

**New Jersey State Cancer Registry
Physician Reporting
Frequently Asked Questions**

1. What cases of cancer and other pre-cancerous conditions are reportable to the New Jersey State Cancer Registry?
 - a. Any *in situ* or invasive neoplasm as designated by a behavior code of “/2” or “/3” in the “International Classification of Diseases for Oncology (ICD-O), Third Edition,” published by the World Health Organization (with the exceptions listed in C below); or
 - b. All solid tumors of brain and central nervous system, including the meninges and intracranial endocrine structures, listed in the ICD-O with behavior codes of:
 - i. “/0” benign disease
 - ii. “/1” disease of uncertain malignant potential;
 - iii. “/2” *in situ* disease;
 - iv. “/3” malignant disease.
 - c. The following diagnoses shall **not** be reported:
 - i. Basal cell carcinomas of the skin and squamous cell carcinomas of the skin, except when they are diagnosed in the labia, clitoris, vulva, prepuce, penis or scrotum.
 - ii. Carcinoma *in situ* of the cervix and/or cervical squamous intraepithelial neoplasia III (CIN III).
 - iii. Prostatic intraepithelial neoplasia III (PIN III).
2. When must cases of cancer and other pre-cancerous conditions be reported to the New Jersey State Cancer Registry?
 - a. All reportable cases must be submitted within 6 months of your first contact with the patient for the reportable diagnosis
3. How often must my practice report to the NJSCR in order to remain in compliance with State Law?
 - a. All facilities are expected to report to NJSCR at least monthly in order to avoid penalties. However, if your facility sees fewer than 20 cases of reportable disease per year, you may make arrangements to report on a quarterly basis. Large-volume practices are encouraged to submit more frequently.
4. What information is required to be reported for each case?
 - a. Each case report must include, at a minimum:
 - i. Demographic Information
 - Name
 - Address
 - Date of birth
 - Social Security Number
 - Race/ethnicity (for multiracial - can specify up to 5 different races)
 - Sex
 - ii. Tumor characteristics
 - Date of diagnosis
 - Primary site

- Histologic type
- Behavior
- Grade
- Stage

iii. Treatment provided by your office

5. What format is to be used when submitting cancer cases to NJSCR?
 - a. All cases must be submitted electronically in either the current NAACCR record layout, using Registry Plus™ Web Plus software or HL7 Clinical Data Architecture (CDA) for Meaningful Use.
6. If we choose to submit using Web Plus, is there training available?
 - a. Yes, the NJSCR will provide free training to you and your staff in the use of Web Plus.
7. A hospital or other health care facility has access to my practice's records and reports our cases to NJSCR on our behalf. How do we get credit for reporting?
 - a. Obtain a letter from the reporting facility stating their acceptance of responsibility for your practice's reporting obligations. Send the letter to OPS.NJSCR@doh.nj.gov or fax to 609-633-7509, attn: Electronic Physician Reporting.
8. Where can I get more information about reporting to the New Jersey State Cancer Registry?
 - a. Please visit the NJSCR web page for non-hospital reporting at <https://www.nj.gov/health/ces/reporting-entities/non-hospital/>.