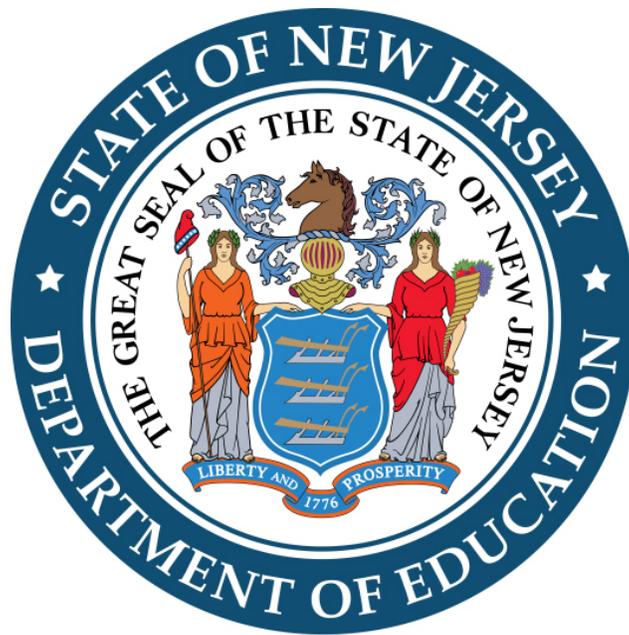


New Jersey Department of Education

2019-2020 Intent to Operate a Title I Schoolwide Program



March 2019

District Information

District Name:

County and District Code:

Chief School Administrator (CSA):

CSA Office Address:

CSA Phone Number:

CSA Email Address:

Business Administrator (BA):

BA Phone Number:

BA Email Address:

ESEA Project Director (ESEA PD):

ESEA PD Phone Number:

ESEA PD Email Address:

Board President:

Board President Email Address:

School Information

School Name:

School Code:

School Type: Elementary Middle Secondary

Grade Levels:

School Address:

School Phone Number:

School Poverty Percentage:

Principal:

Principal Phone Number:

Principal's Email Address:

Introduction

The *Elementary and Secondary Education Act (ESEA)* non-regulatory guidance, “*Designing Schoolwide Programs*,” defines Title I schoolwide programs as those schools that “...use Title I funds to meet the needs of all students in the school, as determined through a comprehensive needs assessment. In a Title I schoolwide program multiple objective educationally related criteria are no longer needed in terms of identifying students to receive Title I services. Additionally, there are no distinctions made between staff paid with Title I funds and staff not paid with Title I funds. All school staff are expected to direct their efforts toward upgrading the entire educational program and improving the academic achievement of all students, particularly those who are low achieving.” The emphasis in a Title I schoolwide program is on serving *all* students, improving *all* structures that support student learning, and combining *all* resources, as deemed allowable, in order to bolster the academic achievement of *all* students attending a designated schoolwide school. When designed efficiently and effectively, schoolwide programs can maximize the impact of Title I funding.

A schoolwide program is a comprehensive reform strategy designed to upgrade the entire educational program in a Title I school with a poverty percentage at or above 40 percent. Additionally, as articulated in the *Elementary and Secondary Education Act (ESEA)*, as amended by the *Every Student Succeeds Act* [ESEA §1114(a)(1)(B)], a school with a poverty percentage less than 40 percent may operate a schoolwide program if the school receives an approved waiver from the State Educational Agency (SEA).

Operating a schoolwide program should result in an ongoing effort to bolster the academic achievement of the entire school community while tailoring reform strategies and interventions to meet the unique needs of all students, staff, and families. The outcome of such should ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of proficiency, as measured by the challenging state academic standards. A comprehensive schoolwide reform strategy requires that a school –

- Conduct a Comprehensive Needs Assessment;
- Complete a Comprehensive Plan, which describes and details the scope of the identified needs in the educational program of the entire school; and
- Conduct an annual evaluation of the effectiveness of the schoolwide program and revise the plan as necessary. A multi-tiered system of supports, such as the [New Jersey Tiered System of Supports \(NJTSS\)](#), is one way a school can enhance core instruction and implement supports and interventions based on academic and/or behavioral needs to improve student outcomes.

Statutory and Regulatory Requirements

The Schoolwide Planning Team

The first step in becoming a Title I schoolwide program is planning. A school must devise a team of stakeholders that is charged with conducting a Comprehensive Needs Assessment, facilitating the development of a shared vision, analyzing multiple data forms, and identifying specific strategies to address the needs of the entire school community. The planning team must include members of all relevant stakeholder groups (e.g., teachers, parents not affiliated with the school, administrators, central office personnel, non-instructional staff, and community members not affiliated with the school and, for secondary schools, students).

Comprehensive Annual Plan

This plan must describe the scope of its educational program for the entire school and document that the school has met the statutory intent and purposes of a Title I schoolwide program. New Jersey's schoolwide programs will participate in the Annual School Planning Process and complete the Annual School Plan, which documents the school's efforts to complete the following:

- A. A Comprehensive Needs Assessment of the entire school; and
- B. Strategies to address the priority needs, as identified through the Comprehensive Needs Assessment, including a description of how identified strategies and interventions will:
 - i. Provide opportunities for all children, including each subgroup of students, as defined in §1111(c)(2), to meet the challenging State academic standards;
 - ii. Use varied methods and instructional strategies that strengthen the academic program in the school, increase the amount and quality of learning time, and help provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education; and
 - iii. Address the needs of all children in the school, particularly those low-achieving students, who are most at risk of not meeting the challenging State academic standards, through various support activities.

Directions for Submission of the Application:

- Complete the Cover Page and the Assurances page (Page 5).
- Email the completed Cover Page and signed Assurances page to the Office of Supplemental Educational Programs at schoolwide@doe.nj.gov by **Friday, April 19, 2019**. *Next steps after submission:* The district will receive an email from the Office of Supplemental Educational Programs confirming the receipt of its Application of Intent to Operate a Title I Schoolwide Program.

Assurances

District assures the following for each district school that intends to begin the operation of a Title I schoolwide program in the 2019-2020 school year (click checkbox for each assurance):

1. **Poverty Percentage [ESEA §1114(a)(1)(A) and (B)]**

Minimum Poverty Percentage (At Least 40%): District assures it will use funds in order to upgrade the entire educational program of a school that serves an eligible school attendance area in which not less than 40 percent of the children are from low-income families, or not less than 40 percent of the children enrolled in the school are from such families.

Poverty Percentage Exception (ONLY for Schools with Less than 40% and granted Waiver Approvals by the NJDOE): District assures it will use funds in order to upgrade the entire educational program of a school approved by the NJDOE through the waiver application process that serves an eligible school attendance area in which less than 40 percent of the children are from low-income families.

2. **Schoolwide Planning Team [ESEA §1114(b)]**

Composition: District assures each school has a Schoolwide Planning Team that is composed of members of each stakeholder group (i.e., teachers, parents not affiliated with the school, administrators, central office personnel, non-instructional staff, community members not affiliated with the school and, for secondary schools, the team should include students).

Stakeholder Engagement: District assures it will submit documentation of at least 4 Schoolwide Planning Team meetings prior to receiving approval to operate a Title I schoolwide program.

Comprehensive Needs Assessment: District assures each school's Schoolwide Planning Team will use the 2018-2019 school year to conduct a Comprehensive Needs Assessment to identify the unique needs of its stakeholders (i.e., students, staff, parents, community, etc.), and how *all* stakeholders will benefit from the implementation of a Title I schoolwide program.

3. **Comprehensive Annual Plan ESEA §1114(b)**

The district assures the school will participate in the NJDOE's Annual School Planning process and submit the Annual School Plan, to coincide with the annual submission of the district's *ESEA* Consolidated Subgrant Application.

4. **Paraprofessionals 34 CFR§200.58**

District assures that in each schoolwide school, all paraprofessionals with any instructional duties have met one of the following requirements:

- Completed two years of study at an institution of higher education;
- Obtained an associate's (or higher) degree; or
- Met rigorous standard of quality and be able to demonstrate, via a formal state/local academic assessment, knowledge of, and ability to assist in instructing, reading, writing, and mathematics.

5. **Supplement Not Supplant [ESEA §1114(a)(2)(B)]**

District assures that Title I funds will be used only to supplement the amount of funds that would, in the absence of the Title I funds, be made available from non-federal sources for each school operating a Title I schoolwide program, including funds needed to provide services that are required by law for children with disabilities and children with limited English proficiency.

Tracking of Funds: District assures that it will track all state and local funds by location and confirms that the school received _____ % (fill in the percentage) in state and local funding for 2018-2019.

Chief School Administrator's Signature:

Date:

Business Administrator's Signature:

Date:

ESEA Project Director's Signature:

Date:

Principal's Signature:

Date: