

Sussex County Community College

2007 Institutional Profile Report

September 30, 2007

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II. Data By Category

II.A. Accreditation Status

II.A.1. Institutional Accreditation

Sussex County Community College is licensed by the State of New Jersey. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools. The college was initially awarded accreditation in 1993. The college was visited again by the Middle States accreditation team five years later, in 1998. Following this visit the college was granted accreditation for the standard ten year period. Sussex County Community College will be visited again by the Commission on Higher Education of the Middle States Association during the spring semester of 2008.

II.A.2. Professional Accreditation

The Medical Assistant and the Surgical Technology Programs in the Department of Allied Health at Sussex County Community College are accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). The Veterinary Technology Program at Sussex County Community College is accredited by the American Veterinary Medical Association, Veterinary Medicine.

II.B. Number of Students Served

II.B.1. *Number of Undergraduate Students by Attendance Status, Fall 2006*

Table II.B.1: Sussex County Community College		
Attendance Status	Number Enrolled	Percentage of Enrollment
Full-Time	1,837	51.5
Part-Time	1,729	48.5
Total	3,566	100.0
<small>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.</small>		

II.B.3. *Number of Graduate and First-Professional Students by Attendance Status, Fall 2006*

At Sussex County Community College there are currently no graduate or First-Professional Students.

II.B.3. *Number of Non-Credit Students Served, Fall 2006*

Table II.B.3: Sussex County Community College		
	Number Enrolled	Percentage of Non-Credit Enrollment
Developmental Institutional Credit	772	55.7
Corporate & Community Education	567	40.9
Allied Health	48	3.5
Total	1387	100.0
<small>Data Source: Sussex County Community College</small>		

II.C. Characteristics of Undergraduate Students

II.C.1. Mean Math and Verbal SAT Scores

Sussex County Community College does not require students to take the SAT Exam for admission.

II.C.2.a. Basic Skills Placement Tests Administered At Sussex County Community College

At Sussex County Community College Accuplacer Online is used to determine remediation need. There are four subtests administered through Accuplacer Online: Reading Comprehension, Sentence Skills, Arithmetic, and Elementary Algebra. All students are required to take the basic skills placement test unless: they qualify for exemption based on their SAT scores, transfer credits, an approved basic skills test taken at another college or university, or, they have already earned a college degree. Students taking SCCC courses approved for personal enrichment or meeting a special program standard or exception also satisfy a waiver condition.

Students who achieve a score of 500 or more in the Math section of the SAT are exempt from the math subtest of the placement test. Students who achieve a score of 500 or more in the Reading section of the SAT are exempt from the reading comprehension subtest. Students who achieve a score of 530 or more in the Writing section of the SAT are exempt from the Sentence Skills subtest. Students matriculated in programs which do not require a college level mathematics course will not be required to meet the algebra proficiency.

II.C.2.b. Entering Students Tested and Needing Remediation in Fall 2006

Table II.C.2.b: Sussex County Community College		
	Entering Students*	Recent High School Graduates**
Students Tested	767	483
Students Tested Needing Remediation	607	386
Data Source: Sussex County Community College *Students Entering Sussex County Community College as a First-time Freshmen or Transfer **2006 High School Graduates		

II.C.2.c. First-time Freshmen (FTF) Needing Remediation in Fall 2006

Table II.C.2.c: Sussex County Community College				
Subject Area	Number of FTF	Percent of FTF (%)	Recent HS Graduate*	Percent of Recent HS Graduates (%)*
Reading	372	60.6	270	63.4
Writing	301	46.1	207	45.7
Math Computation	242	43.6	164	41.5
Elementary Algebra	460	79.6	318	78.5
Data Source: Sussex County Community College *2006 High School Graduates				

II.C.2.d. First-time Freshmen (FTF) Needing Remediation In At Least One Subject Area in Fall 2006

Table II.C.2.d: Sussex County Community College		
	Number Needing Remediation*	Percent Needing Remediation (%)**
First-time Freshmen (FTF)	556	80.5
FTF who are Recent High School Graduates*	386	79.9
Data Source: Sussex County Community College *Students entering SCCC for the first time in Fall 2004. **2006 High School Graduates.		

II.C.3.a. Enrollment Status by Ethnicity (Fall 2006)

Legend of Ethnic Categories

W	= White, Non-Hispanic	AI/AN	= American Indian/ Alaskan Native
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	U	= Unknown
A/PI	=Asian/ Pacific Islander		

Table II.C.3.a: Sussex County Community College								
Undergraduate	W	B	H	A/PI	AI/AN	NRA	U	Total
Full-Time	1,644	32	113	16	11	16	5	1,837
Percent Full-Time	89.5	1.7	6.2	0.9	0.6	0.9	0.3	100.0
Part-Time	1,532	20	111	23	13	16	14	1,729
Percent Part-Time	88.6	1.2	6.4	1.3	0.8	0.9	0.8	100.0
Total	3,176	52	224	39	24	32	19	3,566
Percent of Total	89.1	1.5	6.3	1.1	0.7	0.9	0.5	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.								

II.C.3.b. Enrollment Status by Sex (Fall 2006)

Table II.C.3.b: Sussex County Community College						
Undergraduate	Full-Time	Percent Full-Time	Part-Time	Percent Part-Time	Total	Percent Total
Male	894	48.7	601	34.8	1,495	41.9
Female	943	51.3	1,128	65.2	2,071	58.1
Total	1,837	100.0	1,729	100.0	3,566	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.						

II.C.3.c. Enrollment Status by Age (Fall 2006)

Table II.C.3.c: Sussex County Community College						
Age Category	Full-Time	Percent Part-Time	Part-Time	Percent Part-Time	Total	Percent Total
Less Than 18	13	0.7	289	16.7	302	8.5
18-19	948	51.6	172	9.9	1,120	31.4
20-21	534	29.1	190	11.0	724	20.3
22-24	168	9.1	218	12.6	386	10.8
25-29	62	3.4	187	10.8	249	7.0
30-34	30	1.6	118	6.8	148	4.2
35-39	40	2.2	133	7.7	173	4.9
40-49	30	1.6	274	15.8	304	8.5
50-64	10	0.5	119	6.9	129	3.6
More Than 65	0	0.0	14	0.8	14	0.4
Unknown	2	0.1	15	0.9	17	0.5
Total	1,837	100.0	1,729	100.0	3,566	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.						

II.C.4. Financial Aid from State Funded Programs (2005 – 2006)

Table II.C.4: Sussex County Community College					
Award	Recipients	Awards	Dollars (\$)	\$/Recipient	\$/Award
TAG	342	551	411,117	1,202.10	746.13
Bloustein Scholars	4	6	3,000	750.00	500.00
Urban Scholars	0	0	0	0	0
NJCLASS Loans	--	4	8,850	--	2,212.50
NJ STARS (Fall 2004)	90	--	119,795	1,331.06	--
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis					

II.C.5. First-Time, Full-Time Freshmen Enrollment by State Residence (Fall 2006)

Table II.C.5: Sussex County Community College				
Enrollment Cohort	State Residents	Non-State Residents	Total	Percent State Residents
First-Time, Full-Time Freshman	485	58	543	89.3
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis				

II.D. Degrees Conferred/Characteristics of Graduates

II.D.1.a. *Subbaccalaureate Degrees Conferred by Ethnicity (2005 – 2006)*

Legend of Ethnic Categories

W	= White, Non-Hispanic	AI/AN	= American Indian/ Alaskan Native
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	U	= Unknown
A/PI	=Asian/ Pacific Islander		

Table II.C.1.a: Sussex County Community College								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Number Conferred	275	2	14	0	0	2	5	298
Percent of Conferred	92.3	0.7	4.7	0.0	0.0	0.7	1.7	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.								

II.D.1.b. *Subbaccalaureate Degrees Conferred by Sex (2005 – 2006)*

Table II.C.1.b: Sussex County Community College			
	Male	Female	Total
Number Conferred	114	184	298
Percent Conferred	38.3	61.7	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.			

***II.D.2. Subbaccalaureate Degrees Conferred by General Field Year
(2005 – 2006)***

Table II.D.2: Sussex County Community College	
IPEDS CIP Code Major Category	Number Conferred
Computer Science	1
Education	4
Engineering Technology	1
Family Sciences	4
Legal Professions	15
Liberal Arts/Sciences	142
Multi/Interdisciplinary	15
Security/Protective	32
Public Administration	9
Visual/Performing Arts	20
Health Professions	13
Business/Management	42
Total	298
<small>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.</small>	

***II.D.3. Subbaccalaureate Degrees Conferred by Distance Learning
(2004 – 2005)***

At Sussex County Community College there are currently no subbaccalaureate Distance Learning programs in place.

II.E. Student Outcomes

II.E.1.a. Two and Three-Year Success Rates (Combined Graduation & Transfer Rate) Full-Time First-Time Freshman by Ethnicity (Fall 2003)

Legend of Ethnic Categories

W	= White, Non-Hispanic	A/PI	=Asian/ Pacific Islander
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	O	= American Indian & Unknown

Table II.E.1.a: Sussex County Community College							
	W	B	H	A/PI	NRA	O*	Total
Fall 2003 Cohort	340	5	25	2	0	6	378
Num 2 Year	47	1	0	0	0	0	48
Percent 2 Year	13.8	20.0	0.0	0.0	0.0	0.0	12.7
Num 3 Year	100	1	3	0	0	0	104
Percent 3 Year	29.4	20.0	12.0	0.0	0.0	0.0	27.5
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Other includes American Indian and Unknown race.							

II.E.1.b. Two and Three-Year Success Rates (Combined Graduation & Transfer Rate) Full-Time First-Time Freshman by Income (Fall 2003)

Table II.E.1.b: Sussex County Community College				
	Low Income*	Non-Low Income	Unknown	Total
Fall 2003 Cohort	61	123	194	378
Num 2 Year	3	21	24	48
Percent 2 Year	4.9	17.1	12.4	12.7
Num 3 Year	13	39	52	104
Percent 3 Year	21.3	31.7	26.8	27.5
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Low income is defined as a student with a NJ Eligibility Index between 1 and 2,499				

II.E.1.c. Two and Three-Year Graduation Rates; Full-Time First-Time Freshman by Ethnicity (Fall 2003)

Legend of Ethnic Categories

W	= White, Non-Hispanic	A/PI	=Asian/ Pacific Islander
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	O	= American Indian & Unknown

Table II.E.1.c: Sussex County Community College							
	W	B	H	A/PI	NRA	O*	Total
Fall 2003 Cohort	340	5	25	2	0	6	378
Num 2 Year	28	0	0	0	0	0	28
Percent 2 Year	8.2	0.0	0.0	0.0	0.0	0.0	7.4
Num 3 Year	67	0	1	0	0	0	68
Percent 3 Year	19.7	0.0	4.0	0.0	0.0	0.0	18.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Other includes American Indian and Unknown race.							

II.E.1.d. Two and Three-Year Graduation Rates; Full-Time First-Time Freshman by Income (Fall 2003)

Table II.E.1.d: Sussex County Community College				
	Low Income*	Non-Low Income	Unknown	Total
Fall 2001 Cohort	61	123	194	378
Num 2 Year	2	11	15	28
Percent 2 Year	3.3	8.9	7.7	7.4
Num 3 Year	5	23	40	68
Percent 3 Year	8.2	18.7	20.6	18.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Low income is defined as a student with a NJ Eligibility Index between 1 and 2,499				

II.E.2.a. Three Semester Retention of Full-Time, First-Time Freshman by Ethnicity (Fall 2005 to 2006)

Legend of Ethnic Categories

W	= White, Non-Hispanic	AI/AN	= American Indian/ Alaskan Native
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	U	= Unknown
A/PI	=Asian/ Pacific Islander		

Table II.E.2.a: Sussex County Community College								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Number Retained	346	1	12	5	0	0	0	364
Percent Retained	71.5	12.5	46.2	71.4	0.0	--	0.0	68.9
Number Not Retained	138	7	14	2	2	0	1	164
Percent Not Retained	28.5	87.5	53.8	28.6	100.0	--	100.0	31.1
Total	484	8	26	7	2	0	1	528
Total Percent	100.0	100.0	100.0	100.0	100.0	--	100.0	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.								

II.E.2.b. Three Semester Retention of Full-Time, First-Time Freshman by Income (Fall 2005 to 2006)

	Low Income*	Non-Low Income	Unknown	Total
Number Retained	43	145	176	364
Percent Retained	68.3	70.4	68.0	68.9
Number Not Retained	20	61	83	164
Percent Not Retained	31.7	29.6	32.0	31.1
Total	63	206	259	528
Total Percent	100.0	100.0	100.0	100.0

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.
*Low income is defined as a student with a NJ Eligibility Index between 1 and 2,499

II.E.3.a. Percentage of Entering Students who are Transfers.

This section is only required of senior public institutions, therefore is not applicable to Sussex County Community College.

II.E.3.b. Three-Year Transfer Rates of Fall 2003, Full-Time, First-Time Freshman to New Jersey Senior Public Institutions

	Number	Percent
Transfers Through Spring 2006	38	10.1
Non-Transfers	340	89.9
Total Full-Time, First-Time Freshman Fall 2003	378	100.0

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.

II.E.3.c. Overall Three-Year Transfer Rates of Fall 2003, Full-Time, First-Time Freshman

Table II.E.3.c: Sussex County Community College		
	Number	Percent
Transfers Through Spring 2006	59	15.6
Non-Transfers	319	84.4
Total Full-Time, First-Time Freshman Fall 2003	378	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.		

II.F. Faculty Characteristics

II.F.1. Full-Time Faculty by Ethnicity, Sex, and Tenure Status Simultaneously (Fall 2006)

Legend of Ethnic Categories

W	= White, Non-Hispanic	AI/AN	= American Indian/ Alaskan Native
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	U	= Unknown
A/PI	=Asian/ Pacific Islander		

Tenured		W	B	H	A/PI	AI/AN	NRA	U	Total
Professors	M	2	0	0	0	0	0	0	2
	F	3	0	0	0	0	0	0	3
Associate Professors	M	4	0	0	0	0	0	0	4
	F	4	0	0	0	0	0	0	4
Assistant Professors	M	5	0	0	0	0	0	0	5
	F	13	0	0	0	0	0	0	13
All Others	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Total	M	11	0	0	0	0	0	0	11
	F	20	0	0	0	0	0	0	20
Without Tenure									
Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Associate Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Assistant Professors	M	2	0	0	1	0	0	0	3
	F	4	0	0	0	0	0	0	4
All Others	M	2	0	1	0	0	0	0	3
	F	4	0	0	0	0	0	0	4
Total	M	4	0	1	1	0	0	0	6
	F	8	0	0	0	0	0	0	8
Total									
Professors	M	2	0	0	0	0	0	0	2
	F	3	0	0	0	0	0	0	3
Associate Professors	M	4	0	0	0	0	0	0	4
	F	4	0	0	0	0	0	0	4
Assistant Professors	M	7	0	0	1	0	0	0	8
	F	17	0	0	0	0	0	0	17
All Others	M	2	0	1	0	0	0	0	3
	F	4	0	0	0	0	0	0	4
Total	M	15	0	1	1	0	0	0	17
	F	28	0	0	0	0	0	0	28

Data Source: Sussex County Community College

II.F.2. Percentage of Course Sections Taught by Full-Time Faculty (Fall 2006)

Table II.F.2: Sussex County Community College			
	Full-Time Faculty	Adjunct Faculty	Total Faculty
Number of Sections	215	390	605
Percentage of Sections	35.5	64.4	100.0
Data Source: Sussex County Community College			
**NJVCCC, Concurrent, Open Labs, Satellite, & Independent Study Not Included			

II.F.3. Ratio of Full-Time to Part-Time Faculty (Fall 2006)

Table II.F.3: Sussex County Community College		
Faculty	Number	Percent
Full-Time	45	18.2
Part-Time	202	81.8
Total	247	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.		

II.G. Characteristics of Trustees or Governors

II.G.1. *Characteristics of Trustees by Ethnicity and Sex (Simultaneously)*

Legend of Ethnic Categories

W = White, Non-Hispanic AI/AN = American Indian/ Alaskan Native
 B = Black NRA = Non-Resident Alien
 H = Hispanic U = Unknown
 A/PI =Asian/ Pacific Islander

Table II.G.1: Sussex County Community College								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Female	4	0	0	0	0	0	0	4
Male	8	0	0	0	0	0	0	8
Total	12	0	0	0	0	0	0	12
Data Source: Sussex County Community College								

II.H. A Profile of the Institution

II.H.1. Degree and Certificate Programs

Type of Degree	Program	Options
Associate in Arts (AA)	<ul style="list-style-type: none"> Liberal Arts 	<ul style="list-style-type: none"> Anthropology Option Communication/Broadcasting Option Communication/Journalism Option Dramatic Arts Option Elementary/Secondary Education Option English Option History Option Pre-Law Option Psychology Option
Associate of Fine Arts (AFA)	<ul style="list-style-type: none"> Studio Arts 	<ul style="list-style-type: none"> Design Option Photography Option
Associate in Science (AS)	<ul style="list-style-type: none"> Accounting Business Administration Criminal Justice Environmental Studies Health Science Human Services Science/Mathematics 	<ul style="list-style-type: none"> Biology Option Chemistry Option Computer Science Option Engineering Option Mathematics/Physics Option Pre-Medical/Dental Option Pre-Nutrition/Dietetic Option
Associate in Applied Science (AAS)	<ul style="list-style-type: none"> Automotive Service Technology Business Management Child Developmental Specialist Community Care Computer Information Systems Fire Science Technology Graphic Design Health Information Technology (PCCC) Medical Laboratory Technology (BCC CCM) New Media Communications Nurse Education (PCCC) Paralegal Studies Respiratory Therapy Technical Studies Veterinary Technology 	<ul style="list-style-type: none"> E-Commerce Option Hotel & Restaurant Management Option Information Specialist Option Marketing Option Child Welfare Option Developmental Disability Option Domestic Violence/Sexual Assault Prevention Option Gerontology Option Computer Gaming Option

Professional Certificates

- Automotive Service Technology
- Computer Information Systems
- Computerized Accounting
- Child Development Specialist
- Fire Science Technology
- Interactive Design
- Paralegal
- Web Publishing

II.H.2. Other Programs

Access Programs

- Developmental Studies
- GED/ABE Study
- English as a Second Language (ESL)

Allied Health Career Training Certificates

- Emergency Medical Technician
- Medical Assistant
- Medical Office Assistant
- Medical Transcription
- Surgical Technologist
- Medical Coding and Billing
- Professional Medical Coding

Corporate and Community Education Training Certificates & Career Programs

- Certified Substitute Teacher
 - Certified Webmaster
 - Computer Software (Word, Excel, Access, Adobe, MS.net)
 - Reiki I Certification
 - Reiki II Certification
 - New Pathways to Teaching
 - Child Development Associate
 - Real Estate Pre-Licensing
 - Real Estate Broker Course
 - Fire-Protection Inspector
 - Plumbing Inspector
 - Subcode Official
 - Technical Assistant
 - Modern Office Assistant
 - Personal Fitness Instructor
 - Food Handler's Certificate
-

Dual Admission Program Agreement

- High School Credit Bank Program
- Literacy Program
- Project Success: An Outreach Program for the Learning Disabled
- Short Term Employment Training Courses

Dual Admission Program Agreement

Sussex County Community College has dual admission agreements for various program majors with Centenary College, Fairleigh Dickinson University, Montclair State University, Rutgers University, and College of St. Elizabeth. Students who graduate from Sussex County Community College while following specified program curriculum and maintaining the required grade point average as defined in the agreement will be guaranteed admittance to the respective institution with junior standing.

Articulation Agreements

Sussex County Community College has established formal articulation agreements with Caldwell College, Centenary College, College of St. Elizabeth, East Stroudsburg University, Fairleigh Dickinson University, Georgian Court College, Montclair State University, William Paterson University, St. Peter's College, Ramapo College of N.J., and Rutgers University. The agreements guarantee students who have completed an Associate of Arts or an Associate of Science degree at Sussex County Community College, full junior-year status if they transfer to these institutions.

Partnership Agreements

Sussex County Community College graduates will be automatically accepted with junior status and will be credited with completing the general education requirements at the following institutions: Centenary College, College of St. Elizabeth, and Fairleigh Dickinson University. Guaranteed scholarships are also provided.

Profile of Corporate and Community/Continuing Education

Providing a venue for life-long learning, Sussex County Community College offers a full range of programs of continuing education through its Corporate and Community Education (CCE) division. These programs are dedicated to providing learning opportunities to area residents and local businesses. With a host of multi-faceted programs to enhance work and technology skills, CCE provides educational possibilities in areas such as art and culture, finance, childhood development, health and wellness, and personal enrichment. CCE provides local businesses with computer technology, business operations and customized employee training either on campus, or at the business site.

CCE tailors its offerings for both business and individuals needs based on data derived from a variety of sources. Information is obtained through student and employer input and surveys, through data collected from local government and business groups, and

through personal interaction with the community. Professional Development Courses have been added to target the public school teachers and their administrators. CCE's partnership with the New Jersey Department of Education allows us to be a Professional Development provider. CCE offers programs to people who are seeking entry-level jobs that require specific course work or certification; those who need continuing education in order to stay competitive in their present positions. CCE also, in conjunction with the Sussex County Chamber of Commerce, offers several business oriented seminars.

CCE works closely with the New Jersey Department of Labor, the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Economic Development Partnership to retain and attract businesses as well as to develop the local labor force. CCE contributes to the enhancement of business creation and development by providing quality post-secondary technical and other career education. This is provided on a continuous basis throughout the working career of local employees.

Corporate and customized training is a significant focus for CCE as part of its commitment to be a community resource for the enhancement of the county's economy, businesses and workforce. CCE provides area employers with corporate and customized training programs conducted either at the company's worksite, or at the College's campus. Corporate and customized training initiatives assist area employers to retain employees through the upgrading of their skills to meet the ever-changing technology and business demands. Working with the local business community and the New Jersey Department of Labor, the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Economic Development Partnership, CCE seeks to identify individual businesses and workers who would benefit from this training. CCE's customized training program offers specific training adapted to the individual needs of a business.

Entrepreneurial courses and seminars offered by CCE address issues and problems facing small businesses today. These offerings cover many topics of concern for small businesses, such as e-commerce, financing, marketing, importing & exporting, and tax implications. The Centenary College Small Business Development Center, also hosted by CCE, provides management consulting and training Programs in partnership with the U.S. Small Business Administration and the New Jersey Commerce and Economic Growth Commission.

Thanks to a grant from the USDA/Rural Development, Sussex County Community College was able to create USDA Entrepreneurial Center. Our Mission: To create a resource center to assist entrepreneurs in Sussex County that will be supported by technology, counseling and other assets in order to stimulate economic growth. Our Center is significantly enhancing the level of assistance and education to that of a limited business incubator as follow:

1. Print and electronic media available for reference to the public at the Sussex County Community College Library.
 2. Free consultative services offered by the Skylands Small Business Development Center and SCORE.
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3. Educational programs which include the NJSBDC Entrepreneur Certificate Program, NJ Department of Labor seminars, workshops conducted by Skylands Small Business Development Center, and business seminars co-sponsored by the Sussex County Chamber of Commerce.
4. Set-up for research, marketing and advertising campaigns, accounting, tutorials, and e-learning.
5. Free public resources distributed at the Center.

Businesses will have access to information and training on key areas such as setting up a corporation, taxation issues, business planning, financing, market research, recordkeeping, and human resource management.

The Center has the following equipment and resources:

- Personal Computers, phone lines, printers, copiers, and other equipment and supplies to simulate office space.
- Internet access to public domains for U.S. Census, labor and market data, and other public and web-based economic development data.
- Publications and subscription databases which supplement additional reference materials and trade magazines purchased with grant funds for the Sussex County Community College Library.
- Equipment for mobile and distance learning services.
- Digital camera and auxiliary equipment and tools to support program marketing.
- Furnishings as appropriate for individual research, client counseling services and small training groups.

Small businesses or individuals using the Center's services will be given access to the equipment and resources at the facility under the supervision and direction of Corporate and Community Education at Sussex County Community College. The Center will be open to the public by appointment, Monday to Friday from 9:00 a.m.-9:00 p.m. Visit <http://sussex.edu/cce/usda/> for more information.

Education should be a lifelong process, and adults over the age of 50 are the most rapidly increasing age group in the country. CCE addresses the educational needs of this segment of the population through a variety of courses and seminars. The topics presented include computers, the Internet, money management, fitness and art. Additionally, CCE sponsors a day dedicated to lifelong learning. *Senior Day* provides workshops, motivational speakers, and entertainment that encourages this population to come to SCCC and perhaps take a course.

Personal enrichment courses and seminars offered by CCE are a wonderful opportunity for the community to explore interests and become part of a learning environment that is fun and stimulating. CCE offerings such as Yoga, guitar, photography, video photography, art, fly fishing, and golf can enrich the lives of members of the community and provide stress relief.

To recognize and develop talents in advanced-level learners, the Academy was established in fall of 2004. By offering a variety of higher level courses the Academy's goal is to widen the knowledge and performance of high-achieving students. The courses are offered are: Amusement Park Science, Problem Solving I and Creative Writing for Fiction, Discovering Electromagnetism, Playwriting, Radio Workshop, Science and Technology in American Society, Smoke and Mirrors. More than fifty fifth and sixth graders have registered for the courses in the past two years and are benefiting from the "college experience".

Alternate Route for Teacher Certification: New Pathways to Teaching in New Jersey. In our third year of this program, forty one students will successfully graduate to work towards their teacher certification in June 2006. By partnering with New Jersey City University, we offer students an opportunity to earn fifteen graduate level credits upon completion of this program. The program consists of two stages, one in the summer semester and the second one in the fall through spring semesters. Many of the students in the program have already found full-time teaching positions. We expect tremendous growth in this program as the demand for teachers is very high throughout the State.

Kids On Campus is our summer program for children in 4th – 7th grade. They participate in a variety of fun-filled and informative enrichment activities including Digital Photography 101, Engineering with Legos, Mosaic Masterpieces, Wildlife Explorers, Creative Writers Club, Great Games of Strategy, Introduction to Computer Animation, Legends of NJ, Crazy Kitchen Chemistry, Math Wizards, Pop Art Sculpture, Web Masters, Crafty Kids, Discovering Electromagnetism, Fun With Photoshop, and Storm Chasers.

II.I. Major Research and Public Service Activities

Major Research Activities:

Sussex County Community College does not currently participate in any major research activities.

Public Service Activities:

Assistance to Business: Sussex County Community College is the host to SCORE, Counselors to America's Small Business, a volunteer organization comprised of successful business people dedicated to assisting Sussex County small business owners. SCORE is a source of information about opening a business, as well as providing advice to existing business owners on how to grow or to revitalize their businesses. We also received a \$60,000 grant from the Department of Labor Rural Development for an Entrepreneurial Center which provides assistance to new and existing business owners.

Culture/Cultural Events: The Sussex County Community College strives to be the cultural hub in the county. The calendar includes a variety of provocative, intellectually stimulating events ranging from film to music festivals; from poetry, speakers and storytellers to art displays. Many events include light refreshments and are open to the public. Free or a minimal admission fee is charged. Thursdays on the Green runs for six to eight weeks in the summer and is a vehicle to present quality cultural programming free of charge to the community. It is funded through sponsorships. The Student Government Association also organizes an annual community Haunted Hay Ride at the end of October. In addition, the College houses the Betty June Silconas Poetry Center which provides poetry readings, poetry workshops and open readings for area poets.

Charitable Efforts: Sussex County Community College is an active participant of the Sussex County United Way. The College Community also volunteers each year for the Sussex County United Way "Day of Caring" each October. Every year the Office of Student Activities holds two blood drives that support the NJ Blood Services area. During the holidays we have an annual Thanksgiving Food Drive, a Holiday Food Drive, and Wish Tree that provides gifts and clothing to area children in need. Each of the clubs organizes various community service activities as well. Each month the college reports community service activities to the Board of Trustees. This report reveals the generous nature of the faculty and staff with their time and talents.

Volunteerism: Sussex County Community College continuously promotes volunteerism in its courses. Many students volunteer in the College's "Reading Buddies Program" that provides one-on-one reading instruction for children in grades 1-3. The college is also an active partner with more than 55 human service agencies within Sussex County. Sussex County Community College has placed many students into these agencies as interns while our faculty/staff members continue to volunteer their time and services to these agencies as well.

Other Public Services

1. *Sussex County Chamber of Commerce:* The College is an active participant in the local Chamber of Commerce. It also participates in a number of its subcommittees, including Education, Human Resources, Public Relations and Training. The College also supports the Sussex County Economic Development Partnership.

2. *Educational Coordinating Committee:* Working with two Freeholders, the County Office of the New Jersey Department of Education, and representatives of the local technical school, Sussex County Community College seeks ways of promoting and improving education in the county.

II.J. Major Capital Projects

Project	Funding	Status	Budget
Permanent Maintenance Facility	Operating Revenue	Completed	160,000
New Allied Health & Performing Arts Academic Building	Chapter 12	In Progress	12,000,000
Parking Lot 9 Construction	Chapter 12	In Progress	500,000
Athletic Field Construction	Chapter 12	In Progress	300,000
Horton Hall Renovations	Chapter 12	Pending	2,050,000
Building E – Renovation of East Wing	Chapter 12	Pending	2,000,000
