

Payment Directions for Child Care Centers who require a Dept. of Health Safe Building Interior Certification in order to renew their Department of Children and Families' License

Online payment alone is not sufficient for our review process to begin. The original, signed forms and any required attachments and/or documentation must be mailed to this office with the proof of online payment attached. Your submission will not be valid until the required forms and documentation have been received by this office. Please contact your NJ Department of Health inspector if you have any questions regarding what is required.

To begin go to this page and then follow the steps below: www.nj.gov/health/ceohs/environmental-occupational/child-care-edu/

Step 1.

The screenshot shows the NJ Health website interface. At the top is the NJ Health logo with the tagline "Improving Health Through Leadership and Innovation". Below the logo are navigation tabs: "About Us", "Your Health", "Healthcare Facilities & Services", "Public Health", and "Health IT, Facts & Findings". A dark blue banner below these tabs reads "Environmental Health". Underneath the banner is a secondary navigation bar with links: "Home", "Lead", "Asbestos", "Food and Drug Safety", "Environmental and Indoor Health", "Public Health Sanitation and Safety", and "Environmental Public Health Tracking". A breadcrumb trail shows "Home > Environmental and Indoor Health".

The main content area is titled "Environmental and Indoor Health" and features a grid of images: a worker in a hard hat, a playground slide, children at a table, a person in a white protective suit, a large white container, and a "DANGER ASBESTOS" warning sign. Below the images is a paragraph: "The quality of the environment you experience every day, such as the air you breathe indoors and the water you drink, can affect your health. The New Jersey Department of Health provides information about environmental health, and regulates some indoor air quality in certain settings." Below this paragraph are several underlined links: "Indoor Environmental Health in Educational Facilities", "Asbestos", "Lead", "Mold", and "Hazardous Waste Sites".

On the left side of the page, there is a vertical menu under the heading "Environmental and Indoor Health". The menu items are: "Indoor Environmental Health Assessment Overview", "FAQs - Child Care Center/Educational Facility Indoor Health Assessment", "Indoor Environmental Consultant License", "Hazardous Waste Sites", "Mold", "Drinking Water and Public Health", and "Key Contacts". Below this menu is another section titled "Environmental and Indoor Health Payments" which contains a prominent blue button labeled "Submit Payments".

An arrow points from the text "Click this link" to the "Submit Payments" button.

Step 2.

Environmental Health

- Home
- Lead
- Asbestos
- Food and Drug Safety
- Environmental and Indoor Health
- Public Health Sanitation and Safety
- Environmental Public Health Tracking

Home > Environmental and Indoor Health > Environmental and Occupational Health Assessment Program Application Payments

Environmental and Indoor Health

- Indoor Environmental Health Assessment Overview
- FAQs - Child Care Center/Educational Facility Indoor Health Assessment
- Indoor Environmental Consultant License
- Hazardous Waste Sites
- Mold
- Key Contacts

Environmental and Occupational Health Assessment Program Application Payments

Paying for a license, registration, certificate, permit or penalty via e-check or credit card:

Directions: Click on the type of certification you wish to pay for from the selections below. Once you have submitted payment, you must complete and submit the required form and (if applicable) supporting documentation before our review process can begin.

Trade or Individual Name: Enter the name of the lead certification applicant, training agency or child care center that the payment is for.

Pertinent Number: This is your license/permit number.

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When you are finished paying:

Print the payment confirmation page or the confirmation e-mail you received as proof of payment. Attach this printout to your application form. **No submission will be processed without proof of payment.**

Please note that the application fees listed below are non-refundable.

New Jersey Trained Individual Lead Applications	
Lead Reciprocity Application	▼
Lost or Damaged Lead Permit	▼
Lead Training Agency Certification - Initial Applications	▼
Lead Training Agency Certification - Renewal Applications	▼
Asbestos Training Agency Certification - Initial Applications	▼
Asbestos Training Agency Certification - Renewal Applications	▼
Certified Indoor Environmental Consultant Applications	▼
Child Care Center Safe Building Interior Certification Submissions	▼

← Click on this line

Step 3.

Asbestos Training Agency Certification - Initial Applications	▼
Asbestos Training Agency Certification - Renewal Applications	▼
Certified Indoor Environmental Consultant Applications	▼
Child Care Center Safe Building Interior Certification Submissions	▲

- **New Child Care Centers (not currently licensed by the Department of Children and Families)**

Fee: \$1,500

 - [Forms CEHS-1 through CEHS- 8](#) - This is called an Indoor Environmental Health Assessment (IEHA)

Important: The above forms must be completed by a NJ Department of Health (NJ DOH) -licensed Indoor Environmental Consultant. The NJ DOH fee is separate from the fee the child care center pays the consultant to do an IEHA.
 - [Submit Payment](#)
- **Child Care Centers Renewing Department of Children and Families License**

Fee: This fee varies. You must contact the NJ Department of Health at 609-826-4923 to determine what your fee will be. If inadequate payment is submitted, the child care center will be required to pay the balance of the fee before a Safe Building Interior Certification can be issued.

 - [Form CEHS-15](#)
 - [Submit Payment](#)
 - [Directions \[pdf 415k\]](#)

Click on Submit Payment

Step 4. Complete all fields indicated with an *.

Payer Application

Application Name: **Indoor Environmental Health Assessment (IEHA) in Child Care Centers - Renewal Submissions**

Individual Or Business Entity Information

* Trade or Individual Name (If applicable):

-Enter name of day care center along with its physical address, city and zip code.

* Physical Address (Trade or Home):

Physical Address Line 2:

* City:

* State:

NEW JERSEY ▼

* Zip:

* Phone Number:

 - -

Fax:

* Email Address:

-Enter contact telephone number and e-mail address.

Responsible Party Information

* Last Name:

* First Name:

-Enter name of responsible party.

Application Type Information

* License/Permit/Certificate ▼

New Registration

Renewal

-Select "License/Permit/Certificate" then "Renewal"

Pertinent Number (may be required for some applications)

Number:

Expiration Date:(mm/dd/yyyy)

Fee Amount:

-Enter your Dept. of Children and Families (DCF) License No., its expiration date and the fee amount indicated by your NJ Dept. of Health Inspector (DOH).

Add Row

Payment Information

* Select the type of service

Electronic Check Payment

Credit Card Payment

* Amount:

-Select type of payment then "Continue"

CONTINUE

RESET

After you select "Continue" you will be asked to provide the pertinent account information. Once you submit it, you will be e-mailed a payment confirmation. Please provide a copy of that confirmation to the DOH and keep a copy for your records.