

# **YOUTH CAMPS: Criminal History and Sex Offender Checks**

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**www.nj.gov/health/ceohs/sani  
tation-safety**



# Since when?

- Originally Spring 2009 revision
- Effective Fall of 2009
- Criminal History checks and Sex Offender checks now an important and integral component for evaluation of staff
- If a YC operator has not done them, instructed to initiate these checks immediately and provide documentation

# Key Points CHC

- By June 15, 2010 for all existing adult staff
- New staff prior to start date
- **< 1 year**, notarized statement for criminal history status (returning staff)
- No lapse of employment **> 1 year**
- Maintain documentation for as long as employment continues at the camp

# Key Points CHC

- minimum CHC = NJSP CHRI for non criminal justice purposes.
- For assistance, call 609-882-2000 ext. 2884 (N.J.State Police)
- state-wide name check
- form “212 B” online only; from the NJ State Police
- link (<http://www.njportal.com/njsp/212B>)
- name check, \$20, is a state-wide check, using social security #, Name and date of birth

# Key Points CHC

- NJ residents, information comparable to the NJSP CHRI
- state-wide check (all counties)
- for felonies and misdemeanors
- indictable offenses and disorderly persons
- Out of state residents
- "where practical, also obtain from the staff member's place of residence, a criminal history check or its recognized equivalent."

# Key Points SOC

- Annual sex offender registry check
- Must retrieve national sex offender registry information
- <http://www.familywatchdog.us/>
- Maintain documentation for as long as employment continues at the camp
- National Sex Offender Public Website (USDOJ NSOPW)
- <http://www.nsopw.gov/Core/Portal.aspx>
- US Military Sex Offender registry
- <http://www.militarysexoffendersregistry.com/sitemap.html>



# Documentation for SOC

- Website used
- List of all staff
- Date viewed
- “Yes” or “No”
- Comments if a “Yes”

[www.familywatchdog.us](http://www.familywatchdog.us)

<u>Staff</u>	<u>Date Viewed</u>	<u>Y</u>	<u>N</u>	<u>Comments if a “Yes”</u>
Ozzy Oswald	5/12/11	X		DNH
Joe Schmo	6/1/11		X	Hired
John Q. Public	5/31/11		X	Rehired