New Jersey Department of Health Consumer, Environmental and Occupational Health Service P. O. Box 372 Trenton, NJ 08625-0372

REQUIRED INFORMATION FOR NEW JERSEY CERTIFICATION OF ASBESTOS TRAINING COURSE ASBESTOS TRAINING COURSE PROPOSAL CHECKLIST

Please provide all information requested in this checklist along with your completed application and return it to the above address with all required attachments.

Name	e of Training Agency	Date				
	Se Type (Check no more than one initial and corresponding refresher): Worker-Initial Supervisor-Initial Worker-Refresher Supervisor-Refresher					
To assure your application is complete and to expedite the review process, the following information must be submitted as required in N.J.A.C. 8:60-6:						
	8:60-6.3(a)1. Complete "Asbestos Training Agency Certification – Initial Application"					
	8:60-6.3(a)2. Brief description of course location including dimensions:					
	Projected course fees: \$					
	8:60-6.3(a)3. Brief description of public outreach and publicity efforts to recruit students:					
	8:60-6.3(a)4. Must provide a detailed outline of course curricula as set forth at N.J.A.C. 8:60-6 course. NJDOH model outlines for each discipline are available online at: <u>www.s</u> amount of time allotted for each topic and a list of instructors for each topic must a	tate.nj.us/health/iep/asb_outlines.shtml. The				
	8:60-6.3(a)5. Must attach a description of the interactive/participatory teaching methods as defit to present <u>each</u> topic. As a reminder, lecture is not considered an interactive/participatory teaching methods as defined as a set of the present teaching methods.					
	8:60-6.3(a)6. Must attach a copy of all written materials to be distributed as part of the training	course.				
	8:60-6.3(a)7. Must include evidence that your agency has employed or contracted to employ a time or temporary basis, to satisfy the education, experience qualifications criteria "Application for Approval as a New Jersey Asbestos Course Instructor" must be or Resumes describing special training and education and/or prior experience shall with the instructor criteria. All resumes must include the length of time which the	minimum of three instructors, either on a full as set forth at <u>N.J.A.C.</u> 8:60-6.5. An ompleted and submitted for each instructor. be submitted as documentation of compliance				

ASBESTOS TRAINING COURSE PROPOSAL CHECKLIST (Continued)

Name of Training Agency			Date		
	8:60-6.3(a)8.	f reapireters to be used	to domonatrata fit toot or flow toot		
	List the types, brand name and quantities of respirators to be used to demonstrate fit test or flow test:				
	Туре		Brand Name	Quantity	
	8:60-6.3(a)9.				
	List a description of the type and quantity of	f protective clothing to b	e used during practice exercises an	d demonstrations (use	
	an additional sheet of paper if necessary):	•	B	•	
	Description	<u>Quantity</u>	Description	<u>Quantity</u>	
		<u> </u>			
		<u></u>			
	8:60-6.3(a)10.				
	List a description and quantities of the mate	erials to be used for han	ds-on practice exercises and demor	nstrations including, but	
	not limited to, hand tools, ladders, scaffoldin spray devices, decontamination facilities, si				
	(use an additional sheet of paper if necessa			Data Onecia	
	Description	<u>Quantity</u>	Description	<u>Quantity</u>	
	8:60-6.3(a)11. Attach a statement explaining any restrictio	ns on attendance, such	as English only or other language to	be used.	
8:60-6.3(a)12. All training course materials, examinations and related course literature for non-English courses must be to the second seco				be translated into the	
	language of the course. A copy of the translated materials with written assurance that the translation is accurate and valid be included. Note: Only the worker course may be taught in a foreign language.				
	8:60-6.3(a)13.				
	What is your instructor-to-student ratio for hands-on training? (Note: Minimum ratio shall be no greater than 10 students for one instructor.):				
	(Note: Minimum ratio shall be no greater that	an 10 students for one i		-	

ASBESTOS TRAINING COURSE PROPOSAL CHECKLIST (Continued)

Name of Training Agency		Date			
	 8:60-6.3(a)14. Must provide evidence that a no-smoking policy shall be established, maintained and enforced during all aspects of the training 				
	 8:60-6.3(a)15. If applicable, attach a copy of valid training agency certification previously issued by the NJDOH pursuant to N.J.A.C. 8:60. 				
	 8:60-6.3(a)16. Attach a copy of the written examination(s) to be administered to the trainees by your training agency. Also include the performance procedures used to validate your examination. 				
All materials submitted as part of the application must be typewritten or machine printed. The applicant shall be required to successfully pass a pre-commencement inspection of the training facility(ies) conducted by representatives of the Department. The applicant shall notify the Department immediately in writing of any change(s) in the application information occurring either prior to or after the issuance of certification.					
Name of Person Completing This Form (Print):					
Title					
Signa	ature	Date			