



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone conference call on Thursday, May 18, 2023, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Peter Simon, Esq.	X
Bruce Sisler, Esq.	
Louis Modugno, Esq.	
Tomika Carter, MSW	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	
Quinzell McKenzie, Chief Operating Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	X
Dr. Laura Romano, Chief Nursing Officer	X
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	
David Hutchinson, Director of Nursing	X
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	X

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that since the meeting is being held via telephone conference call that all parties phones are to be muted but at the end of the meeting the line will be opened for any public comments.

II. APPROVAL OF MINUTES:

The March 16, 2023 Board minutes were presented for approval. Vice Chairman, Sheriff Gannon gave the 1st motion to approve the minutes. Tomika Carter gave the 2nd motion for approval. All in favor. The March 2023 minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital presented the CEO Report for the board meeting.

The CEO discussed that our census in March was almost 370 patients. There were 13 admissions in March and 15 discharges.

The CEO discussed that Human Resources has been onboarding staff faster over the last few months and we have made a lot of headway with filling vacancies throughout the hospital.

In March, there were 64 patient to patient assaults and 26 patient to staff assaults. This is a total of 8 events per 1000 patient days. There were 2 restraints and 41 seclusions in March 2023. Greystone is still at the bottom nationwide which in this case, the bottom is positive.

In March, Psychology conducted 142 groups that 600 patients attended, 304 individual sessions, and 53 assessments. Social Services conducted 114 groups that 460 patients attended. Rehabilitation Services conducted 1,660 groups that 9,500 patients attended including 487 Jwing groups, 151 gym meetings, 97 library sessions, and 260 Creative Employment Center Groups. Co-Occurring Services provided 187 groups that 750 patients attended as well as conducted 150 individual sessions. Chaplaincy conducted 160 groups that 2,100 patients attended. Nutrition conducted 61 groups and had 650 patient contacts as well as completed 165 dietary consults.

The CEO discussed that the census in April was 362. There were 9 admissions and 21 discharges in April.

The nursing staffing plan level of acuity was updated on certain units. Additional Human Service Technician was given to some units. In total, 12-14 people were added per day. This is Greystone's response to assist with keeping the units safely staffed.

In February there were 133 unusual incident reports. In March there were 137 unusual incident reports. In April there were 126 unusual incident reports.

There were 42 patient to patient assaults and 24 patient to staff assaults in April. This is a total of 5.94 in 1000 patient days. There were 31 one-to-one's in April. There was also 3 restraints and 30 seclusions in April.

The Program Fair was held on April 20, 2023 and was well attended by patients. Groups were presented for patients to become familiar with so they can be added to their schedules. Celebrations occurred for Hospital Month which included great meals, ice cream, and events for patients in May 2023. Food Service did an amazing job with the food events for staff and patients and leadership staff served the staff on all three shifts.

The CEO, Tom Rosamilia then handed off to the Chief Operating Officer (COO), Quinzell McKenzie to provide the Operations Report to the Board of Trustees.

The COO discussed the following highlights during this meeting:

Patient Area Renovations:

- Replacement of Walkways/Pathways at Mountain Meadow Cottage Complex – The pathways and walkways were original to construction and are now completely renovated. The surfaces posed a walking safety hazard to both our patients and staff – it currently looks nice. We have also completed the turf building project surrounding the paved walkways.
- Sealing Project – Sealed cracks in Parking Lots A, B, and C.

- Sewer Plant Area Paving Project – Sewer Plant Road and the entire Sewer Plant was repaved.
- Jetting Project – From Mountain Meadow to the Sewer Complex. In addition, the entire hospital facility sewer system was jetted.
- Manhole Project – unclogging drains via manhole facilitated major concrete repairs that were made.

Anti-Ligature Furniture and Needs:

- Furnishings – Norix Furniture in the treatment rooms, dining rooms, socialization rooms, and cottages is continuing. This includes table, chairs, desk, and beds. Looking ahead, final furniture delivery should take place prior to the next Board Meeting.
- Window Treatments – We are currently replacing window shades with anti-ligature treatments. First floor will be complete this week. Looking ahead, it is our hope to have this work effort complete by early July.

Camera Safety and Security:

- Security Camera Upgrades – We had our initial project kick off meeting and we are currently in the phase of upgrading our security cameras from analog to digital. We should have final designs submitted by the end of the year.
- Swimming Pool – We are looking to perform pool bonding work for code compliance and to receive a permit to operate the pool. Walk throughs with contractors has occurred. Bids and scopes of work are due by May 22, 2023.

IV. FINANCIAL REPORTS:

The patient welfare fund information for March 2023 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for March 2023 was reviewed as \$76,803.95 with \$7,630.70 deposited and \$2,948.06 in disbursements. The ending balance was \$81,486.59. Balance of cash management fund was \$494,460.10 and the total patient welfare fund available balance ended at \$575,946.69.

The patient welfare fund information for April 2023 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for April 2023 was reviewed as \$81,486.59 with \$12,242.77 deposited and \$2,581.84 in disbursements. The ending balance was \$91,147.52. Balance of cash management fund was \$496,878.74 and the total patient welfare fund available balance ended at \$588,026.26.

Jack Frey, Business Manager was asked what cash found in the report meant on page 17 of the report for March. Jack Frey discussed that cash found throughout the building is put into the Patient Welfare Fund if no one claims the cash found.

V. OLD BUSINESS

Update on number of current psychiatrists and update on psychiatrists currently being recruited?

There is 1 Chief of Psychiatry, 13 Full-Time State Psychiatrists on Day shift, 3 Full-Time Locums Psychiatrists on Day Shift, 2 Full-Time State Psychiatrists on Evening, Nights, Weekends, and 7 TES State Psychiatrists as needed for Evening, Nights, and Weekends. We also have 2 Psychiatric Advance Practice Nurses on Day Shift.

We are in the process of recruiting a Locums Psychiatrist and 2 Full Time State Psychiatrists whom are currently going through state clearances. We are also interviewing a psychiatrist next week for a Full Time State position.

VI. NEW BUSINESS

There was no new business during this meeting.

VII. GREYSTONE PARK ASSOCIATION (GPA) REPORT

GPA held their monthly meetings on Tuesday, April 11, 2023 and May 16, 2023. GPPH thanked GPA for their continued service during volunteer week, which was April 17-21 this year. They have been in existence for 75 years. There were 68 pieces of clothing that were given out in March and April. Approximately 347 items of clothing have been given to patients to date. With regard to GPPH patients, the store is still operating via drop off/pick up service. They are hoping patients will be allowed back to shop soon. An allotment payment was received in March. The next allotment is due in May. Rehab took approximately 195 books/magazines for distribution to patients. GPA modified annual business meeting and lunch will be held in June. Typically, GPA has a large event but are opting to wait another year until returning to that tradition.

VIII. OFFICE OF COMMUNITY SERVICES REPORTING

John Verney, Office of Community Services provided the following report during this meeting:

1. Recent Requests for Proposals Funding Opportunities (Since the April meeting)

Community Psychiatric Residence [Four (4) positions]

The Division of Mental Health and Addiction Services (DMHAS) is issuing a Request for Letters of Interest (RLI) to all fully accredited psychiatry residency programs in New Jersey that are currently providing four years of training in adult psychiatry (the Program). This RLI will grant programs funding for new adult psychiatry residency psychiatry positions using funding that was not awarded pursuant to a prior RLI that was published in mid-January 2023. Through this RLI, adult psychiatric residency programs can apply through a Letter of Interest (LOI) for funding to support either one or two additional four-year positions in their programs. An announcement of the selected residency program is scheduled for May 17, 2023.

Independent Peer Review (IPR)

The Division of Mental Health and Addiction Services (DMHAS) seeks up to three (3) qualified individuals to complete separate IPRs of substance use treatment facilities, to be selected by DMHAS, in the North, South and Central regions of the State. Applicants must have a master's degree or doctoral degree and be an active Licensed Clinical Alcohol and Drug Counselor ("LCADC") with at least three (3) years of experience as a clinical supervisor of Long Term and Short Term Residential Programs in substance use treatment facilities.

Available Funding Amount: Up to three (3) reviewers will be selected, each qualifying for \$700 per day with a \$2,100 maximum per review. The total maximum expense for these professional services contracts for all reviewers will not exceed \$6,300 combined. The Submission Deadline: June 13, 2023. Notification Date: On or before June 27, 2023

More information on these funding opportunities is available at:

<https://www.state.nj.us/humanservices/dmhas/provider/funding/>

2. Governor Murphy Signs Legislation Allowing Mental Health Care Providers to Play a Crucial Role within Homeless Shelters

As part of ongoing efforts to address the mental health needs of New Jersey residents, Governor Phil Murphy recently signed a bill (A-4755) to permit mental and behavioral health care providers to operate within emergency shelters that serve people experiencing homelessness. Under the new law, licensed psychiatrists, psychologists, clinical social workers, marriage/family therapists, substance use disorder treatment providers and other practitioners otherwise authorized to provide mental or behavioral health care are allowed to provide services to individuals in these settings on a part-time or full-time basis, in addition to emergency circumstances.

Behavioral health care services in emergency shelters would not be mandatory, but, if made available, must be made available to any resident in the shelter in need of these services. The services must also be provided at a location within the shelter that offers privacy for the residents receiving this care.

The full press release is available at:

<https://www.state.nj.us/humanservices/news/pressreleases/2023/approved/20230515b.shtml>

IX. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that can not be addressed during this meeting will be addressed during the next meeting.

Public Member

Ms. Ann Weber asked the following questions:

Has visitation resumed in dining areas of units? If not, then when?

The Interim CEO advised that visitation has not resumed in dining areas of units and there currently is no plan or time table to resume visits on units due to safety. The courtroom has proven to be an effective location for families to visit their loved ones.

How many psychiatrists are assigned to the cottages?

The Interim CEO discussed that there are currently two psychiatrists assigned to the cottages, Dr. Tangvald and Dr. Baliga.

Are there any psychiatrists assigned to attend the American Psychiatric Conference?

The Interim CEO discussed that there are some psychiatrists attending virtually as a few have registered.


X. ADJOURNMENT:

The meeting was adjourned at **3:55pm.**


XI. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, June 15, 2023 in person at Greystone Park Psychiatric Hospital in Conference Room H205.

Respectfully Submitted,


Maria Jaznback, Secretary
GPPH's Board of Trustees

Witnessed By,


James DiGiulio, Chairman
GPPH's Board of Trustees

