



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

KEVIN DEHMER
Commissioner

December 4, 2025

Ms. Gabrielle M. Casieri, President
New Jersey Association of School Librarians
PO Box 1460
Springfield, NJ 07081

Re: Approval of Overnight Travel Waiver for 2026 Annual Conference

Dear Ms. Casieri:

The New Jersey Department of Education has reviewed your request submitted on behalf of the Joint Conference sponsored by the New Jersey Library Association (NJLA) and the New Jersey Association of School Librarians (NJASL) seeking a waiver of the in-state overnight travel restriction to support the Annual Conference in Atlantic City, New Jersey, scheduled for February 17 – 19, 2026.

Under N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7.11 and the State Department of Treasury OMB Circular 16-11, reimbursement for in-state overnight travel is generally prohibited. However, in accordance with N.J.A.C. 6A:23A-7.11(c), exceptions may be granted for events that are broad and multidisciplinary in scope, comprised of content-rich educational programming, and offer important professional development opportunities or required training. After carefully reviewing your submission, **it has been determined that the conference meets these criteria and is hereby approved.**

Waiver Approval Details:

- **Overnight lodging reimbursement** is approved for February 17 & 18, 2026 **only**.
- Reimbursement is limited to attendees whose **one-way commute exceeds 50 miles**.
- **Registration fees, mileage, and meals** may be reimbursed per the OMB Circulars 20-04 and 16-11.
- Districts must ensure attendance is limited to staff whose roles align with the conference's purpose or continuing education requirements.

Ms. Gabrielle M. Casieri, President

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We appreciate NJASL and NJLA's commitment to advancing public education and wish you a successful event.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Dehmer', with a stylized flourish at the end.

Kevin Dehmer
Commissioner

KD/DC/mp

c: Senior Staff

Executive County Superintendent