

# **ANNUAL INSTITUTIONAL PROFILE**

**Academic Year 2007-08**



*Nothing So Near Can Take You So Far...*

**Submitted to  
New Jersey Commission on Higher Education**

**by the  
Office of Institutional Research and Planning  
1 College Boulevard, Paterson, NJ 07505  
September 2008**

## PASSAIC COUNTY COMMUNITY COLLEGE

### Statement of Assurance

All information supplied in the Annual Institutional Profile Report submitted by Passaic County Community College, is accurate and complete to the best of my knowledge. Passaic County Community College reserves the rights to change, add, or delete any information contained in this document.



**10/15/2008**

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Dr. Steven M. Rose, President  
Passaic County Community College

Date

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## **I. Profile of Passaic County Community College**

## **Profile of Passaic County Community College**

Passaic County Community College is a publicly supported two-year college offering associate in arts and associate in science degree programs that lead to transfer to four-year colleges. Offering associate in applied science degrees and certificates in career specializations, the College provides more than forty degree and certificate programs to approximately 7,500 in Fall 2007. Student activities, cultural programming, and intercollegiate athletics provide students with a variety of extracurricular experiences.

The physical confines of the college have expanded over the years, from the original single building in Paterson. PCCC built the Educomplex in 1978, which added classrooms, the Theater, and the Gymnasium. In 1988, PCCC opened Hamilton Hall, the Business and Technology Center, which added more classrooms plus labs for Computer Information Systems and Office System Technology. In 1999, an addition to the main campus opened which included an expanded Library/Learning Resources Center, a Child-Care Development Center, plus state-of-the-art classrooms and lecture halls. In 2000, the College opened the historic Hamilton Club building for use as a Conference and Continuing Education Center. The Wanaque Academic Center opened its doors in 2000 and already serves over 1200 students, with a multimedia center, hi-tech classrooms, and lecture halls. The PCCC Public Safety Academy opened in September 2002 and serves as the home for Fire Training and Emergency Medical Technician programs. In addition to the classrooms, labs and computer rooms this facility also has the latest technology in fire training including a Fire Training Facility and Simulator. In the Fall of 2003, PCCC opened the Paterson Community Technology Center, which provides technological resources to enable Passaic County residents to bridge the digital divide. In order to better serve the growing PCCC community, the College built a parking deck at the Paterson campus that connects directly to the main campus. During the fall 2008 semester, the expansion of our gymnasium complex to include an expanded fitness and recreation center will be completed. In addition, the first phase of a new campus in the City of Passaic which will house the growing Nursing program and offer general education and English as a Second Language courses is opened its door in fall of 2008.

## **Institutional Mission**

The Mission of Passaic County Community College is to provide academic, cultural, and technological resources and experiences to the residents of Passaic County. Through education, we seek to help bring about more satisfying and productive personal lives, stronger community leadership, and a strengthened economic base.

High quality college programs are at the heart of our mission. Additionally, we are committed to addressing community needs through English as a second language instruction, basic skills instruction, career training, cultural programming, and collaboration with other organizations and agencies. Passaic County's rich diversity defines us and shapes our efforts. We know that if our programs are to be accessible and our students are to succeed, we must go beyond the basic requirements of open admission, relevant programs, convenient locations, and affordability. We must strive to address our wide variety of student learning needs through excellence in teaching and the innovative use of technology. We must take every opportunity to offer students both formal and informal experience that foster learning, personal growth, and civic responsibility. We must respect individual differences. We must maintain a supportive, open environment where learning and creativity can flourish.

Passaic County Community College values honesty, integrity, and accountability. Through an ongoing process of planning, assessment, and reflection, we work continually to improve our effectiveness in the community.

## **Institutional Goals:**

Goal 1: Provide a learner-centered environment focused on student success.

*Rationale:* We believe that by engaging student in all aspects of college life we are able to effectively address the issues that might impede their progress and develop additional ways to assist them to move forward. Our outcomes-based assessment process assists us in helping students achieve the learner outcomes of their educational programs

Goal 2: Make higher education accessible to the community we serve.

*Rationale:* Passaic County Community College's mission is "to provide academic, cultural and technological resources and experience to the residents of Passaic County." Many in our community face significant obstacles with their ability to get the education and job training that they need. These obstacles include financial problems, transportation issues, language barriers, lack of educational preparation, and family responsibilities. Being proactive requires that we devise ways to ensure that higher education financially and practically feasible for our community.

Goal 3: Educate students in high quality programs that respond to changing community needs.

*Rationale:* The College recognizes the need to adjust its programs to changing demographics and to the workforce requirements of the modern economy, while maintaining and strengthening academic quality as our student population grows. Technological changes and the globalization of the economy make retraining and lifelong learning imperatives for the workforce. We are committed to providing up-to-date programs that prepare our students for successful employment and future education. We must be responsive to market demand, whether for transfer programs or for workforce training.

Goal 4: Participate actively in the cultural, educational, and economic development of Passaic County.

*Rationale:* We serve a community with significant needs and are committed to being a positive force in the development of Passaic County. Partnering with high schools promotes student academic preparation for college-level work. Outreach to underserved areas and to schools, local businesses, government agencies, and community-based organizations assists us in achieving our primary mission

Goal 5: Provide faculty and staff development opportunities that support the mission of the College.

*Rationale:* High quality, up-to-date programs require highly trained professional. Changing demographics, a focus on accountability, the infusion of educational technology, and the movement towards learner-centered environment all require that faculty and staff continually work to stay abreast of these changes in order to serve students and community well. Even in time of diminishing financial resources, this remains a priority.

Goal 6: Demonstrate college-wide accountability through assessment.

*Rationale:* Systematic assessment is necessary for maintaining and improving institutional effectiveness at every level. The college is accountable to its stakeholders and must provide evidence of effectiveness in fulfilling its mission and goals.

Goal 7: Provide personnel, facilities, and services to support the College's Mission.

*Rationale:* Demand for community college education is expected to increase. Growth brings increasing demands on human resources, facilities and technological capacity. Analysis of assessment data will guide us as we determined our need for personnel, facilities and services.



## **II. Data by Category**

## **Accreditation Status**

### **LICENSE**

Passaic County Community College is licensed by the State of New Jersey.

### **INSTITUTIONAL ACCREDITATION**

Passaic County Community College is accredited by the:

- Middle States Commission on Higher Education  
3624 Market Street, Philadelphia, PA 19104

### **PROFESSIONAL ACCREDITATION**

#### **HEALTH INFORMATION TECHNOLOGY**

- Commission on Accreditation for Health Informatics and Information Management Education (CAHIM)

#### **NURSE EDUCATION**

- National League for Nursing Accrediting Commission
- Department of Law and Public Safety

#### **RADIOGRAPHY**

- Joint Review Committee on Education in Radiologic Technology (JRCERT)
- Radiologic Technology Board of Examiners of New Jersey

#### **HUMAN SERVICES**

- Council for Standards in Human Services Education (CSHSE)

#### **ELECTRONIC ENGINEERING TECHNOLOGY**

- Technology Accreditation Commission of ABET



## Number of Students Served

*During the Academic year 2007-08, Passaic County Community College served almost 10,500 students. In the fall semester of 2007, Passaic County Community College (PCCC) opened its doors to approximately 7,500 students, to pursue a diploma or certificate among over 40 programs offered by the college. PCCC continues to be the fastest growing institution in its sector in New Jersey, and its enrollment has increased by over 62 percent, since fall 2000.*

*Fall 2007 semester, solicited approximately 4,700 applications from students, seeking enrollment at PCCC, of whom 52 percent eventually enrolled at the college. Among those who enrolled, 65 percent joined the institution for the first-time.*

*Among the newly enrolled students, almost 81 percent were regular admits, over 9 percent were transfers and less than 3 percent were EOF students. Almost 46 percent of the first-time students were recent graduates from high school.*

*Additionally, the college also served more than 5,900 people who were enrolled in various courses that are offered through the continuing education area.*

**Table II B.1  
Number of Undergraduates by Attendance Status: Fall 2007**

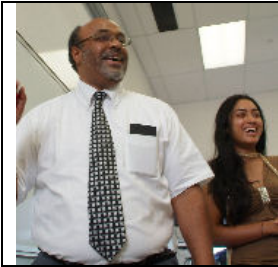
Full-time		Part-time		Total
N	Percent	N	Percent	
2,296	30.6	5,197	69.4	7,493

**Table II B.2**  
**Number of Non-Credit Students Served: Fall 2007**

	<b>Number of Registration</b>	<b>Number</b>
<b>Non-Credit Enrollment</b>	<b>10,960</b>	<b>5,928</b>
<b>Customized Training</b>	<b>1,677</b>	

**Table II B.3**  
**Unduplicated Student Count AY 2007-08**

	<b>Number</b>
<b>Student Headcount</b>	<b>10,446</b>



## Characteristics of Undergraduate Students

### 1. Basic Skills Testing and Remediation by Subject Area

*Incoming students were tested on Accuplacer to identify if they needed remediation in the areas of Reading, Writing or Mathematics. This year more than 1,900 students were tested on Accuplacer and almost 99 percent were identified to have remedial needs.*

*Seventy-five percent of first-time full-time, degree-seeking students required remediation in at least one area, i.e., reading, writing or math. A significantly higher proportion of them required remediation in Math (over 71 percent) compared to those requiring remediation in English, i.e., Reading or Writing (approximately 45 percent).*

- a. Name of the basic skills placement test administered and criteria (if any) for selecting test takers in fall 2007:**

**Table II C.1.a  
Basic Skills Placement Test**

Accuplacer For Basic Skills Placement
---------------------------------------

- b. Total Number of Undergraduate Students Enrolled in Fall 2007**

**Table II C.1.b  
Number of Students Tested and Needing Remediation: Fall 2007**

Total Fall 2007 Undergrad Enrollment	Number of Students Enrolled in one or more remedial courses	Percent of total
7,493	2,035	27.1

**Table II C.1.c**  
**Total Number of First-time, Full-time Undergraduate (FTFT) enrolled in remediation in Fall 2007**

Total number of FTFTFR	Number of students enrolled in one or more remedial courses	Percent of FTFTFR enrolled in on or more remedial courses
608	456	75.0

**Table II C.1.d**  
**First-time Full-time Undergraduate (FTFT) enrolled in Fall 2007**  
**By Subject areas**

Subject Area	Number of FTFTFR Enrolled	Percent of all FTFTFR Enrolled
Reading	269	44.2
Writing	278	45.7
Math	431	70.9

## 2. Demographics: Race/Ethnicity, Sex and Age

*In the fall of 2007, 7,493 students were enrolled in various programs at Passaic County Community College, and among them 22 percent joined the institution for the first-time. Over 80 percent of the new students were regular admits, while over 2 percent transferred from other institutions. Among those enrolled, almost 55 percent started with remedial courses, 27 percent started with ESL courses and 18 percent took college level courses.*

*Among enrolled students, a large proportion comprised of degree-seeking students (over 95 percent), and almost 70 percent were part-time students. Almost 69 percent of the enrolled students were females and among those who provided information regarding their race/ethnicity, almost 46 percent were Hispanics, 20 percent were White, 17 percent were African-Americans and over 5 percent were Asians. The average age of enrolled students was 27 years, while the average age of first-time, freshmen was 23 years.*

*Over 98 percent of the students who attended PCCC in 2007 were from within the state of New Jersey and almost 87 percent represented from the Passaic County of New Jersey.*

**Table II C.2.a**  
**Undergraduate Enrollment by Race/Ethnicity: Fall 2007**

	Full-time		Part-time		Total
	N	Percent	N	Percent	
<b>White</b>	583	25.4	1,035	19.9	1,618
<b>Black</b>	393	17.1	864	16.6	1,257
<b>Hispanic</b>	913	39.8	2,382	45.8	3,295
<b>Asian</b>	126	5.5	257	4.9	383
<b>American Ind.</b>	7	0.3	8	0.2	15
<b>Alien</b>	93	4.1	194	3.7	287
<b>Unknown</b>	181	7.9	457	8.8	638
<b>Total</b>	2,296	100.0	5,197	100.0	7,493

**Table II C.2.b**  
**Undergraduate Enrollment by Sex: Fall 2007**

	Full-time		Part-time		Total
	N	Percent	N	Percent	
<b>Male</b>	1,020	44.4	1,768	34.0	2,788
<b>Female</b>	1,276	55.6	3,429	66.0	4,705
<b>Total</b>	2,296	100.0	5,197	100.0	7,493

**Table II C.2.c**  
**Undergraduate Enrollment by Age: Fall 2007**

	Full-time		Part-time		Total
	N	Percent	N	Percent	
<b>Less than 18</b>	25	1.1	157	3.0	182
<b>18 - 19</b>	872	38.0	629	12.1	1,501
<b>20 - 21</b>	709	30.9	759	14.6	1,468
<b>22 - 24</b>	313	13.6	824	15.9	1,137
<b>25 - 29</b>	171	7.4	809	15.6	980
<b>30 - 34</b>	78	3.4	583	11.2	661
<b>35 - 39</b>	51	2.2	489	9.4	540
<b>40 - 49</b>	50	2.2	669	12.9	719
<b>50 - 64</b>	24	1.0	236	4.5	260
<b>65 and more</b>	0	0.0	24	0.5	24
<b>Unknown</b>	3	0.1	18	0.3	21
<b>Total</b>	2,296	100.0	5,197	100.0	7,493



**3. Number of Students Receiving Financial Assistance under each state-funded aid program, including both need-based and merit based, both grants and loans (TAG, EOF, OSRP, Distinguished Scholars, Urban Scholars, NJSTARS and NJCLASS)**

**Table II C.3  
Type and Amount of Financial Aid: Fall 2007**

	<b>Recipients</b>	<b>Awards</b>	<b>Dollars (\$)</b>	<b>\$/Recipient</b>	<b>\$/Award</b>
<b>TAG</b>	1,658	2,632	1,794,854	1082.54	681.94
<b>EOF</b>	244	385	193,971	794.96	503.82
<b>Urban Scholars</b>	17	30	13,950	820.59	465.00
<b>NJStars</b>	30		46,101	1,536.70	

**4. Percentage of students who are from New Jersey**

**Table II C.4  
Residency of First-time Undergraduates**

<b>State Residents</b>	<b>Non-State Residents</b>	<b>Total Students</b>	<b>State Residents (%)</b>
1,384	42	1,426	97.1



## Degree Conferred/Characteristics of Graduates

*The number of students who graduated from PCCC in 2007-08 more than doubled since 2000-02 (225). During the Academic year 2007-08, 463 degrees were conferred and among those who graduated, more than 31 percent earned an AAS degree, 35 percent earned an AA degree and 26 percent earned an AS degree.*

*Keeping in trend with enrollment, 71 percent of the degrees were earned by females. Almost a third of the degrees were respectively earned by Hispanics (over 31 percent) and Caucasians (32 percent). The five most popular programs were: Nursing, Liberal Arts-Humanities, Human Services, and Business Administration with Accounting and Banking option.*

### 1. Degrees Conferred by Race/Ethnicity and Gender

**Table II D.1**  
**Degrees Conferred by Race/Ethnicity: AY2007-08**

<b>Race/Ethnicity</b>	<b>Number</b>	<b>Percent</b>
<b>White</b>	146	31.5
<b>Black</b>	78	16.8
<b>Hispanic</b>	147	31.7
<b>Asian</b>	18	3.9
<b>American Ind.</b>	0	0.0
<b>Alien</b>	19	4.1
<b>Unknown</b>	55	11.9
<b>Total</b>	463	100.0

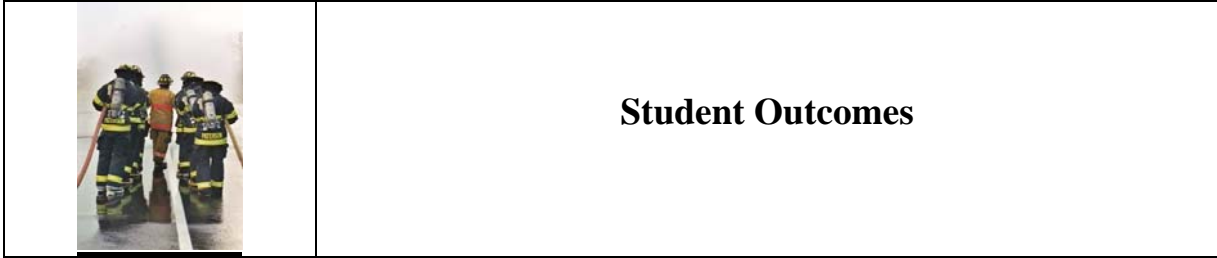
**Table II D.2  
Degrees Conferred by Sex: AY2007-08**

<b>Sex</b>	<b>Associates</b>		<b>Certificates</b>		<b>Total</b>
	<b>N</b>	<b>Percent</b>	<b>N</b>	<b>Percent</b>	
<b>Male</b>	118	27.8	16	41.0	134
<b>Female</b>	306	72.2	23	59.0	329
<b>Total</b>	424	100.0	39	100.0	463

**2. Degrees Conferred by Major Field of Study**

**Table II D.3  
Degrees Conferred by General Field of Study: AY2007-08**

	<b>Associates</b>	<b>Certificate</b>	<b>Total</b>	
			<b>N</b>	<b>Percent</b>
<b>Computer Science</b>	5	0	5	1.1
<b>Engineering Tech.</b>	3	0	3	0.7
<b>Family Sciences</b>	18	0	18	3.9
<b>Liberal Arts/Sciences</b>	159	0	159	34.3
<b>Security/Protective</b>	22	27	49	10.6
<b>Public Administration</b>	26	6	32	6.9
<b>Health Professions</b>	105	5	110	23.8
<b>Business Management</b>	86	1	87	18.8
<b>Total</b>	424	39	463	100.0



*Passaic County Community College stands unique within the state of New Jersey as it enrolls a significantly higher number of part-time students (almost 70 percent) and the students who require remediation or who take courses for ESL. The one year retention rate of first-time full-time students was over 61 percent that exceeds the national rate of about 55 percent.*

*Over 18 percent of the students graduated or transferred to another institution, within the state of New Jersey, in the stipulated time period. Another 6 percent were identified to have transferred to another institution out-of-state. Although over 50 percent of the students who enroll at PCCC indicate to be of Hispanic ethnicity, the graduation rate (including transfer rate) of Caucasian (36 percent) and Asian (19 percent) students exceeded those of minority students, i.e., African-Americans (over 7 percent) and Hispanics (14 percent). No major difference was evidenced in the graduation rates of students from lower socio-income groups and their counterparts.*

### 1. Graduation rates by Race/Ethnicity and Income

**Table II E.1.a**  
**Two- and Three-Year Combined Graduation and Transfer Rate of**  
**First-time, Full-time Enrolled Students by Race/Ethnicity**

Race/Ethnicity	Number	Graduated or Transferred in <u>2 Years</u>		Graduated or Transferred in <u>3 years</u>	
		N	Percent	N	Percent
<b>White</b>	114	7	6.1	41	36.0
<b>Black</b>	122	1	0.8	9	7.4
<b>Hispanic</b>	248	5	2.0	35	14.1
<b>Asian</b>	31	1	3.2	6	19.4
<b>Alien</b>	7	0	0.0	1	14.3
<b>Unknown</b>	54	8	14.8	14	25.9
<b>Total</b>	576	22	3.8	106	18.4

**Table II E.1.b**  
**Two- and Three-Year Combined Graduation and Transfer Rate of**  
**First-time, Full-time Enrolled Students by Economic Status**

	Number	Graduated or Transferred in <u>2 Years</u>		Graduated or Transferred in <u>3 years</u>	
		N	Percent	N	Percent
<b>Low Income</b>	246	7	2.8	31	12.6
<b>Non-Low Income</b>	180	9	5.0	37	20.6
<b>Unknown</b>	150	6	4.0	38	25.3
<b>Total</b>	576	22	3.8	106	18.4

**Table II E.1.c**  
**Two- and Three-Year Graduation Rate of First-time, Full-time**  
**Enrolled Students by Race/Ethnicity**

Race/Ethnicity	Number	Graduated or Transferred in <u>2 Years</u>		Graduated or Transferred in <u>3 years</u>	
		N	Percent	N	Percent
<b>White</b>	114	2	1.8	16	14.0
<b>Black</b>	122	0	0.0	0	0.0
<b>Hispanic</b>	248	0	0.0	9	3.6
<b>Asian</b>	31	0	0.0	2	6.5
<b>Alien</b>	7	0	0.0	1	14.3
<b>Unknown</b>	54	1	1.9	5	9.3
<b>Total</b>	576	3	0.5	33	5.7

**Table II E.1.d**  
**Two- and Three-Year Graduation Rate of First-time, Full-time**  
**Enrolled Students by Economic Status**

	Number	Graduated or Transferred in <u>2 Years</u>		Graduated or Transferred in <u>3 years</u>	
		N	Percent	N	Percent
<b>Low Income</b>	246	2	0.8	9	3.7
<b>Non-Low Income</b>	180	0	0.0	11	6.1
<b>Unknown</b>	150	1	0.7	13	8.7
<b>Total</b>	576	3	0.5	33	5.7

**2. Third Semester Retention Rate**

**Table II E.2.a**  
**Retention Rate of First-time, Full-time Freshmen**  
**by Race/Ethnicity**

	Retained		Not-Retained		Total
	N	Percent	N	Percent	N
<b>White</b>	88	59.9	59	40.1	147
<b>Black</b>	61	52.1	56	47.9	117
<b>Hispanic</b>	123	52.1	113	47.9	236
<b>Asian</b>	28	73.7	10	26.3	38
<b>American Ind.</b>	1	50.0	1	50.0	2
<b>Alien</b>	17	70.8	7	29.2	24
<b>Unknown</b>	38	67.9	18	32.1	56
<b>Total</b>	356	61.4	264	42.6	620

**Table II E.2.b  
Retention Rate of First-time, Full-time Students  
by Economic Status**

Income	Retained		Not-Retained		Total
	N	Percent	N	Percent	
Low Income	134	52.8	120	47.2	254
Non-Low Income	107	61.5	67	38.5	174
Unknown	115	59.9	77	40.1	192
<b>Total</b>	<b>356</b>	<b>57.4</b>	<b>264</b>	<b>42.6</b>	<b>620</b>

**3. Transfer**

**Table II E.3.a  
Three-Year Transfer Rate of Fall 2005 First-time, Full-time Freshmen  
to New Jersey Senior Public Institution**

	Number	Percent
Transfer through Spring 2007	33	5.7
Non-Transfers	543	94.3
<b>Total FTFTF Fall 2004</b>	<b>576</b>	<b>100.0</b>

**Table II E.3.b  
Overall Three-year Transfer Rate Fall 2005 First-time, Full-time  
Freshmen to any New Jersey Institution**

	Number	Percent
Transfer through Spring 2007	73	12.7
Non-Transfers	503	87.3
<b>Total FTFTF Fall 2004</b>	<b>576</b>	<b>100.0</b>



## Faculty Characteristics

*More than 550 instructors imparted education to over 7,500 students who were enrolled in various courses during the fall 2007 semester. Almost 37 percent of the classes were taught by full-time faculty. Among the 99 full-time instructors, 54 percent were tenured, 64 percent were female and 68 percent were Caucasians.*

**Table II F.1  
Full-time Faculty by Race/Ethnicity, Sex, and Tenure Status: Fall 2007**

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
<b>White</b>						
<b>Tenured</b>	14	38.9	23	36.5	37	37.4
<b>Non-Tenured</b>	12	33.3	18	28.6	30	30.3
<b>Black</b>						
<b>Tenured</b>	4	11.1	3	4.8	7	7.1
<b>Non-Tenured</b>	0	0.0	6	9.5	6	6.1
<b>Hispanic</b>						
<b>Tenured</b>	2	5.5	4	6.3	6	6.1
<b>Non-Tenured</b>	1	2.8	3	4.8	4	4.0
<b>Asian</b>						
<b>Tenured</b>	2	5.5	1	1.6	3	3.0
<b>Non-Tenured</b>	1	2.8	5	7.9	6	6.1
<b>Overall</b>						
<b>Tenured</b>	22	61.0	31	49.2	53	53.6
<b>Non-Tenured</b>	14	38.9	32	50.8	46	46.5
<b>Total</b>	36	100.0	63	100.0	99	100.0



**Table II F.2**  
**Percentage of Course Sections Taught by Faculty**

<b>Total number of course sections</b>		1298
<b>Number of Course Sections</b>	<b>N</b>	<b>Percent</b>
<b>Taught by Full-time faculty</b>	478	36.8
<b>Taught by Part-time faculty</b>	757	58.3
<b>Taught by Others*</b>	63	4.9

*\*Others: Includes College Administrators*

**Table II F.3**  
**Ratio to Full-time to Part-time Faculty**

	<b>Number</b>	<b>Percent</b>
<b>Total number of Full-time Faculty</b>	99	17.5
<b>Total number of Part-time Faculty</b>	466	82.5
<b>Total</b>	565	100.0



## Characteristics of the Trustees or Governors

**Table II G.1**  
**Race/Ethnicity and Sex of Board of Trustees at PCCC**

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
White	6	54.5	1	33.3	7	50.0
Black	4	36.4	1	33.3	5	35.7
Hispanic	1	9.1	1	33.3	2	14.3
Asian	0	0.0	0	0.0	0	0.0
American Ind.	0	0.0	0	0.0	0	0.0
Alien	0	0.0	0	0.0	0	0.0
Unknown	0	0.0	0	0.0	0	0.0
<b>Total</b>	<b>11</b>	<b>100.0</b>	<b>3</b>	<b>100.0</b>	<b>14</b>	<b>100.0</b>

**Table II G.2  
Members of the Board of Trustees**

Name	Title	Affiliation
Kenneth Sumter, Chairman	Coordinator	Cisco Networking Academy
Barbara Tanis, Vice Chairman	Teacher	JFK High School
Hector Ayala	Retired	
Yolanda Esquiche	Health Care	Mental Health Facility
William Farkas	Guidance Counselor	Nutley High School
Vacant (Deceased)		
Robert Gilmartin	County Superintendent	Passaic County
Harry B. Gourley	Law Enforcement	Warrant Squad (Paterson)
Calvin McKinney	Religious Leader	Calvary Baptist Church (Garfield)
Harvey Nutter	Businessman	Occupational Industrialization Center
Taya J. Yancey	Teacher	Paterson Public School (Grammar School)
Steven M. Rose	President	CEO
Cornelius Kinchen, Alumni Representative	Student	William Paterson University
David Michelotti, Alumni Representative	Student	Rutgers University
Micheal Cerone, Legal Counsel	Legal Counsel	Clifton, NJ

**Table II G.3**  
**URL of Webpage with information on trustees**

**[www.pccc.edu/about-pccc/administration](http://www.pccc.edu/about-pccc/administration)**

## Profile of the Institution

### 1. Degree and Certificate Programs

**Table II H.1**  
**Active Degree Programs: Fall 2007**

#### **Associates of Arts (A.A.)**

Communication  
Criminal Justice  
Early Childhood Education  
English  
Humanities  
Musical Studies  
Psychology  
Sociology  
Teacher Education  
Theater

#### **Associate in Applied Science (A.A.S.)**

Accounting  
Information Technology  
*Business Technology*  
*Network Administration*  
*User Support Services*  
*Web Technology*  
Criminal Justice  
*Corrections Option*  
Early Childhood Education  
Electronic Engineering Technology  
Energy Utility Technology  
Fire Science  
Health Information Technology  
Nurse Education\*  
*LPN Mobility*  
Office Administration  
Radiography  
Technical Studies

#### **Associate of Science (A.S.)**

Applied Computer Science  
Business Administration  
*Accounting/Finance*  
*Hospitality Management*  
*Information Technology*  
*Management/Marketing*  
*International Business*  
*Professional Sales*  
*Public Administration*  
Health Science  
Human Services  
*Addiction*  
*Gerontology*  
Liberal Arts/Science  
*Biotechnology*  
*Engineering Science*  
*Exercise Science*  
*Pre-Professional Scientific*  
Mathematics

**Credit Certificate (30 Credits or More)**

Corrections  
Criminal Justice  
Fire Science  
Human Service Specialist  
Information Technology  
*Network Administration*  
*User Support Service*  
*Web Technology*  
Legal Administration Assistant  
Medical Coding  
Medical Transcription  
Word Processing Specialist  
General Studies

**Certificate of Achievement**

AutoCAD Drafting  
Child Development Associate  
Computerized Accounting  
Cyber Security & Computer Forensics  
E-Commerce  
Emergency Management  
Fitness Specialist  
Graphic Design & Digital Media  
Microcomputer Software Specialist  
Network Administration  
PC Basic Skills  
Sales Associate

**Special Training Program (Non-credit)**

Medical Assistant Program  
Culinary Arts  
Nurse's Aide  
Patient Care Associate

## 2. Continuing Education Programs

Table II H.2

<b>Non-Credit Courses</b>	
Access	Incident Command Level I-300
Accounting	Intermediate A+ Certification on Line
Accuplacer English Refresher Course	Intermediate Excel
Accuplacer Math Refresher Course	Intermediate Networking
Administrative Assistant Fundamentals	Intro for Flash 8
Advanced A+ Certification on Line	Intro to Asp. Net
Advanced Incident Command Level I-400	Intro to Braille Transcription
Advanced Ms Excel	Intro to C# Programming
Advanced Web Pages Online	Intro to CSS and XHTML
Basic A+ Certification Preparation	Intro to Dreamweaver
Basic Baking	Intro to Excel on Line
Basic Computer Literacy	Intro to Microsoft Excel on Line
Basic Telecommunications	Intro to Networking
Basic Telecommunicator "911" Training CO	Intro to Photoshop 7 on Line
Basic Trauma Life Support	Intro to PHP and MySQL
Becoming a Veterinary Asst.	Intro to Spirituality, Health and Healing
Beginning Writers Workshop	Intro to Teaching ESL/EFL
Business Special Computer Pkg	Intro to Internet
C E Alt Rte to Teaching Phase II	Intro to Windows Vista
C E Alternate Route to Teaching New Path	Intro to Word on Line
Cert. in Prenatal Issues	Introduction to Algebra
Certificate in Gerontology	Introduction to Game Industry
Childhood Diabetes Symposium	Introduction to Human Services
Civics Education/Naturalization Prep	Introduction to MS Visio
Community Policing	Introduction to Outlook 2003
Computer Skills for Workplace on Line	Introduction to PowerPoint (Windows)
Confined Space Awareness EMT	Introduction to QuickBooks
Confined space operation	Java for the Absolute Begin
Counseling and Treatment of Addiction	Key to Effective Communication
Counseling techniques (CADC program) CER	Keyboarding – Key
Court Room Testimony	Kitchen Management
CPR Recertification	Learn to Buy & Sell on ebay
CRP Training	Legal I – Start up specifics
Cpr-Bls Recertification	Legal II – The Basics of Business Owner
Creating Web Pages on Line	Legal Nurse Consulting

## Non-Credit Courses Contd...

Creating Your own Non-profit	Marketing Strategies
Creative Classroom	Mastery of Business Fund
Criminal Justice and Urban Planning	MCI Management
Customer Service Fundamentals	Medical Coding
Division of Fire Safety Fire Inspector	Medical Terminology
Division of Fire Safety Fire Official	Merrill Ream Speed Reading
Dr. Heidi H Jacobs & Curriculum Mapping	Mock Learning Center Food Service
Drugs, Society & Human Behavior	MS Excel Part 3
Effective Selling	N.J.S.P Hazardous materials level II - O
E-Mail	National incident MGMT system (NIMS)
Emergency Response to Terrorism Basic Concepts	Notary Public Education
Emergency response to terrorism: Basic Co	Nuentry: an Analysis of Crime and Punish
Employment Law Fund	Paramedic Assistant EMT CEU Program
EMT Basic	Patient Care Associate
EMT Core 13	Personal Watercraft and Boating Safety
EMT Jeopardy	Photoshop 5.0 Digital Photo II
English as a Second Language (ESL)	Photoshop Elements
Evidence Law	Pre-Hospital trauma life support
Excel I	Prepare for the GED Math Test
Excel II	Principles of Sales Management
Fire Apparatus Pump Course	Project Management Fundamentals
Fire Fighter One	Psychology of Personality
Fire Fighter Two	Report Writing for EMS
Fire Ground Rehab for EMS	Response to Co Incidents for EMS
Food Service Prep. Evening	Retail Job Skills Program
Food Service Preparation	SAT prep 2
Fundamentals of Accounting II	SAT preparation
Fundamentals of Human Resource Mgmt.	SAT preparation I
Gas and Electric Emergencies	Small business record-keeping
Gcc Alternater Route to Teaching New Pat	Small business taxes
GED Test prep	Spanish Conversation I
GED test preparation Class	Substitute teacher certification Training
GED test preparation – Math Only	Surfing the Internet
GED Testing	Teacher Evaluation
Geriatric Education for Emergency Med SE	The Business Plan
Get Paid to Travel	The Three Minute Walk-Through
GMAT Test Preparation	Tourette Syndrome/Associated Disorders
Grad Credit Alternate Route Phase II	Trauma, Traiage and Transport
Grammar for ESL Online	Understanding Financial Statements
Grammar Refresher Online	Understanding Human Resources Function



### **Non-Credit Courses Contd...**

GRE Preparation Course 1	Using Microsoft Windows
Group Dynamics (CADC Program) Certified	Vehicle Extrication
Hack Your way to Security	Veterinary Assistant – III
Haz. Mat on Scene Incident Commander	Weapons of Mass Des – Operations
Hazardous Materials Awareness Level 1	Weapons of Mass Destruction
Hazmat Awareness Refresher	What works in School
Heavy Rescue Technician	Winning Strategy for the Courtroom
Hospitality Job Skills Program	Word 2007
How to Write the Right Resume	Word I
Human Anatomy and Physiology	Word II
Human Resource Management Certificate	Worker's Compensation
Incident Comm. Level I-100, I-200, Ims-700	Workman's Compensation
Incident Command Level I-200	Writing Effective Grant Proposals



## PROFESSIONAL ACCOMPLISHMENTS

1. Tom Dr. Cox, from Business Administration, served as the member on the Board of Directors for the North Jersey Regional Chamber of Commerce Foundation (a non-profit charitable foundation). He also earned his Doctorate from the Seton Hall University in May 2008.
2. Christine Redman-Waldeyer, from English, became a "Certified Fraud Examiner" (CFE) in 2008, a major professional accomplishment. Her major accomplishments include:

- Finalized with an Honorable Mention for the 2008 Ginsberg Awards for poem, The Night We Broke Up
- Book Publications: Muse-Pie Press Publications
  - Poetry, Frame by Frame, December 2007
  - Chapbook, poetry, Ripening, September 2008.
- Literary Journal Publications: Exit 13 #15, Summer 2008 – poems
  - At the Manasquan Inlet
  - View of a Jamaican Plantation
- The Place for Poetry: North Jersey, Spring 2008
  - Poem, Doilies

Her forthcoming literary journal publications include:

- The Seventh Quarry, United Kingdom, January 2009, poems
  - What is the Moon?
  - Goldfish Pond
  - Behind the Barn house
  -
- Paterson Literary Review 37
  - One Hit, Please...
  - Flood
  - Cash
  - Wanting to Land
  - Gardner
- Lips, 2009
  - At the Wake

She also contributed in the College English Notes, NJCEA Journal, selected poems, put out by Seton Hall University.

3. Martin Bookbinder, from Political Science and Economics, served as faculty advisor to Phi Theta Kappa, PCCC's local, Alpha Eta Chi, which was awarded a Pinnacle Chapter from 2005 to 2007,

for increasing our student membership 10 percent per year for each of these academic years. This was the only local chapter in Maryland, Delaware, Pennsylvania and New Jersey to receive such an honor in 2007 in Nashville, Tn. In 2008, it was named a 4-star chapter in Philadelphia.

Over the last few years, he also reviewed 3 economics textbooks, including McConnell and Miller.

In, 2003, he was named to "Who's Who Among America's Teachers."

4. Zirka Voronka, from ESL, has been a member of the Board of Trustees of the Ukrainian Museum in NYC since 2005. She serves as a Secretary of the Executive Board.
5. Richard Marranca, from English
  - gave a talk on American Myth at the annual NJ College English Conference at Seton Hall University, March 2008. He was one of the speakers and the organizer of the panel discussion.
  - published two poems in The Paterson Literary Review #36, 2008-2009 issue
  - published an essay, Vegging out with Kung Fu and Star Trek in Vegetarian Journal, Oct. 2007
  - published an essay Compassionate and Natural in Light of Consciousness Magazine, spring 2007
  - has an essay on Buddhism and Nature in the next issue of Thammasat Review, from Thammasat University, Bangkok, Thailand (fall/winter 2008). The essay was co-written with Sumalee Maharonchai, chair of graduate Buddhist studies.
  - had a National Endowment for the Humanities summer study grant, The Alamo. 2007
  - HarperCollins requested to reprint an article he wrote for Shambhala Sun in July 1997. The article "Huston Smith's Search for Wisdom in a Bewildered World" and we'd like to print it in the back of our 50th anniversary edition of Smith's book THE WORLD'S RELIGIONS.
6. Victoria Bitar, from Nurse Education, serves on expert panel member for American Nurses Credentialing Center (ANCC) for role delineation study (RDS) for Psychiatric Mental Health Nurse Practitioners (PMHNP).

She was appointed on the New Jersey Disaster Response Crisis Counselor (DRCC), a part of New Jersey State mental health program.
7. Eileen M. Maloney, from Radiography, serves on our State licensing board, The Radiologic Technology Board of Examiners of New Jersey and is a Trustee of our national certification Board, The American Registry of Radiologic Technologists.
8. Parsha Hobson, from Radiologic Technology, is the President of the New Jersey Society of Radiologic Technologists and she is a Board member of The American Society of Radiologic Technologists Education and Research Foundation (national professional organization).

9. Edwin Pagan, from Business:

- Attended the annual TACTYC (Teachers of Accounting at Two Year Colleges) Conference on May 15, 16, and 17, 2008 in San Antonio, Texas to give a presentation on how to incorporate Personal Finance in the classroom. The national conference is attended by approximately 200 teachers nationwide (mostly community college teachers).
- Serves as a Trustee of the Hispanic Business Council, Scholarship Foundation of New Jersey, Inc. The HBCSF awards scholarships (up to \$4,000 per year) to qualified Hispanic students in New Jersey on a needs basis. As a trustee he attends periodic meetings, evaluate scholarship applications, interview applicants, vote in the selection process, solicit and receive contributions from individuals and companies and perform services directly related to the annual fund raising dinner gala. The gala serves to introduce and recognize scholarship winners to the various individuals and organizations that contributed funds to the scholarship foundation. In 2008, a PCCC student received a \$1,000 book stipend.
- Thus far, throughout 2008 he has made seven presentations (3 hour seminars) in English and Spanish to the public community-at-large on topics ranging from small business taxes, record keeping, accounting, and personal finance. These presentations were arranged thru the Community Technology Center (through the HUD Grant) and the Continuing Education office. During the Fall 2008 semester, beginning in September, he has another five such presentations scheduled.

10. Anne G. Loving, from Biology:

- Made national headlines with a recent study that discovered significant contamination on lemon wedges served in restaurants. Results of the study were published in the Journal of Environmental Health (December, 2007).
- Anne appeared on the NBC-TV Today Show on February 27. She also demonstrated steps of her experiment in February 18 health news broadcast on Philadelphia's CBS-3 TV.
- Her report has captured attention across the nation including News Radio KDKA 1020 AM (Pittsburgh), KRLD 1080 AM (Dallas), WCNC 1240 AM (North Carolina) and the website HealthInspections.com which features a recent film of Professor Loving - Pride in Our Professors
- Published in December 2007: *Microbial Flora on Restaurant Beverage Lemon Slices*, The Journal of Environmental Health.
- Presented Anthrax and Botulism – Could You Recognize These Diseases? at the New Jersey Society of Radiologic Technologists 39th annual conference in Atlantic City on February 20, 2008. She was awarded the Adeline J. Eichholz Memorial Lecturer Award in honor of my presentation.
- Serves as a mentor in the Underrepresented Members Committee of the Membership Board of the American Society for Microbiology Minority Mentoring Program.

11. Laurie Moody, ESL, was engaged in the following activities:

- National Endowment for the Humanities Summer Institute in Oaxaca, Mexico, July 2007

Related activities include:

Photography Exhibit: Broadway & LRC Galleries, PCCC

Gallery Talk: Diversity in the Hispanic World

Website: [http://web.me.com/lauriemoody/Site/mundo\\_en\\_flor.html](http://web.me.com/lauriemoody/Site/mundo_en_flor.html)

Exhibit of Oaxaca Prints collected by Dr. Kevin McCloskey: Broadway & LRC Galleries, PCCC

- Publication: "Mundo en Flor," Rendezvous, Journal of Arts and Letters, Idaho State University, Fall 2008, Volume 40, No. 2
- Teachers of English to Speakers of Other Languages  
Steering Committee member, Computer Assisted Language Learning Special
- Interest Group  
Leader CALL Mini-workshops International Convention in NYC
- Community  
Secretary, West 8th Street Block Association, NYC  
Volunteer, Jefferson Market Garden, NYC  
Museum Guide, Brooklyn Museum, NYC

12. Maria Mazziotti Gillan, who teaches poetry at the State University of New York at Binghamton and also serves as director of the Poetry Center and cultural affairs department at Passaic County Community College was cited in the "My Herald News" under the title "Hawthorne writer reaches pinnacle."

The 68-year-old Mazziotti Gillan, who grew up poor in Paterson with her Italian immigrant parents and now lives in Hawthorne, is being honored for her literary work. Her brutally frank and heart-wrenching poetry will be one of the subjects of a college poetry course offered at Swansea University in Wales. Her poetry will be taught alongside that of literary icons Walt Whitman and Robert Frost.

13. Michael Walker, from Criminal Justice:

- was appointed as one of a five member delegation representing the United States to attend a Hate Crime Conference sponsored by Office for Democratic Institutions and Human Rights (ODIHR) in Helsinki, Finland, June, 2008.
- presented a lecture entitled "Integrating Technology into Policing" to a New York State Operation Impact Conference, Saratoga Springs, New York, January, 2008.
- published in Journal of Contemporary Criminal Justice, "Using Cross-National Studies to Illuminate the Crime Problem: One Less Data Source Left Standing" published in Journal of Contemporary Criminal Justice, Vol. 24, No. 1, pp 50-68 (2008). Co-authors Marilyn Marks Rubin, Richard Culp, and Peter Mamel, John Jay College of Criminal Justice, New York.
- developed and instructed a course on "Strategic Leadership and Managing Change to Senior Police Managers" in Neum, Bosnia-Herzegovina, November, 2007.

- developed and instructed a course on “Police Leadership” to members of the National Police of Bosnia-Herzegovina in Sarajevo, Bosnia-Herzegovina, July, 2007. He also instructed to members of the Croatian National Police, Zagreb, Croatia, April, 2007.
- was a delegate to the “Istanbul Democracy and Global Security Conference” hosted by the Turkish National Police, Istanbul, Turkey, June, 2007.
- was appointed as a member of the Uniform Crime Report (UCR) Subcommittee of the Federal Bureau of Investigation’s Criminal Justice Information Services (CJIS) Advisory Policy Board. This eight member subcommittee is responsible for reviewing issues concerning the UCR Program including Summary UCR, the National Incident-Based Reporting System (NIBRS), the National Data Exchange (N-DEx), Law Enforcement Officers Killed and Assaulted (LEOKA), and Hate Crimes.

14. Mark Hillringhouse, English, was involved with the following:

Photography:

- Book jacket cover photograph for Thomas E. Kennedy’s *Riding the Dog: A Look Back at America*, by New American Press 2008
- Warner Gallery, Millbrook, New York, photograph sold
- Photograph accepted in juried exhibition at the Paterson Museum for an upcoming show in fall 2008

Poetry:

- Paterson Literary Review 37 2008
- Lips Magazine 2008
- US 1 Worksheets 2008
- Coeditor (with Maria Gillan) *Poetry of Place* 2008

Articles & Essays & short stories:

- *Writers on the Job: Tales of the Non-Writing Life Told by 20 story writers, novelists, poets and essayists.* Edited by Thomas E. Kennedy & Walter Cummins Hopewell Publications, 2008.
- “New Jersey/9-11” featured essay in “Wild River Review” 2008, a photographic essay in pictures and words on how the people of New Jersey express their feelings and emotions through their artwork, individual lawn memorials, civic memorials, plaques and other memorials and in murals on walls on buildings and in schools from Sussex County to Cape May County
- “Paterson II” review of world renowned New Jersey photographer George Tice’s recent book of photographs in *Photo-Eye Magazine*, 2008
- “Carp” a short story, *What’s Your Exit: an Anthology of New Jersey Writers and Poets*

Organizations:

- Geraldine R. Dodge Foundation’s workshop leader for “Clearing the Spring, Tending the Fountain” 2008, teaching local high school teachers how to teach poetry
- Geraldine R. Dodge Foundation’s 2008 Waterloo Poetry Festival staff member, a bi-annual international poetry festival held in Waterloo, New Jersey
- Mark Hillringhouse’s “Fog over Passaic” has been selected for inclusion in the Paterson Museum’s first “Annual Great Falls Exhibition” which will run through to the end of

September. The museum will be hosting an artist's reception on Sunday, September 14th from 1 to 4 pm.

15. Caffie Risher, from English, earned a Master of Divinity degree from New Brunswick Theological Seminary (May, 2008) where she also successfully served as President of the Association of the Black Seminarians for 2007-2008.

She presented with a General Assembly Citation for commendations and praise for demonstrating outstanding dedication to the church and community on behalf of the 35th Legislative District of the State of New Jersey.

She was also appointed Communications Director at CBC; a nonprofit religious organization in Englewood, NJ. She implemented communication strategies and sets communication policies and procedures as well as oversees the communication for over 2,000 members.

16. Thomas Yip, from Computer and Information Science and Engineering:

- Served as the Corresponding Secretary for the statewide organization for the third year.
- *Served on Thomas Edison University – Technology Advisory Board and addressed issues like:*
  - Assessment of Information Technology program.
  - Addition of Computer Networking into the IT Program.
  - Transitioning Military personnel into the program after deployments and / or return to permanent stations.
- *Served as a PSE & G Energy Utility Technology Program coordinator for PCCC.*
  - Communicate with PSE & G training and management of this program.
  - Participate in quarterly meetings.
  - Manage and mentor PCCC students in the program.
- Attended the ABET Workshop on ABET Program Assessment.
- Attended Steven Institute's Engineering Outreach Program seminar at Mercer County College, Dec., 2007.
- *Reviewed the following books for Prentice Hall Information Technology series:*
  - Technology in Action – Editions 3 and 4.
  - Exploring series
  - Go Series
- *Reviewed books for McGraw Hill - Computer Technology series:*
  - Computer Fluency.

17. Margaret Holland, from ESL, presented at the 2008 NJTESOL/NJBE conference entitled "New Horizons for English Language Learners in Classrooms and Communities." She presented a poster session entitled "Grammar Lessons Come Alive Using Artwork in the ESL Classroom."

18. Adnan Asthan, from Computer Information Sciences, was elected as a member of the board of trustees for the Bergen County Islamic Educational Center; a non for profit organization located in Hackensack NJ and soon after was elected by board members to serve as the chairman of the board.





## **CAPITAL PROJECTS UNDERWAY IN FISCAL 2008**

Passaic Academic Center (PAC) – the 10 million dollar project is opened its doors to the underserved area of the community. The 44,000 square foot facility will house nursing program, computer labs, science lab, classrooms, lecture halls, cafeteria, meeting space and administrative space. This construction project is being completed in two phases with the first phase or half the building being ready for the fall 08 semester.

Fire Alarm Upgrade – this 700,000 dollar project will provide the state of the art fire alarm system, emergency notification and exit/emergency light replacement throughout Paterson's main campus building which consists of Founders Hall, Academic Hall, the Addition to Academic Hall, the Gym/Theater complex and the Gym Addition.

Wanaque Academic Center (WAC) Emergency and Standby Generator - This 300,000 dollar project allowed for the installation of an emergency generator for our entire WAC complex that is located in an area of the County that is prone to power outages. The generator will allow for the complex to fully operate in the event the utility company is unable to provide electricity.

Wanaque Academic Center (WAC) Leachate System Repairs –This 80,000 dollar project was needed to make our system compliant with the regulations of the Wanaque Sewer Authority.

Flooring Replacement – This 150,000 dollar project has allowed us to replace the floor coverings in many areas in several of the College buildings. For example, all areas within the Pruden Building, the Child Care Center classrooms, Hamilton Club meeting rooms, the Paterson Room, all of the classrooms in addition to Academic Hall, Hamilton Hall lobbies and stairwell and the first floor of Founders Hall.

Public Safety Academy (PSA) Roof Simulator – This 100,000 dollar project at Public Safety Academy (PSA) in Wayne will allow firefighters to be able to safely and properly train on the various techniques used to open flat and pitched roofs of a building structure.

Founders Hall Stair Tower Signage – This 80,000 dollar project allowed us to repaint the existing three sides of the stair tower and install a new sign on the fourth side that was not previously used. The sign is now a center piece in the downtown area and can be seen from many directions around town as well as from Interstate 80 as it crosses Paterson.