



Advisory Council Description and Member Duties

About the Advisory Council

The Healthy New Jersey Advisory Council (HNJAC) is a small team charged with guiding the Healthy New Jersey 2030 (HNJ2030) process from development through implementation. The HNJAC acts in an advisory role to the New Jersey Department of Health (DOH) HNJ2030 Coordinating Committee to further the development of the HNJ2030 initiative. In the long-term, HNJAC members will guide, edit, and write portions of the next State Health Assessment and State Health Improvement Plan. The HNJAC is led by a member-approved chair and, potentially, vice-chair. All HNJAC positions are unpaid. Members must be NJ residents.

Skills, Abilities, and Requirements:

- Committed to improving the health of NJ residents
- Knowledgeable about the broad field of public health, rather than only one specialized topic
- Familiar with the national Healthy People model
- Well-versed in social determinants of health, health equity and justice, and specific community sub-populations at higher risk for adverse health outcomes
- Available to attend HNJ2030 advisory council and stakeholder meetings over the next two years

Duties:

- Attend monthly HNJAC meetings, which may be in person or via webinar or conference call, with HNJ2030 Coordinating Committee members. The Advisory Council may also need to meet among themselves on occasion for discussion/decision making purposes.
- Thoroughly examine materials prepared during the planning process, including Healthy People and Healthy New Jersey background information, DOH 2018 State Health Assessment (SHA), DOH 2020 State Health Improvement Plan (SHIP), and proposed action plans.
- Communicate with the HNJ Coordinating Committee (CC) and keep CC members informed and involved throughout the planning and implementation process.
- Ensure SHIP action plans truly align with health problems identified in the SHA, Community Health Assessments (CHAs), Community Health Improvement Plans (CHIPs), and other quantitative and qualitative data.
- Research new or emerging ideas, specific topics, and professional input.
- Help build consensus on difficult issues that may cut across several health topics or areas of expertise.
- Review and approve SHA and SHIP processes, connect the HNJ Coordinating Committee with possible data sources, and help prioritize problems and goals once identified.
- Proofread/edit drafts of the State Health Assessment, State Health Improvement Plan, and other HNJ planning and implementation materials.
- Assist with recruitment of subject matter experts to serve on Topic Area Action Teams.
- Treat confidential matters discussed at, or outside of, HNJAC meetings as such.

Time Commitment:

HNJAC members will attend an orientation meeting with HNJ2030 Coordinating Committee in the fall of 2021, followed by monthly meetings, and perform any related work in between. Members must be able to commit to a two-year term.

Other opportunities to participate:

If you'd like to be involved with HNJ2030, but don't feel that you can commit to being a HNJAC member or that you don't fit the requirements, there are other opportunities to participate, such as serving on a **Topic Area Action Team**. If your work focus is only in one geographic area of the state, contact that county's health department to see how you can become involved with their **Community Health Assessment** and/or **Improvement Plan**.