



State of New Jersey

DEPARTMENT OF HEALTH
DIVISION OF BEHAVIORAL HEALTH SERVICES
ANN KLEIN FORENSIC CENTER
PO BOX 7717
WEST TRENTON, NJ 08628

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

JUDITH M. PERSICILLI, RN, BSN, MA
Commissioner

DEBORAH HARTEL
Deputy Commissioner

March 12, 2020

CHRISTOPHER J. MORRISON
Assistant Commissioner

DAVID A. KENSLER
Chief Executive Officer

To Our Community Partners:

It is our mission to maintain a safe and healthy environment on behalf of our patients and staff. We have proactively taken the following measures in order to protect our patients and staff and to help prevent the spread of diseases like COVID-19 (coronavirus):

- Increased cleaning and sanitizing frequency
- Screening of all employees who have traveled to countries identified by the Centers for Disease Control and Prevention (CDC)
- Increased education on hand hygiene and cough etiquette
- Posted educational materials on COVID-19
- Increased monitoring of at-risk patients
- Restriction of off-grounds patient activities
- Until further notice, all brief visits except for brief visits for discharge planning purposes, are not allowed. This includes day passes with patient's family and friends.

Effective immediately, our hospitals will no longer allow family and friend visits until further notice.

As of now, we are screening all other visitors and vendors who have business within our facility. This screening includes:

- Whether you have traveled to one of the 5 countries effected by COVID-19 within the last 14 days.
- If you have been in contact with someone diagnosed or being evaluated for COVID-19.
- If you have flu-like symptoms within the last 24 hours.

Sincerely,

A handwritten signature in blue ink that reads "Karen Alloway".

Karen Alloway
Deputy Chief Executive Officer



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Chief Executive Officer

Dear Families and Friends of Our Patients:

It is our mission to maintain a safe and healthy environment on behalf of our patients and staff. We have proactively taken the following measures in order to protect our patients and staff and to help prevent the spread of diseases like COVID-19 (coronavirus):

- Increased cleaning and sanitizing frequency
- Screening of all employees who have traveled to countries identified by the Centers for Disease Control (CDC)
- Increased education on hand hygiene and cough etiquette
- Posted educational materials on COVID-19
- Increased monitoring of at-risk patients
- Restriction of off-grounds patient activities

In addition, effective immediately, our hospitals will no longer allow visitors until further notice.

We are sharing the following information from the CDC regarding precautions to avoid the spread of germs:

- Avoid close contact with people who are sick
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash
- Avoid touching your eyes, nose, and mouth
- Clean and disinfect frequently touched objects and surfaces
- Stay home when you are sick except to go to medical care
- Wash your hands often with soap and water for at least 20 seconds

Sincerely,

A handwritten signature in blue ink that reads "Karen Alloway".

Karen Alloway
Deputy Chief Executive Officer

PATIENT ACTIVITIES OUTSIDE OF THE HOSPITAL

- 1) Until further notice, all brief visits except for brief visits for discharge planning purposes, are not allowed. This includes day passes with patient's family and friends.
- 2) Brief visits for discharge planning purposes will proceed at the discretion of the CEO, the Medical/ Clinical Director, and the Chief of Medicine. The decision to proceed will be made based on the clinical necessity of the visit, the patient's physical condition and the current state of the COVID-19 outbreak in the location of the proposed brief visit.
- 3) Staff (or provider) accompanied community visits for discharge planning purposes will proceed at the discretion of the CEO, the Medical/ Clinical Director, and the Chief of Medicine. This decision will be made based on the clinical necessity of the visit, the patient's physical condition, and the current state of the COVID-19 outbreak in the location of the proposed brief visit.
- 4) Staff accompanied community visits with patients for community reintegration (shopping, dining, etc.) or recreational purposes are cancelled until further notice.
- 5) Staff accompanied medical visits for urgent and emergent medical purposes are allowed. Questions about whether a medical visit is urgent should be resolved by the Chief of Medicine in consultation with the Medical/ Clinical Director, if necessary. Community visits for electroconvulsive therapy, dialysis, and other ongoing and necessary procedures are permitted. All elective medical visits should be postponed.