



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone conference call on Thursday, June 15, 2023, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Peter Simon, Esq.	X
Bruce Sisler, Esq.	
Louis Modugno, Esq.	X
Tomika Carter, MSW	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	X
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Acting Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	
Dr. Laura Romano, Chief Nursing Officer	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	X
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting. Chairman, James DiGiulio welcomed all present to the meeting as this is our in person meeting of the quarter and discussed that in person meetings will be held one time per quarter with the remainder of the meetings being held via telephone.

II. APPROVAL OF MINUTES:

The May 18, 2023 Board Meeting minutes were presented for approval. Bruce Sisler gave the 1st motion to approve the minutes. Vice Chairman, Sheriff James Gannon gave the 2nd motion for approval. All in favor. The May 2023 minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital presented the CEO Report for the board meeting.

The CEO welcomed everyone to the meeting as this is our first in person meeting this quarter. The CEO then discussed that there was a parade today for Greystone Park Association (GPA) but more information in regard to the parade will be provided by GPA Liaison, Stephanie Gabelmann later in this meeting. The CEO also discussed that we have had a very festive month during the month of May for both patients and staff to celebrate hospital week. The CEO discussed that not only did we celebrate hospital week during "hospital week" but we actually celebrated the entire month with many activities. The activities that occurred were trivia, board games, kickball, field day, and a lunch for patients and staff that included a lot of positive feedback from patients and staff in regard to the fun everyone had at each event. Each area was assigned a color shirt for all activities and awards were given at the end of the month's events. Area 4 won the overall tournament.

The CEO introduced the Acting Chief Clinical Officer, Christopher Dorian to the Board of Trustees during this meeting. The CEO discussed that Christopher Dorian is currently the Director of Co-Occurring and SISU. We are currently waiting on Christopher Dorian's packet to be approved in the Governor's Office and then if approved, he will become official in his title. The Chief Clinical Officer will also supervise the Medical Security Officer Supervisors which is another initiative to improve safety within the hospital. Chairman, James DiGiulio welcomed Christopher Dorian to the team and the Board of Trustees Meeting and expressed he is looking forward to working with Christopher more closely in the future.

The CEO introduced Christine Dahlgren as a candidate whose application was sent to the Governor's Office for a 7th Board of Trustees member appointment. Christine discussed she is very excited about possibly being a board member. Christine discussed that she is a "former patient bringing perspective of what it is like to be a patient here." Chairman, James DiGiulio welcomed Christine to the meeting and discussed that having someone with Christine's experience on the Board of Trustees will be a wonderful asset.

The CEO discussed that the census for May on average was about 351. In May, our discharges (15) exceeded our admissions (12). The Patient Orientation Booklet was discussed during this meeting as it was recently updated to reflect more up-to-date information for patients to have upon admission. We are in the process of finalizing the Patient Orientation Booklet Spanish version.

Anti-ligature curtains have been placed on a few more units including the admissions units.

Chaplaincy held 132 groups with over 3,348 varied patient contacts. Co-Occurring held 170 groups with 188 individual contact hours and a total of 703 patients attended the groups. SISU had a total of 84% of positive outcome calls in May. There are four (4) Medical Security Officer (MSO) Supervisors on duty and recruitment for MSO Recruits has begun. Court Coordination reported that 16 KROL hearings were scheduled but 14 were held, 2 of the hearings were adjourned by Court or Counsel. Infection Prevention reported 1.3/1000 patient days as the rate of hospital infections. Information Technology reported 467 help desk tickets were completed. Physician Order Electronic System 2 is close to being implemented at GPPH. The computer upgrade project for all of the Cottages has begun. Nursing reported that the Nursing Department celebrated Nurses week on May 9th for nurses on all shifts. A brunch was hosted for the night shift nurses and the day and evening shift nurses were given a lunch in Park Place Café. The Hope for Health team was present at the event and provided self-care information for interested nursing staff. Each nurse received appreciation gifts from the Nursing Department. Nursing Administration continues to attend job fairs. Nursing Competency training occurred in the month of May and ended on May 5, 2023. Hundreds of licensed and paraprofessional staff participated and successfully demonstrated nurse competency skills. The rate of compliance is 94% for those who attended. Hiring continues

to be a challenge for the nursing department as well as most departments within the hospital. Staff vacancies, vacations, absences did affect some data issues this month for reporting purposes. Nutrition held 53 groups with 453 patients who attended. The Patient Product Review Committee reviewed one item this month which was new bed linen for patients. This product was approved and will be distributed to patients based on treatment team approval.

It was discussed that Joint Commission will probably be coming in September or shortly thereafter. There were 1.84 falls per 1000 patient days. There were .02 hours per 1000 patient days for restraints. The national is .62 per 1000 patient days and we are 1/31st of the national average.

Psychology TREVR pilot was discussed as a program used to assess violence risk and help teams identify patients with moderate to high violence risk and brainstorm on how to effectively manage and reduce violence. This is a daily assessment of risk incorporating every treatment team member, including line staff. The pilot is taking place on A3 and B2 with members of leadership observing team reports and giving feedback to improve the process. Psychology held 286 sessions of individual psychotherapy and 137 psychotherapy groups this month.

Rehabilitation Services held 1,662 groups with 9,316 patient contacts for an average of 5.6 patients per group.

The Fire Department has a new acting Fire Chief, Christopher Weiss. The previous Fire Chief retired. Engineering had 1,051 work orders generated in May and 1,027 were completed. Food Service was recognized during this meeting for their hard work and contribution to the luncheon event that occurred during the month for Hospital Week as we would not be able to have such wonderful events without their assistance.

Psychiatry Department was expecting Dr. Silberman to begin over the next few months however he will no longer be coming as he has found another position elsewhere.

Chairman James DiGiulio inquired if the court hearings are now in person at GPPH? The CEO responded with some hearings are in person. If a patient is on CEPP and the judge has to come in for the one case then all cases assigned for that day they will conduct in person.

Bruce Sisler thanked Tom Rosamilia and his team for the opportunity to meet in person. The meetings have been primarily held via telephone and the amount of information provided to the Board of Trustees is always very thorough which helps when you are phoning into the board meeting and to be kept in the loop of what occurs each month at the hospital.

IV. FINANCIAL REPORTS:

The patient welfare fund information for May 2023 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for May 2023 was reviewed as \$91,147.52 with \$7,736.98 deposited and \$5,512 in disbursements. The ending balance was \$93,372.50. Balance of cash management fund was \$498,397.31 and the total patient welfare fund available balance ended at \$591,769.81.

V. NEW BUSINESS

There was no new business during this meeting.

VI. GREYSTONE PARK ASSOCIATION (GPA) REPORT

GPA held their monthly meeting on Thursday, June 8, 2023. GPA gave out 26 pieces of clothing and one discharge suitcase in May. Approximately 374 items of clothing have been given to patients to date. May 31st is the end of the fiscal year for GPA so the June report will begin a new count. Rehab took approximately 75

books and magazines for distribution to patients. The fourth and final allotment payment for the year was received in May. The Annual Meeting will be held on June 20th. This will be a smaller, modified business meeting. Return to a larger luncheon will be considered for next year. Patient shopping is set to resume on Tuesday, June 13th. Staff were sent updated forms for Clothing Requests and Discharge Item Requests. They also received guidelines for patients and staff to improve the patient shopping experience. GPA provides clothing and discharge items a patient may need free of charge. GPPH is recognizing GPA's 75th year of service to the hospital. A special edition of The Source was written to honor the milestone. A walk event to make a special stop at GPA on June 15th took place so that patients and staff can say thank you to GPA in person for all of their dedication to helping our patients over the last 75 years!

VII. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that can not be addressed during this meeting will be addressed during the next meeting.

Public Member

Ms. Ann Weber asked the following questions:

Are various religious leaders available to patients and are there religious services?

The CEO advised that there are various religious leaders and religious services offered. Religious services are held on a regular basis and announced via loud speaker so patients can be reminded of the service being offered.

What will be the completion date of the ceiling tiles above the PIC?

In doing the enclosures, ceilings will happen at the same time so they will be done together. There are nine (9) units completed and nine (9) that still need to be completed.

Ms. Weber reiterated the Settlement Agreement to the CEO in regard to the ceiling tiles.

The CEO advised Ms. Weber that the Oversight Committee is aware of the current plan.

Is there still Pet Therapy occurring?

The CEO advised that Pet Therapy is currently occurring but they have had a few staffing issues in the past which may have prevented some Pet Therapy sessions to occur.

Is there an education requirement for Human Service Technicians (HSTs)?

The CEO advised there is no education requirement for HSTs as the Civil Service Commission job description does not require it.


VIII. ADJOURNMENT:

The meeting was adjourned at 4:00pm.

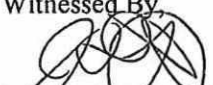
IX. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, July 20, 2023 at 3:15pm via telephone. There will be no meeting in August 2023. September 2023 will be an in person meeting at Greystone Park Psychiatric Hospital.

Respectfully Submitted,


Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By


James DiGiulio, Chairman
GPPH's Board of Trustees