



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ROCHELLE R. HENDRICKS
Acting Commissioner

September 30, 2010

Ms. Ethel W. Davion, Superintendent
Irvington Public Schools
1 University Place
Irvington, NJ 07111-2441

Dear Ms. Davion:

Subject: Special Education Monitoring Report – Irvington Public School District

This correspondence has been sent to inform you of the results of the New Jersey Department of Education, Office of Special Education Programs' onsite monitoring regarding the Irvington School District's implementation of federal and state special education requirements. Beginning in December 2008, the New Jersey Department of Education, Office of Special Education Programs (NJOSEP), conducted onsite monitoring visits, verification visits and desk audits to determine compliance with federal and state special education requirements. The members of the monitoring team were Tracey Pettiford-Bugg, Robert Schweitzer, Stephen Coplin, Sam Jordan and Linda Chavez.

The special education monitoring system is data driven and aligned with the federally required State Performance Plan (SPP) indicators, including the federal monitoring priorities established by the Individuals with Disabilities Education Act of 2004 (IDEA 2004). Specifically, the NJOSEP monitoring process is focused on improving educational results and functional outcomes for students with disabilities and ensuring compliance with those special education requirements related to positive student outcomes.

The special education self-assessment and monitoring process focused on requirements related to the following areas:

- **Transition to Adult Life**
- **State Assessment**
- **Discipline Procedures**
- **Placement in the Least Restrictive Environment**
- **Parent Involvement**
- **Disproportionate Representation of Specific Racial-Ethnic Groups in Special Education**
- **Evaluation and Reevaluation**
- **Individualized Education Program**
- **Programs and Services**

The Irvington Township School District was selected for the special education self-assessment/monitoring process based on trend data that indicated a high percentage of students with

disabilities placed in separate public and private settings. (See Section IV – Table of Findings). The district is reminded that all placement decisions shall be made in accordance with New Jersey Administrative Code 6A:14-3.7 and 4.2.

Monitoring Results

The enclosed Table of Findings details the onsite monitoring results with regard to the following:

Status of improvement plan activities

For each area in need of continuous improvement identified by the district, the status of improvement activities designed to improve student outcomes is provided. If not identified as completed, the district must demonstrate implementation of improvement activities in accordance with the established timelines. NJOSEP will continue to monitor implementation of the continuous improvement activities through additional onsite visits and desk audit.

Findings of noncompliance identified by the district during the self-assessment

For any finding of noncompliance identified by the district during self-assessment, the status of correction is provided. Corrective action activities, with timelines for correction, have been directed by NJOSEP for those areas that have not been corrected. The remaining findings of noncompliance identified in the district's self-assessment must be corrected as soon as possible. Failure to correct these findings within the specified timelines will be considered in the district's next annual special education determination.

Findings of noncompliance identified during onsite monitoring

Findings resulting from onsite monitoring must be corrected within one year of the date of this report. All documentation required to demonstrate completion of corrective action activities must be submitted to the following address in accordance with the timelines listed in the enclosed Table of Findings.

Ms. Tracey Pettiford-Bugg
New Jersey Department of Education
Office of Special Education Programs
501 River Street
Paterson, NJ 07524

The results of the special education monitoring must be reviewed at the next meeting of the district's board of education. A copy of the minutes from the board of education meeting, documenting the review by the board, must be submitted to address above.

Questions regarding the enclosed monitoring report should be directed to Dr. Peggy McDonald, manager of the Bureau of Program Accountability, at 609-292-7605. NJOSEP appreciates the cooperation of district staff members during the self-assessment/monitoring process.

Sincerely,



Barbara Gantwerk, Assistant Commissioner
Division of Student Services

RW/PM/CC
Enclosure

c: Andrew Smarick
Peggy McDonald
✓ Tracey Pettiford-Bugg
Lawrence S. Feinsod
Mark Lanz
Patricia Dowd

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Section I: Transition to Adult Life - Noncompliance was not identified during onsite monitoring.

Area(s) in Need of Continuous Improvement

Area	Status of Improvement Plan
The district developed improvement plan activities to expand student and parent involvement in the post-school transition process.	The district is in the process of implementing its improvement plan in accordance with established timelines.

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
1) IEP requirements for students ages 16 and above [N.J.A.C. 6A:14-3.7(e)12; 20 U.S.C. 1414(d)(1)(A)(i)(VIII); and 34 CFR §300.320(b) and (c).	Noncompliance identified by the district in its self-assessment was verified as corrected during the onsite monitoring visit.	CORRECTED	CORRECTED
2) Invitation of students, and agencies providing or paying for transition services, to IEP meetings [N.J.A.C. 6A:14-2.3(k)2x and 3.7(e)13, 3.7(h); 20 U.S.C. 1414 (d)(1)(A)(i)(1)(VIII); and 34 CFR §300.322.b(2).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on May 1, 2009.	CORRECTED	CORRECTED
3) IEP requirements for students ages 14 and above, in accordance with N.J.A.C. 6A:14-3.7(e)11.	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on June 5, 2009.	CORRECTED	CORRECTED

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4) A summary of academic achievement and functional performance shall be provided to each student prior to graduation, in accordance with N.J.A.C. 6A:14-4.11(b)4; 20 U.S.C. 1414(c)(5)(B); and 34 CFR §300.305(e)(3).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on May 1, 2009.	CORRECTED	CORRECTED
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Section II: STATEWIDE ASSESSMENT - Noncompliance was not identified during onsite monitoring.

Area(s) in Need of Continuous Improvement

Area	Status of Improvement Plan
The district developed improvement plan activities including; state assessment cluster score analysis to identify specific areas of weakness in the content tested; and provision of after school and/or Saturday classes for students to improve performance.	The district is in the process of implementing its improvement plan in accordance with established timelines.

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
1) The IEP shall document how the student with a disability will participate in state assessments, in accordance with N.J.A.C. 6A:14-3.7(e)7(i); 20 U.S.C. 1412(a)(16)(A); and 34 CFR §300.160(a).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on May 1, 2009.	CORRECTED	CORRECTED

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2) The IEP shall include a statement of any individual modifications in the administration of statewide assessments of student achievement, in accordance with; N.J.A.C. 6A:14-4.10(a)1; 20 U.S.C. 1414(d)(1)(A)(i)(VI)(aa); and 34 CFR §300.320(a)(6)(i).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on May 1, 2009.	CORRECTED	CORRECTED
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Section III: DISCIPLINE - Noncompliance was not identified during onsite monitoring.

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
1b) The case manager and parent shall be notified in writing of suspension/expulsion of a student with a disability at time of removal, in accordance with N.J.A.C. 6A:14-2.8(a); 20 U.S.C. 1415(k)(1)(A)(H); and 34 CFR §300.530(h).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on June 1, 2009.	CORRECTED	CORRECTED
6) When it is determined that a removal of a student with a disability constitutes a change of placement, the relevant IEP team members and the parent shall meet to determine if the conduct was a manifestation of the student's disability, in accordance with N.J.A.C. 6A:14-Appendix A and 20USC§1415(k)(1)(E)i.	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on May 1, 2009.	CORRECTED	CORRECTED
7) When it is determined that the conduct is a manifestation of the student's disability, the IEP team shall conduct a functional behavioral assessment, implement a behavioral intervention plan and ensure that the student is returned to his/her placement (unless parents agree	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on May 1, 2009.	CORRECTED	CORRECTED

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to a change of placement), in accordance with N.J.A.C. 6A:14-Appendix A; 20USC§1415(k)(1)(F); and 34 CFR §300.530(f).			
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Section IV: LEAST RESTRICTIVE ENVIRONMENT -
 The Irvington Township School District was selected for the self-assessment process for the due to a high percentage of students with disabilities placed in separate public and private settings. The determination was based on the Annual Data Reports submitted to NJOSEP in December 2003, December 2004 and December 2005. According to the October 2009 Annual Data Report, the Irvington Township School District continues to have a high rate of students with disabilities educated in separate public and/or private special education settings and has not met the SPP target for separate placements. As a result, the district is required to continue participation in technical assistance provided by NJOSEP regarding placement in the least restrictive environment. The district must ensure that all placement determinations are made in accordance with the New Jersey Administrative Code 6A:14-3.7 and 4.2.

Area(s) in Need of Continuous Improvement

Area	Status of Improvement Plan
<p>The district developed improvement plan activities to conduct staff training, hire sufficient staff to serve students with disabilities and ensure education supports are in place.</p> <p>Subsequent to submission of its improvement plan, the district developed additional activities, in collaboration with NJOSEP, to expand in-district programs for students with disabilities. The district also hired a consultant to assist in planning the expansion of in-district programs.</p>	<p>The district is in the process of implementing its improvement plan in accordance with established timelines.</p>

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Area	Status of Compliance/Corrective Action
3) Placement decisions shall be based on the individual needs of students with disabilities, as indicated in IEPs, resulting in a continuum of alternative placements to meet the unique needs of students, as close to home as possible, in accordance with N.J.A.C. 6A:14-4.2(a)3,5,6 and 4.3(b); 20 U.S.C. 1412(a)(5); and 34 CFR §300.115.	This area will be reviewed following correction of Areas 1, 2 and 4 below.

Areas of Noncompliance Identified During Onsite Monitoring

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
1) All students with disabilities, including preschoolers and students in receiving schools, shall have access to the general education curriculum and supplementary aids and services, in accordance with N.J.A.C. 6A:14-4.2 and [20 U.S.C. 1414(d)(1)(A)(i)(IV); 34 CFR §300.320(a)(4)].	Review of records and interviews with staff members indicated that IEPs did not include an explanation of the extent to which students are educated with nondisabled peers, including participation in nonacademic and extracurricular activities. Noncompliance was due to lack of implementation of district procedures.	The district is required to conduct training for child study team members regarding procedures for making placement decisions and IEP documentation regarding the explanation of the extent to which students are educated with nondisabled peers, including participation in nonacademic and extracurricular activities.	Copies of training agenda and sign in sheet to be provided by December 3, 2010
2) IEPs shall include an explanation of the extent to which students are educated with nondisabled peers, including participation in nonacademic and extracurricular activities, in accordance with N.J.A.C. 6A:14-3.7(e)6 and 34 CFR §300.107.		The district is in the process of conducting IEP review meetings for students whose IEPs were noncompliant as identified by NJOSEP to ensure that each IEP is revised to include the required components. Names of students	Revised IEPs will be reviewed beginning in January 2011

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		<p>whose IEPs were found to be noncompliant by NJOSEP monitors were provided to the Supervisor of Special Services in writing.</p> <p>The district must review the IEPs of all students with disabilities removed from general education settings for greater than 20% of the school day. For any IEP where an explanation of the extent to which the student will be educated with nondisabled peers is not addressed, a meeting of the IEP team must be convened to review and revise the IEP.</p> <p>The Supervisor of Special Services is required to review IEPs periodically to ensure correction and ongoing compliance.</p>	
<p>4) For students in a separate setting, IEPs shall include activities to transition students to a less restrictive environment, in accordance with N.J.A.C. 6A:14-4.2(a)4.</p>	<p>Noncompliance identified during onsite monitoring was verified as corrected during a desk audit conducted on December 3, 2008.</p>	<p>CORRECTED</p>	<p>CORRECTED</p>

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Section V: PARENT INVOLVEMENT

Results of Parent Interviews - Of the parents interviewed, there was general satisfaction with the services being provided to their students. Parents expressed appreciation that special education administrators are extremely supportive and helpful and that their children are progressing in special education programs. However, some parents expressed the following concerns: dissatisfaction regarding the support provided by child study teams at various sites.

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
2) Written notice, which includes required components, shall be provided to parents following meetings, in accordance with N.J.A.C. 6A:14-2.3(f) and 2.3(g)1-7; 20 U.S.C. 1414(b)(1)(c)(4)(A); 34 CFR §300.304(a)(4); and 34 CFR §300.305(a).	Review of records and interviews with staff members indicated that written notice, which includes required components, was not provided consistently to parents following initial eligibility meetings, due to lack of implementation of district procedures.	The district is required to conduct training for child study team members regarding the provision of written notice, to parents and adult students, following meetings and retention of written notices in student files. The Supervisor of Special Services is required to conduct oversight activities to ensure correction and ongoing compliance.	Copies of training agenda, sign in sheet and 3 eligibility meeting notices from the elementary, 3 from middle schools, 3 from high school, demonstrating correction of noncompliance to be provided by November 30, 2010
6) Each district shall ensure that a Special Education Parent Advisory group is in place in the district, in accordance with N.J.A.C. 6A:14-1.2(h).	Noncompliance identified by the district in its self-assessment was verified as corrected during onsite monitoring conducted in December 2008.	CORRECTED	CORRECTED

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Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
3) Eligibility meetings shall include required participants, in accordance with N.J.A.C. 6A:14-2.3(k)1(i-vii); 20 U.S.C. 1414(d)(1)(B); and 34 CFR §300.321(a).	Review of records and interviews with staff members indicated that general education and special education teachers were not consistently attending eligibility meetings. Noncompliance was due to lack of implementation of district procedures.	<p>The district is required to conduct training with child study team members and building principals regarding district procedures for ensuring attendance of appropriate staff members at eligibility meetings.</p> <p>The Supervisor of Special Services is required to conduct oversight activities to ensure correction and ongoing compliance.</p>	<p>Copies of training announcement and sign in sheet to be provided by December 3, 2010</p> <p>Verification of documentation of attendance at eligibility meetings will be conducted in January 2011</p>

Section VI: DISPROPORTIONATE REPRESENTATION—Noncompliance was not identified during onsite monitoring.

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
1) The staff of the general education program shall maintain written documentation regarding type, frequency, duration and effectiveness of each intervention used, in accordance with N.J.A.C. 6A:14-3.3(c); 20 U.S.C. 1413(f)(2); and 34 CFR §300.226(b).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on December 3, 2009.	CORRECTED	CORRECTED

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<p>2) Within Abbott districts, the system of assessment and interventions within general education programs is implemented for all students who have reading as their primary area of difficulty, in accordance with N.J.A.C. 6A:10A-3 and N.J.A.C. 6A:14-3.3(b)1.</p>	<p>Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on December 3, 2009.</p>	<p>CORRECTED</p>	<p>CORRECTED</p>
<p>3) Written notice to the parent shall be provided and required parent conferences shall be conducted in the language used for communication by the parent and student unless it is clearly not feasible to do so, in accordance with N.J.A.C. 6A:14-2.4(a)1 and [CFR §300.503(c) and CFR §300.504(a)(1) and §300.504(d)].</p>	<p>Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit conducted on December 3, 2009.</p>	<p>CORRECTED</p>	<p>CORRECTED</p>

Section VII: Evaluation and Reevaluation

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
<p>1) Each district board of education shall develop written procedures for students age three through 21, including students attending nonpublic schools located within the district regardless of where they reside within the local school district, with respect to the location and referral of students who may have a disability due to physical, sensory, emotional, communication, cognitive or social difficulties, in accordance with N.J.A.C. 6A:14-3.3(a); 20 U.S.C. 1412 (a)(3); and 34 CFR §300.111(a).</p>	<p>Noncompliance identified by the district in its self-assessment was verified as corrected during an onsite verification visit conducted on December 3, 2008.</p>	<p>CORRECTED</p>	<p>CORRECTED</p>

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2) Interventions in the general education setting shall be provided to students exhibiting academic difficulties and shall be utilized, as appropriate, prior to referring a student for an evaluation, in accordance N.J.A.C. 6A:14-3.3(b); 20 U.S.C. 1413(f)(2); and 34 CFR §300.226(b).	Noncompliance identified by the district in its self-assessment was verified as corrected during an onsite verification visit conducted on December 3, 2008.	CORRECTED	CORRECTED
3) The staff of the general education program shall maintain written documentation regarding type, frequency, duration and effectiveness of each intervention used, in accordance with N.J.A.C. 6A:14-3.3(c).	Noncompliance identified by the district in its self-assessment was verified as corrected during an onsite verification visit conducted on December 3, 2008.	CORRECTED	CORRECTED
4) Within 20 calendar days of receipt of the written request for an evaluation, the district shall convene a meeting with required participants, in accordance with N.J.A.C. 6A:14-3.3(e).	Noncompliance identified by the district in its self-assessment was verified as corrected during an onsite verification visit conducted on May 1, 2009.	CORRECTED	CORRECTED
9) Each evaluation of a student shall include functional assessment, in accordance with N.J.A.C. 6A:14-3.4(f)4(i-vi); 20 U.S.C. 1414(b)(4) and (5); and 34 CFR §300.306(c)(i).	Noncompliance identified by the district in its self-assessment was verified as corrected during an onsite verification visit conducted on June 25, 2009.	CORRECTED	CORRECTED
10) Within three years of the previous classification, a multi-disciplinary reevaluation shall be conducted, in accordance with N.J.A.C. 6A:14-3.8(a) and 20 U.S.C. 1414(a)(2)(B)(ii).	Review of records and interviews with staff members indicated that reevaluations were not consistently completed within three years of the previous classification. Noncompliance was due to lack of consistent implementation of district procedures.	The district is required to conduct training for child study team members regarding procedures for conducting reevaluations within required timelines. The Supervisor of Special Services is required to conduct oversight to ensure correction and ongoing compliance.	Copies of training agenda and sign-in sheets to be provided by October 28, 2010 Onsite verification will be conducted in November 2010

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Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
<p>5) A vision and audiometric screening shall be conducted for every student referred to the child study team for evaluation. The school nurse shall review and summarize available health and medical information and transmit the summary to the child study team, in accordance with N.J.A.C. 6A:14-3.4(j).</p>	<p>Review of records and interviews with staff members indicated that health and medical information, including vision and audiometric screening results, was not transmitted to the child study team for every student referred to the child study team for evaluation. Noncompliance was due to a lack of district procedures.</p>	<p>The district is required to develop written procedures for obtaining a summary of available health and medical information, for each student referred to the child study team, for review at the identification meeting.</p> <p>The district is directed to conduct training with child study team members and school nurses regarding revised procedures.</p> <p>The Supervisor of Special Services is directed to conduct oversight activities to ensure correction and ongoing compliance.</p>	<p>Copies of revised procedures, forms, training agenda and sign-in sheets to be provided by December 3, 2010</p> <p>Onsite verification will be conducted in January 2011</p>
<p>6) The school district shall ensure that the hearing aids worn by children who are deaf or hard of hearing are functioning properly, in accordance with N.J.A.C. 6A:14-1.1(f) and 34 CFR §300.113(a)].</p>	<p>Review of records and interview with staff members indicated that the school district does not have procedures to ensure that hearing aids worn by children who are deaf or hard of hearing are functioning properly.</p>	<p>The district is required to develop written procedures to ensure that hearing aids worn by children who are deaf or hard of hearing are functioning properly.</p> <p>The district is directed to conduct training with child study team members and school administrators regarding newly developed procedures.</p>	<p>Copies of revised procedures, forms, training agenda and sign-in sheets to be provided by December 3, 2010</p>

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		The Supervisor of Special Services is directed to conduct oversight activities to ensure correction and ongoing compliance.	Onsite verification activities will be conducted beginning in October 2010
7) The district shall obtain consent from the parent or adult student, at required times, in accordance with N.J.A.C. 6A:14-2.3(a); 20 U.S.C. 1414(a)(1)(D); and 34 CFR §300.300(a).	Review of records indicated that district did not consistently obtain written consent from the parent or adult student prior to conducting an assessment as part of a reevaluation, due to lack of implementation of district procedures.	The district is required to conduct training for child study team members regarding the requirement for obtaining consent prior to conducting assessment as part of a reevaluation. The Supervisor of Special Services is directed to conduct oversight activities to ensure correction and ongoing compliance.	Copies of training agenda and sign-in sheet to be provided by December 3, 2010 Onsite verification will be conducted beginning in January 2011
11) Reevaluation planning meetings shall include required participants, in accordance with N.J.A.C. 6A:14-2.3(k)2(i-x); 20 U.S.C. 1414(c)(1)(A)(i); and 34 CFR §300.305(a).	Review of records and interviews with staff members indicated that reevaluation planning meetings do not include required participants due to lack of district procedures.	The district is required to develop procedures for ensuring that reevaluation planning meetings include required participants. The Supervisor of Special Services is required to conduct training for child study team members regarding procedures. The Supervisor of Special Services is directed to conduct oversight to ensure correction and ongoing compliance.	Copies of training announcement and sign-in sheet to be provided by December 3, 2010 Onsite verification will be conducted beginning in January 2011

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<p>14) Each child study team member shall certify in writing whether his or her report is in accordance with the conclusion of eligibility of the student, in accordance with N.J.A.C. 6A:14-3.4(h)5.</p>	<p>Review of records and interviews with staff members indicated that each evaluator did not certify in writing whether his or her report was in accordance with the eligibility determination for the student. Noncompliance was due to lack of implementation of district procedures.</p>	<p>The district is required conduct training for child study teams regarding procedures for certifying in writing whether his or her report is in accordance with the conclusion of eligibility.</p> <p>The Supervisor of Special Services is directed to conduct oversight activities to ensure correction and ongoing compliance</p>	<p>Copies of sign in sheet and training agenda to be provided by December 3, 2010</p> <p>Onsite verification will be conducted beginning in January 2011</p>
<p>15) A copy of the evaluation report(s) and documentation of eligibility shall be given to the parent or adult student not less than 10 calendar days prior to the eligibility meeting, in accordance with N.J.A.C. 6A:14-3.5(a); 20 U.S.C. 1414(b)(4); and 34 CFR §300.306(a).</p>	<p>Review of records and interviews with staff members indicated that a copy of the evaluation report(s) and documentation of eligibility was not given to parents or adult students 10 calendar days prior to eligibility meetings. Noncompliance was due to lack of appropriate procedures.</p>	<p>The district is directed to review and revise procedures for ensuring that a copy evaluation report(s) shall be given to the parents or adult students not less than 10 calendar days prior to the eligibility meeting</p> <p>The district is directed to conduct training with child study team members regarding revised procedures.</p> <p>The Supervisor of Special Services is directed to conduct oversight activities to ensure correction and ongoing compliance.</p>	<p>Copies of sign-in sheets and training agenda to be provided by December 3, 2010</p> <p>Onsite verification will be conducted beginning in January 2011</p>

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Section VIII: IEP

Areas of Noncompliance Identified During Self-Assessment

Area	Status of Compliance/Corrective Action	Corrective Action Requirements	Documentation Required and Timeline
1) IEP meetings shall be held with an appropriately configured IEP team, in accordance with N.J.A.C. 6A:14-2.3(k)2(i-x)1; 20 U.S.C. 1414(d)(1)(B); and 34 CFR §300.321(a).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit on May 1, 2009.	CORRECTED	CORRECTED
3) IEP meetings shall be conducted annually, or more often if necessary, to review and/or revise the IEP and determine placement, in accordance with N.J.A.C. 6A:14-3.7(i); 20 U.S.C. 1414(d); and 34 CFR §300.324(b)(1).	Noncompliance identified by the district in its self-assessment was verified as corrected during a desk audit on May 1, 2009.	CORRECTED	CORRECTED
5) The student's IEP shall be accessible to each general education teacher, special education teacher, related services provider and other service providers who are responsible for its implementation. The district shall inform each teacher and provider of his/her responsibilities related to implementing the student's IEP and the specific accommodations, modifications and supports to be provided for the student, in accordance with N.J.A.C. 6A:14-3.7(a)2-3 and CFR §300.323(d).	Noncompliance identified by the district in its self-assessment was verified as corrected during the onsite monitoring visit.	CORRECTED	CORRECTED
6) IEPs shall be implemented as written, in accordance with 20 U.S.C. § 1412 (a)(16)(D).	Review of records and interviews with staff members indicated that IEPs are not implemented as written. Noncompliance was due to lack of implementation of district procedures.	The district must conduct training for child study team members regarding procedures for ensuring that IEPs are implemented as written.	Documentation of compensatory services for the identified students must be provided

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		<p>The district must ensure that the programs and services of all students, whose programs were not implemented as written as identified by NJOSEP, are implemented. Additionally, at the next IEP meeting for each student, the IEP team must consider the need, if any, for compensatory services. Names of students whose IEPs were found to be noncompliant were provided to the Director of Special Services in writing.</p> <p>The district must ensure that the IEPs of all students with disabilities are implemented as written. For any IEP where programs and services are not implemented as written, a meeting of the IEP team must be convened to determine the need for compensatory services.</p> <p>The director is required to conduct oversight activities to ensure correction and ongoing compliance. These activities must include periodic review of the implementation of IEPs.</p>	<p>by October 29, 2010</p> <p>Onsite verification will be conducted beginning in December 2010</p>
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Section IX: Programs and Services— Noncompliance was not identified during self-assessment or onsite monitoring.

All documentation required to demonstrate completion of corrective action activities must be submitted to the following address in accordance with the timelines listed in the above Table of Findings.

Ms. Tracey Pettiford-Bugg
New Jersey Department of Education
Office of Special Education Programs
Passaic County Office of Education
501 River St.
Paterson, NJ 07524