

Your Guide to the New Data Submission Experience

Key differences between NJ SMART and NJSLEDS that users need to know

NJSLEDS Project Team
Office of Information Technology



About the Crosswalk



Highlights key similarities between NJ SMART and NJSLEDS features



Demonstrates how to perform familiar NJ SMART tasks within the NJSLEDS system



Provides guidance on core actions, including:

Navigating our platform

Uploading and submitting records

Error reports





Agenda



- 1. NJ SMART Vs. NJSLEDS Log In/ Homepage
- 2. Submission Records
- 3. Student Management (SID)
- 4. Staff Management (SMID)
- 5. Additional Submissions (Special Education, CTE, SAR, Staff Vacancy,Course Staff, Course Student, Performance Report)
- 6. Submission History
- 7. Errors (Brief Overview)





Your Guide to the New Data Submission Experience Home Pages



NJ SMART Homepage





New User Calendar Announcements Register For A Webinar Key Documents FAQs

O Test User District 4015

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SID MANAGEMENT

SMID MANAGEMENT

SUBMISSION

REPORTING

CCOUNT

HEI P

Hello, Test User

To review a copy of the FERPA and COVID-19 Frequently Asked Questions published by the Student Privacy Policy Office, click here.

NJ SMART Vision Statement:

To provide the data, quality, and capacity needed to build and support a culture of systemic and sustained data use at the state, district, school, and classroom levels that will ultimately lead to academic success for all of our students.

Contact the Help Desk:

Phone: (800) 254-0295

Email: njsmart@pcgus.com

Submission Schedule

Open Now: 2022-2023 School Year

- SID Management
- SMID Management
- · Official Special Education Submission
- · Official Performance Reports Submission
- · Official State Assessment Registration Submission

Upcoming Deadlines

Manday Navambar 14th: Chaoial Education Cubmission

More

FAQs of the Month

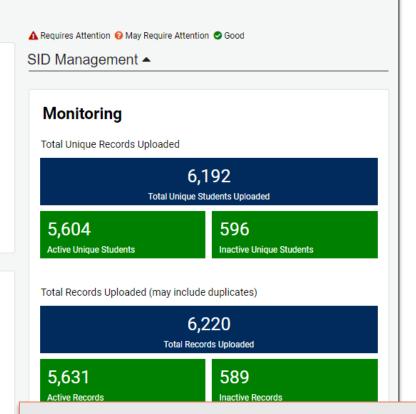
State Assessment Registration Submission

Question: How do I report students who are taking both the NJGPA and NJSLA assessments for the same subject?

Answer: Your students should be registered for the NJGPA assessment in NJ SMART and then registered for the NJSLA assessment directly through the vendor website once it opens.

Performance Reports Submission

Mor



In NJ SMART, a user's home page would be different depending on their role.

NJSLEDS Homepage





Home

ID Management Submission Records Submission Upload Submission History Reports



Welcome to the New Jersey Statewide Longitudinal Education Data System (NJSLEDS)!

This platform is designed to streamline the process of submitting and uploading essential data for student and staff information, ensuring compliance with state and federal requirements and supporting administrative efficiency.

As of September 2, 2025, NJSLEDS is the official platform for all required submissions. All districts must use NJSLEDS for data reporting and align updates in their source systems to match the information submitted through the platform.

Important Note for All Users

- · Follow the current-year submission schedule for each collection.
- · Errors identified in NJSLEDS should be corrected in your source system and resubmitted.
- · New State ID (SID) or Staff State ID (SMID) assignments created in NJSLEDS are official and must be maintained for all future submissions.
- File specifications and layouts remain consistent with prior NJ SMART formats to support a smooth transition
- The NJSLEDS User Resources website will post system announcements, resource updates, and training opportunities.

Data Certification Statement

By submitting data to the New Jersey Department of Education (NJDOE), districts acknowledge and confirm the following:

- · The submitted data has been thoroughly reviewed for accuracy and approved by all appropriate district and local staff.
- · All known issues and discrepancies have been resolved or documented, and the data reflects the most accurate and complete information available at the time of submission.
- The district understands that certified data will be used for official NJDOE purposes, including federal, state, and public reporting; accountability determinations; and funding decisions.
- · Submission of data is considered a formal certification that the information is accurate.

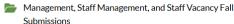
Knowingly submitting inaccurate or incomplete data may result in follow-up or corrective actions by the NJDOE.

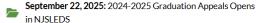
By accessing this site, you acknowledge that the work completed within the NJDOE SLEDS Portal is subject to the rules and requirements of the Family Educational Rights and Privacy Act (FERPA) regarding the confidentiality of student records. By logging into the NJDOE SLEDS Portal, you agree to the following terms

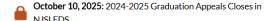
Submission Schedule

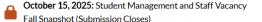
Make sure to upload your Submissions before the scheduled dates below:

September 2, 2025: NJSLEDS Officially Opens; Student









October 31, 2025: Staff Management Fall Snapshot (Submission Closes)

For the full submission calendar, please visit the NJSLEDS User Resources website.

NJSLEDS User Resources

https://www.nj.gov/education/sleds/resources/

Trainings and Webinars

https://www.nj.gov/education/sleds/training/

Resources on FERPA

In NJSLEDS, all users will have the same homepage.





Your Guide to the New Data Submission Experience Login Pages





NJ SMART Login Page





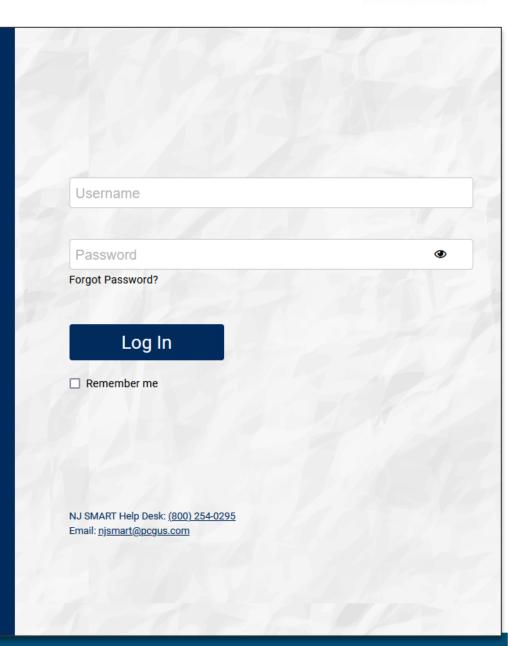
Putting data to work for student and school success

The New Jersey Department of Education's NJ SMART website links users to important updates and information occurring within NJ SMART. Within this site, you will find information about NJ SMART's background, submissions, and features.

In addition, you will find downloadable resources and training details available to assist you throughout the data submission process.

By accessing this site you acknowledge that the work completed within NJ SMART is subject to the rules and requirements of the Family Educational Rights and Privacy Act (FERPA) regarding the confidentiality of student records. By logging into the NJ SMART portal, you agree to the following terms. For security purposes, you will automatically be logged out of the system after 30 minutes of inactivity. If needed, you may log back in to continue working in the portal.

NJ SMART Resources & Trainings





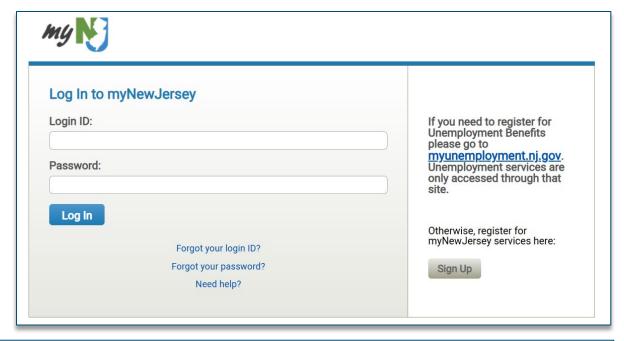
Logging In to NJSLEDS

Step 1: Log In Through myNJ

- Visit https://my.nj.gov/aui/Login
- Log in using your myNJ account credentials

Step 2: Enter Through the NJSLEDS Tile

- First-time users must enter a user-specific authorization code
- This code is provided by myNJ via email from NJSLEDS@doe.nj.gov
- After entering the code, the NJSLEDS tile will appear in your myNJ portal



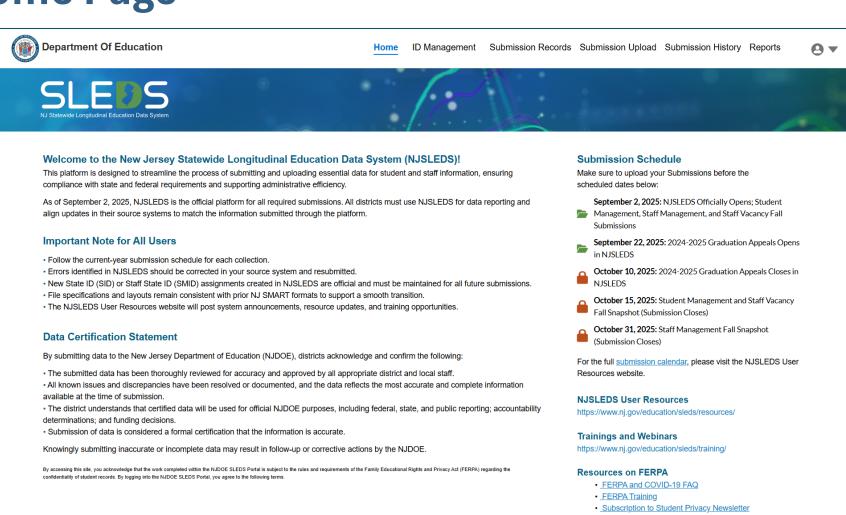






Navigating the Home Page

- Users will land on the Home tab upon login.
- Refer to the Home page for submission and training schedule links, and a link to contact the NJSLEDS Help Desk via webform.
- The navigation bar on the top screen takes users to different areas of NJSLEDS





Contact Help Desk



Your Guide to the New Data Submission Experience Submission Records





NJ SMART: Submission Records



Education Data System

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SID MANAGEMENT

SMID MANAGEME

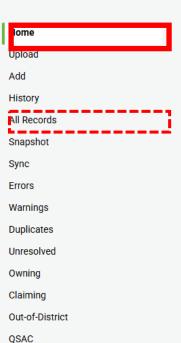
SUBMISSIONS

REPORTIN

ACCOUNT

HELP

SID Management



Manage your student records by adding new students, inactivating students who have left your LEA, updating demographic information about a student, accessing your state-wide student identifiers (SIDs), and resolving any student records that were not issued a SID or are being claimed by other LEAs. This section of the portal is available seven days a week, 24 hours a day.

March 1st at 5pm: Deadline - Seal of Biliteracy deadline to submit all 12th grade Biliterate data to SID Management.



Re	cord Cleansing	
A	Errors	8581
8	Warnings	1298
0	Conflict-Owning	0



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In NJ SMART, users can access submission records by first navigating to their desired submission type (in this screenshot example, it is Student Management (SID)) and then selecting "All Records" from the left-hand sidebar.



NJ SMART: Submission Records







SID MANAGEMENT

PARKS0008

PARKS0009

PARKS0010

Thomas

Donna

Christopher

Montgomery

Haverford

Traeger

Meagle

SMID MANAGEMENT

SUBMISSIONS

REPORTING

ACCOUNT

HELP

SID Management

Home

Upload

Add

History

All Records

Snapshot

Sync

Errors

Warnings

Duplicates

Unresolved

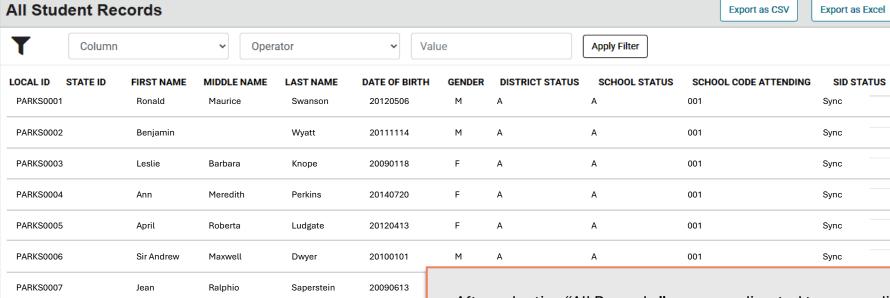
Owning

Claiming

Out-of-District

QSAC

This page shows all uploaded student records in your LEA and their current statuses. Use one or more filters below to narrow the list in order to view a specific group of students. Click on the student's Local ID to view and edit that student record.



20130428

20091026

20141105

After selecting "All Records," users are directed to a page displaying all records associated with the chosen submission type—Student Management (SID) in this example. Within NJ SMART, users can filter these records and export them for further review or analysis.

NJSLEDS: Submission Records





Department Of Education

Home ID Management

Submission Upload **Submission Records**

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nvironment. This is a

Student Management

Staff Management

Special Education

Performance Report

Staff Course Roster

Staff Vacancy

Student Course Roster

CTE

State Assessment Registration

Submission History



Welcome to the New Jersey Statewide Longitudinal Education Data System (NJSLEDS)!

This platform is designed to streamline the process of submitting and uploading essential data for student and staff information and supporting administrative efficiency.

As part of the soft launch period, all districts are encouraged to explore the NJSLEDS system, practice uploading submissions, key opportunity to prepare for the statewide rollout in September and identify and updates needed to local processes.

Important Note for Soft Launch Users: Do Not Update Source Systems with Pilot Data

During the NJSLEDS soft launch period, districts should not update their local source systems, such as their SIS or HR platform, with corrections based on test submissions. The soft launch is a sandbox environment intended to help districts validate submission workflows, review error messages, and explore system functionality ahead of the statewide rollout.

- All submissions during the soft launch should reflect 2024-2025 end of year data, unless otherwise noted. Submitting 2025-2026 data will result in validation errors.
- The only exception is the Special Education submission, which should reflect data as of the Fall 2024 Snapshot.
- Any errors or discrepancies identified during soft launch testing should only be corrected within the uploaded .CSV UTF-8 submission file—not in your source system.
- SIDs or SMIDs created or modified in the soft launch are temporary and are not valid for live
- Districts should continue to follow current NJ SMART reporting procedures through August 2

Beginning September 2, 2025, districts will transition to NJSLEDS for official reporting and ali

Resources on FERPA

- FERPA and COVID-19 FAQ
- FERPA Training

Submission Schedule

Make sure to upload your Submissions before the scheduled dates below:

July 7, 2025: NJSLEDS Soft Launch Opens

July 31, 2025: NJSLEDS Soft Launch Closes



https://www.nj.gov/education/sleds/resources/

Trainings and Webinars

https://www.nj.gov/education/sleds/training/

In NJSLEDS, users can access Submission Records from the top navigation bar—regardless of which menu they are in. Upon clicking Submission Records, a drop-down menu appears, allowing users to easily select the submission type they wish to view.



Date Of Birth

(All)

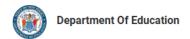
Gender

Grade Level

(All)

NJSLEDS: Submission Records





Student Management Current Records

90210001

90210002

90210002

90210003

90210003

LIAM

ANNIE

ANNIE

NAOMI

NAOMI

me ID Management

Submission Records

Submission Upload Submission History

9 •

Error Report >

Export

/ construction and a second													
Data Source © Current Records	LID	SID	First Name	Middle Name	Last Name	Date Of Birth	Gender	Grade Level	District Status	School Status	School Code Attending	Upload Date	Record Status
Snapshot Records File ID	70S0001		DONNA		PINCIOTTI	20140607	F	05	A	A	008	6/26/2025	Error
(All) 🔻	70S0001		DONNA		PINCIOTTI	20140607	F	05	A	Α	008	7/2/2025	Error
LID	70S0002		ERIC		FORMAN	20140618	М	05	A	Α	008	6/26/2025	Error
(All) *	70S0002		ERIC		FORMAN	20140618	M	05	A	A	008	7/2/2025	Error
SID (All)	70\$0004		MICHAEL		KELSO	20131105	M	05	A	A	008	6/26/2025	Error
	70S0004		MICHAEL		KELSO	20131105	M	05	A	A	008	7/2/2025	Error
First Name (All)	70S0005		STEVEN		HYDE	20140530	M	05	A	Α	008	6/26/2025	Error
Middle Name	70S0005		STEVEN		HYDE	20140530	M	05	A	Α	008	7/2/2025	Error
(All)	70S0006		LAURIE		FORMAN	20140607	F	05	A	Α	008	6/26/2025	Error
Last Name	70S0006		LAURIE		FORMAN	20140607	F	05	A	Α	008	7/2/2025	Error
(All)	90210001		LIAM		COURT	20150227							

20150227

2015050

2015050

20151012

20151012

20150129

COURT

WILSON

WILSON

CLARK

CLARK

SILVER

Once a user selects a submission type in NJSLEDS, they are directed to a page displaying all records associated with that selection.

Similar to NJ SMART, NJSLEDS allows users to filter records (on the left side of screen) and export the data for local review, reporting, or troubleshooting.



Your Guide to the New Data Submission Experience Student Management





NJ SMART: Student Management (SID)



Education Data System



SID MANAGEMENT

Conflict-Owning

SMID MANAGEMENT

SUBMISSIONS

REPORTING

COUNT

HELP

SID Management

Home

Upload

Add

History

All Records

Snapshot

Sync

Errors

Warnings

Duplicates

Unresolved

Owning

Claiming

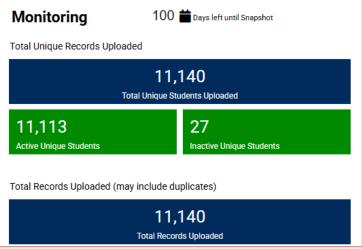
Out-of-District

QSAC

Manage your student records by adding new students, inactivating students who have left your LEA, updating demographic information about a student, accessing your state-wide student identifiers (SIDs), and resolving any student records that were not issued a SID or are being claimed by other LEAs. This section of the portal is available seven days a week, 24 hours a day.

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🛕 Requires Attention 🚱 May Require Attention 🔮 Good

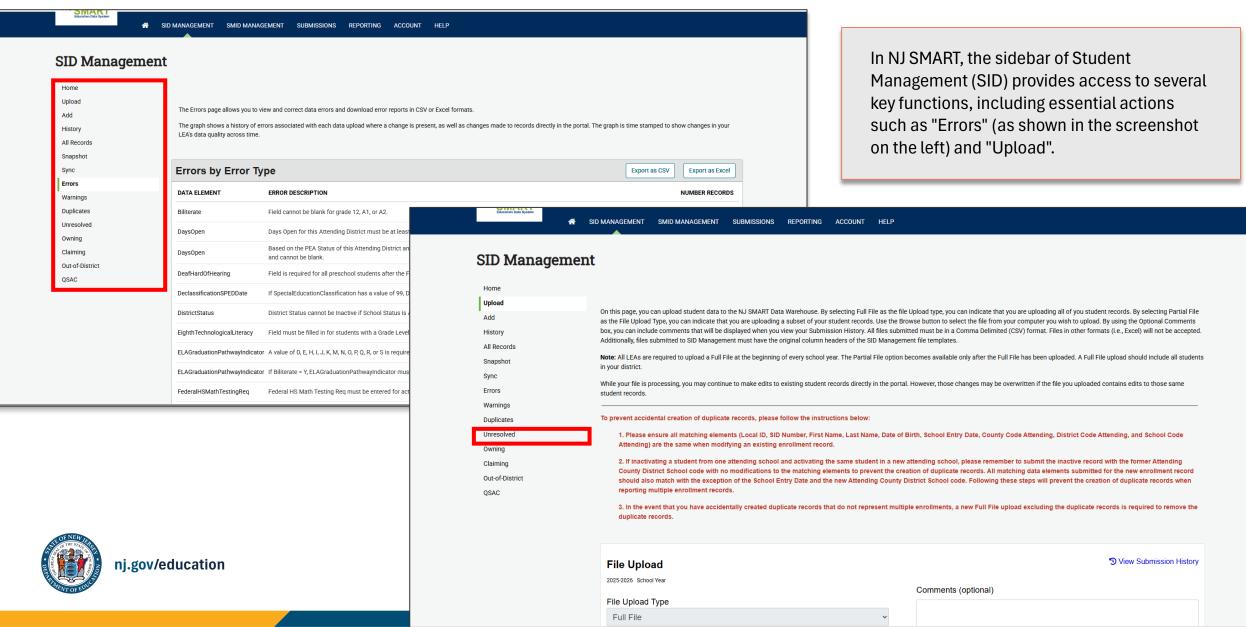
Once users navigate to the Student Management (SID) section in NJ SMART, the following is the landing page they will see.

Monitoring Links



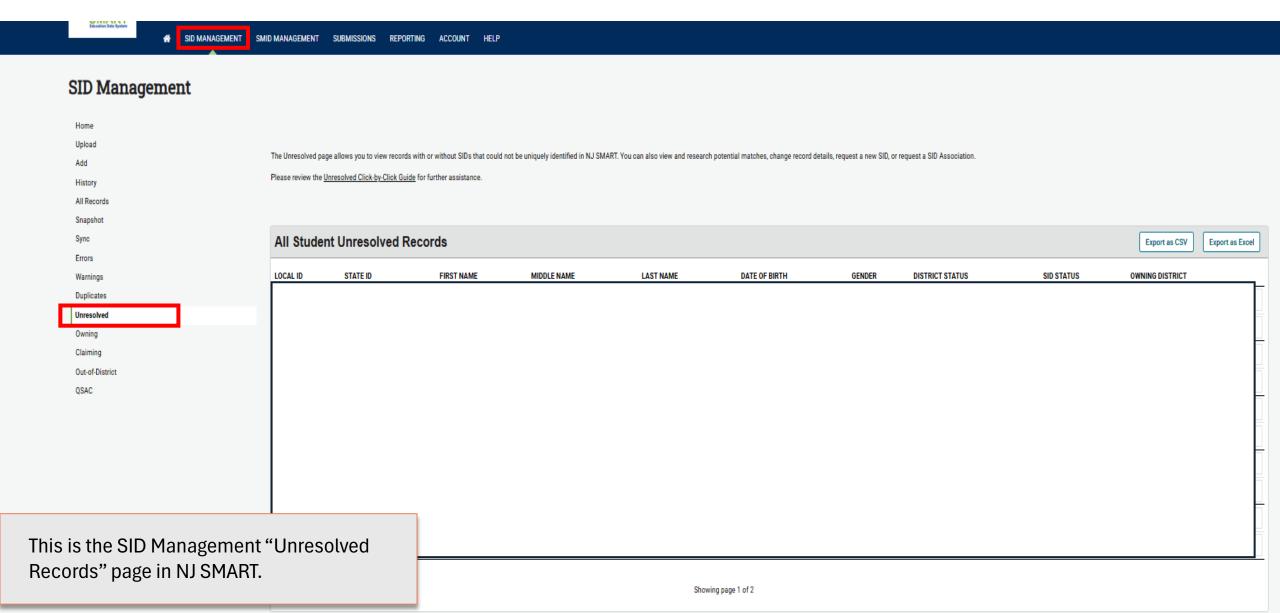








NJ SMART: Student Management (SID)



NJSLEDS: Student Management (ID Management)

Student Management

Staff Management





Department Of Education

Home

Submission Records **ID** Management

Submission Upload

Submission History

Reports



Welcome to the New Jersey Statewide Longitudinal Education Data System (NJSLEDS)!

This platform is designed to streamline the process of submitting and uploading essential data for student and staff information, ensuring compliance with state and federal requirements and supporting administrative efficiency.

As part of the soft launch period, all districts are encouraged to explore the NJSLEDS system, practice uploading submissions, and test local workflows in a sandbox environment. This is a key opportunity to prepare for the statewide rollout in September and identify and updates needed to local processes.

Important Note for Soft Launch Users: Do Not Update Source Systems with Pilot Data

During the NJSLEDS soft launch period, districts should not update their local source systems, such as their SIS or HR platform, with corrections based on test submissions. The soft launch is a sandbox environment intended to help districts validate submission workflows, review error messages, and explore system functionality ahead of the statewide rollout

- All submissions during the soft launch should reflect 2024-2025 end of year data, unless otherwise noted. Submitting 2025-2026 data will result in validation errors.
- The only exception is the Special Education submission, which should reflect data as of the Fall 2024 Snapshot.
- Any errors or discrepancies identified during soft launch testing should
- SIDs or SMIDs created or modified in the soft launch are temporary and
- Districts should continue to follow current NJ SMART reporting procedu

Beginning September 2, 2025, districts will transition to NJSLEDS for off

Resources on FERPA

- FERPA and COVID-19 FAQ
- FERPA Training

Submission Schedule

Make sure to upload your Submissions before the scheduled dates below:

July 7, 2025: NJSLEDS Soft Launch Opens

July 31, 2025: NJSLEDS Soft Launch Closes

NJSLEDS User Resources

https://www.nj.gov/education/sleds/resources/

Trainings and Webinars

https://www.nj.gov/education/sleds/training/

NJSLEDS offers a familiar yet modernized navigation experience.

As shown in this screenshot, users can access the Student Management module by selecting ID Management from the top menu and choosing Student Management from the drop-down list.

NJSLEDS: Student Management (ID Management)





Department Of Education

Home ID Management Submission Records

Student Management

Staff Management

Submission History Reports

8



Student Management Unresolved Records

																_				
Date Uploaded	SID	~	LID	~	First Name	~	Middle Name	~	Last Name 🗸	Date Of Birth ~	(Gender V	City Of Birth ~		Country Of Birth	~	District Status ∨	Sc	ichool Status	~
07/15/2025			PARKS0011		GARY				GERGICH	20120229	١	М	PAWNEE	97	2330		A	Α	Š.	
07/15/2025			PARKS0012		LARRY				GERGICH	20120229	١	М	PAWNEE		2330		A	Α	6.	
	Previous Page 1 of 1 Next																			

Upon navigating to the Student Management page, users will encounter a list of Unresolved Records.

The filtering options are simplified, allowing users to easily refine their records by simply selecting the desired row or quickly use the search bar, making data management intuitive and efficient.

Submission Upload





NJSLEDS: Student Management (ID Management)

Last Name

GERGICH



Cancel

Create New



Student Management Unresolved Record Detail View

∨ LID

PARKS0011

First Name

GARY

Middle Name

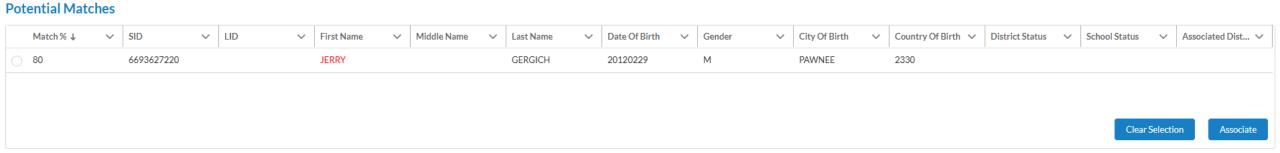


2330

Submission Records Submission Upload Submission History

Date Uploaded

07/15/2025



Date Of Birth

20120229



To view an Unresolved Record in more detail, simply click on that record in the Student Management / ID Management tab to view more information.

PAWNEE

From here, you can choose to create a new SID number or associate a record with a potential match.



NJSLEDS: Student Management (Submission Records)





90210005

90210006

90210008

90210009

1216143372

3511059225 9059080283

3525691762

1238729747

ETH

Submission Records Submission Upload Submission History



Data Source Ourrent Records		LID	SID	First Name	Middle Name	Last Name	Date Of Birth	Gender	Grade Level	District Status	School Status	School Code Attending	Upload Date	Record Status
Snapshot Records le ID	'	70S0001	5108264148	DONNA		PINCIOTTI	20140607	F	05	A	A	008	7/15/2025	Error
II)	*	70S0002	3465589397	ERIC		FORMAN	20140618	М	05	Α	A	008	7/15/2025	Error
D		70S0003	1084696647	JACKIE		BURKHART	20131025	F	05	A	A	008	7/15/2025	Error
ll)	*	70S0004	1124812633	MICHAEL		KELSO	20131105	М	05	A	A	008	7/15/2025	Error
D All)		70S0005	2204679441	STEVEN		HYDE	20140530	М	05	А	A	008	7/15/2025	Error
		70S0006	6950461368	LAURIE		FORMAN	20140607	F	05	A	A	008	7/15/2025	Error
t Name	*	90210001	1668472260	LIAM		COURT	20150227	М	04	А	A	007	7/15/2025	Error
ddle Name		90210002	3207357725	ANNIE		WILSON	20150501	F	04	Α	A	007	7/15/2025	Error
)	*	90210003	1725170511	NAOMI		CLARK	20151012	F	04	A	A	007	7/15/2025	Error
Name		90210004	3064287774	ERI										
45		1		T ₀	navidata ta al	I Ctudont	Managamai	at cubm	liccion roc	orde do t	o tha Cub	miccian Dago	rdo tob	in thatan n

To navigate to all Student Management submission records, go to the Submission Records tab in the top navigation and select the Student Management drop-down option.

You will be able to see your full view of Student Management records here and will also have the option to export your records to an .xlsx file or view your Error Report.



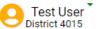
Your Guide to the New Data Submission Experience Staff Management







New User Calendar Announcements Register For A Webinar Key Documents FAQs





SID MANAGEMENT

SMID MANAGEMENT

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Hello, Test User

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FAQs of the Month

State Assessment Registration Submission

Question: How do I report students who are taking both the NJGPA and NJSLA

assessments for the same subject?

Answer: Your students should be registe SMART and then registered for the NJSL vendor website once it opens.

Performance Reports Submission

In NJ SMART, users access the Staff Management (SMID) system either via the top navigation bar or, depending on their assigned role, through the right-hand panel on the homepage.

Total Records Uploaded (may include duplicates)

A Requires Attention @ May Require Attention @ Good

6,192
Total Unique Students Uploaded

6,220

Total Records Uploaded

596

Inactive Unique Students

SID Management -

Monitoring

5,604

Active Unique Students

Total Unique Records Uploaded

Submission Schedule

Open Now: 2022-2023 School Year

- SID Management
- · SMID Management
- · Official Special Education Submission
- · Official Performance Reports Submission
- · Official State Assessment Registration Submission

Upcoming Deadlines

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SID MANAGEMENT

Record Cleansing

Errors

Unresolved

SMID MANAGEMEI

SUBMISSIONS

REPORTING

ACCOUNT

HELP

SMID Management

Home Upload Add

History

All Records

Snapshot

Sync Errors

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A Requires Attention 🚱 May Require Attention 🐶 Good

Monitoring Links

History

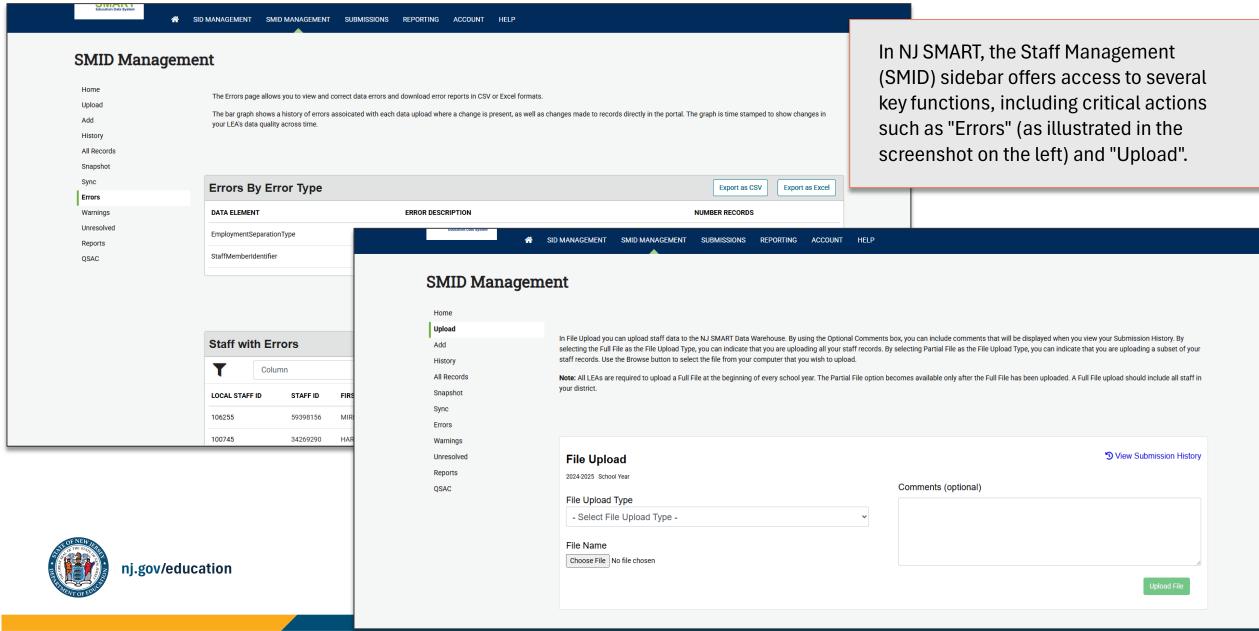
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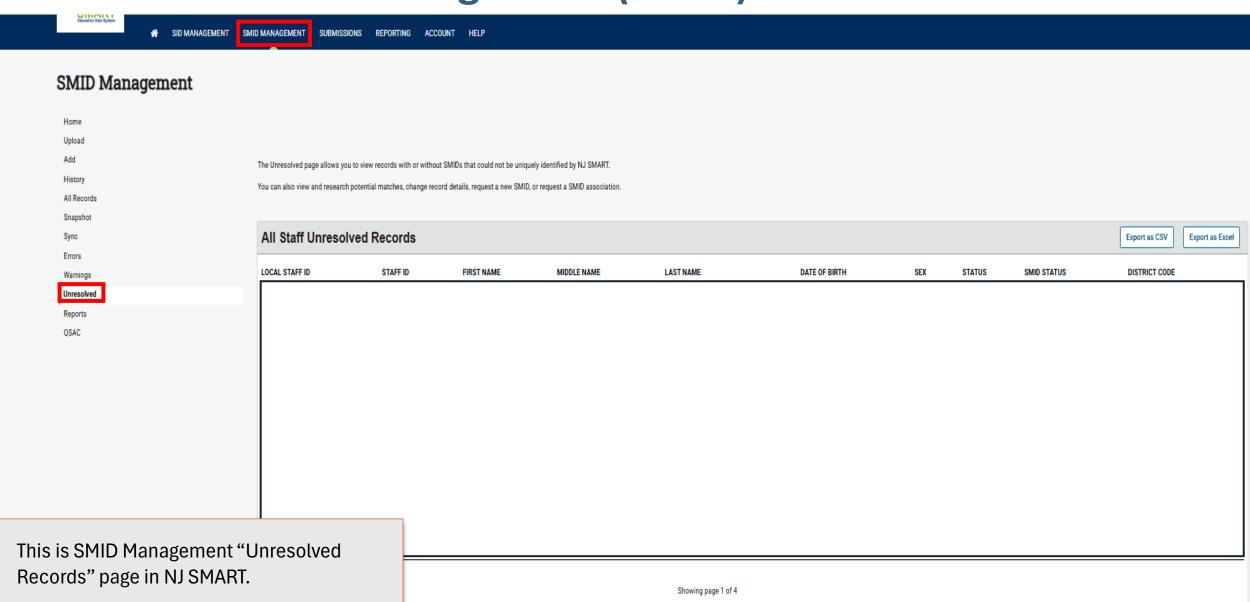
Upon navigating to the Staff Management (SMID) section in NJ SMART, users are presented with the following landing page.











NJSLEDS: Staff Management





Department Of Education

Home **ID** Management Submission Records Submission Upload Submission History Reports



Student Management

Staff Management



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- SIDs or SMIDs created or modified in the se
- Districts should continue to follow current

Beginning September 2, 2025, districts will

Resources on FERPA



NJSLEDS features a modernized homepage designed for user efficiency.

As shown in this screenshot, users can access the Staff Management module by selecting ID Management from the main menu, then choosing Staff Management from the drop-down list.

This streamlined navigation emphasizes NJSLEDS's organized structure and user-focused design, making key features easy to access and intuitive to use.

Submission Schedule

Make sure to upload your Submissions before the scheduled dates below:





NJSLEDS User Resources

https://www.nj.gov/education/sleds/resources/

Trainings and Webinars

https://www.nj.gov/education/sleds/training/



05/27/2025

05/27/2025

NJSLEDS: Staff Management

BB0003

FR0007

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Home ID Management Submission Records Submission Upload Submission History Reports

Staff Management Unresolved Records

Search

Date Uploaded	SMID \	LSID	~	First Name	~	Middle Name	~	Last Name	~	Date Of Birth	~	Sex		~	Former Name	~	Social Security Num ∨	Status	~
05/27/2025		BAD0002		JESSE		AARON		PINKMAN		19790827		М						А	
05/27/2025		FR0002		PHEOBE				BUFFAY		19630730		F						A	
05/27/2025		GG0008		SOOKIE				ST. JAMES		19700826		F						A	
05/27/2025		GOLDEN	003	SOPHIA		ESTELLE		PETRILLO		19330725		F						I	
05/27/2025		FR0006		ROSS				GELLER		19661102		М						A	
05/27/2025		MOD000	3	CLAIRE				DUNPHY		19700503		F			Pritchett			A	
05/27/2025		BAD0009)	HECTOR	Upon r	navigating to	the	Staff Ma	anagem	ent page, ι	users	are p	resented	w	ith a list of U	nre	solved Records.		
05/27/2025		9021000	13	IENI															_

In NJSLEDS, this interface has been carefully designed to improve usability and efficiency.

Filtering options are streamlined. Users can quickly refine results by selecting the relevant row or use the search bar, making the process of managing and resolving staff records streamlined and user-friendly.



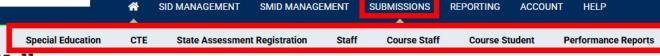
Your Guide to the New Data Submission Experience Submissions





NJ SWART Education Data System

NJ SMART: Submissions



Hello,

Resources on FERPA and the Protection of Pupil Rights Amendment (PPRA)

- FERPA and COVID-19 FAQ
- FERPA Training
- Subscription to Student Privacy Newsletter

NJ SMART Vision Statement:

To provide the data, quality, and capacity needed to build and support a culture of systemic and sustained data use at the state, district, school, and classroom levels that will ultimately lead to academic success for all of our students.

Contact the Help Desk:

Phone: (800) 254-0295

Email: njsmart@pcgus.com

Submission Schedule

Open Now: 2022-2023 School Year

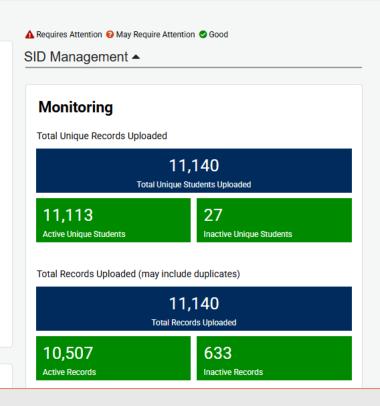
- · SID Management
- SMID Management
- · Local Data Mart Special Education Submission
- · Official Course Roster Submission
- · Official CTE Submission

SID and SMID Management:

Question: When should I inactivate returning for the 2023-2024 school

Any students and staff members should be captured as active on the SPM. In your full file upload for the those records as inactive. High so the High School Graduation Snaps SPM on August 31st.

In NJ SMART, the Submissions tab is in the top navigation bar and provides access to multiple submission categories, including Special Education, CTE, State Assessment Registration, Staff, Course Staff, Course Student, and Performance Reports, as illustrated in the screenshot.

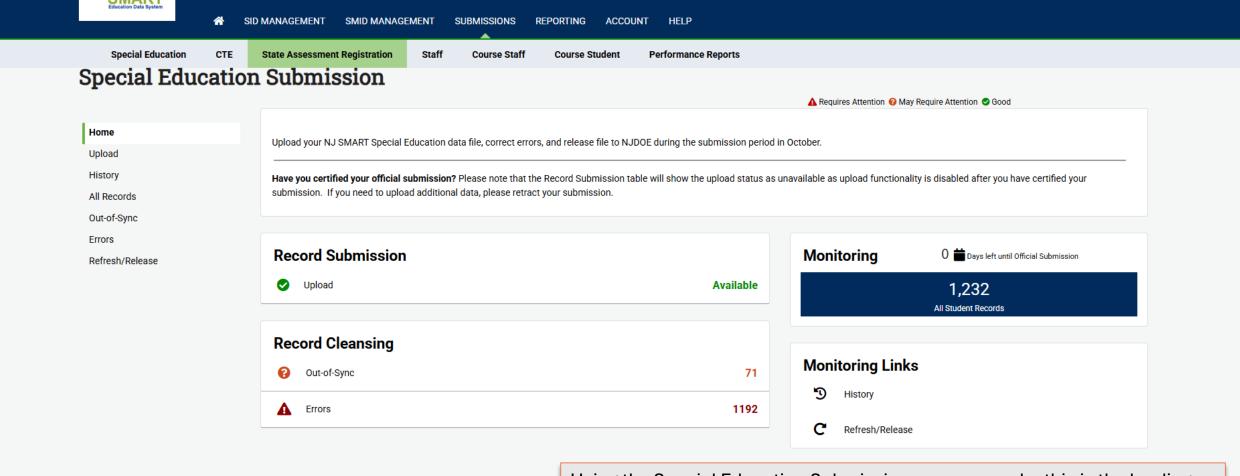


https://stg.njsmart.org/#



NJ SMART: Submissions





Using the Special Education Submission as an example, this is the landing page users will see upon selecting a specific submission type.

NJ SMART displays several options in the sidebar, including key functions such as Upload and History.





Education Data System

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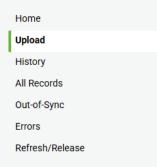
SUBMISSIO

REPORTING

ACCOUNT

HELP

Special Education Submission



File Upload allows you to upload student data to the NJ SMART Data Warehouse. By selecting Full File as the File Upload Type, you can indicate that you are uploading all of your student records. By selecting Full File as the File Upload Type, you can indicate that you are uploading a subset of your student records. Use the Browse button to select the file from your computer that you wish to upload. By using the Comments box, you can include comments that will be displayed when you view your Submission History. All files submitted must be in a Comma Delimited (CSV) format. Files in other formats (i.e., Excel) will not be accepted. Additionally, files submitted to Special Education must have the original column headers of the Special Education Submission file templates.

File Upload			¹೨ View Submission History
Special Education Submission			
		Comments (optional)	
File Upload Type			
- Select File Upload Type -	~		
File Name			
Choose File No file chosen			
	Dv oc	looting "I Inload" from the side	har waara ara diraata

By selecting "Upload" from the sidebar, users are directed to the upload page, as shown in the screenshot on the right.

On this screen, users are limited to submitting only the specific submission type previously selected, with the option to upload either a partial or full file.



NJSLEDS: Submissions





Submission Records

Submission Upload

Submission History Reports



Welcome to the New Jersey Statewide Longitudinal Education Data System (NJSLEDS)!

This platform is designed to streamline the process of submitting and uploading essential data for student and staff information, ensuring compliance with state and federal requirements and supporting administrative efficiency.

As part of the soft launch period, all districts are encouraged to explore the NJSLEDS system, practice uploading submissions, and test local workflows in a sandbox environment. This is a key opportunity to prepare for the statewide rollout in September and identify and updates needed to local processes.

Important Note for Soft Launch Users: Do Not Update Source Systems with Pilot Data

During the NJSLEDS soft launch period, districts should not update their local source systems, such as their SIS or HR platform, with corrections based on test submissions. The soft launch is a sandbox environment intended to help districts validate submission workflows, review error messages, and explore system functionality ahead of the statewide rollout.

- All submissions during the soft launch should reflect 2024-2025 end of year data, unless otherwise noted. Submitting 2025-2026 data will result in validation errors.
- The only exception is the Special Education submission, which should reflect data as of the Fall 2024 Snapshot.
- Any errors or discrepancies identified during soft launch testing should only be corrected within the uploaded .CSV UTF-8 submission file—not in your source system.
- SIDs or SMIDs created or modified in the soft launch are temporary and are not valid for live use.
- Districts should continue to follow current NJ SMART reporting procedures through August 2025.

Beginning September 2, 2025, districts will transition to NJSLEDS for official reporting and align their source system updates accordingly.

Resources on FERPA

- FERPA and COVID-19 FAQ
- FERPA Training
- Subscription to Student Privacy Newsletter

Submission Schedule

Make sure to upload your Submissions before the scheduled dates below:

July 7, 2025: NJSLEDS Soft Launch Opens

July 31, 2025: NJSLEDS Soft Launch Closes

NJSLEDS User Resources

https://www.nj.gov/education/sleds/resources/

Trainings and Webinars

In NJSLEDS, users can conveniently upload one or more files by selecting "Submission Upload" directly from the homepage



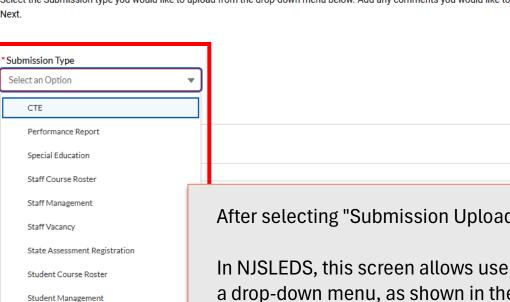
NJSLEDS: Submissions



ID Management Submission Records Submission Upload Submission History Reports



Choose the Submission Type
Select the Submission type you would like to upload from the drop-down menu below. Add any comments you would like to make and select Next.



After selecting "Submission Upload", users are taken to the Upload page.

In NJSLEDS, this screen allows users to choose the desired Submission Type from a drop-down menu, as shown in the screenshot.

This approach provides a convenient and straightforward method for managing file uploads across various submission types.



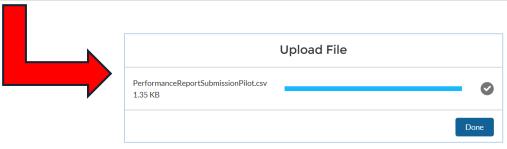
NJSLEDS: Submissions





ID Management Submission Records Submission Upload Submission History Reports

Upload the Submission File Select Upload File or Drop the File below to upload your file. Once the file name appears, select Submit. Or Drop File Previous





This screen represents the final step in the submission upload process within NJSLEDS.



Your Guide to the New Data Submission Experience Submission History





NJ SMART: Submission History



Education Data System



SID MANAGEMENT

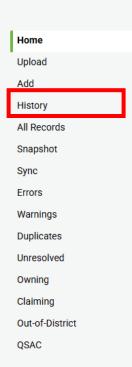
SMID MANAGEMENT

SUBMISSION

REPORTING

HEL

SID Management



Manage your student records by adding new students, inactivating students who have left your LEA, updating demographic information about a student, accessing your state-wide student identifiers (SIDs), and resolving any student records that were not issued a SID or are being claimed by other LEAs. This section of the portal is available seven days a week, 24 hours a day.

March 1st at 5pm: Deadline - Seal of Biliteracy deadline to submit all 12th grade Biliterate data to SID Management.



Monitoring 100 📸 Days left until Snapshot										
Total Unique Records Uploade	d									
11,140 Total Unique Students Uploaded										
11,113 Active Unique Students	27 Inactive Unique Students									
Total Records Uploaded (may include duplicates)										

A Requires Attention @ May Require Attention @ Good

In NJ SMART, users can view their submission history by
navigating to the desired submission type—Student
Management (SID) in this example—and selecting
"History" from the left-hand sidebar.

NJ SMART: Submission History



Education Data System

SID MA

SMID MANAGEMEN

SUBMISSION

REPORTING

ACCOUNT

SID Management

Home

Upload

Add

History

All Records

Snapshot

Sync

Errors

Warnings

Duplicates

Unresolved

Owning

Claiming

Out-of-District

QSAC

Submission History provides information about every file that was uploaded to NJ SMART by your LEA, as well as information about every student that was submitted through Add a Student.

The Status column indicates whether the file is Ready, Processing, or Failed.

- Ready: indicates the file completed processing and you may now view your Student Sync, All Student Records, Errors, Unresolved, Conflict-Owning, and Conflict-Claiming pages.
- Processing: indicates that NJ SMART has received the file and is processing it to determine errors and issue SIDs.
- Failed: indicates the file was not successfully uploaded to NJ SMART; please check that the file is in a Comma Delimited (CSV) format and that you are using the appropriate file template for SID Management.

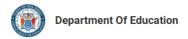
History	1						
STATUS	TIME STAMP ¥	USER	FILE NAME	UPLOAD TYPE	ROW COUNT	COMMENT	ERROR DESCRIPTION

After selecting "History," users can view details of their past submissions, including the upload date and time, username, file name, upload type, and row count.



NJSLEDS: Submission History





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ID Management

Submission Records

Submission Upload

Submission History

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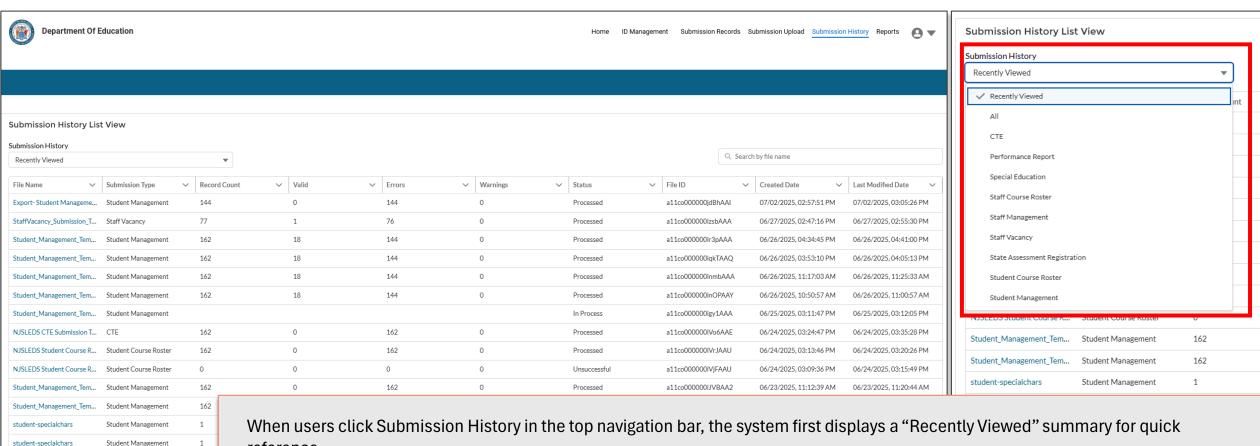
Contact Help Desk

NJSLEDS enables users to access their submission history from anywhere within the platform through the top navigation bar—providing flexibility and ease of use.



NJSLEDS: Submission History





nj.gov/education

Student Management

student-specialchars

reference.

From this page, users can easily select the submission type they wish to review using a drop-down menu—enabling faster access to relevant records.

NJSLEDS also provides detailed submission information, including the status, date and time of submission, last modification date, submission type, and file ID, offering greater transparency and control over data workflows.



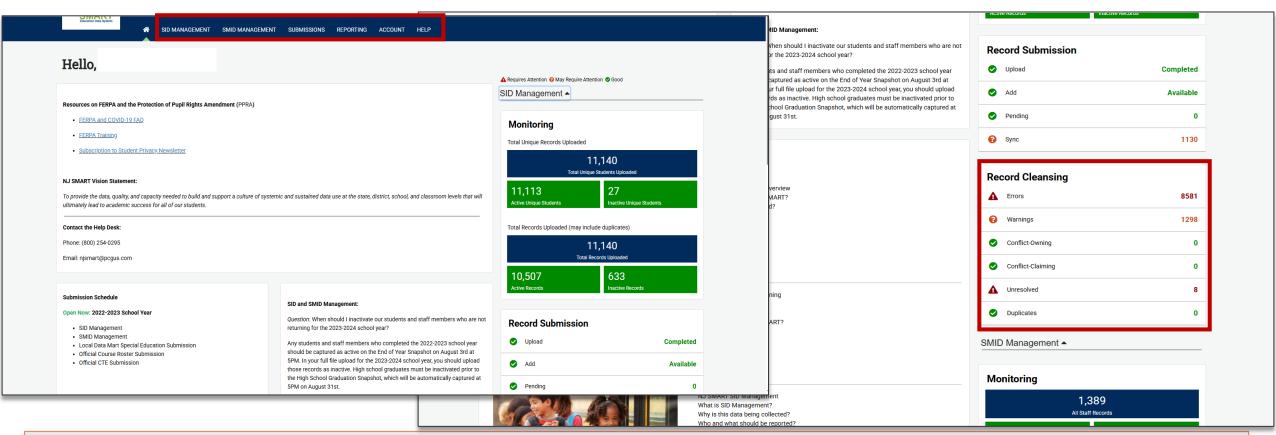
Your Guide to the New Data Submission Experience Errors







NJ SMART: Navigating to Error Report



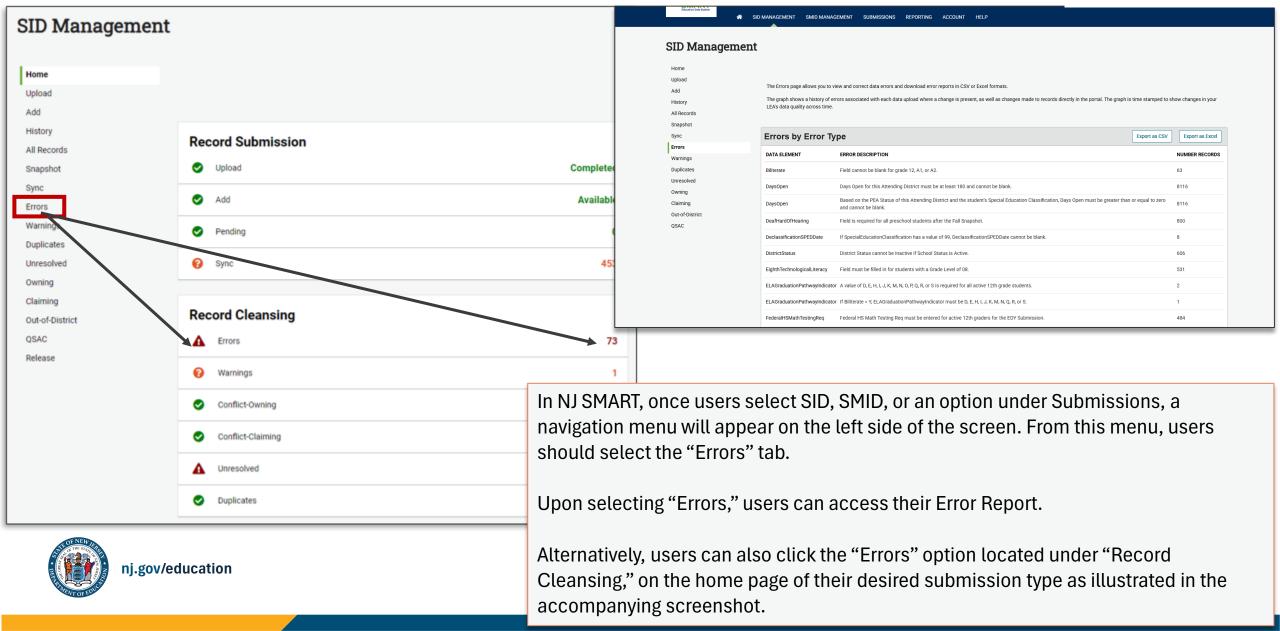
In NJ SMART, users can access error reports through the top menu and selecting one of the following options: SID Management, SMID Management, or a specific Submission category. From there, users can access the "Error" page.

Alternatively (depending on their assigned role), from the NJ SMART homepage, users can scroll down to the right-hand panel and select the "Record Cleansing – Errors" link. Please note that this method provides access only to SID and SMID error reports if the user is assigned to those categories.



NJ SMART Education Data System

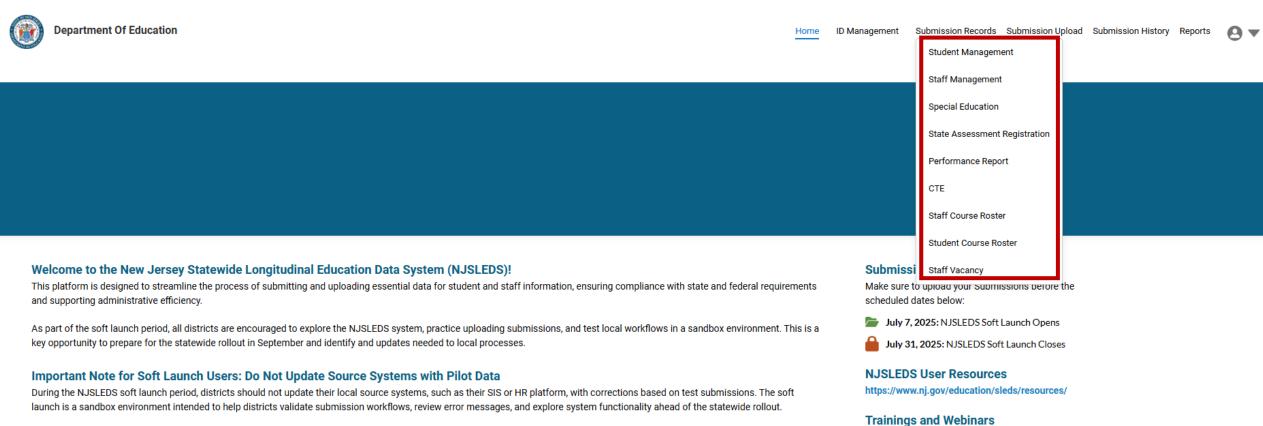
NJ SMART: Navigating to Error Report





NJSLEDS: Navigating to Error Report





- All submissions
- · The only excepti
- Any errors or dis
- · SIDs or SMIDs c
- · Districts should

Beginning Septen

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Resources on

- FERPA and COV
- FERPA Training
- Subscription to

In NJSLEDS, users can easily access Error Reports by navigating to the Submission Records section and selecting the appropriate submission type—such as Student Management, Staff Management, Special Education, State Assessment Registration, Performance Report, CTE, Staff Course Roster, Student Course Roster, or Staff Vacancy.

This centralized and intuitive process allows for more efficient error tracking across all major data collections, reflecting NJSLEDS's commitment to streamlined, user-centered data management.



Date Of Birth

NJSLEDS: Navigating to Error Report





90210006

90210007

90210009

90210010 90210011

90210012

COL0001

ETHAN

DIXON

NAVID

TEDDY

RAJ

KIMBERLY

1455225104

1770270582

Submission Records Submission Upload Submission History

Error Report >

X Student Management Current Records													
Data Source © Current Records	LID	SID	First Name	Middle Name	Last Name	Date Of Birth	Gender	Grade Level	District Status	School Status	School Code Attending	Upload Date	Record Status
○ Snapshot Records File ID	70S0001		DONNA		PINCIOTTI	20140607	F	05	A	A	008	6/26/2025	Error
(All)	70S0002		ERIC		FORMAN	20140618	М	05	A	A	008	6/26/2025	Error
LID	70S0004		MICHAEL		KELSO	20131105	М	05	A	A	008	6/26/2025	Error
(All)	70S0005		STEVEN		HYDE	20140530	М	05	A	A	008	6/26/2025	Error
SID (All)	70S0006		LAURIE		FORMAN	20140607	F	05	A	Α	008	6/26/2025	Error
	90210001		LIAM		COURT	20150227	М	04	A	A	007	6/26/2025	Error
First Name (All)	90210002		ANNIE		WILSON	20150501	F	04	A	Α	007	6/26/2025	Error
Middle Name	90210003		NAOMI		CLARK	20151012	F	04	A	A	007	6/26/2025	Error
(All)	90210004		ERIN		SILVER	20150129	F	04	A	A	007	6/26/2025	Error
	00210005	1622222422	ADDIANNA										

After selecting a submission type within the Submission Records section, users are directed to the corresponding submission page—Student Management (SID) shown here as an example.

In the upper-right corner, the "Error Reports" link becomes visible. Clicking this link provides direct access to all existing errors associated with the selected submission, allowing users to quickly identify and address issues with improved clarity and convenience.

NJ SMART: Navigating to Error Report



Errors by Error Type		Export as CSV Export as Excel
DATA ELEMENT	ERROR DESCRIPTION	NUMBER RECORDS
Biliterate	Field cannot be blank for grade 12, A1, or A2.	10
DaysOpen	Days Open for this Attending District must be at least 180 and cannot be blank.	4245
DaysOpen	Based on the PEA Status of this Attending District and the student's Special Education Classification, Days Open must be greater than or equal to zero and cannot be blank.	4245
DeafHardOfHearing	Field is required for all preschool students after the Fall Snapshot.	191
DeclassificationSPEDDate	If SpecialEducationClassification has a value of 99, DeclassificationSPEDDate cannot be blank.	4
DistrictStatus	District Status cannot be Inactive if School Status is Active.	91
EighthTechnologicalLiteracy	Field must be filled in for students with a Grade Level of 08.	352
ELAGraduationPathwayIndicator	A value of D, E, H, I, J, K, M, N, O, P, Q, R, or S is required for all active 12th grade students.	211
EnrollmentType	Field cannot be left blank.	2
FederalHSMathTestingReq	Federal HS Math Testing Req must be entered for active 12th graders for the EOY Submission.	7
« 1 2 3	» Showing page 1 of 5	

Students with Errors

In NJ SMART, after selecting "Errors," users are directed to the "Errors by Error Type" page. When scrolling down, additional views such as "Students with Errors" and "Error Count Trend" are also available for further analysis.



NJSLEDS: Navigating to Error Report





Submission Records Submission Upload Submission History Reports



< Submission Records Report

			_										_			
X Student Management	ι Record	Level Errors												Error by Type	Export	
File ID (All)	Level	Error Type	Data Element	LID	SID	First Name	Middle Name	Last Name	Date Of Birth	Gender	Grade Level	District Status	School Status	s School Code Attending	ng School Year	Erro
Level	Field	Format	LASTNAME	GLEE0022	3995112214	JESSE		ST. JAMES	20180730	М	01	A	A	007	2024-2025	1
(All)	Field	Required	BILITERATE	SAB0003	4945912426	TOBY	CHRISTOPHER	KENNISH	20061107	М	12	A	A	009	2024-2025	1
Error Type	Field	Required	BILITERATE	TSITP0001	1772818470	CONRAD	BECK	FISHER	20061022	М	12	A	A	005	2024-2025	1
(All) ▼	Field	Required	FIRSTENTRYDATEINT	ST0010	1287692914	ERICA		SINCLAIR	20130204	F	06	A	A	003	2024-2025	1
Data Element	Field	Required	MILITARYCONNECTED	90210005	1622223432	ADRIANNA		TATE-DUNCAN	20150430	F	04	A	A	007	2024-2025	1
(All)	Field	Required	MILITARYCONNECTED	90210009	1455225104	TEDDY		MONTGOMERY	20151104	M	04	A	A	007	2024-2025	1
LID	Field	Required	MILITARYCONNECTED	90210012	1770270582	RAJ		KHER	20150806	М	04	A	A	007	2024-2025	1
(All)	Field	Required	MILITARYCONNECTED	EDU0003	4359211998	OTIS		MILBURN	20130508	M	06	A	A	008	2024-2025	1
SID	Field	Required	MILITARYCONNECTED	EDU0004	6343457230	ADAM		GROFF	20130311	М	06	A	A	008	2024-2025	1
(All)	Field	Required	MILITARYCONNECTED	EDU0007	6485223603	AIMEE		GIBBS	20130217	F	06	A	A	008	2024-2025	1
First Name	Field	Required	MILITARYCONNECTED	GLEE0003	2227756673	ARTHUR		ABRAMS	20180303	М	01	A	A	007	2024-2025	1
(All) *	Field	Required	MILITARYCONNECTED	GLEE0005	2328894693	FINN	CHRISTOPHER	HUDSON	20180425	М	01	A	A	007	2024-2025	1
Middle Name	NISI	FDS, or	ice the use	r selec	ts "Frro	r Report	"they are	directed t	to a clear	. orga	anized p	age disr	blaving	all current e	errors	

associated with the selected submission.

This layout is designed to improve readability and support faster, more efficient troubleshooting.



NJSLEDS Error Resolution Guide PowerPoint

For further guidance on solving errors in NJSLEDS, please review our

NJSLEDS Error Resolution Guide





NJSLEDS Project Team Office of Data Management helpdesk-sleds@doe.nj.gov

