



State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

DR. LILY LAUX  
Commissioner

MIKIE SHERRILL  
Governor

DR. DALE G. CALDWELL  
Lt. Governor

April 14, 2026

Ms. Ebony Grace, Chief Executive Officer  
New Jersey School-Age Child Care Coalition  
208 Lenox Avenue, #363  
Westfield, NJ 07090

**Re: Approval of Overnight Travel Waiver for Revised 2026 conference**

Dear Ms. Grace:

The New Jersey Department of Education has reviewed your request submitted on behalf of the New Jersey School-Age Child Care Coalition (NJSACC) seeking an amended waiver of the in-state overnight travel restriction to support the professional development conference in Princeton, New Jersey, scheduled for April 16 – 18, 2026. A waiver of overnight travel for this event was issued on February 6, 2026, for the event originally scheduled for April 17 – 18, 2026. This waiver addresses the additional day (April 16) added to the agenda of the conference.

Under N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7.11 and the State Department of Treasury OMB Circular 16-11, reimbursement for in-state overnight travel is generally prohibited. However, in accordance with N.J.A.C. 6A:23A-7.11(c), exceptions may be granted for events that are broad and multidisciplinary in scope, comprised of content-rich educational programming, and offer important professional development opportunities or required training. After carefully reviewing your submission, **it has been determined that the conference meets these criteria and is hereby approved.**

**Waiver Approval Details:**

- **Overnight lodging reimbursement** is approved for April 16 & 17, 2026 **only**.
- Reimbursement is limited to attendees whose **one-way commute exceeds 50 miles**.
- **Registration fees, mileage and meals** may be reimbursed per the OMB Circulars 20-04 and 16-11.
- Districts must ensure attendance is limited to staff whose roles align with the conference's purpose or continuing education requirements.

We appreciate NJSACC's commitment to advancing education and wish you a successful event.

Sincerely,

A handwritten signature in black ink, appearing to read "Lily Laux".

Dr. Lily Laux  
Commissioner

LL/JH/mp

c: Senior Staff

Executive County Superintendent