

State of New Jersey
*Department of Health and
Senior Services*

Patient Safety Reporting System

Module 4 – Reports, Resources and Support



Patient Safety Reporting System

Course Contents:

- I. System Navigation
- II. Reports
- III. Resources and Support

Patient Safety Reporting System

I. System Navigation

Main Menu Bar

- View Events – event reports listing by status, provides ability to create custom reports
- Resources – tools and information

Patient Safety Reporting System

II. Reports

“View Events”:

- Click on “Show Customization Window” to add/remove columns
- Drag column name to “Field Chooser” list to remove columns
- Drag column name from “Field Chooser” to add columns
- Filter by using entry boxes

II. Reports - Continued



State of New Jersey
Department of Health and Senior Services Patient Safety Reporting System

Logged in as: sfacility

[Home](#) [Add Event](#) [View Events](#) [Resources](#) [User Maintenance](#)

[All Events](#)
[Status Report](#)

Welcome to the NJ Patient Safety Report

NJ is committed to promoting patient safety and preventing serious preventable adverse events. In 2004, the **New Jersey Patient Safety Act** (P.L. 2004, c9) was signed into law. The statute was designed to improve patient safety in hospitals and other health care facilities by establishing a serious preventable adverse event reporting system. This site is designed to help healthcare facilities develop strong patient safety programs, collect and analyze aggregate data and fulfill the law's mandatory reporting requirements

Additional resources may be found on the Patient Safety website at:
<http://nj.gov/health/ps/>

Program staff are also available to speak with you at: 609.633.7759

Action Items

Initial Event Comments

Report Number	Submit Date
20103043	12/17/2010

RCA Comments

Report Number	RCA Due Date
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II. Reports - Continued

- You can sort the data by clicking on the column headers
- Show Customization Window - Use the 'Customization Window' to add/remove fields from the grid.
- Saved Reports - Click to view your saved reports.
- Save a Report - Click to save the report.

Export to Excel

Drag a column header here to group by that column

View	Report Year	Facility Name	Report Number	Event Status	Event Type	Event Description
Clear	2010					
Detail	2010	MEDICAL CENTER	2010-0066	Event-Facility Edit	Care Management - Medication Error	Description
Detail	2010	TEST FACILITY	2010-0067	Event-DHSS Review	Surgical - Intra/Post-Op Coma or Death	Description
<input checked="" type="checkbox"/>	[Report Year] Equals '2010'					Clear

II. Reports - Continued Customization Window

Logged in as: facAdminUser

[Logout](#)

[Home](#) [Add Event](#) [View Events](#) [Report](#) [User Maintenance](#)

- You can sort the data by clicking on the column headers
- [Hide Customization Window](#) - Use the 'Customization Window' to add/remove fields from the grid.
- [Saved Reports](#) - Click to view your saved reports.
- [Save a Report](#) - Click to save the report.

[Export to Excel](#)

Drag a column header here to group by that column

View	Report Year	Facility Name	Report Number	Event Date Discover	Event
Clear		TEST FACILITY			
Detail	2010	TEST FACILITY	2010-0067	9/10/2010	Surgic or De

[\[Facility Name\] Equals 'TEST FACILITY'](#)

Field Chooser

- Admission Through
- Admit Date
- Ethnicity
- Event Date
- Event Date Discover L

II. Reports - Continued Add Field

Drag a column header here to group by that column

View	Report Year	Facility Name	Report	Admission Through	Event Type
Clear	2010				
Detail	2010	TEST FACILITY	20103004	Closed	Care Man Error
Detail	2010	TEST FACILITY	20103005	Closed	Care Man Product
Detail	2010	TEST FACILITY	20103006	Closed	Care Man
Detail	2010	TEST FACILITY	20103007	RCA-Facility Edit	Care Man
Detail	2010	TEST FACILITY	20103008	RCA-Facility Edit	Environm

[Report Year] Equals '2010'

Field Chooser

- Admission Through
- Admit Date
- Ethnicity
- Event Date
- Event Date Discover

II. Reports - Continued Remove Field

Drag a column header here to group by that column

View	Report Year	Report Number	Admission Through	Event Status	Event Type	Event Description
Clear	2010					
Detail	2010	2010-0066	Direct Admission	Event-Facility Edit	Care Management	Medication Error
Detail	2010	2010-0067		Event-DHSS Review	Surgical - Intra/Post-Op	Coma or Death
Detail	2010	2010-0068	Transfer from LTC or Assisted Living	Event-Facility Edit	Environmental -	

[Report Year] Equals '2010'

Field Chooser

- Event Time
- Facility Name**
- How Event Discovered
- How Event Discovered
- ICD9

Patient Safety Reporting System

II. Reports - Continued

“View Events”:

- Save report for future use by clicking on “Save Report”
- Export to spreadsheet

II. Reports - Continued

Save a Report

- You can sort the data by clicking on the column headers
- [Show Customization Window](#)- Use the 'Customization Window' to add/remove fields from the grid.
- [Saved Reports](#)
- [Save a Report](#)

Saved Reports x

[Delete](#)

[Export to Excel](#)

Drag a column header here to group by that column

View	Report Year	Facility Name	Report Number	Event Date Discover	Event Type
Clear	<input type="text"/>	TEST FACILITY	<input type="text"/>	<input type="text"/>	<input type="text"/>
Detail	2010	TEST FACILITY	2010-0067	9/10/2010	Surgical - Intra/Post-Op Coma or Death

II. Reports - Continued Export to Excel

Department of Health and Senior Services Patient Safety Reporting System

HEALTH SENIOR SERVICES

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- You can sort the data by
- [Hide Customization Window](#)
- [Saved Reports](#) - Click to
- [Save a Report](#) - Click to

Export to Excel

Drag a column header here to group by the

View	Report Year	Re
Clear	2010	
Detail	2010	2010-0066

Direct Admission

Event-Facility Edit

Care Management

Medication Error

File Download

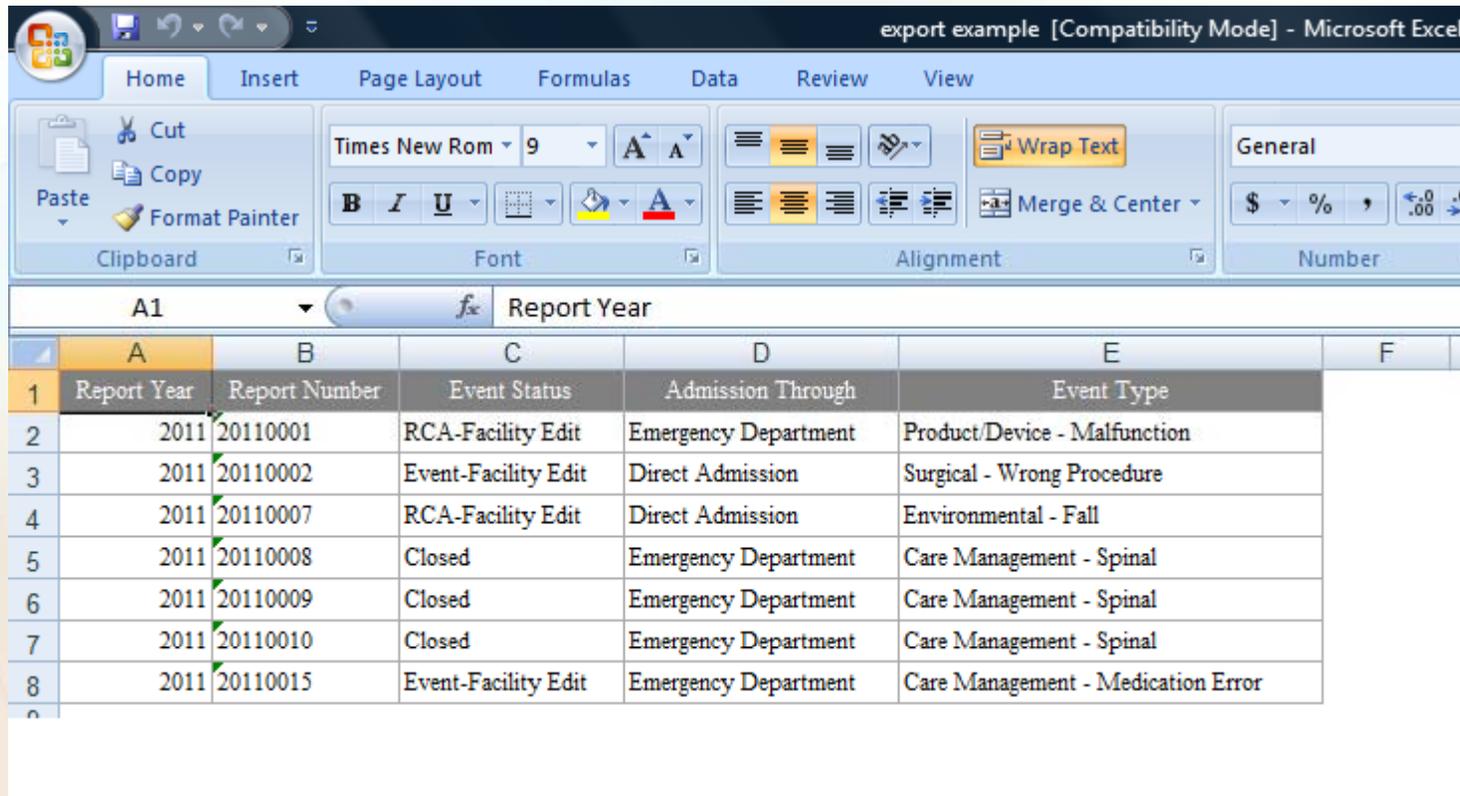
Do you want to open or save this file?

Name: grid.xls
Type: Microsoft Office Excel 97-2003 Worksheet
From: njdev.patientsafetyregistry.com

Open Save Cancel

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

II. Reports - Continued Export to Excel



The screenshot shows the Microsoft Excel interface with the following data:

	A	B	C	D	E	F
1	Report Year	Report Number	Event Status	Admission Through	Event Type	
2	2011	20110001	RCA-Facility Edit	Emergency Department	Product/Device - Malfunction	
3	2011	20110002	Event-Facility Edit	Direct Admission	Surgical - Wrong Procedure	
4	2011	20110007	RCA-Facility Edit	Direct Admission	Environmental - Fall	
5	2011	20110008	Closed	Emergency Department	Care Management - Spinal	
6	2011	20110009	Closed	Emergency Department	Care Management - Spinal	
7	2011	20110010	Closed	Emergency Department	Care Management - Spinal	
8	2011	20110015	Event-Facility Edit	Emergency Department	Care Management - Medication Error	

Patient Safety Reporting System

III. Resources and Support

“Resources” Link:

- Information Consulted – gathered from RCA, literature consulted
- Report Questions – event specific
- User Guide

Support - Contact numbers on Patient Safety home page

- Patient Safety – 609.633.7759 clinical questions
- Mathtech/MHA – 651.659.1419 technical questions

III. Resources and Support- Continued



The screenshot displays the user interface of the New Jersey Patient Safety Reporting System. At the top left is the logo for the New Jersey Department of Health and Senior Services. The main header is a red banner with the text "State of New Jersey Department of Health and Senior Services Patient Safety Reporting System". Below this is a navigation bar with the text "Logged in as: sfacility" and a menu containing "Home", "Add Event", "View Events", "Resources", and "User Maintenance". A red warning message states: "We have detected that you are using popup blocking. If you experience problems using Welcome to the NJ Patient Safety Reporting System". To the right of this message is a dropdown menu with the following options: "Information Consulted", "Report Questions", and "User Guide". Below the warning is a section titled "Action Items" with a list of items. At the bottom left of the page is a smaller version of the New Jersey Department of Health and Senior Services logo.

III. Resources and Support - Continued Information Consulted

- You can sort the data by clicking on the column headers

Drag a column header here to group by that column

#	Event Type <input type="checkbox"/>	Information Consulted
Clear	Surgical - Retained Foreign	
	Surgical - Retained Foreign Object	"The human error: Delayed diagnosis of intravascular loss of guidewires for central venous catheterization." Auwiler, M., Kampe, S., Zahringer, M., B. et. al. Journal of Clinical Anesthesia, Volume 17 (7), 2005, 562-564.

- Use as a reference prior to entering RCA
- Gathered during RCA entry
- Grouped by Event Type

III. Resources and Support - Continued Attachments

- Documents can be attached to RCAs, contact Patient Safety by email
- Applies to a single Event/RCA
- Attached during the Event/RCA entry process

III. Resources and Support - Continued Attachments

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[Home](#)
[Add Event](#)
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[User Maintenance](#)

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[Export to Excel](#)

Drag a column header here to group by that column

View	Report Year	Report Number	Event Status	Admission Through	Event Type
Clear	2011				
Detail	2011	20110001	RCA-Facility Edit	Emergency Department	Product/Device - Malfunction
Detail	2011	20110002	Event-Facility Edit	Direct Admission	Surgical - Wrong Procedure
Detail	2011	20110007	RCA-Facility Edit	Direct Admission	Environmental - Fall
Detail	2011	20110008	Closed	Emergency Department	Care Management - Spinal
Detail	2011	20110009	Closed	Emergency Department	Care Management - Spinal
Detail	2011	20110010	Closed	Emergency Department	Care Management - Spinal
Detail	2011	20110015	Event-Facility Edit	Emergency Department	Care Management - Medication Error

III. Resources and Support - Continued Attachments



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[Home](#) [Add Event](#) [View Events](#) [Resources](#) [User Maintenance](#)

- Use the 'Report Menu' below to navigate this event.
- The menu will expand as the Event/RCA progresses
- Click on the link next to the red arrow → to continue entering information
- Click on the appropriate link below to edit information

[Upload Supporting Documentation](#)

Initial Event

Root Cause Analysis

Report Menu: [Patient Info](#) → [Event Info](#)

Report Number:20103029



III. Resources and Support - Continued Report Questions

- These are the questions that are required in order to submit an Event/RCA
- Click on the tab below to change between Initial Event and RCA
- Choose an item from the dropdown to see Event/RCA specific questions

Initial Event RCA

Event Specific Questions [View Initial Event Questions](#)

- Event Specific Questions
- Care Management - Other
- Care Management - Medication Error
- Care Management - Pressure Ulcers
- Environmental - Other
- Environmental - Burn
- Environmental - Fall
- Environmental - Restraints
- Product/Device - Malfunction
- Patient Protection - Suicide/Attempted Suicide
- Surgical - Retained Foreign Object
- Surgical - Intra/Post-Op Coma or Death

III. Resources and Support - Continued User Guide

- PDF document
- Details of Patient Safety Reporting System

Training Summary

- Module 1 – Patient Safety System access and user setup
 - Module 2 – Enter a new Event and Patient Safety review
 - Module 3 – Enter an RCA and Patient Safety Review
 - Module 4 – Reports and Information Resources
-
- Online Training Presentation available at
<http://www.state.nj.us/health/ps>