



## NEW JERSEY GOVERNMENT RECORDS COUNCIL

### Administrative Complaint Disposition – No Records Responsive to the Request Exist

**William Capers**  
**Complainant**

**GRC Complaint No. 2022-145**

v.

**Borough of Waldwick (Bergen)**  
**Custodial Agency**

**Custodian of Record:** Kelley Halewicz  
**Request Received by Custodian:** April 4, 2022  
**GRC Complaint Received:** April 19, 2022

**Complaint Disposition:** The Custodian certified that she responded to the Complainant in writing within the statutorily mandated response time indicating that no records responsive to the OPRA request exist.<sup>1</sup> Additionally, the Complainant failed to provide any evidence to contradict the Custodian’s certification. Thus, this complaint shall be dismissed because the evidence of record reflects that no responsive records exist.

**Applicable OPRA Provision:** “‘Government record’ or ‘record’ means any paper, written or printed book, document, drawing, map, plan, photograph, microfilm, data processed or image processed document, information stored or maintained electronically or by sound-recording or in a similar device, or any copy thereof, that has been made, maintained or kept on file in the course of his or its official business . . .” N.J.S.A. 47:1A-1.1.

**This is the final administrative determination in this matter. Any further review should be pursued in the Appellate Division of the Superior Court of New Jersey within forty-five (45) days. Information about the appeals process can be obtained from the Appellate Division Clerk’s Office, Hughes Justice Complex, 25 W. Market St. PO Box 006, Trenton, NJ 08625-0006.**

**Effective Date of Disposition:** March 28, 2023

Prepared By: Samuel A. Rosado  
Staff Attorney

Date: March 21, 2023

**Distribution Date: March 30, 2023**

<sup>1</sup> The Custodian certified in the Statement of Information that the request sought records pertaining to a business located in Mahwah, NJ, over which the Borough of Waldwick would not have jurisdiction.