

**MINUTES OF A REGULAR MEETING
BOARD OF TRUSTEES
TRENTON PSYCHIATRIC HOSPITAL**

A meeting of the Board of Trustees of Trenton Psychiatric Hospital was held on **Thursday, November 21, 2024**, pursuant to notice duly given. In conformance with the Public Open Meetings Law, notice of the meeting has been sent to The Trenton Times, The Trentonian, Newark Star-Ledger and the Secretary of State and a notice placed on the bulletin board of Trenton Psychiatric Hospital.

<u>Present:</u>	<u>Excused:</u>
***Carolyn Torre - RN, MA, APN, FAANP, Chairperson ***Neil Weisfeld, Esq. ***Maureen Lebel – MSW, PhD. ***Thomas Pyle – MBA, MS ***Dr. Mark Rosenberg – DO, MBA, FACEP, FAAHPM	

TPH Staff Attendance:

Maria Christensen, CEO; Faith Johnson – Deputy Chief Executive Officer (Clinical); James Hollen, Deputy Chief Executive Officer -Operations (DCEO); Julie Van Houten, Chief Nursing Officer; Intikhab Ahmad, M.D., Clinical Director; Mary Lou Graves –QI Director; Sheila Kwoka – Secretarial Assistant to the CEO and Secretary to the Board of Trustees;

Guest:

Monica Kelly – Travers Complex Administrator.

Excused:

Towana Wilkins – Business Manager/General Support;
Angela Wairimu Program Analyst – Office of Community Services, DMHAS
Michelle Senni – Executive Assistant to the CEO;

ROLL CALL/CALL TO ORDER/MINUTES APPROVAL:

Roll call was conducted in-person. The Board of Trustees meeting was called to order at 9:30 a.m. Minutes from the October 17, 2024, meeting was approved.

November Monthly Report:

- The Board noted the assaults are highest for the year. Cases are reviewed and treatment plans have been revised based upon occurrences. We are following patients closely. At admission patients are evaluated and if violence risk is identified the doctors ensure medications are prescribed to the patients. 40% of the Trenton Psychiatric Hospital (TPH), are now forensic.
- The Board inquired on the details of the Competency Restoration Unit (CRU). The Board requests more information on: How it functions, goals, capacity to stand trial (IST) demographics, the 2025 goal is hospital wide addiction treatment and implementing DBT.
- The Board inquired about the date of the A+ incident on the Sexual Assault, the process for designating levels reviewed, and a follow up on the A+ incident.
- The Board would like to know how many individuals (men and women) come to the group session.
- The Board was very pleased to see the delinquency rate is at 0%.
- The Board praised the October Wellness programming.
- The Board noted the evening and weekend programming is going well. Thank you to the staff for the detailed information.
- The Board inquired about the Patients Service Compliance Unit who came for a visit. PSCU focused on the Personnel Protective Equipment (PPE).
- The Board discussed the daily and the monthly Census.
- The Board discussed the CEPP housing constraints.
- The Board inquired about the percentage of male to female assaults.
- The Board was asking how many male and female patients are referred for Suicide Risk.
- **AUXILIARY REPORT:**
 - No report this month.

COMMITTEE REPORTS:

- **Incident Committee – Dr. Maureen Lebel**
 - Ms. Lebel no report this month. Will have a report for December. Ms. Lebel would like Dr. Ahmad to send statistical data to her.
- **Legislative Committee – Mr. Neil Weisfeld**
 - No report this month
- **Schulley Trading Post – Dr. Rosenberg:**
 - Presented the expenditures and income.
- **Therapeutic Environment – Mr. Pyle:**
 - Mr. Pyle reported there is Pet Therapy for the hospital staff and Patients.
 - Fund Raising efforts:
 - Ad Hoc Committee for fundraising thru the Auxiliary. Project can start with small discussion group initially.
- **Welfare Fund – Ms. Torre:**
 - A String Quartet was approved by the Board. The price is **\$2100.00.**
 - The board is also looking into having the Princeton Ballet and the having MacArthur Theater come to TPH.
- **Report from Ms. Angela Wairimu, Program Analyst Office of Community Services, Division of Mental Health & Addiction Services (DMHAS)**
 - No Report this month

COMMUNICATIONS: –

There were no communications this month.

OLD BUSINESS:

None at this time

NEW BUSINESS:

- None at this time

COMMENTS FROM THE PUBLIC:

None at this time

ADJOURNMENT

The meeting was adjourned at 11:12 am. The next meeting is scheduled for Thursday, December 19, 2024, at 9:30 am.

Respectfully Submitted,

Sheila Kwoka
Assistant Secretarial 3 to the CEO
Secretary to the Board of Trustees

CT/sk

Carolyn Torre RN, MA, APN, FAANP
Chairperson