



The New Jersey EMT Reciprocity process is for individuals who have never maintained an active **New Jersey EMT Certification** and who are validly certified as an EMT by any other state in the U.S. or by the NREMT, and who wish to obtain a New Jersey EMT Certification.

****PLEASE READ THIS ENTIRE DOCUMENT PRIOR TO STARTING THE PROCESS****

In accordance with **N.J.A.C. 8:40A-7.3a** and **N.J.A.C. 8:40A-7.3b**, the following steps must be completed to satisfy the New Jersey EMT Reciprocity requirements:

1. Maintain Active CPR Certification

You must hold a current CPR certification at the **Healthcare Provider, Professional Rescuer**, or equivalent level and is required for entry into any New Jersey EMT Refresher.

A list of CPR certifications recognized by New Jersey OEMS can be found [HERE](#).
(www.nj.gov/health/ems/education)

2. New Jersey EMT Reciprocity Credential Request

Create an account in the New Jersey Emergency Medical Services Provider Licensing and Learning Management System (LMS) [HERE](#) (www.njemms.us).

Complete the EMT Reciprocity form, located on the homepage, in its entirety, including all states in which you currently maintain, or have previously maintained (even if expired), a valid EMT Certification or Paramedic License.

The New Jersey OEMS is aware that some cellphones and tablets do not support full access to the LMS

3. Complete Section I of the EMS-64 Application

The EMS-64 form can be found [HERE](#)

Fill in your personal details: name, date of birth, mailing address, phone numbers, email, etc.

Indicate the certification level you are requesting (EMT)

If you are certified by the NREMT, provide your NREMT number and expiration date
(If you are not currently NREMT certified please reference Step 7)

List all states where you have been certified/licensed as an EMT or Paramedic, license number, issuance date (if known), and expiration date.

Provide initial EMT and/or Paramedic education program details: program name, address, and contact person information.

Print and sign your name at the end of Section 1 (page 2).

Email this completed Section I, your current CPR certification, and a valid photo governmental ID to Reciprocity@doh.nj.gov.

4. Complete Section II of the EMS-64 Application (License Verification)

*****This section must be completed by each licensure authority that certifies you at the EMT level or higher, including NREMT if applicable. *****

Some licensing authorities do not require you to submit Section II of the EMS-64 application to them. They may instead require you to make the request through their office, after which they will send their own letter or verification directly to the New Jersey Department of Health, Office of Emergency Medical Services.

Section II or a verification letter must be sent directly from the entity signing this section, not the candidate.

5. Complete Section III of the EMS-64 Application (Education Program Verification)

*****This section must be completed by your initial EMT Program*****

The Education Agency MUST confirm completion of an approved EMT program and provide start and end dates, plus total hours for didactic, laboratory, internship, or residency.

Section 3 must be sent directly from the education program, not the candidate.

If your initial EMT program is no longer active, please have the state licensing authority of that program send an email to New Jersey OEMS verifying that the program was valid. This may also be accomplished through a verification letter.

Military Applicants:

- Military applicants can request training records from Ft. Sam Houston/JBSA using the METC Student Training Report Request Form.
- Acceptable alternatives include DD 214 from AIT, DA 1059, USAF VMET, or USN OMPF supporting documents.

6. Successfully Complete New Jersey EMT Refresher A/B/C Classes

All approved New Jersey EMT Refresher Classes can be found [HERE \(www.njems.njlincs/jsp/catalog\)](http://www.njems.njlincs/jsp/catalog)

EMT Refresher Classes that are not approved through the above link are not approved, inclusive of 100% on-line based EMT Refresher classes and EMT Refresher classes that are taken outside of New Jersey.

Please follow the training agency's registration instructions under "more information" or "enrollment type".

Once completed, verify that your classes appear on your transcript in your New Jersey LMS.

If completed classes do not appear in your transcript after several days, please contact your training center directly.

All New Jersey EMT Reciprocity Candidates must complete the New Jersey EMT Refreshers.

7. Create a National Registry of Emergency Medical Technicians (NREMT) Account and Apply for the **NREMT Proficiency Examination**

(Only if you do not currently have a valid and active NREMT)

All other applicants must pass an NREMT Proficiency Evaluation.

To create an NREMT account and/or to apply for the exam, visit www.nremt.org and follow these steps:

- Select Candidate as your role.
- Go to My Applications → Create Application → None - I was instructed to take a Proficiency Evaluation.
- Select Emergency Medical Technician (EMT) as the level.
- Choose New Jersey as your state office and State reciprocity as the reason for the test.
- Complete the application and choose your exam delivery method.
- Reply to OEMS via Reciprocity@doh.nj.gov with your NREMT application ID number
- Once the OEMS verifies your eligibility, you will receive an email confirmation from the OEMS.
- NREMT will then issue you an **Authorization to Test (ATT)** number and provide you with instructions for payment and scheduling your exam.
- Once you successfully complete the NREMT examination, please email Reciprocity@doh.nj.gov so that your New Jersey EMT Certification can be issued.

8. After Passing the Examination

After successfully completing your NREMT Proficiency Exam, notify the OEMS via email at reciprocity@doh.nj.gov or by replying to the email you received from the OEMS for verification to test.

Please include the following:

- First and Last Name
- Date of Birth
- New Jersey EMS ID Number
- Date of Successful Completion
- Copy of NREMT Certification

Subject Line: NJ EMT Reciprocity Completed (Your Last Name & NJ EMS ID Number)

The OEMS will then issue you a **New Jersey EMT Certification**.

Important Notes:

- **Only** New Jersey EMT Refresher classes may be utilized.
- Due to recent changes in NREMT policy, the Proficiency Examination no longer leads to NREMT certification. If you wish to obtain NREMT certification, please contact NREMT directly to explore alternative pathways that require completing an NREMT examination. After successfully completing the NREMT examination, through a NREMT guided process of then a proficiency examination, email reciprocity@doh.nj.gov with proof of completion.
- Elective CEUs are not required for New Jersey Reciprocity.
- If you are not seeking NREMT Certification, you must apply for the **NREMT Proficiency Examination**. The OEMS cannot verify other NREMT examination types. If you mistakenly apply for the wrong exam, contact NREMT directly to correct it.

- Ensure that your personal information (DOB, SSN, etc.) is correct in both your New Jersey LMS and NREMT account/application.
- If you maintain a valid and active EMT-Advanced or Paramedic Certification, you are eligible to apply for New Jersey EMT Reciprocity.
- You cannot be verified for NREMT Proficiency examination until your New Jersey EMT Reciprocity Application is complete.
- Once your application is complete, the New Jersey OEMS will contact you via email or telephone to advise you accordingly.
- While the EMS-64 Application and accompanying documents may be submitted to the New Jersey OEMS separately, all required components must be received and approved prior to the issuance of a New Jersey EMT certification.
- Your New Jersey EMT Certification card is obtained by logging into your LMS account [HERE](#) and then going to “My Latest Credentials(s)”.
- Individuals who were previously certified as a New Jersey EMT or Paramedic are not eligible for EMT Reciprocity. If you once held a New Jersey EMT or Paramedic certification and want to obtain a New Jersey EMT certification again, you must apply through the New Jersey EMT Challenge Process.

If you require additional assistance or clarification, please contact the OEMS via email at reciprocity@doh.nj.gov or via telephone at (609) 633-7777.