’s snapshot date (10/15/25). The student has had an annual review and a reevaluation meeting since being referred.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date <=CST Meeting Date (For children less than 3 years old: Date >=7/1/24)	Yes
CST meeting, Evaluations Warranted	Date <= Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >=CST Meeting Date >=Referral Date (for students 3 and up: Date >= 7/1/24 & Date <=7/16/24)	Yes
Eligibility Determination Date	Date >= 10/14/24	Yes
Early Intervention	Early Intervention = “Y” if Receipt of Referral “Referred from EI services” field is “yes” Early Intervention = “N” if student was not receiving Part C Early Intervention services at the time of the referral.	Yes
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25 If combined with the eligibility meeting, both fields will have the same date	Yes
Parental Consent Obtained	“Y” if Consent for Initial IEP Implementation <= 10/15/25	Yes
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <= 10/15/25	Yes
Annual IEP Review Meeting Date	Most recent annual review meeting date that occurred on or before 10/15/25	Yes

For all scenarios, the accountable school appears in the blue shaded box.

NJSLEDS Data Element	Notes	Included fields in Submission
Special Education Classification	Report as "99"	Yes
Reevaluation Date	Most recent Reevaluation meeting date >Initial eligibility meeting date <= 10/15/25 where the student was declassified	Yes
Initial Process Delay Reason	A delay reason code is required if the eligibility determination date > 90 days from the parental consent to evaluate date. Delay reason code for EI referrals available in the Special Education Student Handbook where consent to implement is after 3 rd birthday	Conditional
Special Education Placement	Leave blank, student declassified	No
Time in Regular Program	Leave blank, student declassified	No
Counseling, OT, PT, Speech/Language, Other Related Services	Leave blank, student declassified	No

For all scenarios, the accountable school appears in the blue shaded box.

Scenario: New Referrals (referred on or after 7/1/24), found eligible, declassified after 10/13/24 but on or before 10/15/25, with a Reevaluation Meeting only.

Description: Student is a new referral and is declassified as a result of a reevaluation meeting. No annual review has been convened for this student.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24	Yes
CST meeting, Evaluations Warranted	Date <=Referral Date + 20 calendar days	
Parental Consent to Evaluate	Date >= CST Meeting and Evaluation Planning <= 10/15/25	Yes
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25	Yes
Early Intervention	Early Intervention = "Y" if Receipt of Referral "Referred from EI services" field is "yes"	Yes
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25 If combined with the eligibility meeting, both fields will have the same date	Yes
Parental Consent Obtained	"Y" if Consent for Initial IEP Implementation <= 10/15/25	Yes
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <= 10/15/25	Yes
Annual IEP Review Meeting Date	Leave blank, none held since student was declassified prior to the annual IEP review meeting date.	No
Special Education Classification	Report as "99"	Yes
Reevaluation Date	In this unique scenario, consider the reevaluation date to be the date of the IEP meeting when the decision was made to declassify the student. Date of the reevaluation meeting <=10/15/25.	Yes
Initial Process Delay Reason	Delay reason code if eligibility determination > 90 days from consent to evaluate. Delay reason code	Yes, if delayed

For all scenarios, the accountable school appears in the blue shaded box.

	for EI referrals available in the Special Education Student Handbook where consent to implement is after 3 rd birthday	
Special Education Placement	Leave blank, student declassified	No
Time in Regular Program	Leave blank, student declassified	No
Counseling, OT, PT, Speech/Language, Other Related Services	Leave blank, student declassified	No

Scenario: A continuing special education student (referred prior to 7/1/24) was declassified after the previous snapshot date of 10/13/24 but on or before the current year’s snapshot date of 10/15/25.

Description: Student was determined to be eligible for services 1 or more years ago and was declassified after 10/13/24 but on or before 10/15/25 as a result of a reevaluation meeting. In addition, student had one or more annual reviews prior to the latest reevaluation meeting.

NJSLEDS Data Element	Notes	Included fields in Submission
Referral Date	Date >=7/1/24 If Initial Eligibility Determination Meeting Date is >= 7/1/24, this field is mandatory	Conditional
CST meeting, Evaluations Warranted	Date <=Referral Date + 20 calendar days	No
Parental Consent to Evaluate	Date >= CST Meeting and Evaluation Planning <= 10/15/25 If Initial Eligibility Determination meeting date is >= 7/1/24, this field is mandatory	Conditional
Eligibility Determination Date	Date >= Parental Consent to Evaluate Date <= 10/15/25 If Initial Eligibility Determination meeting date is >= 7/1/24, this field is mandatory	Conditional
Early Intervention	Early Intervention = “Y” if Receipt of Referral “Referred from EI services” field is “yes”	Yes
Initial IEP Meeting Date	Date >= Eligibility Determination Date <= 10/15/25 If Initial Eligibility Determination Meeting Date is >= 7/1/24, this field is mandatory If combined with the eligibility meeting, both fields will have the same date	Conditional
Parental Consent Obtained	“Y” if Consent for Initial IEP Implementation <= 10/15/25 If Initial Eligibility Determination Meeting Date is >= 7/1/24, this field is mandatory	Conditional
Parental Consent to Implement Initial IEP	Date >= Initial IEP Meeting Date <= 10/15/25	Conditional

For all scenarios, the accountable school appears in the blue shaded box.

NJSLEDS Data Element	Notes	Included fields in Submission
	If Initial Eligibility Determination Meeting Date is \geq 7/1/24, and parental consent obtained is "Y", this field is mandatory	
Annual IEP Review Meeting Date	Date \geq Initial IEP Implementation date \leq Reevaluation Date at which student was declassified Not Required to be reported if reevaluation date is reported	Yes
Special Education Classification	Report as "99"	Yes
Reevaluation Date	Reevaluation meeting at which student was declassified where the meeting date \geq Initial IEP Implementation date \leq 10/15/234	Yes
Initial Process Delay Reason	A delay reason code is required if the eligibility determination date $>$ 90 days from the parental consent to evaluate date. Delay reason code for EI referrals available in the Special Education Student Handbook where consent to implement is after 3 rd birthday If Initial Eligibility Determination Meeting Date is \geq 7/1/24, this field is mandatory	Conditional
Special Education Placement	If Special Education Classification is "99"	No
Time in Regular Program	Leave blank, student declassified	No
Counseling, OT, PT, Speech/Language, Other Related Services	Leave blank, student declassified	No

For all scenarios, the accountable school appears in the blue shaded box.

Exited Students

Students who were new referrals (referred on or after 7/1/24) or found eligible after the previous year's snapshot date of 10/13/24, but exited **special education** before the current year's snapshot date of 10/15/25 because of one of the following reasons need to be included in the EOY snapshot (if they exited on or before 6/30/25) or the fall survey (if they exited after 6/30/25) with the classification code "99" and the appropriate transfer code:

- Dropped out
- Deceased
- Reached maximum age
- Moved and are known to continue
- Moved and known not to continue
- Graduated

Transfer Students

Students Transferred Out

Scenario: A student was found eligible for services after the previous year's snapshot date (10/15/24) and transferred out of the district to another school district after the end of the previous school year but on or before the current year's snapshot date of 10/15/25.

These students need to be included as inactive students in the current year's Special Education Submission for the NJDOE to have a record of their referral and evaluation process, which is required under IDEA Part B Section 618.

Scenario: A continuing special education student (one found eligible prior to the previous year's snapshot date of 10/15/24) transferred out of the district to another school district on or before the current year's snapshot date of 10/15/25.

Description: Student is eligible for services but transferred out of the district after the end of the previous school year but on or before the current year's snapshot date of 10/15/25.

DO NOT INCLUDE in your district's submission file –this student will be reported by the district with CST responsibilities for the student. Include the student as inactive in the fall Student Management submission.

Students Transferred into a District

Scenario: A continuing special education student (one found eligible prior to the previous year's snapshot date of 10/15/24) transferred into the district from another school district after 10/15/24 but on or before 10/15/25.

Description: Student was eligible for services last year and reported by the other district in the 10/15/24 submission file but has since transferred to the district on or before 10/15/25.

The new district (the one the student transferred into) will report the student, including any reevaluation or annual review dates that occurred between 10/15/24 and 10/15/25, even if those meetings were held by the original district.

Scenario: A student, who was referred in another district on or after 7/1/24 and found eligible for services, is transferred into the district on or before 10/15/25.

Description: Student was eligible for services but transferred into this district between 7/1/24 and 10/15/25.

The new district (the one the student transferred into) will report the student as an active student and also include all information pertaining to the referral and evaluation process, even if those meetings were held by the original district.

Two Referral Chains

Scenario: Two referrals, both processes completed.

Description: Student was referred and found either eligible or ineligible after the previous year's snapshot date of 10/15/24. Student is then either declassified (if found eligible) and then re-referred, or re-referred (if originally found ineligible). The student is then found eligible with this new referral.

Data reported would use the data from the second referral (use the most recent referral date, consent to evaluate, eligibility determination, etc.).

Scenario: Two referrals, one process completed the other in progress.

Description: Student was referred and found eligible on or after 7/1/24. Student received services and was declassified (e.g. 5/2/24). Student is then re-referred several months later (e.g. (9/1/24) and consent to evaluate is received two weeks later (e.g. 9/15/24). Eligibility meeting won't occur until after 10/15/25.

Data reported would use the most recent referral and consent dates.

Scenario: Two referrals, one process completed, the other in progress, student receiving services on 10/15/25 based on the first referral.

Description: Student was referred and found eligible for Speech/Language on or after 7/1/24. Student has an IEP in effect for Speech/Language on 10/15/25 and is receiving services. Student was referred for Special Ed/Related

services on 9/1/24. Consent to Evaluate was received on 9/15/24. Eligibility Determination meeting will not be held until after 10/15/25.

Data reported would be only the current referral for Special Ed/Related services, **not** the Special Ed services from the Speech Evaluation.

Concurrent Chains

Scenario: Two referral processes, both open and occurring within the same time frame.

Description: Student is referred for Speech/Language on or after 7/1/24 and also has a Consent to Evaluate. Eligibility Determination meeting will not occur until after 10/15/25. Student also has a referral for Special Education and Related Services on or after 7/1/24 and also has a Consent to Evaluate. Again, The Eligibility Determination will not occur until after 10/15/25.

Data reported would be only the current referral for Special Ed/Related services, **not** the Special Ed services from the Speech Evaluation.