

**New Jersey Department of Education
Office of Educational Support Services**

CODE OF STUDENT CONDUCT COMPLIANCE CHECKLIST

Use this checklist to review district compliance with the requirements of N.J.A.C. 6A:16-7.1.

(a) The code of student conduct (CSC) was adopted by the Board of Education on _____.
(N.J.A.C. 6A:16-7.1(a)1) *Date*

1. The CSC is based on parent, student and community involvement. **Please list the representatives:**

Parent	
Student	
Community	

2. The CSC is based on locally determined *core ethical values* adopted by the board of education on _____.
(N.J.A.C. 6A:16-7.1(a)2) **Please list the representatives.**
Date

Parent	
Student	
Community	

3. The board of education has established a process for annually reviewing and updating the CSC.
(Yes/No) _____ (N.J.A.C. 6A:16-7.1(a)3)

i. The annual review includes parent, student and community involvement. +The last formal review occurred on _____. **Please list the representatives:**
Date

Parent	
Student	
Community	

ii. The review included an assessment of the following information: (Yes/No)

- All of the information from the annual CSA report on student conduct (see item #5) _____
- Suspensions _____
- Expulsions _____
- Incidences reported on the Electronic Violence and Vandalism Reporting System (EVVRS) _____
- Other (specify) _____

4. Annual dissemination of CSC to school community: (*N.J.A.C. 6A:16-7.1(a)4*)

	Dissemination Date	Dissemination Method (describe):
Staff		
Students		
Parents		

5. The annual chief school administrators (CSA) report to the board of education on the implementation of the district's CSC was presented at a public meeting on _____. (*N.J.A.C. 6A:16-7.1(a)5*)
Date

The report contained (**check appropriate box**):

	Yes	No
i. A numerical inventory of all violations of student behavioral expectations in the CSC.		
ii. School responses to the violations of the student behavioral expectations.		
iii. Explanation and evidence of the effectiveness of the CSC in addressing, at a minimum:		
(1) the degree of effectiveness of the district's activities in achieving the <i>purposes</i> of the CSC.		
(2) the degree and effectiveness of implementation of the <i>contents</i> of the CSC.		
iv. Any proposed changes to the district's policies, procedures, programs or initiatives based on the CSA's report.		

6. The CSA is required to submit an annual report on student conduct to N.J.D.O.E. Effective 11/27/07, guidance on this requirement is being developed and will be issued at a later date. (*N.J.A.C. 6A:16-7.1(a)6*)

7. The CSC is implemented in accordance with applicable plans for students with disabilities (Yes/No): _____ (*N.J.A.C. 6A:16-7.1(a)6*)

(b) **Is the district's CSC designed to achieve the following mandated purposes (check appropriate box)?** (*N.J.A.C. 6A:16-7.1(b)*)

	Yes	No
1. Foster the health, safety and social and emotional well-being of students.		
2. Support the establishment and maintenance of civil, safe, secure, supportive and disciplined school environments conducive to learning.		

3. Promote achievement of high academic standards.		
4. Prevent the occurrence of problem behaviors.		
5. Establish parameters for the intervention and remediation of student problem behaviors at all stages of identification.		
6. Establish parameters for school responses to violations of the CSC that take into account, at least, severity of offenses, ages of student offenders and students' histories of inappropriate behaviors, in accordance with <i>N.J.A.C. 6A:16-7.2</i> through 5 and 7.6.		

(c) The district CSC includes the following contents (check appropriate box): (*N.J.A.C. 6A:16-7.1(c)*)

	Yes	No
1. A description of student responsibilities that includes expectations for academic achievement, behavior and attendance, pursuant to <i>N.J.A.C. 6A:32-8</i> and 13.1.		
2. A description of the behaviors that will result in suspensions or expulsions, pursuant to <i>N.J.S.A. 18A:37-2</i> .		
3. A description of the students' rights to:		
i. Advance notice of behaviors that will result in suspensions or expulsions, pursuant to <i>N.J.S.A. 18A:37-2</i> .		
ii. Education that supports students' development into productive citizens.		
iii. Attendance in safe and secure school environments.		
iv. Attendance at school irrespective of students' marriage, pregnancy or parenthood.		
v. Due process and appeal procedures and policies (<i>N.J.A.C. 6A:3-1.3</i> through 1.17, <i>N.J.A.C. 6A:4</i> and where applicable, <i>N.J.A.C. 6A:14-2.7</i> and 2.8 and 7.2 through 7.6).		
vi. Parent notification consistent with the policies and procedures established pursuant to <i>N.J.A.C. 6A:16-6.2(b)3</i> , 7.2, 7.3 and 7.8.		
vii. Records and privacy protections pursuant to Federal and State laws and regulations identified at <i>N.J.A.C. 6A:16-7.1(c)3vii</i> .		
4. A description of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the district board of education, including:		
i. Positive reinforcement for good conduct and academic success.		

ii. Supportive interventions and referral services, including those at <i>N.J.A.C.</i> 6A:16-8.		
iii. Remediation of problem behaviors that take into account the nature of the behaviors, the developmental ages of the students, and the student's histories of problem behaviors and performance.		
iv. For students with disabilities, the behavior interventions and supports pursuant to the requirements of <i>N.J.A.C.</i> 6A:14.		
5. A description of school responses to violations of the behavioral expectations that, at a minimum, are graded according to the severity of the offenses, the developmental ages of the student offenders and the students' histories of inappropriate behaviors that must:		
i. Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions.		
ii. Be consistent with other responses, pursuant to <i>N.J.A.C.</i> 6A:16-5.5 (firearms offenses), 5.6 (assaults with weapons offenses), 5.7 (assaults on board of education members or employees).		
iii. Provide for the equitable application of the CSC without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic, pursuant to <i>N.J.S.A.</i> 10:5.		
iv. Be consistent with the law concerning corporal punishment of students (<i>N.J.S.A.</i> 18A:6-1).		
6. A policy and procedures about student attendance in accordance with <i>N.J.S.A.</i> 18A:38-25 through 31 and <i>N.J.A.C.</i> 6A:32-8 and 13.1 and 6A:16-7.8.		
7. A policy and procedures regarding intimidation, harassment and bullying in accordance with <i>N.J.S.A.</i> 18A:37-13 et seq. and <i>N.J.A.C.</i> 6A:16-7.9.		
8. A current list of community-based health and social service provider agencies that are available to support a student and a student's family.		
9. A list of legal resources available to serve the community.		

Notes:
