



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner

March 17, 2011

Mr. Brent A. MacConnell, Superintendent
Shrewsbury Borough School District
20 Obre Place
Shrewsbury, NJ 07702-4124

Dear Mr. MacConnell:

Subject: Special Education Monitoring Report – Shrewsbury Borough School District

This correspondence has been sent to inform you of the results of the New Jersey Department of Education, Office of Special Education Programs' monitoring, regarding the Shrewsbury Borough School District's implementation of federal and state special education requirements. Between August 10, 2010 and the present, the New Jersey Department of Education, Office of Special Education Programs (NJOSEP), conducted desk audits of student files and other data from the Shrewsbury Borough School District to determine compliance with federal and state special education requirements. Ms. Deborah Masarsky, state monitor, conducted these monitoring procedures.

The special education monitoring system is data driven and aligned with the federally required State Performance Plan (SPP) indicators, including the federal monitoring priorities established by the Individuals with Disabilities Education Act of 2004 (IDEA 2004). Specifically, the NJOSEP monitoring process is focused on improving educational results and functional outcomes for students with disabilities and ensuring compliance with those special education requirements related to positive student outcomes.

The special education self-assessment and monitoring process focused on requirements related to the following areas:

- **Transition to Adult Life**
- **State Assessment**
- **Placement in the Least Restrictive Environment**
- **Parent Involvement**
- **Disproportionate Representation of Specific Racial-Ethnic Groups in Special Education**
- **Evaluation and Reevaluation**
- **Individualized Education Program**
- **Programs and Service**

The Shrewsbury Borough School District was selected for the self-assessment process through random selection.

Monitoring Results

The enclosed Table of Findings details the findings of noncompliance identified as a result of the desk audit. Of the 46 requirements reviewed, noncompliance was identified in six areas. Prior to the release of this report, the district demonstrated correction of each finding of noncompliance.

The results of the special education monitoring must be reviewed at the next meeting of the district's board of education. A copy of the minutes from the board of education meeting documenting the review by the board must be submitted to the following address:

Ms. Deborah Masarsky
New Jersey Department of Education
Office of Special Education Programs
PO Box 500
Trenton, NJ 08625-0500

Questions regarding the enclosed monitoring report should be directed to Dr. Peggy McDonald, manager of the Bureau of Program Accountability, at 609-292-7605.

The NJOSEP appreciates the cooperation of district staff members during the self-assessment/monitoring process.

Sincerely,



Barbara Gantwerk, Assistant Commissioner
Division of Student Services

BG/PM/DM

Enclosure

c: Gregg Edwards
Andrew Smarick
Peggy McDonald
Deborah Masarsky
Karen Frumen
Anthony Calandrillo

TABLE OF FINDINGS
Special Education Monitoring Results
IDEA 2004 and New Jersey Administrative Code Requirements
Shrewsbury Borough School District

Noncompliance was not identified during monitoring with federal and state requirements in the following sections of the self-assessment document:

Section I: TRANSITION TO ADULT LIFE

Section II: STATEWIDE ASSESSMENT

Section III: LEAST RESTRICTIVE ENVIRONMENT

Section V: DISPROPORTIONATE REPRESENTATION

Section VII: IEP

Section VIII: PROGRAMS AND SERVICES

Section IV: PARENT INVOLVEMENT

Area of Noncompliance	Status of Findings
1) Parents shall be given written notice of a meeting containing all required components, in accordance with N.J.A.C. 6A:14-2.3(k)3,5; 20 U.S.C. §1414(b)(1); and 34 CFR §300.304(a).	Noncompliance identified during a desk audit was verified as corrected on <u>March 11, 2011</u> .
2) Written notice, which includes required components, shall be provided to parents following meetings, in accordance with N.J.A.C. 6A:14-2.3(f) and 2.3(g)1-7; 20 U.S.C. §1414(b)(1)(c)(4)(A); 34 CFR §300.304(a)(4); and 34 CFR §300.305(a).	Noncompliance identified during a desk audit was verified as corrected on <u>March 11, 2011</u> .
3) Eligibility meetings shall include required participants in accordance with N.J.A.C. 6A:14-2.3(k)1(i-vii); 20 U.S.C. §1414(d)(1)(B); and 34 CFR §300.321(a).	Noncompliance identified during a desk audit was verified as corrected on <u>March 11, 2011</u> .

Section VI: EVALUATIONS AND REEVALUATION

Area of Noncompliance	Finding
3) The staff of the general education program shall maintain written documentation regarding type, frequency, duration and effectiveness of each intervention used, in accordance with N.J.A.C. 6A:14-3.3(c).	Noncompliance identified during a desk audit was verified as corrected on <u>March 11, 2011</u> .
8) Evaluations shall be conducted by a multi-disciplinary team, in accordance with N.J.A.C. 6A:14-2.5(b)6 and 3.6(b).	Noncompliance identified during a desk audit was verified as corrected on <u>March 11, 2011</u> .
9) Each evaluation of a student shall include functional assessment, in accordance with N.J.A.C. 6A:14-3.4(f)4(i-vi); 20 U.S.C. §1414(b)(4) and (5); and 34 CFR §300.306(c)(i).	Noncompliance identified during a desk audit was verified as corrected on <u>March 11, 2011</u> .