



New Jersey Department of Education

Phone: 609-777-1050

Email: adultedinfo@doe.state.nj.us

Website: www.state.nj.us/education/students/adulted

ACCESS CODE REQUEST FORM
FOR OFFICIAL HIGH SCHOOL EQUIVALENCY TRANSCRIPT AND
STATE-ISSUED HIGH SCHOOL DIPLOMA VERIFICATION

Instructions: The New Jersey Department of Education requires the following information in order to issue an access code that provides access to your Official Transcript of High School Equivalency Tests Results and/or your State-issued high school diploma verification record. Please contact the New Jersey Department of Education at (609) 777-1050 if further information is required.

PLEASE PRINT CLEARLY: GED Recipient's Current Information

First Name	Middle Initial	Last Name
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Name at time of test if different from above

Date of Birth

Social Security Number

Phone number

Alternate phone number(s)

State of Residence

Email Address:

I authorize the New Jersey State Department of Education to release my private **High School Equivalency Access Code** to me. It is my understanding that the *E-Transcript/Diploma Verification* serves as the *Official Transcript of High School Equivalency Test Results/Official Diploma Verification*. This Official document contains a unique *Verification Code*. It is my responsibility to provide this Official document to third parties as requested (including employers, colleges and universities, military, etc.) to verify the authenticity of the document presented.

Signature of Recipient Who Took The Test (No electronic or typed signature accepted. Original written signature required.)

Date of Request

Sign X _____

Mail, fax, or email signed form to:

NJ DOE Office of Adult Education
PO Box 500
Trenton, NJ 08625-0500

Fax Number: 609- 292-3768

Email: adultedinfo@doe.state.nj.us