



Web Plus Instructions – CCR Abstraction

To begin entering Abstracts through Web Plus, you must first log into <https://webplus.njscr.org/WebPlus/logonon.aspx> with credentials that are provided to you once your account is created.

- You will be asked to change your password when you log on for the first time.
- The password must be a strong password with at least 3 different character cases (Lowercase, Uppercase, Numbers, Special characters). Minimum 10 characters.
- You **cannot** repeat passwords you've used for the last 3 password cycles.
- A password will expire every 90 days. You will be locked out of your account if your password fails 5 times. For technical assistance with passwords or site issues, please contact webplushelp@cinj.rutgers.edu
- Any field with * is a critical field. You will not be able to submit the form without these sections being filled out.

| | |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| NJ State Cancer Data Entry CCR Abstraction/Review Radiation CCR | Click Radiation CCR to begin. |
| New Abstract | Click to start entering a new case (Top of the page) |
| Find/Open Abstract | Click to find/open a case previously saved (Top of the page) |
| | Clicking on the down arrow will display a drop down box |
| | Click on the magnify glass will bring up a separate look up box |
| | Clicking the question mark button will give you information on that specific field |

| PATIENT ID | | |
|---------------|----------------------|--|
| AccNumHosp * | <input type="text"/> | |
| SeqNumHosp * | <input type="text"/> | |
| MedRecNum | <input type="text"/> | |
| FirstName * | <input type="text"/> | |
| LastName * | <input type="text"/> | |
| MiddleName | <input type="text"/> | |
| SocSec * | <input type="text"/> | |
| DxNumAndSt * | <input type="text"/> | |
| DxSupp | <input type="text"/> | |
| DxCity * | <input type="text"/> | |
| DxState * | <input type="text"/> | |
| DxPostalZip * | <input type="text"/> | |
| Phone | <input type="text"/> | |
| Race1 * | <input type="text"/> | |
| Hispanic * | <input type="text"/> | |

Accession Number: 4 digit year followed by 5 digits number. Example: 201400001 (This shows the patient was seen by you in 2014 and is the 1st case entered for this year.

Sequence Number: If this is the patient's first cancer sequence is coded 00, if it is their second 02, their third 03. If this is unknown code the sequence 00

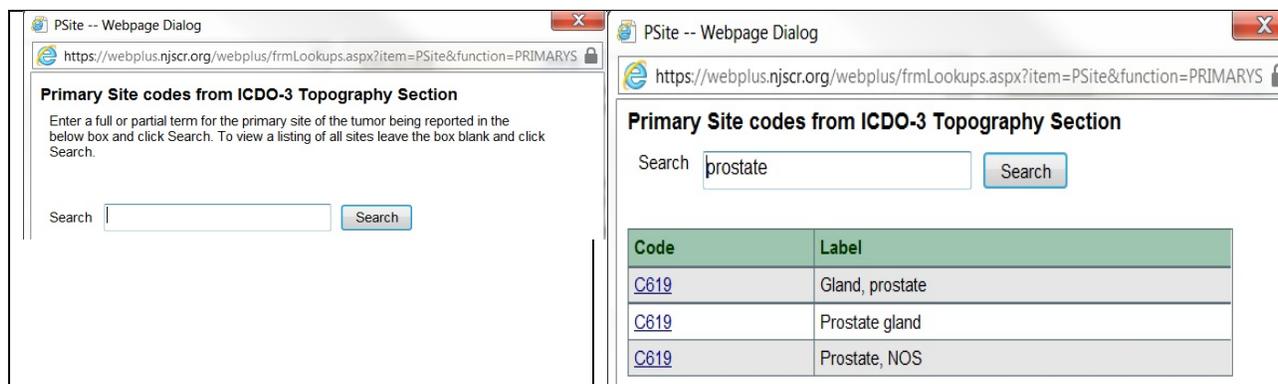
| DEMOGRAPHIC | |
|-------------|------------------------|
| BirthDate * | <input type="text"/> ? |
| AgeDx | <input type="text"/> ? |
| Sex * | <input type="text"/> ? |
| Marital | <input type="text"/> ? |

Birth Date: All date fields in WebPlus should be entered YYYYMMDD.
 Example: Birth date is 01/20/1960 it would be entered 19600120 in WebPlus

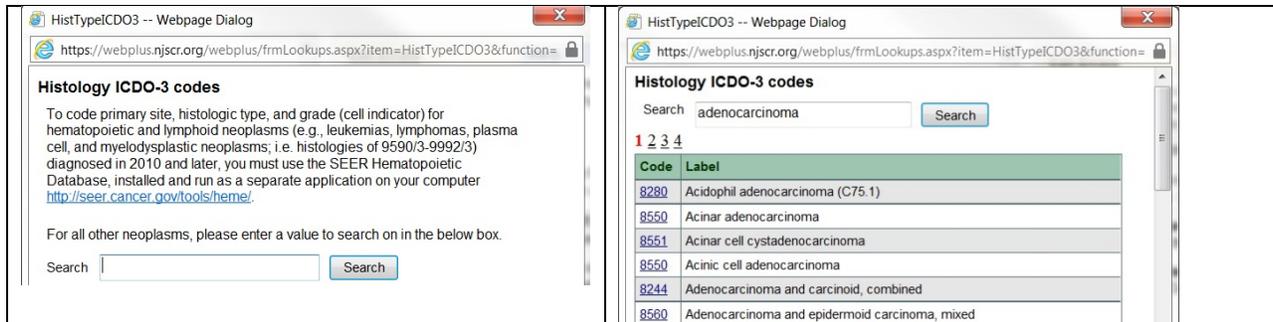
| CANCER IDENTIFICATION | |
|-----------------------|------------------------|
| DxDate | <input type="text"/> ? |
| PSite * | <input type="text"/> ? |
| Lateral | <input type="text"/> ? |
| HistTypeICD03 * | <input type="text"/> ? |
| BehaviorICD03 * | <input type="text"/> ? |
| Grade | <input type="text"/> ? |

DxDate: Diagnosis Date, if dx'd 02/15/2014 enter 20140215 in WebPlus
 PSite: Is the Primary Site of the Cancer. (See Below)
 HistType: Is Histology type, What type of cancer does the patient have (See Below)
 Behavior: Code 3 unless pathology or physician state the cancer to be insitu or non-invasive. If the cancer is stated to be insitu or noninvasive code 2.

Clicking on the magnify glass in the PSite Section will give you the box below. This will give you a code for the PSite. For example the patient below has a Prostate Cancer.



Clicking on the magnify glass in the HistType Section will give you the box below. This will give you a code for the Histology (type of cancer). For example the patient below has adenocarcinoma. Some histologies have many subtypes, so you may get a lot of results in your search. Code the histology to the best of your ability.



Common Histology codes:

Carcinoma: 8010

Squamous Cell Carcinoma: 8070

Adenocarcinoma: 8140

Non-Small Cell Carcinoma: 8046

Malignant Melanoma : 8720

Lymphoma: 9590

| STAGE/PROGNOSTIC FACTORS | |
|--------------------------|----------------------|
| TNMEdition | <input type="text"/> |
| AJCCTClin | <input type="text"/> |
| AJCCNClin | <input type="text"/> |
| AJCCMClin | <input type="text"/> |
| AJCClinGrp | <input type="text"/> |
| TNMClinDesc | <input type="text"/> |
| TNMClinStgBy | <input type="text"/> |
| AJCCTPath | <input type="text"/> |
| AJCCNPath | <input type="text"/> |
| AJCCMPath | <input type="text"/> |
| AJCCPathGrp | <input type="text"/> |
| TNMPathDescr | <input type="text"/> |
| TNMPathStgBy | <input type="text"/> |

This section is only filled out if you have a TNM stage on your pathology reports or in physician notes

For Example: Biopsy pathology report states patient has stage T1c N0 M0 stage 2 disease
This would be entered
AJCCTClin: 1c
AJCCNClin: 0
AJCCMClin: 0
AJCClinGrp: 2

If you do not have this information, leave this section blank

| TREATMENT - 1ST COURSE | |
|------------------------|----------------------|
| FirstRxDateSEER | <input type="text"/> |
| FirstRxDateCOC | <input type="text"/> |
| RxHDXStgProc | <input type="text"/> |
| RxDateDXStg | <input type="text"/> |

FirstRxDateSEER and FirstRxDateCOC are the date of first course of treatment

RxHDXStgProc: Biopsy code (almost all of these will be code to 02)

RxDateDXStg: is the date of the biopsy

| SURGERY | |
|--------------|----------------------|
| RxHSurgPSite | <input type="text"/> |
| RxDateSurg | <input type="text"/> |

RxHSurgPSite: is a surgery code, if you click the magnify glass you will get a list of surgery procedures

RxDateSurg: is the date of surgery

| HOSPITAL SPECIFIC | |
|-------------------|----------------------|
| RepHosp * | <input type="text"/> |
| NPIRepFacility | <input type="text"/> |
| TypeRepSrc * | <input type="text"/> |
| Date1stCont | <input type="text"/> |

RepHosp: should be autofilled
 NPIRepFacility: Is you organizations NPI number
 TypeRepSrc: Specify the type of your facility
 Date1stCont: Date patient 1st seen at your facility for this cancer

| F-UP/RECURRENCE/DEATH | |
|-----------------------|----------------------|
| DateLastContact | <input type="text"/> |
| VitalStatus * | <input type="text"/> |
| CASat | <input type="text"/> |

DateLastContact: Date patient last seen or last contacted
 VitalStatus: code 1 for alive

| TEXT FIELDS | |
|-------------|----------------------|
| TxPSite | <input type="text"/> |
| TxHist | <input type="text"/> |
| TxDxPath | <input type="text"/> |
| TxDxPE | <input type="text"/> |

TxPSite: Primary Site Text
 TxHist: Histology Text
 TxDxPath: Pathology Report Text, Generally what is stated in the final diagnosis section of a pathology report.
 TxDxPE: Here you can put the physician treating the patient, physician performing the biopsy, physician referred to. Also record why the patient presented to your facility in this text box.

Clicking Save at the bottom form will prompt the message below. This will appear on the right side of the screen. Click Yes if the form is complete and read to be sent to the state central cancer registry. If you clicked save and the form is not complete, click no. Only click yes to release the form after the case is complete.

| | |
|-------------------------------------------------------------------------------------------------|----------------------|
| Edit Errors | Help |
| -----EDIT RESULT----- | |
| Editset Name: Text Edits | |
| This abstract passed all edits and can be released to your central cancer registry. | |
| Do you want to release it? <input type="button" value="Yes"/> <input type="button" value="No"/> | |