# New Jersey Department of Education State Assessment Registration Student Data Handbook

**PILOT VERSION** 



## State of New Jersey

## **Department of Education**

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# Foreword

This handbook provides guidance on collecting and submitting data to the New Jersey Department of Education's (NJDOE) statewide longitudinal education data system (SLEDS). It outlines the required format and specifies the data elements that must be collected. The NJDOE will compile this information into a standardized dataset for various essential purposes.

- Complying with federal and state requirements
- Ensuring that each school district receives the funding it is entitled to Identifying trends and areas of focus for future initiatives

The State Assessment Registration Handbook is intended to guide schools and districts in properly registering students for state assessments, ensuring that accurate and complete data is submitted. The assessment vendor files and handbooks serve as models for the continual development of this *Handbook*. The terms and definitions included in this *Handbook* are consistent with those outlined by the respective assessment vendors.

## How to use this handbook

This handbook is a valuable resource to share with your data provider or in-house data administrator to ensure that the information you receive from them matches the data requirements set by the NJDOE. Submitting accurate data now minimizes future errors, thereby saving time and effort later.

## **Revision History**

Date	Version	Comment
Pilot Version	1.0	Updated information from NJ SMART to NJSLEDS
		Revised the Forward, Executive Summary, and Privacy and
		Security statement

## **NJ SMART Revision History**

Date	Version	Comment
December 11,	V3.7	An Additional Note was removed from TitleIIIMLStatus. This data element
2024		should be used to indicate whether an ML student has been served by an LIEP.
		Updates have been made to the Validation Checks for NJMLStatus.
		Updates have been made to the Validation Checks for MultilingualLearner.

November 7,	V3.7	Updated the definition for EconomicDisadvantageStatus. The data element
2024		will now indicate that a student has met Federal criteria for classification as
		having an economic disadvantage.
		An Additional Note was added to EconomicDisadvantageStatus.
August 6,	V3.7	Updated references of English Language Learners to Multilingual Learners.
2024		Updated references of ELL to ML.
		Updated English Language Program Services or ELL Program Services to LIEP.
		The data element EnglishLearner has been renamed to MultilingualLearner
		The data element TitleIIIELLStatus has been renamed to TitleIIIMLStatus
		The data element ELLAccommodation has been renamed to
		MLAccommodation
		The data element NJELLStatus has been renamed to NJMLStatus
		The data element EnglishLearnerAccommodatedResponse has been renamed
		to MultilingualLearnerAccommodatedResponse
		The data element ELLExemptFromTakingLAL has been renamed to
		MLExemptFromTakingELA
		Updated the acceptable value for ExtendedTime of ELL to ML.
February 28,	V3.6	Changed the title of the ELLExemptFromTakingLAL data element to
2024		MLExemptFromTakingELA.
		• Removed the Validation Check: If field has a value of Y,
		DateFirstEnrolledInUSSchool must be less than one year from the first day of
		the official period for State Assessment Registration.
		Added two bullet points to the Additional Notes section.
November	V3.5	• Updated dates for F1, F2, F3, and F4 values for the NJELLStatus data element.
10, 2023		Removed a bullet point from the Additional Notes for the
		FirstHighSchoolMathAssessment data element. This data element should no
		longer be reported as N if students are taking NJSLA as their first high school
		math assessment, as current graduates can no longer take the NJSLA
		assessment to meet their math graduation pathway.
August 4,	V3.4	Updated dates for the 2023-2024 SY.
2023		Updated the HomelessStatus field to ensure acceptable values match the
		acceptable values in SID Management.
		Updated the requirements and validation rules for
		DateFirstEnrolledInUSSchool so that it is required for all students taking
		ACCESS for ELLs, regardless of their country of birth.
		Added a new field, HomelessPrimaryNighttimeResidence, in place of
		StateField13 (placeholder field) so that Homeless data can be reported and
		validated against SID Management.
		Added additional details to the acceptable values of ColorContrast for better
		clarification.

March 17,	V3.3	Updated a validation rule for ExemptFromPassing so the field is not required     for any NICLA Science TestCodes
2023		for any NJSLA Science TestCodes.
November	V3.2	Updated a validation rule for PaperTier so the field is not required for any
16, 2022		Kindergarten students.
November 7,	V3.1	Removed the acceptable value of 00 from GradeLevel as that value is no
2022		longer necessary.
		<ul> <li>Removed the new validation rule for PaperTier that was added for version 3.0.</li> </ul>
October 18,	V3.0	Added a new acceptable value to GradeLevel of 00 that is only acceptable for
2022		Kindergarten students taking ACCESS for ELLs.
		Updated the validation rule for ELLExemptFromTakingLAL to disallow Y for
		students in grades 10 and 12 as ELA assessments are not given in for these Grade Levels.
		<ul> <li>Updated the validation rule for TestCode to allow the use of EXELA for 10<sup>th</sup> and 12<sup>th</sup> grade students.</li> </ul>
		• Updated the validation rule for ResponseMath to require this field for records with Science TestCodes.
		Updated the validation rule for DateFirstEnrolledInUSSchool to compare
		against CountryOfBirth in SID Management instead of EnglishLearner in SID Management.
		<ul> <li>Added a new validation rule for PaperTier so that it is required for all paper tests except for Kindergarten students.</li> </ul>
		<ul> <li>Updated dates for 2022-2023 SY.</li> </ul>
November,	V2.9	
2021	V2.9	Updated the date range for the acceptable values of NJELLStatus field to     adjust per vendor requirements.
October 19,	V2.8	Updated dates for 2021-2022 SY.
2021		Added new Additional Note for DateFirstEnrolledInUSSchool: "Enter the date
		a student first enrolls in a school in one of the 50 states in the U.S. or the District of Columbia."
		Updated acceptable value definition for "SP" for data element
		TestAdministration to include Science assessment and NJGPA.
		<ul> <li>Removed acceptable values ELR03, ELR04, ELR05, ELR06, ELR07, ELR08,</li> </ul>
		ELR09, MAR03, MAR04, MAR05, MAR06, MAR07, MAR08, ALR01, ALR02,
		GER01, SR05, SR08, SR11 from the data element TestCode.
		• Added acceptable values MATGP and ELAGP to the data element TestCode.
		• Updated acceptable value definition for "04" for data element TextToSpeech to include Science assessment.
		Added new Additional Note for GradeLevel: "Students in grade 9 who are
		enrolled in a course that is not NJSLA-aligned (i.e., Calculus, Statistics, etc.) are not required to be submitted with a Math record. Students in grades 10-

	r	
		<ul> <li>12 who are in an NJSLA-aligned Algebra I course for the first time in high school must be reported with a Math record. Students in Grade Level 11 must be reported with a Math record for NJGPA."</li> <li>Updated Additional Note for StateAssessmentName, LocalIdentificationNumber, and Test code to clarify that a third record should be reported for the Science assessment.</li> <li>Removed the acceptable value of "-" (dash) for data element PaperTier.</li> <li>The following data elements have been renamed: <ul> <li>TestingLocation has been renamed FillerField3.</li> <li>StudentsLearningModel has been renamed FillerField4.</li> </ul> </li> <li>The following acceptable values have been removed from data element SessionName: <ul> <li>(opening parenthesis)</li> <li>(opening parenthesis)</li> <li>(forward slash)+ (plus sign)</li> </ul> </li> <li>Updated Additional Note and NJSLA/NJGPA Mapping sections for FirstHighSchoolAssessment to reflect new NJSLA mapping name.</li> <li>Updated Is this Data Element Required and Additional Note sections for TranslationofMath to include the translation of science assessments.</li> </ul>
April 12, 2021	V2.7	<ul> <li>Added the acceptable values ELR03, ELR04, ELR05, ELR06, ELR07, ELR08, ELR09, MAR03, MAR04, MAR05, MAR06, MAR07, MAR08, ALR01, ALR02, GER01, SR05, SR08, SR11 to the data element TestCode.</li> <li>Updated guidance and validation rules to the data element TestCode for the acceptable values of ELA03, ELA04, ELA05, ELA06, ELA07, ELA08, ELA09, MAT03, MAT04, MAT05, MAT06, MAT07, MAT08, ALG01, ALG02, GE001, SC05, SC08, SC11.</li> <li>Added a validation rule for TestCode to validate against GradeLevel.</li> <li>StateField14 has been renamed TestingLocation. Definition, acceptable values, and validations have been updated.</li> </ul>
February 17, 2021	V2.6	<ul> <li>The acceptable value ELA10 has been removed for the data element TestCode.</li> <li>The acceptable values SC05, SC08, SC11, and SCNT have been added to the data element TestCode.</li> <li>The Validation Rules and "Is This Data Element Required?" sections have been updated for the data element FirstHighSchoolMathAssessment to only require this fields for students in a high school grade level taking an Algebra I, Algebra II, or Geometry Math assessment.</li> </ul>
October 19, 2020	V2.5	Added Warnings to StateAssessmentAccountableDistrict and StateAssessmentAccountableSchool: Value entered does not match the

		<ul> <li>derived Accountable District/School based upon the Resident, Receiving and Attending CDS codes captured during the SID Snapshot. Are you sure this data was entered accurately?</li> <li>Added new data elements to replace previous Filler and State Fields: <ul> <li>FirstHighSchoolMathAssessment replaced FillerField11</li> <li>SpeechToTextandWordPrediction replaced FillerField3</li> <li>StudentsLearningModel replaced StateField15</li> </ul> </li> <li>The data element StateAbbreviation has been renamed TestAdministration and new acceptable values have been added to indicate the appropriate NJSLA test administration period.</li> <li>Updated dates for the 2020-2021SY.</li> <li>State categories updated for PrimaryDisabilityType: <ul> <li>Auditory Impairment</li> <li>Autism</li> <li>Mild Intellectual Disability</li> <li>Severe Intellectual Impairment</li> <li>Communication Impairment</li> <li>Multiple Disabilities</li> <li>Orthopedic Impairment</li> <li>Other Impairment</li> <li>Visual Impairment</li> </ul> </li> </ul>
January 31, 2020	V2.4	Added new data element FillerField11.
December 2, 2019 November	V2.3 V2.2	<ul> <li>The validation rule for ELLExemptFromTakingLAL and TestCode has been updated to require a value of Y if Test Code is EXELA, StateAssessmentName= 1 or 5, and Grade Level is 3-12.</li> <li>The validation rules for ELLExemptFromTakingLAL have been updated to</li> </ul>
15, 2019	v 2.2	<ul> <li>The valuation rules for ELEEXEmptFrom akingLAL have been updated to require a value of Y for students in grades 3-12 and required that ELLExemptFromTakingLAL must be Y if Test Code is EXELA and grade level is 3-12.</li> </ul>
September 30, 2019	V2.1	<ul> <li>Added new data element HomeLanguage.</li> <li>Updated definition and new acceptable value for X= Non-Binary/Undesignated added for the data element of Gender.</li> <li>The validations for Grade Level have been updated to allow Grade Level=12 for DLM assessments.</li> <li>The acceptable value of ELA11 was removed from TestCode.</li> <li>Updated data element SpecialEducationPlacement to disaggregate students with disabilities aged five.</li> </ul>

		<ul> <li>Updated dates for 2019-2020 SY.</li> <li>Updated all data elements to include CEDS Mapping.</li> <li>Added the corresponding school year dates to the acceptable values for FormerIEP.</li> </ul>
October 5, 2018	V2.0	<ul> <li>FormerEP.</li> <li>Updated references to Every Student Succeeds Act in Executive Summary and MigrantStatus.</li> <li>Updated PARCC name to NJSLA (New Jersey Student Learning Assessment).</li> <li>Updated NJSLA, DLM, and ACCESS for ELLs Mapping for StateAssessmentAccountableDistrict and StateAssessmentAccountableSchool</li> <li>Updated NJSLA/NJGPA Mapping (formerly PARCC Mapping) for: StateNameAbbreviation, StudentAssessmentIdentifier, GiftedandTalented, FormerIEP, SpecialEducationPlacement ,ELLExemptFromTakingLAL, TitleIIIELLStatus, ExemptFromPassing, NJELLStatus, StateAssessmentName, DateFirstEnrolledIntoUSSchool, PaperTier, AlternateACCESSTester, StateFields 12, 14, and 15, ReadAssessmentAloud, RefreshableBrailleDisplayELA, BrailleWithTactileGraphPaper, FillerField3, AnswersRecordedPaper, BrailleResponse, ResponseMath, EnglishLearnerAccommodatedResponse, ELLAccommodation, and TranslationofMath.</li> <li>Removed the data element of TimeInSchoolLessThanOneYear.</li> <li>The data element of PARCCStudentIdentifier has been renamed StudentAssessmentIdentifier.</li> <li>The data element of ResponseMathEL has been renamed EnglishLearnerAccommodatedResponse.</li> <li>StateAssessmentAccountableDistrict and StateAssessmentAccountableSchool are now mandatory for all students.</li> <li>The validation rules for RaceMulti have been updated as this field is no longer mandatory.</li> <li>TitleIIIELLStatus and GiftedandTalented are no longer required for NJSLA registrations.</li> <li>The acceptable values of DirectionsReadAloudInNativeLanguage have been changed: NAV, POL, and VIET have been removed and BEN, GUJ, and KOR have been added.</li> <li>The acceptable value of "PG=Post Graduate" has been removed from GradeLevel.</li> <li>Updated Functional, Policy, or Legal Document for: Ethnicity, RaceAmericanIndian, RaceAsian, RaceBlack, RacePacific, and RaceWhite.</li> <li>The acceptable value of "DD= Developmental Delay" has been removed from PrimaryDisabilityTy</li></ul>

		The acceptable value of "02" was removed from
		BrailleWithTactileGraphicsPaper
		ELLIdentificationDate and ELLExitDate replaced LEPProgramStartDate and
		LEPProgramExitDate in the fields of EnglishLearner, TitleIIIELLStatus, and
		NJELLStatus.
		Dates updated for the 2018-2019 School Year for NJELLStatus.
		New validation rules have been added for ExtendedTime.
October 12,	V1.9	Updated validation rule for NJELLStatus.
2017		
September 29, 2017	V1.8	Updated definitions for FirstName, MiddleName, LastName, and Gender.
August 10,	V1.7	Updated mapping for StateAssessmentAccountableDistrict,
2017		StateAssessmentAccountableSchool, EnglishLearner, SmallTestingGroup,
		TranslationOfMath, and WordToWordDictionary.
		Updated document link for StateAssessmentAccountableDistrict and
		StateAssessmentAccountableSchool.
		Added the fields of:
		<ul> <li>StateField13</li> </ul>
		<ul> <li>StateField14</li> </ul>
		<ul> <li>StateField15</li> </ul>
June 6, 2017	V1.6	StateAssessmentTestingSiteDistrict and StateAssessmentTestingSiteSchool are
		mandatory for all records, including StateAssessmentName=3
		Removed Data Element SpecialEducationClassification
		Added Data Element FormerIEP as State Op Field 6
		Guidance clarification for TimeInSchoolLessThanOneYear and NJELLStatus
		Updated Minimum Value Length for DirectionReadAloudinNativeLanguage
		and updated Acceptable Value section.
		Added validation rules for NJELLStatus
March 9,	V1.5	Validation checks for DateFirstEnrolledInUSSchool have been updated. Correct
2017	11.0	input format is now MM-DD-YYYY.
November	V1.4	Validation checks for have been updated for the following fields:
7,2016	• • • •	• Ethnicity
,,2010		<ul> <li>RaceAmericanIndian</li> </ul>
		<ul> <li>RaceAmericannidian</li> <li>RaceAsian</li> </ul>
		• RaceBlack
		Added validation check to StaffMemberAssigned and TestAdministrator
		Updated Additional Notes for TranslationOfMath

		<ul> <li>Removed validation check that if TextToSpeech = "02", "03", "04", OR "05" TranslationOfMath must be left blank</li> <li>Removed validation check that if TranslationOfMath is "SPA" TextToSpeech must be blank</li> </ul>
November 1, 2016	V1.3	<ul> <li>Added Additional Notes to Grade Level field</li> <li>Validation rule updates have been made to UniqueAccommodation and TestCode fields.</li> </ul>
October 17, 2016	V1.2	<ul> <li>Validation rule updates have been made to the following fields: GradeLevel, TextToSpeech, CalculationDeviceAndMathematicsTools</li> </ul>
September 15, 2016	V1.1	<ul> <li>Validation rule updates have been made to the following fields: ELLExemptFromTakingLAL, EnglishLearner, and NJELLStatus</li> </ul>

# **Executive Summary**

The growing need for comprehensive, accurate, timely data on our state's schools, staff, and students calls for a technology-based solution that can provide better information to all stakeholders, simplify complicated data reporting requirements, and increase administrative efficiency. The NJ statewide longitudinal education data system was created to meet this need.

The system enables compliance with the increasingly intensive regulatory requirements driven by Federal and State legislation. The system also provides the data that helps drive improvements and monitor progress toward key goals and ensures that our state's educational institutions receive the funding they need to continue to meet the needs of New Jersey's students.

Periodically, schools are asked to provide specific data sets to ensure that the information in the system remains timely and up to date. This handbook is designed to support administrators and their partners as they gather and submit this information to the system.

# **Privacy and Security**

The NJDOE prioritizes privacy and security. To protect district data, it employs an audit trail to monitor activities, detect breaches, and ensure proper use. Only registered and authorized users, authenticated through a secure login platform can access the system. Data is segmented by districts, so users only see information relevant to their educational interest. All data will be secured to maintain confidentiality and integrity. Illegal access or downloads will result in prosecution.

# **Data Elements and Definitions**

This *State Assessment Registration Student Data Handbook* includes data elements that are currently collected and maintained by schools, districts, and the NJDOE. Not all data elements are relevant to each. It is important to understand how each definition is implemented. In those situations where the implementation of a definition is not clear it should be reported to NJSLEDS so that a collaborative resolution can be reached.

The following information is provided for each data element in the Handbook:

- Name of Data Element: The data element name used within the NJSLEDS system.
- **NJDOE Number:** The numerical identification of the data element, which will remain in effect over time regardless of data elements retired or added.
- **Definition of Data Elements:** A brief description of the data element.
- **Functional, Policy or Legal Description:** The rationale for collecting the data element, and how the data element will be used. Other policy and legal implications for its collection.
- **CEDS Mapping:** An indication of how the NJSLEDS data element maps to Common Education Data Standards (CEDS).
- Is This Data Element Required?: Indication of whether the data element is required for file submission.
- Acceptable Values: Indication of the data type, minimum and maximum number of characters permitted, and lists values and ranges accepted for each element.
- Validation Checks: Specific data validation that will occur with respect to each data element.
- Additional Notes: Additional relevant notes about the data element.
- **Warnings:** (if applicable) The warning message indicating that the data entered does not meet the standards outline by the NJDOE. Warnings are not considered validation errors.
- Common Errors: Guidance on how to resolve common errors within NJSLEDS

## **TestAdministration**

#### **Definition of Data Element**

An indication of the state assessment administration period.

#### Functional, Policy or Legal Document

N/A

#### **CEDS Mapping**

N/A

#### NJSLA/NJGPA Mapping

**Test Administration** 

## ACCESS for ELLs 2.0 Mapping

StateNameAbbreviation

## **DLM Mapping**

N/A

#### Is this Data Element Required?

This field is mandatory for all students.

#### Acceptable Values

Type: Alpha

Minimum Length: 2

Maximum Length: 2

- FA = NJSLA Fall Block (High School ELA/L and Math assessments only)
- SU = NJSLA Summer Administration (High School ELA/L and Math assessments only)
- SP = NJSLA Spring Administration (All ELA/L, Math, and Science assessments) and NJ Graduation Proficiency Assessment (NJGPA)
- NJ = ACCESS for ELLs or DLM Spring Administration

#### Validation Checks

- Field cannot have any other value than FA, SU, SP, or NJ.
- Field cannot be blank.

## **Additional Notes**

#### • N/A

## **Common Errors**

## StateAssessmentTestingSiteDistrict

### **Definition of Data Element**

The county and district code of the student's State Assessment Testing Site.

## Functional, Policy or Legal Document

NJDOE, Office of Assessments, and Office of Title I

## **CEDS Mapping**

No CEDS Mapping

### NJSLA/NJGPA Mapping

**Testing District Code** 

## ACCESS for ELLs 2.0 Mapping

DistrictNumber

## **DLM Mapping**

Attendance\_District\_Identifier

## Is this Data Element Required?

Field is mandatory for all students.

## **Acceptable Values**

Type: Numeric

## Minimum Length: 6

Maximum Length: 6

- 2 Digit County Code + 4 Digit District Code = StateAssessmentTestingSiteDistrict
  - Example: 01 + 0110 = 010110
- For County, District and School Codes, please refer to the NJSLEDS County District School Codes document.

## Validation Checks

• An error will occur if field is left blank.

## **Additional Notes**

• Ensure that leading zeros are included in the 6 digits.

## **Common Errors**

## **StateAssessmentTestingSiteSchool**

## Definition of Data Element

The school code of the student's State Assessment Testing Site.

## Functional, Policy or Legal Document

NJDOE, Office of Assessments, and Office of Title I

## **CEDS Mapping**

No CEDS Mapping

## NJSLA/NJGPA Mapping

**Testing School Code** 

## ACCESS for ELLs 2.0 Mapping

SchoolNumber

## DLM Mapping

Attendance\_School\_Program\_Identifier

Is this Data Element Required?

Field is mandatory for all students.

Acceptable Values

Type: Numeric

Minimum Length: 3

Maximum Length: 3

For County, District and School Codes, please refer to the NJSLEDS County District School Codes document.

## Validation Checks

- An error will occur if field is left blank.
- Must be a valid school code based on the reported schools CDS code combination.

## Additional Notes

• Ensure that leading zeros are included in the 3 digits.

## **Common Errors**

## **StateAssessmentAccountableDistrict**

#### **Definition of Data Element**

The county and district responsible for specific educational services and/or instruction of the student.

#### Functional, Policy or Legal Document

NJDOE, Office of Assessments, and Office of Title I

#### **CEDS Mapping**

**Responsible District Identifier** 

#### NJSLA/NJGPA Mapping

Accountable District Code

## ACCESS for ELLs 2.0 Mapping

District Defined Optional Data

#### **DLM Mapping**

Accountability\_District\_Identifier

#### Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

Type: Numeric

#### Minimum Length: 6

Maximum Length: 6

- 2 Digit County Code + 4 Digit District Code = StateAssessmentAccountableDistrict
  - Example: 01 + 0110 = 010110
- For County, District and School Codes, please refer to the NJSLEDS County District School Codes document.
- To determine the accountable school and district for a student, refer to the <u>State Assessment Accountable</u> <u>Rules User Guide</u>.

#### Validation Checks

- An error will occur if field is left blank.
- Field must match one of the CDS Resident, Receiving, or Attending codes that is part of the student's Student Management record.

#### **Additional Notes**

- Charter schools must submit their Charter as the Accountable County, District, and School for their students.
- Check that leading zeros are included in the 6 digits.

#### Warnings

• Value entered does not match the derived Accountable District based upon the Resident, Receiving and Attending CDS codes captured during the SID Snapshot. Are you sure this data was entered accurately?

#### **Common Errors**

## StateAssessmentAccountableSchool

#### **Definition of Data Element**

The school responsible for specific educational services and/or instruction of the student.

#### Functional, Policy or Legal Document

NJDOE, Office of Assessments, and Office of Title I

#### **CEDS Mapping**

**Responsible School Identifier** 

#### NJSLA/NJGPA Mapping

Accountable School Code

### ACCESS for ELLs 2.0 Mapping

State Defined Optional Data

#### **DLM Mapping**

Accountability\_School\_Identifier

#### Is this Data Element Required?

Field is mandatory for all students.

**Acceptable Values** 

Type: Numeric

Minimum Length: 3

Maximum Length: 3

- For County, District and School Codes, please refer to the NJSLEDS County District School Codes document.
- To determine the accountable school and district, refer to the <u>State Assessment Accountable Rules User</u> Guide.

#### Validation Checks

- An error will occur if field is left blank.
- Field must match one of the CDS Resident, Receiving, or Attending codes that is part of the student's Student Management record.

#### **Additional Notes**

- Charter schools must submit their Charter as the Accountable County, District, and School for their students.
- Ensure that leading zeros are included in the 3 digits.

#### Warnings

• Value entered does not match the derived Accountable School based upon the Resident, Receiving and Attending CDS codes captured during the SID Snapshot. Are you sure this data was entered accurately?

#### **Common Errors**

# StateIdentificationNumber (SID)

### **Definition of Data Element**

A unique number assigned and maintained by the New Jersey Department of Education that is unique for each student over time and across districts.

## Functional, Policy or Legal Document

In order to track students within and across districts over time, NJDOE will assign a unique 10-digit number to all students enrolled in New Jersey public schools. After the initial assignment of identification numbers, districts will be required to verify or obtain an identification number whenever a new student enrolls in the district.

SID will be a new number assigned by NJSLEDS. The initial batch assignment of the SID occurred in March 2007. After initial assignment, districts must use the SID on all student-level data submitted to the New Jersey Department of Education and annually resolve all duplicate students within the district prior to the beginning of the school year.

CEDS Mapping		
Student Identifier		
NJSLA/NJGPA Mapping		
State Student Identifier		
ACCESS for ELLs 2.0 Mapping		
StateIdentificationNumber		
DLM Mapping		
State_Student_Identifier		
Is this Data Element Required?		
Field is mandatory for all students.		
Acceptable Values		
Type: Numeric		
Minimum Length: 10		
Maximum Length: 10		
Validation Checks		
<ul> <li>SIDs must be valid 10-digit state identification numbers as issued by NJSLEDS.</li> </ul>		
Additional Notes		
SID numbers are assigned for new students in Student Management.		
Common Errors		
N/A		

# LocalIdentificationNumber (LID)

## **Definition of Data Element**

A number assigned and maintained by the local school district that is unique for each student in the district and is consistently used by the district across all of its data systems.

## Functional, Policy or Legal Document

A local student identifier is assigned by the district and used to track students within a district over time and to keep student information secure and confidential. Districts must assign the Local Identification Number for each student in order to receive a State Identification Number (SID). This provides an additional matching field and an efficient way for NJDOE to provide SIDs to districts. This data element is used to verify the unique identification of the student.

#### **CEDS Mapping**

Local Education Agency Identifier

NJSLA/NJGPA Mapping

Local Student Identifier

#### **ACCESS for ELLs 2.0 Mapping**

LocalIdentificationNumber

#### **DLM Mapping**

Local\_Student\_Identifier

#### Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

Type: Alphanumeric

Minimum Length: 1

#### Maximum Length: 20

#### Validation Checks

- Error will occur if multiple students within the district with the same LID and test subject are reported.
- Error will occur if field is left blank.

#### **Additional Notes**

- For a LID that includes leading zeros, be sure when extracting and storing the data for transmission that the zeros are maintained. This is accomplished by creating the field as an alphanumeric data element.
- Two records per student should be submitted; one for each test subject. Students taking the NJSLA Science assessment will have an additional record.

#### **Common Errors**

## StudentAssessmentIdentifier

## **Definition of Data Element**

This is a place holder field for a potential NJSLA/NJGPA Student Identifier that will move intra state if a student moves district to district or school to school.

#### Functional, Policy or Legal Document

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Student Assessment Identifier

## ACCESS for ELLs 2.0 Mapping

N/A

### **DLM Mapping**

N/A

#### Is this Data Element Required?

No, leave this field blank.

#### **Acceptable Values**

Leave this field blank.

## Validation Checks

N/A

### Additional Notes

• NJSLA and NJGPA Student Identifiers are obtained through PearsonAccess<sup>next</sup>.

#### **Common Errors**

## LastName

#### **Definition of Data Element**

The name borne in common by members of a family.

#### Functional, Policy or Legal Document

This data element is used to verify the unique identification of the student.

#### **CEDS Mapping**

Last or Surname

#### NJSLA/NJGPA Mapping

Last or Surname

#### ACCESS for ELLs 2.0 Mapping

LastName

## DLM Mapping

Student\_Legal\_Last\_Name

#### Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

#### Type: Alpha

#### Minimum Length: 1

Maximum Length: 50

#### Validation Checks

• Periods are not accepted in the LastName field.

#### Additional Notes

- First name and last name must be reported as separate fields.
- Students with multiple last names should include multiple last names in this field. Hyphens are acceptable if they are part of the student's legal name; place both last names in this field. grad: Jenny R. Smith-Jones would be input as the last name "Smith-Jones" while John F. Davis Smyth would be input as the last name "Cavis Smyth". First name and last name must be reported as separate fields.
- If the student's only form of ID is their passport (no birth certificate or state ID available) and their last name is presented as "LNU" or "Unknown" on the passport, then "Unknown" should be reported as the student's last name. If the student has one name on another form of ID, the student's one name should be reported in the correct field, and the other field should be reported as "Unknown."

#### **Common Errors**

Error Message: Field contains an invalid character or exceeds 50 characters.

**Resolution:** This field cannot have more than 50 characters or contain periods. If the student's name has more than 50 characters or has periods in the LastName field, please update the student's information within your district's Student Information System and reupload the record to Student Management to resolve the error. **Warnings** 

# "LNU" should not be entered for a student with an unknown Last Name. If Last Name is unknown, please enter "Unknown" for this field.

## **FirstName**

#### **Definition of Data Element**

A name given to an individual.

#### Functional, Policy or Legal Document

This data element is used to verify the unique identification of the student.

#### CEDS Mapping

First Name

#### NJSLA/NJGPA Mapping

First Name

#### ACCESS for ELLs 2.0 Mapping

FirstName

**DLM Mapping** 

Student\_Legal\_First\_Name

Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

Type: Alpha

Minimum Length: 1

#### Maximum Length: 30

#### **Validation Checks**

• Periods are not accepted in the FirstName field.

#### **Additional Notes**

- No nicknames or abbreviated names should be reported.
- First name and last name must be reported as separate fields.
- If the student's only form of ID is their passport (no birth certificate or state ID available) and their first name is presented as "FNU" or "Unknown" on the passport, then "Unknown" should be reported as the student's first name. If the student has one name on another form of ID, the student's one name should be reported in the correct field, and the other field should be reported as "Unknown."

### **Common Errors**

Error Message: Field contains an invalid character or exceeds 30 characters.

**Resolution**: This field cannot have more than 30 characters or contain periods. If the student's name has more than 30 characters or has periods in the FirstName field, please update the student's information within your district's Student Information System and reupload the record to Student Management to resolve the error. **Warnings** 

"FNU" should not be entered for a student with an unknown First Name. If First Name is unknown, please enter "Unknown" for this field.

## MiddleName

### **Definition of Data Element**

A secondary name given to an individual.

#### Functional, Policy or Legal Document

This data element is used to verify the unique identification of the student.

#### **CEDS Mapping**

Middle Name

#### NJSLA/NJGPA Mapping

Middle Name

### ACCESS for ELLs 2.0 Mapping

Student Middle Name

## **DLM Mapping**

Student\_Legal\_Middle\_Name

Is this Data Element Required?

Field is optional for all students.

#### Acceptable Values

Type: Alpha

#### Minimum Length: 1

Maximum Length: 30

#### **Validation Checks**

- First Name, Middle Name, and Last Name must be reported as three separate fields.
- Middle initial or full middle name is acceptable.
- MiddleName must match to MiddleName reported to Student Management.

#### **Additional Notes**

N/A

## **Common Errors**

Error Message: Field contains an invalid character or exceeds 30 characters.

**Resolution**: This field cannot have more than 30 characters or contain periods. If the student's name has more than 30 characters or has periods in the MiddleName field, please update the student's information within your district's Student Information System and reupload the record to Student Management to resolve the error.

# DateOfBirth

### **Definition of Data Element**

The year, month and day on which an individual was born. This data element must correspond to the child's birth certificate or other legal documentation.

#### Functional, Policy or Legal Document

This data element is used to verify the unique identification of the student.

#### **CEDS Mapping**

Birthdate

#### NJSLA/NJGPA Mapping

Birth Date

#### ACCESS for ELLs 2.0 Mapping

#### DateOfBirth

DLM Mapping

#### Date\_of\_Birth

Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

#### Type: Date

Minimum Length: 10

## Maximum Length: 10

### Validation Checks

- Error will occur if format does not include a four-digit year followed by a dash (-), followed by a zero-filled two position month, followed by a dash (-), followed by a zero-filled two position day (i.e. 2016-01-28).
- Error will occur if data element falls outside of reasonable parameters (i.e. date occurs in future, date ages student outside legal limits of education system).
- Date must be in YYYY-MM-DD format.

#### Additional Notes

• This is a slight change from the YYYMMDD NJSLEDS format. Use dashes (-) to create the YYYY-MM-DD NJSLA and NJGPA format.

## **Common Errors**

## Gender

## **Definition of Data Element**

The student's identified gender.

## Functional, Policy or Legal Document

This data element is used to verify the unique identification of the student.

#### **CEDS Mapping**

Sex

## NJSLA/NJGPA Mapping

Gender

## ACCESS for ELLs 2.0 Mapping

Gender

**DLM Mapping** 

Gender

## Is this Data Element Required?

Field is mandatory for all students.

## Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- M = Male
- F = Female
- X = Non-Binary/Undesignated

## Validation Checks

- Error will occur if field is left blank.
- Reported value must match to Gender in Student Management.

## **Additional Notes**

N/A

## **Common Errors**

## HomeLanguage

#### **Definition of Data Element**

The code for the specific language or dialect that the student uses to communicate at home.

#### Functional, Policy or Legal Document

N.J.A.C 6A:15-1.3 Identification of multilingual learners.

#### **CEDS Mapping**

ISO 639-2 Language Family

#### NJSLA/NJGPA Mapping

Home Language

#### ACCESS for ELLs 2.0 Mapping

N/A

#### DLM Mapping

N/A

#### Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

Type: Alpha

Minimum Length: 3

Maximum Length: 3

#### Home Language Codes

#### **Validation Checks**

• An error will occur if field is left blank.

#### **Additional Notes**

- If two codes are provided for a language, use the first code for this element.
- If more than one language is spoken at home, the one that is used most frequently should be reported.
- If a home language is not on the list, try checking the language category AND the subcategories of each language. If a student has a home language that is not included in the list, try to determine the language family for that language. Additional information on language families is contained on the Ethnologue website. An example of this would be for students who speak the Maay language. This language is not included in the language list. According to the Ethnologue Web site Maay is a Cushitic language. The ISO 639-2 has a value for Cushitic (Other). In this case you would report your Maay speaking students under "Cushitic (Other)."
- Additional information can be found on the <u>official language reference list</u>.
- The code reported for this data element should match the HomeLanguage1 code that is being reported in the corresponding Student Management record.

#### **Common Errors**

## GradeLevel

#### **Definition of Data Element**

The grade level of the student when assessed.

Functional, Policy or Legal Document

NJDOE, Division of Finance.

#### **CEDS Mapping**

Entry Grade Level

#### NJSLA/NJGPA Mapping

Grade Level When Assessed

## ACCESS for ELLs 2.0 Mapping

GradeLevel

DLM Mapping

Current\_Grade\_Level

Is this Data Element Required?

Field is mandatory for all students.

Acceptable Values

Type: Alphanumeric

Minimum Length: 2

Maximum Length: 2

- DH = Half-day Transitional/Developmental Kindergarten
- DF = Full-day Transitional/Developmental Kindergarten
- KH = Half-day Kindergarten
- KF = Full-day Kindergarten
- PF = Full-day Transitional Grade 1/Pre-First
- 01 = Grade 1
- 02 = Grade 2
- 03 = Grade 3
- 04 = Grade 4

#### Validation Checks

- An error will occur if field is left blank.
- If StateAssessmentName = 1 (NJSLA /NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0), Grade Level must = 03, 04, 05, 06, 07, 08, 09, 10, 11 or 12.
- If StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM), Grade Level must = 03, 04, 05, 06, 07, 08, 11, or 12.

## **Additional Notes**

- 05 = Grade 5
- 06 = Grade 6
- 07 = Grade 7
- 08 = Grade 8
- 09 = Grade 9
- 10 = Grade 10
- 11= Grade 11
- 12 = Grade 12
- A1 = Adult High School (1 14 credits)
- A2 = Adult High School (15 or more credit)

- Students reported with a Grade Level of DH, DF, KH, KF, PF, 01 or 02 are allowed to have only one record for the assessment they are taking. For example, DH-02 students that are only taking the ACCESS 2.0 assessment can be reported with one record registering the student for the ACCESS 2.0.
- Students in grade 9 who are enrolled in a course that is not NJSLA-aligned (i.e., Calculus, Statistics, etc.) are not required to be submitted with a Math record. Students in grades 10-12 who are in an NJSLA-aligned Algebra I course for the first time in high school must be reported with a Math record.
- Students in Grade Level 11 must be reported with a Math record and an ELA record for NJGPA.
- 00 is no longer an acceptable value.

#### **Common Errors**

# Ethnicity

## **Definition of Data Element**

The ethnic category which most clearly reflects the individual's recognition of his or her community or with which the individual identifies.

### Functional, Policy or Legal Document

In 2007, <u>USED issued its own guidance</u> on how education institutions and other recipients will collect and maintain race and ethnicity data on students and staff, as well as how these data will be aggregated and reported to USED. The new categories and their definitions are as follow:

- Hispanic or Latino
- Not Hispanic or Latino

#### **CEDS Mapping**

Hispanic or Latino Ethnicity

NJSLA/NJGPA Mapping

Hispanic or Latino Ethnicity

#### ACCESS for ELLs 2.0 Mapping

Ethnicity

#### **DLM Mapping**

Hispanic\_Ethnicity

#### Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

Type: Alpha

Minimum Length: 1

- Maximum Length: 1
- Y = Hispanic or Latino A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- N = Not Hispanic or Latino.

#### **Validation Checks**

- An error will occur if field is left blank.
- Only "Y" or "N" responses will be accepted. Each student must have a Y or an N response.
- Ethnicity must match to Ethnicity reported in Student Management, unless StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).
- At least one Race category must be identified as "Y" even if Ethnicity is "Y" if StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Additional Notes**

- If positive identification of Hispanic or Latino is not possible, "N" should be entered.
- If Ethnicity = "N," at least one Race category must be identified as "Y."

## **Common Errors**

# RaceAmericanIndian

#### **Definition of Data Element**

The racial category, which clearly reflects the individual's recognition of his or her community or with which the individual most identifies. More than one race category may be reported for an individual.

#### Functional, Policy or Legal Document

In 2007, <u>USED issued its own guidance</u> on how education institutions and other recipients will collect and maintain race and ethnicity data on students and staff, as well as how these data will be aggregated and reported to USED. The new categories and their definitions are as follow:

• American Indian or Alaska Native

Black or African American

Native Hawaiian or Other Pacific Islander

- Asian
- White

#### **CEDS Mapping**

American Indian or Alaska Native

#### NJSLA/NJGPA Mapping

American Indian or Alaska Native

#### ACCESS for ELLs 2.0 Mapping

RaceAmericanIndian

#### **DLM Mapping**

Comprehensive\_Race

#### Is this Data Element Required?

Field is mandatory for all students.

#### **Acceptable Values**

Type: Alpha Minimum Length: 1

#### Maximum Length: 1

- Y = Yes to American Indian or Alaska Native A person having origins in any of the original people of North and South America (including Central America) and who maintains a tribal affiliation or community attachment.
- N = No to American Indian or Alaska Native.

#### Validation Checks

- An error will occur if field is left blank.
- Only "Y" or "N" responses will be accepted.
- RaceAmericanIndian must match what has been reported to Student Management, unless StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Additional Notes**

• Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

#### **Common Errors**

## RaceAsian

## **Definition of Data Element**

The racial category, which clearly reflects the individual's recognition of his or her community or with which the individual most identifies. More than one race category may be reported for an individual.

#### Functional, Policy or Legal Document

In 2007, <u>USED issued its own guidance</u> on how education institutions and other recipients will collect and maintain race and ethnicity data on students and staff, as well as how these data will be aggregated and reported to USED. The new categories and their definitions are as follow:

• American Indian or Alaska Native

Black or African American

- Asian
- White

Native Hawaiian or Other Pacific Islander

White
CEDS Mapping
Asian
NJSLA/NJGPA Mapping
Asian
ACCESS for ELLs 2.0 Mapping
RaceAsian
DLM Mapping
Comprehensive_Race
Is this Data Element Required?
Field is mandatory for all students.
Acceptable Values
Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes to Asian A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- N = No to Asian.

#### Validation Checks

- An error will occur if field is left blank.
- Only "Y" or "N" responses will be accepted.
- RaceAsian must match what appears in Student Management, unless StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Additional Notes**

• Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

#### **Common Errors**

# RaceBlack

# **Definition of Data Element**

The racial category, which clearly reflects the individual's recognition of his or her community or with which the individual most identifies. More than one race category may be reported for an individual.

### Functional, Policy or Legal Document

In 2007, <u>USED issued its own guidance</u> on how education institutions and other recipients will collect and maintain race and ethnicity data on students and staff, as well as how these data will be aggregated and reported to USED. The new categories and their definitions are as follow:

• American Indian or Alaska Native

• Black or African American

• Asian

Native Hawaiian or Other Pacific Islander

• White

# CEDS Mapping Black or African American NJSLA/NJGPA Mapping Black or African American ACCESS for ELLS 2.0 Mapping RaceBlack DLM Mapping Comprehensive\_Race Is this Data Element Required? Field is mandatory for all students. Acceptable Values Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes to Black or African American A person having origins in any of the black racial groups of Africa.
- N = No to Black or African American.

#### Validation Checks

- An error will occur if field is left blank.
- Only "Y" or "N" responses will be accepted.
- RaceBlack must match to Student Management, unless StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Additional Notes**

• Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

#### **Common Errors**

# RacePacific

# **Definition of Data Element**

The racial category, which clearly reflects the individual's recognition of his or her community or with which the individual most identifies. More than one race category may be reported for an individual.

# Functional, Policy or Legal Document

In 2007, <u>USED issued its own guidance</u> on how education institutions and other recipients will collect and maintain race and ethnicity data on students and staff, as well as how these data will be aggregated and reported to USED. The new categories and their definitions are as follow:

• American Indian or Alaska Native

Black or African American

Native Hawaiian or Other Pacific Islander

- Asian
- White

#### **CEDS Mapping**

Native Hawaiian or Other Pacific Islander

#### NJSLA/NJGPA Mapping

Native Hawaiian or Other Pacific Islander

#### ACCESS for ELLs 2.0 Mapping

RacePacific

DLM Mapping

Comprehensive\_Race

#### Is this Data Element Required?

Field is mandatory for all students.

# **Acceptable Values**

Type: Alpha Minimum Length: 1

#### Maximum Length: 1

- Y = Yes to Native Hawaiian or Other Pacific Islander A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- N = No to Native Hawaiian or Other Pacific Islander.

# Validation Checks

- An error will occur if field is left blank.
- Only "Y" or "N" responses will be accepted.
- RacePacific must match to Student Management, unless StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### Additional Notes

• Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

#### **Common Errors**

# RaceWhite

# **Definition of Data Element**

The racial category, which clearly reflects the individual's recognition of his or her community or with which the individual most identifies. More than one race category may be reported for an individual.

# Functional, Policy or Legal Document

In 2007, <u>USED issued its own guidance</u> on how education institutions and other recipients will collect and maintain race and ethnicity data on students and staff, as well as how these data will be aggregated and reported to USED. The new categories and their definitions are as follow:

American Indian or Alaska Native

• Black or African American

- Asian
- White

• Native Hawaiian or Other Pacific Islander

• white	
CEDS Mapping	
White	
NJSLA/NJGPA Mapping	
White	
ACCESS for ELLs 2.0 Mapping	
RaceWhite	
DLM Mapping	
Comprehensive_Race	
Is this Data Element Required?	
Field is mandatory for all students.	
Acceptable Values	
Type: Alpha	
Minimum Length: 1	
Maximum Length: 1	

# • Y = Yes to White - A person having origins of the original peoples of Europe, the Middle East or North Africa.

• N = No to White.

# Validation Checks

- An error will occur if field is left blank.
- Only "Y" or "N" responses will be accepted.
- RaceWhite must match to Student Management, unless StateAssessmentName = 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

# **Additional Notes**

• Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

#### **Common Errors**

# RaceMulti

# **Definition of Data Element**

A person having origins in any of more than one of the racial groups.

# Functional, Policy or Legal Document

#### **CEDS Mapping**

Demographic Race Two or More Races

#### NJSLA/NJGPA Mapping

#### Two or More Races

### ACCESS for ELLs 2.0 Mapping

N/A

# DLM Mapping

N/A

### Is this Data Element Required?

Field is optional for all students.

#### Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes, student identifies with more than one race
- N = No, student identifies with only one race
- Blank

# Validation Checks

• An error will occur if RaceMulti = Y, but only 1 "Y" is present in the other race fields.

# **Additional Notes**

N/A

# **Common Errors**

# FillerField2

### **Definition of Data Element**

This is a place holder for a potential new race category.

# Functional, Policy or Legal Document

CEDS Mapping
No CEDS Mapping
NJSLA/NJGPA Mapping
Filler 2
ACCESS for ELLs 2.0 Mapping
N/A
DLM Mapping
N/A
Is this Data Element Required?
No, this field should be left blank.
Acceptable Values
Leave this field blank.
Validation Checks
N/A
Additional Notes
N/A
Common Errors
N/A

# MultilingualLearner

#### **Definition of Data Element**

An indication if the student is a Multilingual Learner (ML). ML is synonymous with English Learner or English Language Learner for purposes of this collection.

#### Functional, Policy or Legal Document

N/A

#### N.J.A.C. 6A:15CEDS Mapping

English Learner Status

### NJSLA/NJGPA Mapping

#### **Multilingual Learner (ML)**

#### **ACCESS for ELLs 2.0 Mapping**

N/A

**DLM Mapping** 

N/A

# Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA), 2 (ACCESS for ELLs 2.0), 4 (ACCESS for ELLs 2.0 and DLM) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0). Field can remain blank if StateAssessmentName = 3 (DLM).

#### **Acceptable Values**

Type: Alpha

Minimum Length: 1 Maximum Length: 1

- Y = Yes
- N = No

# **Validation Checks**

- An error will occur if field is left blank and StateAssessmentName = 1, 2, 4, or 5.
- An error will occur if field is left blank or is 'N' and NJMLStatus is 'Y' or 'R'.
- If 'Y' for Yes, EligibleforLIEP in Student Management must be Y.

# Additional Notes

- Report 'Y' if student is a current ML enrolled in a language instruction educational program (LIEP) or a current ML whose parents have refused placement in a LIEP.
- An ACCESS for ELLs 2.0 Pre ID will be automatically created for all students marked as Y in this field, regardless of StateAssessmentName.
- Multilingual learner (ML) means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15 Bilingual Education, and who is developing proficiency in multiple languages (for example, English and a primary language). The term is synonymous with "English learner" or "English language learner."

#### **Common Errors**

# **TitleIIIMLStatus**

### **Definition of Data Element**

An indication that a Multilingual Learner (ML) student is served by a LIEP supported with Title III of ESEA funds.

#### Functional, Policy or Legal Document

N/A

# **CEDS Mapping**

Title III Limited English Proficient Participation Status

### NJSLA/NJGPA Mapping

Filler 3

### ACCESS for ELLs 2.0 Mapping

TitleIIIStatus

**DLM Mapping** 

N/A

#### Is this Data Element Required?

Field is mandatory if StateAssessmentName = 2 (ACCESS for ELLs 2.0), 4 (ACCESS for ELLs 2.0 and DLM), or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0). Field can remain blank if StateAssessmentName = 1 (NJSLA/NJGPA) or 3 (DLM).

#### Acceptable Values

Type: Alpha

Minimum Length: 1

- Maximum Length: 1
- Y = Yes
- N = No

# Validation Checks

- An error will occur if field is left blank and StateAssessmentName = 2, 4, or 5.
- If Y for Yes, LIEPStartDate or LIEPStartDate2 in Student Management must have a valid date.

# **Additional Notes**

• Multilingual learner (ML) means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15 Bilingual Education, and who is developing proficiency in multiple languages (for example, English and a primary language). The term is synonymous with "English learner" or "English language learner."

# **Common Errors**

# GiftedAndTalented

# **Definition of Data Element**

An indication that the student is participating in and served by a Gifted/Talented program.

# Functional, Policy or Legal Document

N/A

# **CEDS Mapping**

Gifted and Talented Indicator

# NJSLA/NJGPA Mapping

Filler 4

# ACCESS for ELLs 2.0 Mapping

N/A

DLM Mapping

Gifted\_Student

# Is this Data Element Required?

Field is mandatory if StateAssessmentName = 3 (DLM)or 4 (ACCESS for ELLs 2.0 and DLM).

Field can remain blank if StateAssessmentName = 1 (NJSLA/NJGPA), 2 (ACCESS for ELLs) or 5 (NJSLA/NJGPA and ACCESS for ELLs).

**Acceptable Values** 

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- N = No

# Validation Checks

• An error will occur if field is left blank and StateAssessmentName = 3 or 4.

# **Additional Notes**

N/A

# **Common Errors**

# MigrantStatus

# **Definition of Data Element**

Migrant Status is an indication of whether or not a student is a migrant student. A Certificate of Eligibility (COE) must be on file in the district verifying the student's eligibility. A "migrant student" is defined as a student who is:

• 21 years of age or younger; and

• Who is, or whose parent/guardian is, a migratory fisher, dairy worker, or agricultural worker; AND, who in the preceding 36 months has moved from one school district to another in order for the worker to obtain temporary or seasonal employment in agricultural or fishing work.

# Functional, Policy or Legal Document

Every Student Succeeds Act (ESSA)

See the federal definition of "migratory child" as contained in the ESSA sec.1309 (2) for a more complete version of this definition.

#### **CEDS Mapping**

Migrant Status

# NJSLA/NJGPA Mapping

**Migrant Status** 

#### **ACCESS for ELLs 2.0 Mapping**

MigrantStatus

#### **DLM Mapping**

N/A

# Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA), 2 (ACCESS for ELLs 2.0), 4 (ACCESS for ELLs 2.0 and DLM) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0).

Field can remain blank if StateAssessmentName = 3 (DLM).

# Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- N = No

# Validation Checks

• An error will occur if field is left blank and StateAssessmentName = 1, 2, 4, or 5.

# **Additional Notes**

• Migrant Status should be specified as: "Y" for Migrant Status or "N" for non-Migrant Status.

# **Common Errors**

# EconomicDisadvantageStatus

# **Definition of Data Element**

An indication that the student met the Federal criteria for classification as having an economic disadvantage.

### Functional, Policy or Legal Document

# **CEDS Mapping**

Economic Disadvantage Status

### NJSLA/NJGPA Mapping

Economic Disadvantage Status

#### ACCESS for ELLs 2.0 Mapping

N/A

#### **DLM Mapping**

N/A

# Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0). Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs 2.0), 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Acceptable Values**

Type: Alpha Minimum Length: 1

Maximum Length: 1

- Y = Yes
- N = No

# Validation Checks

• An error will occur if field is left blank and StateAssessmentName = 1 or 5.

# Additional Notes

- This field corresponds to the Free and Reduced Rate Lunch Status data element in Student Management. Report 'Y' if student is eligible to participate in a Free or Reduced Rate Lunch program (F or R). Report 'N' if student is not eligible for Free or Reduced Rate Lunch.
- For students that are State Qualified but not Federally qualified enter N.

# **Common Errors**

# StudentsWithDisabilities504Eligibility

#### **Definition of Data Element**

An indication that a student is receiving services under Section 504 of the Rehabilitation Act or the Individuals

with Disabilities Education Act.

# Functional, Policy or Legal Document

N/A

#### **CEDS Mapping**

Section 504 Status

#### NJSLA/NJGPA Mapping

Student With Disabilities

#### ACCESS for ELLs 2.0 Mapping

IEPStatus and Section504

# **DLM Mapping**

N/A

# Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA), 2 (ACCESS for ELLs 2.0), 4 (ACCESS for ELLs 2.0 and DLM) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0).

Field can remain blank if StateAssessmentName = 3 (DLM).

#### Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 3

- IEP = Student has IEP
- 504 = Student has 504 Plan
- N = Student does not have IEP or 504 Plan
- B = Student has both IEP and 504 Plan

# Validation Checks

- An error will occur if field is left blank and StateAssessmentName = 1, 2, 4, or 5.
- If PrimaryDisabilityType has a value, StudentsWithDisabilities504Eligibility must equal IEP or B.

#### **Additional Notes**

• If student has both an IEP and a 504 Plan, report IEP in the StudentsWithDisabilities field.

# **Common Errors**

# PrimaryDisabilityType

# **Definition of Data Element**

An indication of the disability category for which the student is eligible for special education services (IDEA).

#### Functional, Policy or Legal Document

NJDOE, Office of School Funding, and Office of Special Education Programs, Administrative Code 6A:14-3.5 and 6A:14-3.

#### **CEDS Mapping**

Primary Disability Type

### NJSLA/NJGPA Mapping

Primary Disability Type

#### ACCESS for ELLs 2.0 Mapping

**Primary Disability** 

#### **DLM Mapping**

Primary\_Disability\_Code

#### Is this Data Element Required?

Field is mandatory for all students who have a special education classification.

**Acceptable Values** 

Type: Alpha

Minimum Length: 2

Maximum Length: 3

Choose an **alpha code** in the left column that corresponds to the classification category for the student: **Primary Disability Type Codes** 

CODE	Federal Category	State Category (Special Education Classification Code)
н	Hearing Impairments	01 Auditory Impairment
AUT	Autism	02 Autism
ID	Intellectual Disability	03 Mild Intellectual Disability
ID	Intellectual Disability	04 Moderate Intellectual Disability
ID	Intellectual Disability	05 Severe Intellectual Disability
SLI	Speech or Language Impairments	06 Communication Impairment
EMN	Emotional Disturbance	07 Emotional Regulation Impairment
MD	Multiple Disabilities	08 Multiple Disabilities
DB	Deaf-Blindness	09 Deaf-Blindness
01	Orthopedic Impairments	10 Orthopedic Impairment
OHI	Other Health Impairments	11 Other Health Impairment
SLD	Specific Learning Disabilities	14 Specific Learning Disability
TBI	Traumatic Brain Injury	15 Traumatic Brain Injury
VI	Visual Impairments	16 Visual Impairment
SLI	Speech or Language Impairments	17 Eligible for Speech-Language Services

# Validation Checks

- Unless blank, Primary Disability Type must be the ALPHA code that maps to the two-digit Special Education Classification in Student Management.
- If StudentsWithDisabilities504Eligibility has a value of IEP, PrimaryDisabilityType must have a value.
- Primary Disability Type must be left blank if Special Education Classification has a value of 99 or 00 in Student Management.

# **Additional Notes**

N/A

#### **Common Errors**

# MLExemptFromTakingELA

# **Definition of Data Element**

An indication that the student is a Multilingual Learner (ML) in their first year of enrollment in United States schools; and therefore, the student is not required to participate in the English language arts test section.

# Functional, Policy or Legal Document

NJDOE, Office of Assessments, Office of Title I.

### **CEDS Mapping**

No CEDS Mapping

# NJSLA/NJGPA Mapping

ML Exempt from Taking ELA

# ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

# Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0). Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs 2.0), 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- N = No

# Validation Checks

- An error will occur if field is left blank and StateAssessmentName = 1 or 5.
- This field is only valid as a Y for students in grades 3 through 9 and 11.

# **Additional Notes**

- The one-time ELA exemption is only afforded to students who:
  - Have met the criteria to be identified as MLs (e.g., eligible for LIEP placement); and
  - Enrolled for the first time in a US school after June 1 of the prior school.
- Multilingual learner (ML) means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15 Bilingual Education, and who is developing proficiency in multiple languages (for example, English and a primary language). The term is synonymous with "English learner" or "English language learner."

#### **Common Errors**

# HomelessStatus

# **Definition of Data Element**

Homeless status is an indication of whether a student is homeless. Homeless students lack a fixed, regular, and adequate nighttime residence and include students who:

- 1. are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
- 2. have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C));
- 3. are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- 4. migratory children who qualify as homeless because the children are living in circumstances described in (1) through (3) above.

Submitted as a characteristic, homeless is submitted only when it is true. When this characteristic does not exist for a student, the student is identified as not qualifying as homeless. For more information about "fixed, regular, and adequate nighttime residence" see below.

The definition of homeless status provided above is based on Section 725 (2) of McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the Every Student Succeeds Act (ESSA) (42 U.S.C. 11434A(2)). Students who meet the McKinney-Vento definition should be coded 'Y'. Those who do not should be coded 'N'.

If homeless information is submitted on a student, then the student's record will display a Homeless value for the Homeless Status characteristic in StudentManagement/NJSSLEDS. If no homeless information is submitted, this

value would automatically be No and will not display anything in NJSLEDS.

# Functional, Policy or Legal Document

NJDOE, Office of Specialized Populations. For more information, see N.J.A.C. 6:5-1.3. **CEDS Mapping** Homeless Status **NJSLA/NJGPA Mapping** Homeless **ACCESS for ELLs 2.0 Mapping** N/A **DLM Mapping** N/A Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0).

Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs 2.0),3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

# Acceptable Values

Type: Alpha Minimum Length: 2 Maximum Length: 2

- Y1 = Yes, student was homeless at any time during the school year and has been in the physical custody of a parent or legal guardian.
- Y2 = Yes, student was homeless at any time during the school year and was NOT in the physical custody of a parent or legal guardian (unaccompanied).
- N = No, student was not homeless.

# Validation Checks

- An error will occur if field is left blank and StateAssessmentName = 1 or 5.
- An error will occur if HomelessStatus value does not match Homeless value in Student Management.

# **Additional Notes**

• If a student was homeless at any time during the current school year, then this field must be "Y1" or "Y2." **Common Errors** 

# ExemptFromPassing

# **Definition of Data Element**

This is marked yes *ONLY* for a high school student who has an IEP who is taking the NJSLA and whose IEP states that he or she is *NOT REQUIRED* to *MEET* the state assessment proficiency requirement in order to graduate with a diploma.

### Functional, Policy or Legal Document

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

**IEP Exempt from Passing** 

#### **ACCESS for ELLs 2.0 Mapping**

N/A

#### **DLM Mapping**

N/A

# Is this Data Element Required?

Field is mandatory for ELA and Math TestCodes if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0).

Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs 2.0), 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

# **Acceptable Values**

Type: Alpha

Minimum Length: 1

# Maximum Length: 1

- E = Exempt ELA
- M = Exempt Math
- B = Exempt Math and ELA
- N = Not Exempt from ELA or Math

# **Validation Checks**

• An error will occur if field is left blank, StateAssessmentName = 1 or 5, and TestCode is not SC05, SC08, or SC11.

#### **Additional Notes**

- Exemption is specific to ELA/L or Math assessment based on value in TestCode for the record and the student's IEP.
- This field is required for all NJSLA ELA and Math TestCodes. The field should remain blank for all NJSLA Science assessment records.

#### **Common Errors**

# **NJMLStatus**

# **Definition of Data Element**

An indication of whether a student is a current Multilingual learner (ML) enrolled in a LIEP, a current ML whose parents have refused LIEP placement, or a former ML.

# Functional, Policy or Legal Document

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

NJ ML Status

#### ACCESS for ELLs 2.0 Mapping

LengthOfTimeInMLProgram

# **DLM Mapping**

N/A

# Is this Data Element Required?

Field is mandatory for students with TitleIIIMLStatus equal Y AND/OR MultilingualLearner equal 'Y'.

# **Acceptable Values**

Type: Alpha

# Minimum Length: 1

Maximum Length: 3

- Y = Currently enrolled in LIEP
- R = Currently an ML but LIEP refused by parent/guardian
- F1 = Exited ML status on or after 7/1/24 up to the current test administration dates and is NO longer a ML.
- F2 = Exited ML status anytime on or after 7/1/23 through 6/30/24 and is NO longer a ML.
- F3 = Exited ML status anytime on or after 7/1/22 through 6/30/23 and is NO longer a ML.
- F4 = Exited ML status anytime on or after 7/1/21 through 6/30/22 and is NO longer a ML.
- Blank value

# Validation Checks

- If TitleIIIMLStatus is Y, then this field must **not** be blank.
- If Multilingual Learner is Y, then this field must **not** be blank.
- If NJMLStatus = Y or R, there must be a valid LIEPStartDate, LIEPStartDate2 or LIEPParentRefusalDate reported to current Student Management.
- NJMLStatus cannot = Y if a date is reported in the LIEPEndDate and LIEPStartDate2 is blank or if a LIEPEndDate2 is reported in the current Student Management.
- If NJMLStatus = F1, F2, F3 or F4, there must be a valid LIEPEndDate or LIEPEndDate2 reported to current Student Management that falls among any of the acceptable dates noted for each respective NJMLStatus option.

# **Additional Notes**

• Multilingual learner (ML) means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15 Bilingual Education, and who is developing proficiency in multiple languages (for example, English and a primary language). The term is synonymous with "English learner" or "English language learner."

# **Common Errors**

# FormerIEP

# **Definition of Data Element**

An indication of whether or not a student was formerly classified as eligible for special education and related services that exited special education within two years of assessment in which the student is participating.

### Functional, Policy or Legal Document

Office of Special Education Programs

### **CEDS Mapping**

No CEDS Mapping

# NJSLA/NJGPA Mapping

Former IEP

#### ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

# Is this Data Element Required?

Field is mandatory for all students who were declassified in one of the last two school years.

# **Acceptable Values**

Type: Alphanumeric

Minimum Length: 2

### Maximum Length: 2

- F1 = Former Year 1 (2023-2024 SY)
- F2 = Former Year 2 (2022-2023 SY)

# **Validation Checks**

N/A

# **Additional Notes**

N/A

# **Common Errors**

# SpecialEducationPlacement

# **Definition of Data Element**

The placement group in which the student with the disability is currently receiving special education and related services.

# Functional, Policy or Legal Document

NJDOE, Office of Special Education Programs, IDEA Part B

### **CEDS Mapping**

IDEA Educational Environment for School Age, IDEA Educational Environment for Early Childhood

#### NJSLA/NJGPA Mapping

Special Education Placement

# ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

# Is this Data Element Required?

Field is mandatory for all students who are eligible for special education, have an IEP at the time of this submission and who are taking the NJSLA or DLM. Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs).

# Acceptable Values

Type: Numeric

Minimum Length: 2

Maximum Length: 2

# For Age 3-5 (Only five year olds who are enrolled in a preschool program):

- 18 = At least 50% of the school week is spent in a regular education early childhood program or Kindergarten
- 19 = Less than 50% of the school week is spent in a regular education early childhood program or Kindergarten
- 04 = Separate class (students who attend a special education program in a class with less than 50% nondisabled children. Does not include children who also attend a regular early childhood program)
- 05 = Separate school (students receiving special education and related services for greater than 50% of the school day in public or private separate schools)
- 06 = Residential facility (students who receive education programs and live in public or private residential facilities during the school week. Includes children receiving special education and related services for greater than 50% of the school day in public or private residential facilities)
- 07 = Home (students who receive special education and related services in the principal residence of the child's family or caregivers/babysitters, and who DID NOT attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. Includes children who receive special education both at home and in a service provider location)
- 08 = Service Provider Location (students who receive all of their special education and related services from a service provider and who DID NOT attend an early childhood program or a special education program

provided in a separate class, separate school, or residential facility. For example, speech instruction provided in: a private clinician's office, in clinicians; offices located in school buildings, hospital facilities on an outpatient basis, or libraries or other public locations. Do not include children who also receive special education at home. Children who receive special education both in a service provider location and at home should be reported in the home category)

# For Age 5-21 (Only five year olds who are enrolled in Kindergarten):

- 09 = 80% or more of the school day in the presence of regular education students (students included in the regular education setting at least 80% of the school day)
- 10 = Between 40-79% of the school day in the presence of regular education students (students included in the regular education setting from 40% to 79% percent of the school day)
- 11 = Less than 40% of the school day in the presence of regular education students (students who are
  included in the regular education setting up to 39% of the school day. This includes students who are in outof-district placements including public and approved private school programs that are operated in public
  school buildings with regular education grades)
- 12 = Public Separate School (students who receive special education and related services for more than 50% of the school day in a public school building without regular education students. These settings may include the following receiving schools: educational services commission, regional day school, special services school district, jointure commission, public college operated program)
- 13 = Private Day School (students who receive special education and related services at public expense for more than 50% of the school day in a separate private school for the disabled. In addition to reporting students who attend a separate private day program, districts should report students in residential programs for whom the district pays only the educational costs and not the residential costs)
- 14 = Private Residential (students who receive special education and related services in a private residential facility for greater than 50% of the school day and lived in the facility during the school week. The district of residence reports the student in this placement group when the district pays both the educational and residential costs. Districts should not report students in residential programs whose residential costs are paid by the Department of Children and Families as these students are reported by the Department of Children and Families)
- 15 = Public Residential (students in this placement group that are attending Katzenbach School for the Deaf are reported by the district of residence. Students that are placed by the Department of Children and Families in a state facility are reported by the Department of Children and Families)
- 16 = Home Instruction (students receiving special education and related services in the home, hospital, or other setting)
- 17 = Correctional Facility (students receiving special education and related services in short term detention facilities (community-based or residential) or longer-term correctional facilities. Students receiving special education and related services in county detention facilities are reported in this category by the district of residence. Students receiving special education and related services in state facilities operated or contracted by the Juvenile Justice Commission or by the Department of Corrections are reported in this category by those state agencies, respectively)

# Validation Checks

• An error will occur if field is left blank if StateAssessmentName = 1, 3, 4, or 5, and StudentsWithDisabilities504Eligibility has a value of IEP, 504, or B.

# **Additional Notes**

- Leave NULL, or blank, if student is not classified as special education eligible.
- To determine time in presence of regular education students:
  - For five year olds who are enrolled in a preschool program:
    - a. When determining the percentage of time a child spends in a regular education early childhood program or Kindergarten, you must calculate the percentage of time the child spends in a program in which at least 50% of the students are not disabled.
    - b. To determine which data value is appropriate for those students, divide the number of hours per week the child spends in a regular education early childhood program by the number of hours per week the child spends in a regular education early childhood program + the number of hours the child spends receiving special education and/or related services in another location (e.g., separate class, therapy room). Multiply the result by 100. If the result is 50% or higher, data value = 18 is appropriate. If the result is less than 50%, data value = 19 is appropriate.
    - c. Students who are 5 years of age at the time of the snapshot and in first grade should be reported using the age 3-5 Special Education Placement categories.
  - For Age 5-21 (Only five year olds who are enrolled in kindergarten):
    - a. To calculate the percentage of time in the presence of general education students: Divide the number of minutes per day in the presence of general education students by the total number of minutes in the entire school day (between the first and last bell) and multiply times 100.
    - b. If a student's schedule varies from day to day, calculate the percentage on a weekly basis: Divide the number of hours per week in the presence of general education students by the total number of hours in the entire school week and multiply times 100.
    - c. Special education and related services provided in the regular education classroom should be counted as time spent in the presence of regular education students.

# **Common Errors**

# StateAssessmentName

### **Definition of Data Element**

Indication of the State Assessment for which the submitted record should be reported for registration.

Functional, Policy or Legal Document

CEDS Mapping
No CEDS Mapping
NJSLA/NJGPA Mapping
Filler 5
ACCESS for ELLs 2.0 Mapping
N/A
DLM Mapping
Assessment_Program_1
Is this Data Element Required?
Yes, this data element is required for all students.
Acceptable Values
Type: Numeric
Minimum Length: 1
Maximum Length: 1
• 1 = NJSLA or NJGPA

- 2 = ACCESS for ELLs 2.0
- 3 = DLM
- 4 = ACCESS for ELLs 2.0 and DLM
- 5 = NJSLA/NJGPA and ACCESS for ELLs 2.0

#### **Validation Checks**

An error will occur if field is left blank

#### **Additional Notes**

- Two records should appear for each student, one for ELA and one for Math. Students taking the NJSLA Science assessment will have an additional record.
- Select the value most appropriate for the assessment/s the student is taking for the subject outlined in the TestCode field.
- If a student is taking more than one assessment for a single subject, report the appropriate value. For example, when reporting the ELA record for a student that is taking an ELA assessment for both NJSLA and ACCESS for ELLs 2.0, report the value of 5

#### **Common Errors**

# DateFirstEnrolledInUSSchool

# **Definition of Data Element**

The month, day, and year of an ELL student's initial enrollment into a United States school, **regardless of country of origin**. This field will be used for ACCESS for ELLs 2.0 and NJSLA.

# Functional, Policy or Legal Document

Section 3201 in the Definitions of the Every Student Succeeds Act.

# **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Date First Enrolled in US School

#### **ACCESS for ELLs 2.0 Mapping**

Date First Enrolled in US School

# **DLM Mapping**

N/A

# Is this Data Element Required?

Field is mandatory for all students who are taking ACCESS for ELLs.

**Acceptable Values** 

Type: Date Minimum Length: 10 Maximum Length: 10

MM-DD-YYYY

# **Validation Checks**

- Unless blank, error will occur if format does not include a zero-filled two position month, a zero-filled two position day and a four-digit year, separated by dashes (i.e. 08-01-2015). Unless blank, field cannot be a date after DistrictEntryDate reported in Student Management.
- Field is required if StateAssessmentName = 2,4, or 5.

# **Additional Notes**

• Enter the date a student first enrolls in a school in one of the 50 states in the U.S. or the District of Columbia.

# **Common Errors**

# **MLAccommodation**

### **Definition of Data Element**

Indication of whether ML accommodations are needed for a given assessment.

#### Functional, Policy or Legal Document

CEDS Mapping	
No CEDS Mapping	
NJSLA/NJGPA Mapping	
ML Accommodation	
ACCESS for ELLs 2.0 Mapping	
N/A	
DLM Mapping	
N/A	
Is this Data Element Required?	
Field is optional.	
Acceptable Values	
Type: Alpha	
Minimum Length: 1	
Maximum Length: 1	
• Y = Yes	
• Blank	

#### **Validation Checks**

• Unless blank, field must = Y.

#### **Additional Notes**

- If the student does not require Multilingual Learner accommodations, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.
- Multilingual learner (ML) means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15 Bilingual Education, and who is developing proficiency in multiple languages (for example, English and a primary language). The term is synonymous with "English learner" or "English language learner."

#### **Common Errors**

# PaperTier

# **Definition of Data Element**

This field indicates Tier information, if known, for Paper Tests. This field will be used for ACCESS for ELLs 2.0 only.

#### Functional, Policy or Legal Document

NJDOE, Office of Assessments

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Filler 6

# ACCESS for ELLs 2.0 Mapping

# Paper Tier

**DLM Mapping** 

N/A

# Is this Data Element Required?

Field is required if TestFormat = P, StateAssessmentName = 2, 4, or 5, and GradeLevel does not equal DH, DF, KH, KF, or PF.

#### **Acceptable Values**

Type: Alpha

# Minimum Length: 1

Maximum Length: 1

- A = Up to 4.0 proficiency level in Reading and Listening
- B = Up to 5.0 proficiency level in Reading and Listening
- C = (Awaiting definition, will update upon receipt)

# **Validation Checks**

- Unless blank, PaperTier must conform to an acceptable value noted above.
- Field is required if TestFormat = P, StateAssessmentName = 2, 4, or 5, and GradeLevel does not equal DH, DF, KH, KF, or PF.

# **Additional Notes**

- This field is applicable for Paper Testers only.
- Do not use if **ALTERNATE ACCESS**, **ONLINE ACCESS**, Kindergarten ACCESS, or Screener.
- '-' (dash) = Kindergarten or Alternate is no longer an acceptable value.
- 00 is no longer an acceptable value for GradeLevel and has been omitted from validation checks for PaperTier.

# Common Errors

# AlternateACCESSTester

# **Definition of Data Element**

Used to determine if Alternate Materials should be sent for the student. This field will be used for ACCESS for ELLs 2.0 only.

#### Functional, Policy or Legal Document

NJDOE, Office of Assessments

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Filler 7

#### ACCESS for ELLs 2.0 Mapping

Alternate ACCESS for ELLs 2.0 Tester

**DLM Mapping** 

N/A

### Is this Data Element Required?

Field is optional.

**Acceptable Values** 

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

# Validation Checks

• Unless blank, field must = Y.

#### **Additional Notes**

• This field is applicable for Paper Testers only.

# **Common Errors**

# HomelessPrimaryNighttimeResidence

# **Definition of Data Element**

An indication of the nighttime residence for homeless students.

#### Functional, Policy or Legal Document

NJDOE, Office of Supplemental Educational Programs

For more information see N.J.A.C. 6A:17.2-2.

#### **CEDS Mapping**

Homeless Primary Nighttime Residence

#### NJSLA/NJGPA Mapping

 ${\it Homeless Primary Nightime Residence}$ 

# ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

#### N/A

# Is this Data Element Required?

Field is mandatory if Homeless = "Y1" or "Y2".

# **Acceptable Values**

Type: Alpha

### Minimum Length: 1

Maximum Length: 1

- 1 = Shelters, transitional housing
- 2 = Doubled-up; sharing the housing of other persons due to economic hardship, loss of housing or other reasons (such as domestic violence)
- 3 = Unsheltered; includes cars, parks, campgrounds, temporary trailers including FEMA trailers, or abandoned buildings
- 4 = Hotels or Motels

# Validation Checks

- An error will occur if HomelessStatus is "Y1" or "Y2" and HomelessPrimaryNighttimeResidence is left blank.
- An error will occur if HomelessPrimaryNighttimeResidence value does not match HomelessPrimaryNighttimeResidence value in Student Management.

# **Additional Notes**

• N/A

# **Common Errors**

N/A

# Warnings

# FillerField3

# **Definition of Data Element**

This is a place holder.

Functional, Policy or Legal Document

# **CEDS Mapping**

No CEDS Mapping

# NJSLA/NJGPA Mapping

Filler 3

# ACCESS for ELLs 2.0 Mapping

N/A

# DLM Mapping

N/A

### Is this Data Element Required?

No, this field should be left blank.

### Acceptable Values

Leave this field blank.

#### **Validation Checks**

N/A

# **Additional Notes**

N/A

# **Common Errors**

# FillerField4

# **Definition of Data Element**

This is a place holder.

Functional, Policy or Legal Document

# **CEDS Mapping**

No CEDS Mapping

# NJSLA/NJGPA Mapping

Filler 3

# ACCESS for ELLs 2.0 Mapping

N/A

# DLM Mapping

N/A

### Is this Data Element Required?

No, this field should be left blank.

### Acceptable Values

Leave this field blank.

#### Validation Checks

N/A

# **Additional Notes**

N/A

# **Common Errors**

# SessionName

# **Definition of Data Element**

The description of the place where an assessment is administered.

#### Functional, Policy or Legal Document

Up to district discretion.

### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Session Name

# ACCESS for ELLs 2.0 Mapping

N/A

#### DLM Mapping

N/A

#### Is this Data Element Required?

Field is optional for all students.

#### Acceptable Values

Type: Alphanumeric

#### Minimum Length: 1

#### Maximum Length: 50

#### **Validation Checks**

- Only the following special characters will be collected:
  - (dash)
  - ' (Standard Apostrophe)
  - $\circ$  . (period)
  - embedded spaces.

#### **Additional Notes**

- If the test is a paper test this field will be used for sorting tests, rosters and for student labels.
- If the SessionName field is populated, online test sessions will automatically be created within the PARRC vendor site.
- The following values are no longer accepted:
  - ) (closing parenthesis)
  - ( (opening parenthesis)
  - o & (ampersand)
  - / (forward slash)
  - + (plus sign)

#### **Common Errors**

# ClassName

#### **Definition of Data Element**

The description of a group of students/class rosters.

### Functional, Policy or Legal Document

This field can be used to add students to test sessions by groups (i.e. Class Name) through the UI.

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

**Class Name** 

#### ACCESS for ELLs 2.0 Mapping

N/A

# **DLM Mapping**

N/A

#### Is this Data Element Required?

Field is optional for all students.

#### Acceptable Values

Type: Alphanumeric

### Minimum Length: 1

# Maximum Length: 45

# Validation Checks

- Only the following special characters will be collected:
  - (dash)
  - (Standard Apostrophe)
  - $\circ$  . (period)
  - ) (closing parenthesis)
  - o ( (opening parenthesis)
  - & (ampersand)
  - / (forward slash)
  - + (plus sign)
  - embedded spaces

# **Additional Notes**

- For online tests, the class name for students in the same class must be provided. For paper tests, the room number or classroom name where the paper tests are administered must be provided.
- If student is testing at an APSSD location and school has not provided the location report the name of the school in this field.
- ClassName should be specific to the ELA or Math assessment based on value in TestCode for the record.

# **Common Errors**

# **TestAdministrator**

# **Definition of Data Element**

The unique identifier of the person overseeing the assessment session in the setting (test administrator). This

will correspond to the NJSLEDS SMID.

# Functional, Policy or Legal Document

#### **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Test Administrator \*formally Assessment Session Test Administrator Identifier

#### ACCESS for ELLs 2.0 Mapping

N/A

# **DLM Mapping**

N/A

#### Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0), UNLESS MLExemptFromTakingELA is Y, then TestAdministrator is optional.

Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs), 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Acceptable Values**

Type: Numeric

#### Minimum Length: 8

Maximum Length: 8

#### **Validation Checks**

- An error will occur if field is left blank and StateAssessmentName is 1 or 5 unless MLExemptFromTakingELA = Y.
- Unless blank, TestAdministrator must be a valid Staff Member Identifier issued by NJSLEDS or an error will occur.
- If the StateAssessmentTestingSiteSchool is a Private School for the Disabled, NonPublic School, or an Out of State School then TestAdministrator is optional.

#### **Additional Notes**

- Only examiners in the classroom administering the assessment are submitted in this field.
- Examiners permitted include teachers, guidance counselors, and child study team members. Per diem employees are not permitted to be examiners.
- Proctors should not be submitted.
- If there is more than one examiner in the room, submit the person playing the most direct role in the administration of the assessment for each student.
- If different sections are administered by different people, submit the most appropriate one to this field.
- Report the staff member overseeing the specific ELA or Math assessment reported to the TestCode field. **Common Errors**

# StaffMemberAssigned

# **Definition of Data Element**

The unique identifier of the student's assigned teacher used for teacher level aggregation reporting. This will correspond to the NJSLEDS SMID.

# Functional, Policy or Legal Document

In order to track staff within and across districts over time, NJDOE will assign a unique 8-digit number to all staff members employed in a New Jersey public school district. After the initial assignment of staff member identification numbers (SMID), districts will be required to verify or obtain an identification number whenever a new staff member enters the district.

# **CEDS Mapping**

No CEDS Mapping

NJSLA/NJGPA Mapping

Staff Member Identifier

#### **ACCESS for ELLs 2.0 Mapping**

N/A

# **DLM Mapping**

N/A

#### Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0), UNLESS MLExemptFromTakingELA is Y, then StaffMemberAssigned is optional. Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs), 3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

#### **Acceptable Values**

Type: Numeric

Minimum Length: 8

Maximum Length: 8

# Validation Checks

- An error will occur if field is left blank and StateAssessmentName is 1 or 5 unless MLExemptFromTakingELA = Y.
- Unless blank, Staff Member Identifier must be a valid number issued by NJSLEDS or an error will occur.
- If the StateAssessmentTestingSiteSchool is a Private School for the Disabled, NonPublic School, or an Out of State School then StaffMemberAssigned is optional.

# Additional Notes

• Report the staff member assigned to the specific ELA or Math subject reported to the TestCode field.

# **Common Errors**

# TestCode

# **Definition of Data Element**

Code corresponding to the test the student is taking.

# Functional, Policy or Legal Document

# **CEDS Mapping**

No CEDS Mapping

# NJSLA/NJGPA Mapping

Test Code

# ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

# Is this Data Element Required?

Field is mandatory for all students.

# **Acceptable Values**

Type: Alphanumeric

Minimum Length: 5

Maximum Length: 5

Use the following Test Codes for students taking a NJSLA or NJGPA:

- ELA03 = Grade 03 ELA
- ELA04 = Grade 04 ELA
- ELA05 = Grade 05 ELA
- ELA06 = Grade 06 ELA
- ELA07 = Grade 07 ELA
- ELA08 = Grade 08 ELA
- ELA09 = Grade 09 ELA
- MAT03 = Grade 03 Math
- MAT04 = Grade 04 Math
- MAT05 = Grade 05 Math
- MAT06 = Grade 06 Math

- MAT07 = Grade 07 Math
- MAT08 = Grade 08 Math
- ALG01 = Algebra I
- ALG02 = Algebra II
- GEO01 = Geometry
- SC05 = Grade 05 Science
- SC08 = Grade 08 Science
- SC11 = Grade 11 Science
- MATGP = Math Graduation Proficiency Test
- ELAGP = ELA Graduation Proficiency Test

Use the following Test Codes for students taking an ACCESS for ELLs or DLM assessment:

- ELANT = Not taking NJSLA and taking DLM for the ELA Assessment
- EXELA = Exempt from NJSLA and taking the ACCESS for ELLs 2.0 assessment
- EXEK2 = K-2 student exempt from NJSLA and taking the ACCESS for ELLs 2.0 assessment
- MATNT = Not taking NJSLA and taking the DLM Math Assessment
- SCNT = Not taking NJSLA and taking DLM for the Science Assessment

#### **Validation Checks**

- An error will occur if field is left blank.
- Must conform to codes listed or error will occur.
- If ELA TestCode is EXELA, StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0), and student is in Grade Levels 03-09 and 11, MLExemptFromTakingELA must = Y.
- ELA11 and ELA10 are no longer valid TestCodes.
- The Grade Level identified in the Test Code must match the student's Grade Level or an Error will occur.
  - For ELA09, acceptable Grade Levels are: 09, 10, 11, 12, A1, OR A2.
  - For ALG01, ALG02, and GEO01, acceptable Grade Levels are: 05, 06, 07, 08, 09, 10, 11, 12, A1, OR A2
  - For MATGP and ELAGP, the acceptable Grade Level is 11

## **Additional Notes**

- Each student should have two records, one for ELA and one for Math. Students taking the NJSLA Science assessment will have an additional record.
- Identify the NJSLA Assessment the student is taking. If the student is not taking a NJSLA Assessment report the appropriate subject specific exempt code based on the assessment the student is taking.
- Mapping of Exempt Test Codes:
  - Student is taking the NJSLA ELA and ACCESS for ELLs 2.0 ELA Assessments = The ELA NJSLA TestCode
  - Student is grade 3-11 and taking the ACCESS for ELLs 2.0 Assessment as the only ELA Assessment = EXELA
  - Student is grade K-2 and taking the ACCESS for ELLs 2.0 Assessment as the only ELA Assessment = EXEK2
  - Student is taking the DLM Assessment for ELA = ELANT
  - Student is taking the DLM Assessment for Math = MATNT
  - Student is taking the DLM Assessment for Science = SCNT

## **Common Errors**

• N/A

## TestFormat

Definition of Data Element

Identifies the format the student will be using to take the test.

## Functional, Policy or Legal Document

### **CEDS Mapping**

No CEDS Mapping

## NJSLA/NJGPA Mapping

Test Format

## ACCESS for ELLs 2.0 Mapping

Mode of Administration

DLM Mapping

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA), 2 (ACCESS for ELLs 2.0), 4 (ACCESS for ELLs 2.0 and DLM) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0).

Field can remain blank if StateAssessmentName = 3 (DLM).

#### Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- P = Paper Based Testing
- O = Computer Based Testing

## Validation Checks

• An error will occur if field is left blank and StateAssessmentName = 1, 2, 4, or 5.

#### **Additional Notes**

N/A

## Common Errors

## NJSLARetest

## **Definition of Data Element**

Indicates if the student is retaking the English Language Arts (ELA) and/or Math assessment.

## Functional, Policy or Legal Document

## **CEDS Mapping**

No CEDS Mapping

## NJSLA/NJGPA Mapping

Retest

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0). Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs 2.0),3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM).

**Acceptable Values** 

Type: Alpha

**Minimum Length:** 1

Maximum Length: 1

- Y = Yes
- N = No

## Validation Checks

• An error will occur if field is left blank and StateAssessmentName = 1 or 5.

## **Additional Notes**

N/A

## **Common Errors**

# FirstHighSchoolMathAssessment

## **Definition of Data Element**

Indicates whether this is the required high school mathematics assessment as defined for federal accountability. Please see additional notes for more information.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

No CEDS Mapping

## NJSLA/NJGPA Mapping

Required High School Mathematics Assessment

#### ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if Grade Level = 09, 10, 11 or 12 and StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) and TestCode= ALG01, ALG02, or GEO01.

Field can remain blank if StateAssessmentName = 2 (ACCESS for ELLs 2.0),3 (DLM) or 4 (ACCESS for ELLs 2.0 and DLM) or TestCode corresponds to an ELA assessment, Test Code= MAT03- MAT08, or TestCode = ALG01, ALG02 or GEO01 **and** Grade Level is not 09, 10, 11, or 12.

#### **Acceptable Values**

Type: Alpha Minimum Length: 1 Maximum Length: 1

- Y = Yes
- N = No

## **Validation Checks**

• An error will occur if field is left blank, StateAssessmentName = 1 or 5, and TestCode= TestCode= ALG01, ALG02, or GEO01 and Grade Level = 09, 10, 11 or 12.

## **Additional Notes**

- This field should equal "Y" if this is the first high school mathematics assessment that the student is required to register for or take while in high school;
- This field should equal "N" if the student:
  - Previously registered for or took the Algebra I, Geometry, or Algebra II assessment while in high school; or
  - Was enrolled as a high school student in Algebra I, Geometry, or Algebra II in either 2020-2021 or 2021-2022 and did not register for or take the assessment due to the cancellation of statewide assessments
- If a student is re-taking Algebra I (or Geometry/Algebra II if Algebra I was taken in middle school) due to failure to pass the course in a previous year, the field should equal "Y".
- The NJSLA/ NJSPA Mapping has been updated to Required High School Mathematics Assessment.

## **Common Errors**

## **FrequentBreaks**

## **Definition of Data Element**

An indication that a student is allowed to take breaks, at their request, during the testing session. This field will be used for NJSLA only.

#### Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

**Frequent Breaks** 

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require frequent breaks.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

• Unless blank, field must = Y.

#### Additional Notes

- If the student does not require frequent breaks, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

# **AlternateLocation**

## **Definition of Data Element**

An indication that a student is tested in specially assigned location. This field should be used for students who will be tested individually or in a separate setting. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Separate/Alternate Location

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require an alternate location.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

• Unless blank, field must = Y.

## Additional Notes

- If the student does not require an alternate location, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

# SmallTestingGroup

## **Definition of Data Element**

An indication that a student is tested in a separate location with a small group of students with matching accessibility features or accommodations/testing needs as appropriate. Check individual state policies on the maximum number of students that allowed in a small testing group. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Small Group Testing

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require small group testing.

## Acceptable Values

## Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

Validation Checks

• Unless blank, field must = Y.

## **Additional Notes**

- If the student does not require small group testing, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

# SpecializedEquipment

## **Definition of Data Element**

Student is provided specialized equipment or furniture needed for a successful testing environment (e.g., low lighting; adaptive seat; etc.). This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Specialized Equipment or Furniture

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require specialized equipment or furniture.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

• Unless blank, field must = Y.

## Additional Notes

- If the student does not require specialized equipment of furniture, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

# SpecifiedAreaOrSetting

## **Definition of Data Element**

An indication that a student is tested in a specialized area or setting (e.g., front of the classroom; seat near the door, library observation room etc.). This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Specified Area or Setting

#### ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a specified area or setting.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

• Unless blank, field must = Y.

#### Additional Notes

- If the student does not require a specified area or setting, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

# TimeOfDay

## **Definition of Data Element**

An indication that a student is tested during a specific time of day based on their individual needs (e.g., ELA/I in the morning; no testing after lunch; etc.). This field will be used for NJSLA only.

## Functional, Policy or Legal Document

### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Time Of Day

#### ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require to be tested at a specific time of day.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

• Unless blank, field must = Y.

## Additional Notes

- If the student does not require to be tested at a specific time of day, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

# AnswerMasking

## **Definition of Data Element**

Specifies as part of an Assessment Personal Needs Profile the type of masks the user is able to create to cover portions of the question until needed. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Answer Masking

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require answer masking.

#### **Acceptable Values**

Type: Alpha

## Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

• Unless blank, field must = Y.

## Additional Notes

- If answer masking is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

## ReadAssessmentAloud

## **Definition of Data Element**

An indication that a student reads the assessment aloud to themselves and may use an external device such as a whisper phone. The student must be tested in a separate setting.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Student Reads Assessment Aloud to Self

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require to read the assessment aloud.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

#### Validation Checks

• Unless blank, field must = Y.

#### Additional Notes

- If ReadAssessmentAloud is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

## ColorContrast

## **Definition of Data Element**

Defines as part of an Assessment Personal Needs Profile the access for preference to invert the foreground and background colors. This field will be used for NJSLA only.

#### Functional, Policy or Legal Document

Used to assign this accessibility feature for online testing.

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

**Color Contrast** 

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require color contrast.

#### **Acceptable Values**

Type: Numeric

#### Minimum Length: 2

#### Maximum Length: 2

- 01 = black-cream (Black font on cream background)
- 02 = black-light blue (Black font on light blue background)
- 03 = black-light magenta (Black font on light magenta background)
- 04 = white-black (White font on black background)
- 05 = yellow-blue (Yellow font on blue background)
- 06 = dark gray-pale green (Dark gray on pale green background low-contrast color)
- 07 = Color Overlay (Locally provided color overlay for the student to place over their paper test)

#### **Validation Checks**

- Unless blank, field must conform to one of the acceptable values noted above.
- If Format is O for Online, ColorContrast must be 01, 02, 03, 04, 05, 06, or left blank.
- If Format is P for Paper, ColorContrast must be 07 or left blank.

#### **Additional Notes**

- If color contrast is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

#### **Common Errors**

# ASLVideo

## **Definition of Data Element**

An indication that American Sign Language content is provided to the student by a human signer through a video. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

Used to assign the form administered for online testing.

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

ASL Video

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require ASL content.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If ASLVideo is Y, TestFormat must be O for online.
- IF ASLVideo is Y, StudentsWithDisabilities must have a value of IEP, 504 or B.
- If ASLVideo is Y, the following fields must be left blank:
  - TextToSpeech
  - HumanReaderOrSigner
  - $\circ$  ScreenReader
  - o NonScreenReader
  - $\circ$  ClosedCaptioningELA
  - TranslationofMath.

#### **Additional Notes**

- If ASL Video is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

#### **Common Errors**

## ScreenReader

## **Definition of Data Element**

An indication that a Screen Reader Application is used to deliver online test form for ELA/L and Math for blind testers. This field will be used for NJSLA only.

#### Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Assistive Technology – Screen Reader

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a screen reader.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

#### **Validation Checks**

- Unless blank, field must = Y.
- If ScreenReader is Y, TestFormat must be O for online.
- If ScreenReader is Y, StudentsWithDisabilities must have IEP,504 or B.
- If ScreenReader is Y, the following fields must be left blank:
  - TextToSpeech
  - HumanReaderOrSigner
  - o ASLVideo
  - o NonScreenReader
  - ClosedCaptioningELA
  - o TranslationofMath

## **Additional Notes**

- If ScreenReader is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

#### **Common Errors**

# NonScreenReader

## **Definition of Data Element**

An indication that an Assistive Technology (AT) Application is used to deliver an online test form for ELA/L and Math for students without visual impairments including blindness. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

Used to assign the form administered for online testing when an assistive technology application is needed for students without visual impairments.

## **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Assistive Technology - Non-Screen Reader

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a non-screen reader.

#### Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

**Validation Checks** 

- Unless blank, field must = Y.
- If NonScreenReader is Y, TestFormat must be O for online.
- If NonScreenReader is Y, StudentsWithDisabilities must have IEP,504 or B.
- If NonScreenReader is Y, the following fields must be left blank:
  - TextToSpeech
  - HumanReaderOrSigner
  - o ASLVideo
  - o ScreenReader
  - ClosedCaptioningELA
  - TranslationofMath

## **Additional Notes**

- If NonScreenReader is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

#### **Common Errors**

# ClosedCaptioningELA

## **Definition of Data Element**

An indication that closed captioning and subtitling as a processes of displaying text on a television, video screen, or other visual display to provide additional or interpretive information is required for the student. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

Used to assign the form administered for online testing

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Closed Captioning for ELA/L

#### **ACCESS for ELLs 2.0 Mapping**

N/A

**DLM Mapping** 

N/A

#### Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a closed captioning.

#### Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

#### **Validation Checks**

- Unless blank, field must = Y.
- If ClosedCaptioningELA is Y, TestFormat must be O for online.
- If ClosedCaptioningELA is Y, TestCode must be an ELA code.
- If ClosedCaptioningELA is Y, StudentsWithDisabilities must have IEP,504 or B.
- If ClosedCaptioningELA is Y, the following fields must be left blank:
  - TextToSpeech
  - HumanReaderOrSigner
  - o ASLVideo
  - o ScreenReader
  - o NonScreenReader
  - o TranslationofMath

#### **Additional Notes**

- If ClosedCaptioningELA is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA subject reported to the TestCode field.

#### **Common Errors**

# RefreshableBrailleDisplayELA

## **Definition of Data Element**

An indication that a student uses external device which converts the text from the Screen Reader into Braille.

This field will be used for NJSLA only.

## Functional, Policy or Legal Document

Used to assign an online form for Braille in conjunction with Screen Reader.

#### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Refreshable Braille Display

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a refreshable braille display.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If RefreshableBrailleDisplayELA = Y, TestFormat must be O for online.
- If RefreshableBrailleDisplayELA = Y, StudentsWithDisabilities must have IEP,504 or B.
- If RefreshableBrailleDisplayELA = Y, TestCode must be an ELA code.
- If RefreshableBrailleDisplayELA = Y, ScreenReader must also = Y.

#### **Additional Notes**

- If RefreshableBrailleDisplayLEA is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA subject reported to the TestCode field.

#### **Common Errors**

## AlternateRepresentationPaper

## **Definition of Data Element**

An indication that a student requires paper and pencil test format as an approved accommodation. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Alternate Representation – Paper Test

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require alternate representation paper.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If AlternateRepresentationPaper = Y, TestFormat must be P for Paper
- If AlternateRepresentationPaper = Y, StudentsWithDisabilities must be IEP,504 or B.

## **Additional Notes**

- If AlternateRepresentationPaper is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## **Common Errors**

## LargePrintPaper

## **Definition of Data Element**

Indicates whether a student needs a large print test booklet, which is provided with text increased 150% to an 18-point font. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Large Print

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require large print paper.

#### **Acceptable Values**

Type: Alpha

## Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If LargePrintPaper = Y, TestFormat must be P for Paper.
- If LargePrintPaper = Y, StudentsWithDisabilities must have IEP,504 or B.

## **Additional Notes**

• If student does not need a large print accommodation for paper based testing, leave the field blank.

## **Common Errors**

# **BrailleWithTactileGraphicsPaper**

## **Definition of Data Element**

Indicates whether a student needs a hard copy braille test booklet provided with embedded tactile graphics.

This field will be used for NJSLA only.

### Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Braille With Tactile Graphics

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require braille with tactile graphics paper.

#### **Acceptable Values**

Type: Numeric

#### Minimum Length: 2

Maximum Length: 2

- 01 = UEB/Unified English Braille
- Blank

## Validation Checks

- Unless blank, field must = 01.
- If BrailleWithTactileGraphicsPaper = 01, TestFormat must be P for Paper.
- If BrailleWithTactileGraphicsPaper = 01, StudentsWithDisabilities must have value IEP,504 or B.

## **Additional Notes**

• If student does not need a braille accommodation for paper based testing, leave this field blank.

## **Common Errors**

# SpeechToTextandWordPrediction

## **Definition of Data Element**

Indicates whether a student needs to log into Co:Writer and Read&Write software (separate license required) for use with TestNav.

## Functional, Policy or Legal Document

## **CEDS Mapping**

No CEDS Mapping

#### NJSLA/NJGPA Mapping

Speech to Text and Word Prediction

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require the use of a third party speech to text and word prediction device or program.

#### **Acceptable Values**

Type: Alpha

## Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If SpeechToTextandWordPrediction= Y, StudentsWithDisabilities must have IEP,504 or B.

## **Additional Notes**

- If SpeechToTextandWordPrediction is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## Common Errors

# HumanSigner

## **Definition of Data Element**

An indication that a human signer will sign the test directions to a student. The student may need to be tested in a small group or separate setting. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Human Signer for Test Directions

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a human signer.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If HumanSigner = Y, StudentsWithDisabilities must have IEP,504 or B.

## **Additional Notes**

- If HumanSigner is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

## Common Errors

## AnswersRecordedPaper

## **Definition of Data Element**

The student records the answers directly in the test book. Responses must be transcribed verbatim by a test administrator in a student answer book or answer sheet. Responses that have not been transcribed will not be scored. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Answers Recorded in Test Booklet

#### ACCESS for ELLs 2.0 Mapping

N/A

#### **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require answers to be recorded directly in test book.

#### Acceptable Values

Type: Alpha

#### Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

#### **Validation Checks**

- Unless blank, field must = Y.
- If AnswersRecordedPaper = Y, TestFormat must be P.
- If AnswersRecordedPaper = Y, StudentsWithDisabilities must have IEP,504 or B.

#### **Additional Notes**

- If AnswersRecordedPaper is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

#### Common Errors

## BrailleResponse

## **Definition of Data Element**

A student who is blind or visually impaired and their response is captured by a Braille Writer or Notetaker. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Electronic Braille Response

#### ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a Braille Writer or Notetaker.

#### Acceptable Values

Type: Numeric

#### Minimum Length: 2

Maximum Length: 2

- 01 = Braille Writer
- 02 = Braille Notetaker
- Blank

#### **Validation Checks**

- Unless blank, field must conform to an acceptable value noted above.
- If BrailleResponse = 01 or 02, StudentsWithDisabilities must have IEP,504 or B.

#### **Additional Notes**

- If BrailleResponse is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific ELA, Math, or Science subject reported to the TestCode field.

#### **Common Errors**

# CalculationDeviceAndMathematicsTools

## **Definition of Data Element**

An indication that the student is allowed to use a calculator as an accommodation, including for items in test sections designated as non-calculator sections. This field will be used for NJSLA only.

### Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Calculation Device and Mathematics Tools

#### ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a mathematic tool.

#### **Acceptable Values**

Type: Alpha

#### Minimum Length: 1

#### Maximum Length: 1

- C = Uses Calculator on non-calculator section
- T = Uses Mathematics tools on non-calculator section
- B = Uses both calculator and mathematics tools on non-calculator section

#### **Validation Checks**

- Unless blank, field must C, T, or B.
- If CalculationDeviceAndMathematicsTools is not blank, TestCode must be a math value.
- If CalculationDeviceAndMathematicsTools is not blank, StudentsWithDisabilities must have IEP,504 or B.

#### **Additional Notes**

- If MathematicsTools is not required for this student, leave this field blank.
- Report accommodation requirement based on the specific Math subject reported to the TestCode field.

## **Common Errors**

## ConstructedResponseELA

## **Definition of Data Element**

An indication that a student's response is captured by an external Speech to Text device, external AT device,

Human Scribe or Signer for Constructed Response item types. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

ELA/L Constructed Response

#### ACCESS for ELLs 2.0 Mapping

N/A

#### **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a constructed response.

#### Acceptable Values

Type: Numeric

#### Minimum Length: 2

Maximum Length: 2

- 01 = Speech-to-Text
- 02 = Human Scribe
- 03 = Human Signer
- 04 = External AT Device
- Blank

#### Validation Checks

- Unless blank, field must conform to an acceptable value noted above.
- If ConstructedResponseELA is not blank, TestCode must be an ELA value.
- If ConstructedResponseELA is not blank, StudentsWithDisabilities504Eligibility must be IEP, 504, or B.

## **Additional Notes**

• If ConstructedResponseELA is not required for this student, leave this field blank.

## **Common Errors**

# SelectedResponseELA

## **Definition of Data Element**

A student's response is captured by an external Speech to Text device, external AT device, Human Scribe or Signer for Selected Response or Technology Enhanced items types. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

ELA/L Selected Response or Technology Enhanced Items

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a selected response.

#### Acceptable Values

Type: Numeric

#### Minimum Length: 2

Maximum Length: 2

- 01 = Speech-to-Text
- 02 = Human Scribe
- 03 = Human Signer
- 04 = External AT Device
- Blank

## Validation Checks

- Unless blank, field must conform to an acceptable value noted above.
- If SelectedResponseELA is not blank, TestCode must be an ELA value.
- If SelectedResponseELA is not blank, StudentsWithDisabilities504Eligibility must be IEP, 504, or B.

#### **Additional Notes**

• If ConstructedResponseELA is not required for this student, leave this field blank.

## **Common Errors**

## ResponseMath

## **Definition of Data Element**

An indication that a student's response is captured by an external Speech to Text device, external AT device, Human Scribe or Signer. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Mathematics/Science Accommodated Response

## ACCESS for ELLs 2.0 Mapping

N/A

#### **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a math or science response.

#### **Acceptable Values**

Type: Numeric

#### Minimum Length: 2

Maximum Length: 2

- 01 = Speech-to-Text
- 02 = Human Scribe
- 03 = Human Signer
- 04 = External AT Device
- Blank

## **Validation Checks**

- Unless blank, field must conform to an acceptable value noted above.
- If ResponseMath is not blank, TestCode must be a Math or Science value.
- If ResponseMath is not blank, StudentsWithDisabilities must have IEP,504 or B.

#### **Additional Notes**

• If ResponseMath is not required for this student, leave this field blank.

## **Common Errors**

# MonitorTestResponse

## **Definition of Data Element**

The test administrator or assigned accommodator monitors proper placement of student responses on a test book/answer sheet. The test examiner or assigned accommodator cannot assist the student with changing a response. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Monitor Test Response

#### **ACCESS for ELLs 2.0 Mapping**

N/A

#### **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require an ELA and/or math response.

#### Acceptable Values

#### Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

#### **Validation Checks**

- Unless blank, field must = Y.
- If MonitorTestResponse is not blank, StudentsWithDisabilities504Eligibility must have IEP, 504 or B.

#### **Additional Notes**

• If MonitorTestResponse is not required for this student, leave this field blank.

## **Common Errors**

# WordPrediction

## **Definition of Data Element**

The student uses a word prediction external device that provides a bank of frequently -or recently -used words as a result of the student entering the first few letters of a word. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Word Prediction

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require word prediction.

#### **Acceptable Values**

Type: Alpha

## Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If WordPrediction is Y, StudentsWithDisabilities504Eligibility must be IEP, 504, or B.

## **Additional Notes**

• If WordPrediction is not required for this student, leave this field blank.

## **Common Errors**

# DirectionsClarifiedInNativeLanguage

## **Definition of Data Element**

An indication that the test administrator clarifies general administration instructions only for English Learners.

This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Administration Directions Clarified in Student's Native Language

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require directions clarified in native language.

## Acceptable Values

Type: Alpha

## Minimum Length: 1

Maximum Length: 1

- Y = Yes
- Blank

## Validation Checks

- Unless blank, field must = Y.
- If DirectionsClarifiedInNativeLanguage is Y, MultilingualLearner must be Y.

## **Additional Notes**

• If DirectionsClarifiedInNativeLanguage is not required for this student, leave this field blank.

## **Common Errors**

# DirectionsReadAloudInNativeLanguage

## **Definition of Data Element**

The test administrator reads aloud, and repeats as needed, test directions in students' native language. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Administration Directions Read Aloud in Student's Native Language

## ACCESS for ELLs 2.0 Mapping

#### N/A

**DLM Mapping** 

## N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require directions read aloud in their native language.

#### **Acceptable Values**

Type: Alpha

## Minimum Length: 2

Maximum Length: 3

- ARA = Arabic
- CHI = Chinese (Mandarin)
- HAT =Haitian Creole
- BEN = Bengali
- GUJ = Gujarati
- POR = Portuguese
- RUS = Russian
- SPA = Spanish
- URD = Urdu
- KOR = Korean
- HT = Human Translator

#### **Validation Checks**

- Unless blank, field must conform to acceptable value noted above.
- If DirectionsReadAloudInNativeLanguage is not blank, MultilingualLearner must be Y.

## **Additional Notes**

• If DirectionsReadAloudInNativeLanguage is not required for this student, leave this field blank.

#### **Common Errors**

• N/A

# MultilingualLearnerAccommodatedResponse

## **Definition of Data Element**

An indication of a student's response is captured by an external Speech to Text device or Human Scribe. This

field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

English Learner Accommodated Response - EL

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require directions read aloud in their native language.

#### Acceptable Values

Type: Numeric

Minimum Length: 2

Maximum Length: 2

- 01 = Speech to Text
- 02 = Human Scribe

## Validation Checks

- Unless blank, field must conform to an acceptable value noted above.
- If MultilingualLearnerAccommodatedResponse is not blank, MultilingualLearner must be Y
- If MultilingualLearnerAccommodatedResponse is not blank, Test Code must be a math code.

#### **Additional Notes**

• If MultilingualLearnerAccommodatedResponse is not required for this student, leave this field blank.

## **Common Errors**

# **TranslationOfMath**

## **Definition of Data Element**

Used to assign the form administered for testing based on another language other than English. This field will be used for NJSLA/NJGPA only.

#### Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Spanish Transadaptation

#### ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

#### Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require the translation of the math or science assessment into another language.

#### **Acceptable Values**

Type: Alpha

Minimum Length: 3

Maximum Length: 3

• SPA = Spanish

## Validation Checks

- Unless blank, field must = SPA
- If TranslationOfMath is SPA, MultilingualLearner must be Y.
- If TranslationOfMath is SPA, Test Code must be a math or science code.
- If TranslationOfMath is SPA, the following fields must be blank:
  - o ASL Video
  - o ScreenReader
  - NonScreenReader.

## **Additional Notes**

- If TranslationOfMath is not required for this student, leave this field blank.
- Translation of the Mathematics or Science Assessment is available with Text-to-Speech enabled. To receive this accommodation, populate Translation of the Mathematics or Science Assessment field with "SPA" and Text-to-Speech field with "02" (Text and graphics). Validation rules still apply.
- This data element captures the translation of both math and science assessments.

#### **Common Errors**

# WordToWordDictionary

## **Definition of Data Element**

Student uses a published word-to-word hand-held dictionary. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

Word-to-Word Dictionary (English/Native Language)

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a word to word dictionary.

## **Acceptable Values**

Type: Alpha

Minimum Length: 1

Maximum Length: 1

#### • Y = Yes

## Validation Checks

- Unless blank, field must = Y.
- If WordToWordDictionary = Y, MultilingualLearner must be Y.

## **Additional Notes**

• If WordToWordDictionary is not required for this student, leave this field blank.

## **Common Errors**

## **TextToSpeech**

## **Definition of Data Element**

An indication that text is read aloud to the student by means of the embedded TestNav8 text-to-speech

software. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

Used to assign the form administered for online testing

### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Text-to-Speech

## ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require text-to-speech.

#### **Acceptable Values**

Type: Numeric

## Minimum Length: 2

## Maximum Length: 2

- 01 = Text-to-Speech English for ELA/L Text and Graphics
- 02 = Text-to-Speech English for Math and Science Text and Graphics
- 03 = Text-to-Speech English for Math Text Only
- 04 = Text-to-Speech Spanish for Math and Science Text and Graphics
- 05 = Text-to-Speech Spanish for Math Text Only

## **Validation Checks**

- Unless blank, field must conform to a value noted above.
- For Mathematic and Science TestCodes- If expected value = "02", "03", "04", OR "05"; then the following criteria must be met or record will error:
  - o TestFormat populated with "O",
  - o TestCode populated with a Mathematics Subject,
  - ASLVideo must be left blank,
  - o ScreenReader must be left blank,
  - NonScreenReader must be left blank,
  - HumanReaderOrSigner must be left blank.
- For ELA TestCodes- If expected value = "01"; then the following criteria must be met or record will error:
  - TestFormat populated with "O",
  - TestCode populated with an ELA/L Subject,
  - StudentsWithDisabilities populated with either 504", "IEP", OR "B",

- o ASLVideo must be left blank,
- o ScreenReader must be left blank,
- o NonScreenReader must be left blank,
- ClosedCaptioningELA must be left blank,
- RefreshableBrailleDisplayELA must be left blank,
- HumanReaderOrSigner must be left blank

## **Additional Notes**

• If TextToSpeech is not required for this student, leave this field blank.

## **Common Errors**

# HumanReaderOrSigner

## **Definition of Data Element**

Used to assign the Proctor Testing Tickets by assigning the session as a Read Aloud in PearsonAccess<sup>next</sup>. This

field will be used for NJSLA only.

## Functional, Policy or Legal Document

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

Human Reader Or Human Signer

## ACCESS for ELLs 2.0 Mapping

N/A

## **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a human reader or signer.

#### **Acceptable Values**

Type: Numeric

## Minimum Length: 2

Maximum Length: 2

- 01 = HumanSigner
- 02 = HumanReadAloud

## Validation Checks

•

- Unless blank, field must conform to an acceptable value noted above.
  - For Mathematic and Science TestCodes:
    - ASLVideo must be left blank,
    - ScreenReader must be left blank,
    - NonScreenReader must be left blank,
    - TextToSpeech must be left blank.
- For ELA TestCodes:
  - $\circ$  StudentsWithDisabilities populated with either 504", "IEP", OR "B"
  - ASLVideo must be left blank,
  - ScreenReader must be left blank,
  - NonScreenReader must be left blank,
  - ClosedCaptioningELA must be left blank,
  - o RefreshableBrailleDisplayELA must be left blank,
  - TextToSpeech must be left blank.

## **Additional Notes**

• If HumanReaderOrSigner is not required for this student, leave this field blank.

#### **Common Errors**

• N/A

# UniqueAccommodation

## **Definition of Data Element**

An accommodation required for a student with a disability or an English Learner that is not listed in the NJSLA test Accessibility Features and Accommodations Manual but is identified in the student's IEP, 504 plan or EL plan (if approved by the state). Unique accommodations must be submitted at least 6 weeks prior to testing to allow adequate time for the state to determine a final decision.) This field will be used for NJSLA only.

### Functional, Policy or Legal Document

**CEDS Mapping** 

Accommodation Type

#### NJSLA/NJGPA Mapping

Unique Accommodation

ACCESS for ELLs 2.0 Mapping

N/A

**DLM Mapping** 

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require a unique accommodation.

#### Acceptable Values

Type: Alpha Minimum Length: 1

Maximum Length: 1

#### • Y = Yes

#### **Validation Checks**

- Unless blank, field must = Y.
- If UniqueAccommodation is Y, StudentsWithDisabilities must have IEP,504 or B or English Learner must = Y.

## **Additional Notes**

• If UniqueAccommodation is not required for this student, leave this field blank.

## **Common Errors**

## EmergencyAccommodation

### **Definition of Data Element**

An emergency accommodation for a student who incurs a temporary disabling condition that interferes with test performance shortly before or during the NJSLA assessment window. This field will be used for NJSLA only. **Functional, Policy or Legal Document** 

#### **CEDS Mapping**

Accommodation Type

#### NJSLA/NJGPA Mapping

**Emergency Accommodation** 

#### ACCESS for ELLs 2.0 Mapping

N/A

#### **DLM Mapping**

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require an emergency accommodation.

#### Acceptable Values

Type: Numeric

#### Minimum Length: 2

Maximum Length: 2

- 01 = Human Scribe
- 99 = Other

## Validation Checks

• Unless blank, field must conform to an acceptable value noted above.

## **Additional Notes**

• If EmergencyAccommodation is not required for this student, leave this field blank.

## **Common Errors**

## ExtendedTime

## **Definition of Data Element**

An indication that extended Time is provided to the student. This field will be used for NJSLA only.

## Functional, Policy or Legal Document

## **CEDS Mapping**

Accommodation Type

## NJSLA/NJGPA Mapping

#### Extended Time

## ACCESS for ELLs 2.0 Mapping

N/A

## DLM Mapping

N/A

## Is this Data Element Required?

Field is mandatory if StateAssessmentName = 1 (NJSLA/NJGPA) or 5 (NJSLA/NJGPA and ACCESS for ELLs 2.0) for students who require extended time.

## **Acceptable Values**

## **Type:** Alpha

Minimum Length: 2

Maximum Length: 6

- ML = Multilingual Learner
- IEP504 = IEP and/or 504
- Both = Multilingual Learner and IEP and/or 504

## Validation Checks

- If expected value equals "ML"; then the student must have the Multilingual Learner (ML) field populated with "Y" or record will error.
- If expected value equals "IEP504"; then the student must have the Student with Disabilities field populated with either "504", "IEP", OR "B" or record will error.
- If expected value equals "Both"; then the student must have the Student with Disabilities field populated with either "504", "IEP", OR "B" AND the Multilingual Learner (ML) field populated with "Y" or record will error.

## **Additional Notes**

• If ExtendedTime is not required for this student, leave this field blank.

## **Common Errors**

# EndOfRecord

## **Definition of Data Element**

Functional, Policy or Legal Document
CEDS Mapping
No CEDS Mapping
NJSLA/NJGPA Mapping
N/A
ACCESS for ELLs 2.0 Mapping
N/A
DLM Mapping
N/A
Is this Data Element Required?
No, this field should be left blank.
Acceptable Values
Leave this field blank.
Validation Checks
N/A
Additional Notes
N/A
Common Errors
N/A