



State of New Jersey
DEPARTMENT OF HEALTH

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JEFFREY A. BROWN
Acting Commissioner

To: All Interested Bidders

**Re: # 06-10-25-05WAI Competency to Stand Trial/Sanity at the Time of the Offense
Evaluations for the New Jersey Department of Health**

**Current Quote Submission Due Date: Thursday, July 3rd, 2025 (2:00 p.m. Eastern
Time)**

**NEW Quote Submission Due Date: Tuesday, July 8th, 2025 (2:00 p.m. Eastern
Time)**

Bid Amendment #2

The following constitutes Bid Amendment #1 to the above referenced Bid Solicitation/Request for Quotes (RFQ):

- Question and Answer (Q&A) period has closed with 3 public questions received; certain questions provided by the State are answered for convenience.
- **Quote Submission due date has been extended to Tuesday, July 8th, 2025.**

#	Bid Solicitation/Request for Quotes Section Reference	Question (Bolded) and Answer
1	PDF Documents	When trying to open a Portable Document Format (PDF), I am receiving an error message and am unable to access the PDF. How should I proceed? It is recommended that users utilize Microsoft Edge to view PDFs. Certain PDF forms cannot be opened in the Chrome or Firefox built in PDF viewers that are enabled by default. If using Chrome or Firefox it is recommended that the file is downloaded instead by clicking the download button in the upper right-hand corner of the browser after an error message is received. An alternative option is to disable the built in PDF viewers in Chrome or Firefox.
2	Quote Submission	Should I check that I have properly completed and attached all of the required documents with my submitted Quote? Yes. Prior to the Quote Opening Deadline, a Bidder should review the

#	Bid Solicitation/Request for Quotes Section Reference	Question (Bolded) and Answer
		documents comprising the submitted Quote to ensure that all of the required documents have been completed and attached. Oftentimes a Quote is deemed non-responsive because a Bidder fails to attach a required form or attaches a blank form.
3	Quote Submission	<p>Please confirm a Bidder may deliver a hardcopy quote instead of submitting a response electronically.</p> <p>Please be advised that all Quotes shall be submitted electronically via email to centralprocurement@doh.nj.gov.</p>
4	Section 3.9 Quote Content	<p>It does not indicate how many sample reports to send for the Competency Bid (it listed Sanity but not for Competency); will one report suffice for that bid?</p> <p>As described in <i>RFQ Section 3.9 Quote Content</i>, the Bidder shall submit three redacted Competency to Stand Trial evaluation reports in which the Bidder has completed within the past 5 years utilizing the NJ statute on Mental incompetence excluding fitness to proceed.</p>
5	Section 3.9 Quote Content	<p>Can you clarify, do bids for competency evaluations only (not sanity evals) need sample reports submitted?</p> <p>As described in <i>RFQ Section 3.9 Quote Content</i>, the Bidder shall submit three redacted Competency to Stand Trial evaluation reports in which the Bidder has completed within the past 5 years utilizing the NJ statute on Mental incompetence excluding fitness to proceed.</p>
6	Quote Submission	<p>I previously submitted bids for this "competency to stand trial" opportunity (6/28/2023 and 6/20/2024). Is there some person that I may speak with to ask questions and to find where the errors in my submissions have been?</p> <p>We are unable to confirm if there are errors in any submissions prior to the quote submission due date. Please carefully read Section 3.9 Quote Content. The following listed below must be included in your submission:</p> <ul style="list-style-type: none"> • State Price Sheet (see section 3.15) • Resume (see section 3.14) • Location (see section 3.12) • Detailed description of relevant training and experience • Redacted Reports

It is the sole responsibility of the Bidder to be knowledgeable of all of the additions, deletions, clarifications, and modifications to the Bid Solicitation/RFQ, as set forth in all Bid Amendments.

All other instructions, terms, and conditions of the Bid Solicitation/RFQ shall remain the same.