

II.H. A Profile of the Institution

II.H.1. Degree and Certificate Programs

Type of Degree	Program	Options
Associate in Arts (AA)	<ul style="list-style-type: none"> Liberal Arts 	<ul style="list-style-type: none"> Anthropology Option Communication/Broadcasting Option Communication/Journalism Option Dramatic Arts Option Elementary/Secondary Education Option English Option History Option Pre-Law Option Psychology Option
Associate of Fine Arts (AFA)	<ul style="list-style-type: none"> Studio Arts 	<ul style="list-style-type: none"> Design Option Photography Option
Associate in Science (AS)	<ul style="list-style-type: none"> Accounting Business Administration Criminal Justice Environmental Studies Health Science Human Services Science/Mathematics 	<ul style="list-style-type: none"> Biology Option Chemistry Option Computer Science Option Engineering Option Mathematics/Physics Option Pre-Medical/Dental Option Pre-Nutrition/Dietetic Option
Associate in Applied Science (AAS)	<ul style="list-style-type: none"> Automotive Service Technology Business Management Child Developmental Specialist Community Care Computer Information Systems Fire Science Technology Graphic Design Health Information Technology (PCCC) Medical Laboratory Technology (BCC CCM) New Media Communications Nurse Education (PCCC) Paralegal Studies Respiratory Therapy Technical Studies Veterinary Technology 	<ul style="list-style-type: none"> E-Commerce Option Hotel & Restaurant Management Option Information Specialist Option Marketing Option Child Welfare Option Developmental Disability Option Domestic Violence/Sexual Assault Prevention Option Gerontology Option Computer Gaming Option

Professional Certificates

- Automotive Service Technology
- Computer Information Systems
- Computerized Accounting
- Child Development Specialist
- Fire Science Technology
- Interactive Design
- Paralegal
- Web Publishing

II.H.2. Other Programs

Access Programs

- Developmental Studies
- GED/ABE Study
- English as a Second Language (ESL)

Allied Health Career Training Certificates

- Emergency Medical Technician
- Medical Assistant
- Medical Office Assistant
- Medical Transcription
- Surgical Technologist
- Medical Coding and Billing
- Professional Medical Coding

Corporate and Community Education Training Certificates & Career Programs

- Certified Substitute Teacher
 - Certified Webmaster
 - Computer Software (Word, Excel, Access, Adobe, MS.net)
 - Reiki I Certification
 - Reiki II Certification
 - New Pathways to Teaching
 - Child Development Associate
 - Real Estate Pre-Licensing
 - Real Estate Broker Course
 - Fire-Protection Inspector
 - Plumbing Inspector
 - Subcode Official
 - Technical Assistant
 - Modern Office Assistant
 - Personal Fitness Instructor
 - Food Handler's Certificate
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Dual Admission Program Agreement

- High School Credit Bank Program
- Literacy Program
- Project Success: An Outreach Program for the Learning Disabled
- Short Term Employment Training Courses

Dual Admission Program Agreement

Sussex County Community College has dual admission agreements for various program majors with Centenary College, Fairleigh Dickinson University, Montclair State University, Rutgers University, and College of St. Elizabeth. Students who graduate from Sussex County Community College while following specified program curriculum and maintaining the required grade point average as defined in the agreement will be guaranteed admittance to the respective institution with junior standing.

Articulation Agreements

Sussex County Community College has established formal articulation agreements with Caldwell College, Centenary College, College of St. Elizabeth, East Stroudsburg University, Fairleigh Dickinson University, Georgian Court College, Montclair State University, William Paterson University, St. Peter's College, Ramapo College of N.J., and Rutgers University. The agreements guarantee students who have completed an Associate of Arts or an Associate of Science degree at Sussex County Community College, full junior-year status if they transfer to these institutions.

Partnership Agreements

Sussex County Community College graduates will be automatically accepted with junior status and will be credited with completing the general education requirements at the following institutions: Centenary College, College of St. Elizabeth, and Fairleigh Dickinson University. Guaranteed scholarships are also provided.

Profile of Corporate and Community/Continuing Education

Providing a venue for life-long learning, Sussex County Community College offers a full range of programs of continuing education through its Corporate and Community Education (CCE) division. These programs are dedicated to providing learning opportunities to area residents and local businesses. With a host of multi-faceted programs to enhance work and technology skills, CCE provides educational possibilities in areas such as art and culture, finance, childhood development, health and wellness, and personal enrichment. CCE provides local businesses with computer technology, business operations and customized employee training either on campus, or at the business site.

CCE tailors its offerings for both business and individuals needs based on data derived from a variety of sources. Information is obtained through student and employer input and surveys, through data collected from local government and business groups, and

through personal interaction with the community. Professional Development Courses have been added to target the public school teachers and their administrators. CCE's partnership with the New Jersey Department of Education allows us to be a Professional Development provider. CCE offers programs to people who are seeking entry-level jobs that require specific course work or certification; those who need continuing education in order to stay competitive in their present positions. CCE also, in conjunction with the Sussex County Chamber of Commerce, offers several business oriented seminars.

CCE works closely with the New Jersey Department of Labor, the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Economic Development Partnership to retain and attract businesses as well as to develop the local labor force. CCE contributes to the enhancement of business creation and development by providing quality post-secondary technical and other career education. This is provided on a continuous basis throughout the working career of local employees.

Corporate and customized training is a significant focus for CCE as part of its commitment to be a community resource for the enhancement of the county's economy, businesses and workforce. CCE provides area employers with corporate and customized training programs conducted either at the company's worksite, or at the College's campus. Corporate and customized training initiatives assist area employers to retain employees through the upgrading of their skills to meet the ever-changing technology and business demands. Working with the local business community and the New Jersey Department of Labor, the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Economic Development Partnership, CCE seeks to identify individual businesses and workers who would benefit from this training. CCE's customized training program offers specific training adapted to the individual needs of a business.

Entrepreneurial courses and seminars offered by CCE address issues and problems facing small businesses today. These offerings cover many topics of concern for small businesses, such as e-commerce, financing, marketing, importing & exporting, and tax implications. The Centenary College Small Business Development Center, also hosted by CCE, provides management consulting and training Programs in partnership with the U.S. Small Business Administration and the New Jersey Commerce and Economic Growth Commission.

Thanks to a grant from the USDA/Rural Development, Sussex County Community College was able to create USDA Entrepreneurial Center. Our Mission: To create a resource center to assist entrepreneurs in Sussex County that will be supported by technology, counseling and other assets in order to stimulate economic growth. Our Center is significantly enhancing the level of assistance and education to that of a limited business incubator as follow:

1. Print and electronic media available for reference to the public at the Sussex County Community College Library.
 2. Free consultative services offered by the Skylands Small Business Development Center and SCORE.
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3. Educational programs which include the NJSBDC Entrepreneur Certificate Program, NJ Department of Labor seminars, workshops conducted by Skylands Small Business Development Center, and business seminars co-sponsored by the Sussex County Chamber of Commerce.
4. Set-up for research, marketing and advertising campaigns, accounting, tutorials, and e-learning.
5. Free public resources distributed at the Center.

Businesses will have access to information and training on key areas such as setting up a corporation, taxation issues, business planning, financing, market research, recordkeeping, and human resource management.

The Center has the following equipment and resources:

- Personal Computers, phone lines, printers, copiers, and other equipment and supplies to simulate office space.
- Internet access to public domains for U.S. Census, labor and market data, and other public and web-based economic development data.
- Publications and subscription databases which supplement additional reference materials and trade magazines purchased with grant funds for the Sussex County Community College Library.
- Equipment for mobile and distance learning services.
- Digital camera and auxiliary equipment and tools to support program marketing.
- Furnishings as appropriate for individual research, client counseling services and small training groups.

Small businesses or individuals using the Center's services will be given access to the equipment and resources at the facility under the supervision and direction of Corporate and Community Education at Sussex County Community College. The Center will be open to the public by appointment, Monday to Friday from 9:00 a.m.-9:00 p.m. Visit <http://sussex.edu/cce/usda/> for more information.

Education should be a lifelong process, and adults over the age of 50 are the most rapidly increasing age group in the country. CCE addresses the educational needs of this segment of the population through a variety of courses and seminars. The topics presented include computers, the Internet, money management, fitness and art. Additionally, CCE sponsors a day dedicated to lifelong learning. *Senior Day* provides workshops, motivational speakers, and entertainment that encourages this population to come to SCCC and perhaps take a course.

Personal enrichment courses and seminars offered by CCE are a wonderful opportunity for the community to explore interests and become part of a learning environment that is fun and stimulating. CCE offerings such as Yoga, guitar, photography, video photography, art, fly fishing, and golf can enrich the lives of members of the community and provide stress relief.

To recognize and develop talents in advanced-level learners, the Academy was established in fall of 2004. By offering a variety of higher level courses the Academy's goal is to widen the knowledge and performance of high-achieving students. The courses are offered are: Amusement Park Science, Problem Solving I and Creative Writing for Fiction, Discovering Electromagnetism, Playwriting, Radio Workshop, Science and Technology in American Society, Smoke and Mirrors. More than fifty fifth and sixth graders have registered for the courses in the past two years and are benefiting from the "college experience".

Alternate Route for Teacher Certification: New Pathways to Teaching in New Jersey. In our third year of this program, forty one students will successfully graduate to work towards their teacher certification in June 2006. By partnering with New Jersey City University, we offer students an opportunity to earn fifteen graduate level credits upon completion of this program. The program consists of two stages, one in the summer semester and the second one in the fall through spring semesters. Many of the students in the program have already found full-time teaching positions. We expect tremendous growth in this program as the demand for teachers is very high throughout the State.

Kids On Campus is our summer program for children in 4th – 7th grade. They participate in a variety of fun-filled and informative enrichment activities including Digital Photography 101, Engineering with Legos, Mosaic Masterpieces, Wildlife Explorers, Creative Writers Club, Great Games of Strategy, Introduction to Computer Animation, Legends of NJ, Crazy Kitchen Chemistry, Math Wizards, Pop Art Sculpture, Web Masters, Crafty Kids, Discovering Electromagnetism, Fun With Photoshop, and Storm Chasers.