

HNJ2030 Coordinating Committee

MEETING MINUTES

APRIL 30, 2019

ATTENDANCE

- Maria Baron, Loretta Kelly, Yannai Kranzler, Marisol Meyer, Amanda Medina-Forrester
- Via phone: Alison Shippy
- Excused: Kaitlyn Woolford

OLD BUSINESS

HNJAC RECRUITMENT

- 48 applicants as of 4/30/19 8:00 am (Note: 50 applicants by the end of the day)
- Application link removed from website at about 12:30 pm 4/30/19
- Voted unanimously to offer positions to our top 2 choices now
- Remaining applicants will be grouped by organization type (hospital, academia, etc.) and then a choice will be made from each sector.
- Discussed contacting authors of RWJF's 4/17/19 "Building a Culture of Health: A Policy Roadmap to Help All New Jerseyans Live Their Healthiest Lives" to gauge interest in joining HNJAC. (Note: Lead author is former HNJAC member and was on the email distribution list when application was first posted but did not apply.)

NEW BUSINESS

TOPIC ACTION COMMITTEES

- Internal recruitment should primarily be from the top down, but we want **all** employees to be *aware* that HNJ2030 is coming so they can reach out to their supervisors to request inclusion on a TAC and/or be aware that they may be tapped by their supervisors to participate.
- Need a written description of TAC chair and member duties and skills to distribute to senior staff

WEBSITE AND DATA TRACKING

- HNJ2020 website will continue as is through close-out of HNJ2020 (probably in 2023)
- New HNJ2030 website will launch as soon as it's ready and will include:
 - New data tracker that will probably be fed from NJSHAD
 - Links to HNJ2000, 2010, and 2020 reports; CHNAs and CHIPs; Healthy People; tools/resources; meeting minutes; updated info similar to what's on the HNJ2020 site; etc.



- HIT is working in-house on a new performance management system that may be useful for tracking HNJ objectives, but little is known about it at this point.

ACTION ITEMS

- Group remaining HNJAC applicants by sector
- For those who haven't already, review HNJAC applications and begin making decisions
- Make parts of HNJ2030 SharePoint viewable by all DOH employees

AGENDA FOR NEXT MEETING

- Select remaining HNJAC members