



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 12, 2018
To: Chief School Administrators, Charter Schools and Renaissance Schools Project Leads, Administrators of Private Schools for Students with Disabilities
Route To: Principals for nominations or for posting
From: Dr. Robert R. Higgins, Ph.D., Director
Office of Certification and Induction
Division of Teaching, Leading and Learning
Deadline: June 22, 2018

Reading Teachers Needed for Educational Testing Service (ETS) Praxis Test Study

The Department of Education uses ETS Praxis tests to qualify teachers for certification. ETS is currently seeking applicants to serve on the National Advisory Committee (NAC) for the Teaching Reading K-12 test, which ETS is regenerating. *Of great importance is ensuring diversity on the committees, and we would like your assistance in recruiting candidates from diverse backgrounds.* ETS is looking for reading teachers from elementary, middle and high schools. Please have interested teachers respond and complete the required information per below no later than Friday, June 22, 2018.

For any teacher who is interested in applying to serve on this committee, please go to the Praxis National Advisory Committee and Test Development Standing Committee Registration and Recruitment [website](#). In the drop-down menu asking to specify the subject related to your area of expertise, select "Reading" (either elementary or secondary) or Reading Specialist. If you do not have a name for an individual who may have nominated or referred you, please use Debra McKee or ETS for this required field. Also, please submit a resume to PraxisNAC@ets.org or dmckee@ets.org.

A Professional Development Certificate is available.

The details regarding the NAC meeting are as follows:

Dates: July 18-20, 2018
Times: 9 a.m. to 5 p.m. on Wednesday & Thursday, July 18 & 19
9 a.m. to 12 p.m. on Friday, July 20
Place: Princeton, NJ
Honorarium: \$625 (\$250/day for each full day and \$125 for a half day)
Travel: All expenses paid by ETS
Food and lodging: Paid by ETS
Substitute reimbursement: Upon request

The National Advisory Committee plays an important role in providing expert input into the development process for the Praxis tests. ETS selects a group of approximately 12-15 educators from the applicants to form a committee that is diverse with respect to gender, race and ethnicity, geography, instructional setting, and experience. The NAC will work closely with ETS assessment specialists to develop test specifications and test designs. They may be asked to do some pre-work to prepare for the meeting and post-work to help finalize the

work produced from the meeting. NAC members may also be invited to write and/or review questions at a later date.

Once a review of all the nominees has been completed, the individuals selected will be contacted directly with further details for the NAC. An invitation will be extended to serve and will provide details of meeting location, travel, etc. Individuals not selected to serve on the NAC will also be notified but may be contacted for subsequent work on these tests, such as question writing, question review, and test reviews. ETS may also contact you to serve on another NAC or standing committee.

Please feel free to contact Debra McKee with any questions at dmckee@ets.org.

Thank you for your consideration.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group