[District name and logo]

# Memorandum of Agreement

**Title III Consortium Fiscal Lead Agent**: [Lead district name here]

**Title III Consortium Members FY XX**: [Participant district names here]

## Overview

Districts receive funds in Title III to improve the English proficiency and academic achievement of English Learners (ELs). LEAs must spend their Title III allocations to support, at minimum, the following three required activities:

1. Enhance effective language instruction educational programs (LIEP).
2. Provide effective professional development (PD) to classroom teachers who work with ELLs[[1]](#footnote-1) including:
   1. general education teacher
   2. principals
   3. school leaders
   4. administrators and
   5. other school or community-based organizational personnel
3. Provide and implement other effective activities and strategies that enhance or supplement Language Instruction Educational Programs (LIEPs) for ELLs.

Funds may also be used for staff and to upgrade curricula; instruction materials; educational software; assessment procedures; to provide community participation programs, family literacy services, parent outreach and training activities; and translators. Supplemental allowable examples related to curricula upgrade, instruction materials, and education software could be:

* Curriculum upgrades for extended day or summer language assistance programs
* Computer program for accelerating student performance in reading, math, English language acquisition
* iPads, subscription to online programs students can use at home to practice skills.

As the fiscal agent for the Title III Consortium, the Lead District Name Here School District will oversee the purchases and activities of consortium participants.

The Title III Consortium funds will be shared and spent in accordance with the goals in the FY XX ESEA application that benefit all consortium members equally.

All ESEA budget amendments and maintenance of the written agreement regarding consortium members’ participation will be the responsibility of the Lead District Name Here School District.

## Signatures

Title III Consortium Participant District Name:

### Title III Consortium Member Participant

Business Administrator Name:

Business Administrator Signature:

Date:

### Title III Consortium Lead

Title III Consortium Participant District Name:

Business Administrator Name – Title III Consortium Lead:

Business Administrator Signature– Title III Consortium Lead:

Date:

1. Must include activities that apply to a long-term, comprehensive PD plan [↑](#footnote-ref-1)