



ADVISORY COUNCIL AND COORDINATING COMMITTEE

MEETING MINUTES

JULY 19, 2022

ATTENDANCE

Alycia Bayne	Jeanne Herb	Melissa Fox
Amanda Medina-Forrester	Julia Wieczorek	Peri Nearon
Bageshree Cheulkar	Laura O'Reilly Stanzilis	Steve Moffett
Camilla Comer-Carruthers	Loretta Kelly	Wendy Sheay
Diane Hagerman	Lynne Algrant	
Elizabeth Schedl	Maria Baron	

ACTION PLAN REVIEW

- Only reviewed two action items
- See Jamboard for notes
- Request: Add problem statement and data source to all plans.

NEXT STEPS

- Maria: Send the rubric to the ACTs to make sure they touch on all those points, ask them to add problem statement and data source, and then re-submit plans.
- HNJAC: Review revised action plans and then drop comments in Jamboard -- conceptual, not specific
 - Reviewing in Word will result in focusing on language, not the broad idea
- Plans that need more discussion will be reviewed together at next monthly meeting and then comments will be sent back to ACTs