

Sussex County Community College

Annual Institutional Profile Report

September 15, 2008

Preface

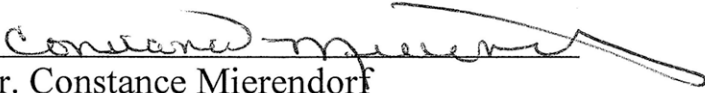
We are pleased to submit the 2008 Annual Institutional Profile for Sussex County Community College.

In keeping with the trends of recent years, the Institution has continued its growth in the 2007-2008 academic year. From 2002 through 2007 Sussex County Community College's fall semester credit hours have increased by 57 percent.

Throughout this sustained period of growth, it has been an active goal of the Institution to keep the focus on the students that we are here to serve.

During 2008, Sussex County Community College celebrated its reaccreditation by the Middle States Commission on Higher Education, affirming its success as an institution of higher education.

In addition to these successes, Sussex County Community College has been undergoing the process of redeveloping its Institutional Mission Statement and Strategic Plan. Though this comprehensive process, the Institution seeks to clarify its role in fulfilling the needs of the community.


Dr. Constance Mierendorf
President

I. Table of Contents

I.	TABLE OF CONTENTS	I
II.	DATA BY CATEGORY	1
II.A.	ACCREDITATION STATUS	1
II.A.1.	INSTITUTIONAL ACCREDITATION	1
II.A.2.	PROFESSIONAL ACCREDITATION	1
II.B.	NUMBER OF STUDENTS SERVED	2
II.B.1.	UNDERGRADUATE ENROLLMENT BY ATTENDANCE STATUS, FALL 2007	2
II.B.2.	NUMBER OF GRADUATE AND FIRST-PROFESSIONAL STUDENTS BY ATTENDANCE STATUS, FALL 2007	2
II.B.3.	NON-CREDIT ENROLLMENT, FY 2006 – 2007	2
II.B.4.	UNDUPLICATED ENROLLMENT, FY 2006 – 2007	3
II.C.	CHARACTERISTICS OF UNDERGRADUATE STUDENTS	4
II.C.1.	MEAN MATH, READING AND WRITING SAT SCORES	4
II.C.2.A.	BASIC SKILLS PLACEMENT TESTS ADMINISTERED AT SUSSEX COUNTY COMMUNITY COLLEGE	4
II.C.2.B.	TOTAL NUMBER OF REMEDIAL STUDENTS ENROLLED IN REMEDIATION IN FALL 2007.....	4
II.C.2.C.	TOTAL NUMBER OF FIRST-TIME, FULL-TIME DEGREE-SEEKING STUDENTS ENROLLED IN REMEDICATION IN FALL 2007	5
II.C.2.D.	FIRST-TIME, FULL-TIME DEGREE-SEEKING STUDENTS ENROLLED IN REMEDIATION IN FALL 2007 BY SUBJECT AREA	5
II.C.3.A.	ENROLLMENT BY STATUS AND ETHNICITY, FALL 2007	6
II.C.3.B.	ENROLLMENT BY STATUS AND SEX, FALL 2007	6
II.C.3.C.	ENROLLMENT BY STATUS AND AGE, FALL 2007	7
II.C.4.	FINANCIAL AID FROM STATE FUNDED PROGRAMS, FY 2006 – 2007.....	7
II.C.5.	FIRST-TIME UNDERGRADUATES ENROLLMENT BY STATE RESIDENCE, FALL 2007	8
II.D.	DEGREES CONFERRED/CHARACTERISTICS OF GRADUATES	9
II.D.1.A.	DEGREES/CERTIFICATES CONFERRED BY ETHNICITY, FY 2006 – 2007	9
II.D.1.B.	DEGREES/CERTIFICATES CONFERRED BY SEX, FY 2006 – 2007.....	10
II.D.2.	SUBBACCALAUREATE DEGREES CONFERRED BY GENERAL FIELD, FY 2006 – 2007	11
II.E.	STUDENT OUTCOMES	12
II.E.1.A.	TWO AND THREE-YEAR SUCCESS RATES (COMBINED GRADUATION & TRANSFER RATE) FULL-TIME, FIRST-TIME, DEGREE-SEEKING FRESHMAN BY ETHNICITY, FALL 2004.....	12
II.E.1.B.	TWO AND THREE-YEAR SUCCESS RATES (COMBINED GRADUATION & TRANSFER RATE) FULL-TIME, FIRST-TIME, DEGREE-SEEKING FRESHMAN BY INCOME, FALL 2004	12
II.E.1.C.	TWO AND THREE-YEAR GRADUATION RATES; FULL-TIME, FIRST-TIME, DEGREE-SEEKING FRESHMAN BY ETHNICITY, FALL 2004	13
II.E.1.D.	TWO AND THREE-YEAR GRADUATION RATES; FULL-TIME, FIRST-TIME, DEGREE-SEEKING FRESHMAN BY INCOME, FALL 2004.....	13
II.E.2.A.	THREE SEMESTER RETENTION OF FULL-TIME, FIRST-TIME FRESHMAN BY ETHNICITY, FALL 2006 TO FALL 2007	14
II.E.2.B.	THREE SEMESTER RETENTION OF FULL-TIME, FIRST-TIME FRESHMAN BY INCOME, FALL 2006 TO 2007	14
II.E.3.A.	PERCENTAGE OF ENTERING STUDENTS WHO ARE TRANSFERS.....	15
II.E.3.B.	THREE-YEAR TRANSFER RATES OF FALL 2004, FULL-TIME, FIRST-TIME FRESHMAN TO NEW JERSEY SENIOR PUBLIC INSTITUTIONS	15
II.E.3.C.	OVERALL THREE-YEAR TRANSFER RATES OF FALL 2004, FULL-TIME, FIRST-TIME FRESHMAN	15

II.F. FACULTY CHARACTERISTICS.....	16
II.F.1. FULL-TIME FACULTY BY ETHNICITY, SEX, AND TENURE STATUS SIMULTANEOUSLY, FALL 2007	16
II.F.2. PERCENTAGE OF COURSE SECTIONS TAUGHT BY FULL-TIME FACULTY, FALL 2007	17
II.F.3. RATIO OF FULL-TIME TO PART-TIME FACULTY, FALL 2007	17
II.G. GOVERNING BOARD CHARACTERISTICS.....	18
II.G.1. CHARACTERISTICS OF BOARD OF TRUSTEES BY RACE/ETHNICITY AND SEX (SIMULTANEOUSLY).....	18
II.G.2. MEMBERS OF THE BOARD OF TRUSTEES.....	19
II.H. A PROFILE OF THE INSTITUTION.....	20
II.H.1. DEGREE AND CERTIFICATE PROGRAMS.....	20
II.H.2. OTHER PROGRAMS	21
II.I. MAJOR RESEARCH AND PUBLIC SERVICE ACTIVITIES	27
II.J. MAJOR CAPITAL PROJECTS	29

II. Data By Category

II.A. Accreditation Status

II.A.1. Institutional Accreditation

Sussex County Community College is licensed by the State of New Jersey. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools. The college was initially awarded accreditation in 1993. The college was visited again by the Middle States accreditation team five years later, in 1998. Following this visit the college was granted accreditation for the standard ten year period. Sussex County Community College was granted reaccreditation by the Middle States Commission on Higher Education in 2008.

II.A.2. Professional Accreditation

The Medical Assistant and the Surgical Technology Programs in the Department of Allied Health at Sussex County Community College are accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). The Medical Office Assistant Program in the Department of Allied Health is accredited by the American Medical Technologists (AMT).

II.B. Number of Students Served

II.B.1. Undergraduate Enrollment by Attendance Status, Fall 2007

Table II.B.1: Sussex County Community College		
Attendance Status	Number Enrolled	Percentage of Enrollment (%)
Full-Time	2,059	55.2
Part-Time	1,673	44.8
Total	3,732	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Fall Enrollment Survey		

II.B.2. Number of Graduate and First-Professional Students by Attendance Status, Fall 2007

At Sussex County Community College there are currently no graduate or First-Professional Students.

II.B.3. Non-Credit Enrollment, FY 2006 – 2007

Table II.B.3: Sussex County Community College		
	Open Enrollment	Customized Training
Total Number of Registrations ¹	4,459	27
Unduplicated Headcount	1,766	
Total Clock Hours (1 Clock Hour = 60 Minutes)	105,868	324
Total FTEs ²	235	1
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training. ¹ Includes all registrations in any course that started on July 1, 2006 through June 30, 2007 ² FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).		

II.B.4. Unduplicated Enrollment, FY 2006 – 2007

Table II.B.4: Sussex County Community College	
Headcount Enrollment	4,820
Credit Hours	65,039
FTE	2,168
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS 12-Month Enrollment Survey	

II.C. Characteristics of Undergraduate Students

II.C.1. Mean Math, Reading and Writing SAT Scores

Sussex County Community College does not require students to take the SAT Exam for admission.

II.C.2.a. Basic Skills Placement Tests Administered At Sussex County Community College

At Sussex County Community College Accuplacer Online is used to determine remediation need. There are four subtests administered through Accuplacer Online: Reading Comprehension, Sentence Skills, Arithmetic, and Elementary Algebra. All students are required to take the basic skills placement test unless: they qualify for exemption based on their SAT scores, transfer credits, an approved basic skills test taken at another college or university, or, they have already earned a college degree. Students taking SCCC courses approved for personal enrichment or meeting a special program standard or exception can also satisfy a waiver condition.

Students who achieve a score of 530 or more in the Mathematics section of the SAT are exempt from the math subtest of the placement test. Students who achieve a score of 540 or more in the Critical Reading section of the SAT are exempt from the reading comprehension subtest. Students matriculated in programs which do not require a college level mathematics course will not be required to meet the algebra proficiency.

II.C.2.b. Total Number of Remedial Students Enrolled in Remediation in Fall 2007

Table II.C.2.b: Sussex County Community College		
Total Fall 2007 Undergraduate Enrollment	Number of Students Enrolled in 1+ Remedial Courses	Percent of Total Enrolled in 1+ Remedial Courses (%)
3,732	907	23.3
<small>Data Source: Sussex County Community College</small>		

II.C.2.c. Total Number of First-time, Full-time Degree-seeking Students Enrolled in Remediation in Fall 2007

Table II.C.2.c: Sussex County Community College		
Total Fall 2007 First-time, Full-time, Degree-seeking	Number of FTFTDS Enrolled in 1+ Remedial Courses	Percent of Total FTFTDS Enrolled in 1+ Remedial Courses (%)
616	325	52.8
Data Source: Sussex County Community College		

II.C.2.d. First-time, Full-time Degree-seeking Students Enrolled in Remediation in Fall 2007 by Subject Area

Table II.C.2.d: Sussex County Community College		
Subject Area	Number of FTFTDS Enrolled In	Percent of Total FTFTDS Enrolled In (%)
Reading	178	28.9
Writing	161	26.1
Math Computation	107	17.4
Elementary Algebra	144	23.4
Data Source: Sussex County Community College		

II.C.3.a. Enrollment by Status and Ethnicity, Fall 2007

Legend of Ethnic Categories

W = White, Non-Hispanic AI/AN = American Indian/ Alaskan Native
 B = Black NRA = Non-Resident Alien
 H = Hispanic U = Unknown
 A/PI =Asian/ Pacific Islander

Table II.C.3.a: Sussex County Community College								
Undergraduate	W	B	H	A/PI	AI/AN	NRA	U	Total
Full-Time	1,835	41	119	21	15	22	6	2,059
Percent Full-Time	89.1	2.0	5.8	1.0	0.7	1.1	0.3	100.
Part-Time	1,471	27	117	27	9	12	10	1,673
Percent Part-Time	87.9	1.6	7.0	1.6	0.5	0.7	0.6	100.
Total	3,306	68	236	48	24	34	16	3,732
Percent of Total	88.6	1.8	6.3	1.3	0.6	0.9	0.4	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Fall Enrollment Survey								

II.C.3.b. Enrollment by Status and Sex, Fall 2007

Table II.C.3.b: Sussex County Community College						
Undergraduate	Full-Time	Percent Full-Time	Part-Time	Percent Part-Time	Total	Percent Total
Male	1,030	50.0	612	36.6	1,642	44.0
Female	1,029	50.0	1,061	63.4	2,090	56.0
Total	2,059	100.0	1,673	100.0	3,732	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Fall Enrollment Survey						

II.C.3.c. Enrollment by Status and Age, Fall 2007

Table II.C.3.c: Sussex County Community College						
Age Category	Full-Time	Percent Part-Time	Part-Time	Percent Part-Time	Total	Percent Total
Less Than 18	15	0.7	241	14.4	256	6.9
18-19	1,073	52.1	180	10.8	1,253	33.6
20-21	621	30.2	177	10.6	798	21.4
22-24	177	8.6	230	13.7	407	10.9
25-29	71	3.4	190	11.4	261	7.0
30-34	26	1.3	112	6.7	138	3.7
35-39	27	1.3	120	7.2	147	3.9
40-49	35	1.7	261	15.6	296	7.9
50-64	9	0.4	122	7.3	131	3.5
More Than 65	0	0.0	20	1.2	20	0.5
Unknown	5	0.2	20	1.2	25	0.7
Total	2,059	100.0	1,673	100.0	3,732	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Fall Enrollment Survey						

II.C.4. Financial Aid from State Funded Programs, FY 2006 – 2007

Table II.C.4: Sussex County Community College					
Award	Recipients	Awards	Dollars (\$)	\$/Recipient	\$/Award
TAG	361	584	472,003	1,307.49	808.22
Bloustein Scholars	8	14	6,510	813.75	465.00
Urban Scholars	0	0	0	--	--
NJCLASS Loans		7	25,838		3,691.14
NJ STARS (Fall 2007)	132		192,620	1,459.24	
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: HESAA System Files					

II.C.5. First-Time Undergraduates Enrollment by State Residence, Fall 2007

Table II.C.5: Sussex County Community College				
Enrollment Cohort	State Residents	Non-State Residents	Total	Percent State Residents
First-Time Undergraduates	665	74	739	90.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Fall Enrollment Survey, Part C				

II.D. Degrees Conferred/Characteristics of Graduates

II.D.1.a. Degrees/Certificates Conferred by Ethnicity, FY 2006 – 2007

Legend of Ethnic Categories

W = White, Non-Hispanic AI/AN = American Indian/ Alaskan Native
 B = Black NRA = Non-Resident Alien
 H = Hispanic U = Unknown
 A/PI =Asian/ Pacific Islander

Table II.C.1.a: Sussex County Community College								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Number of Certificates Conferred	12	0	0	0	0	0	0	12
Percent of Total Certificates Conferred (%)	100.0	0.0	0.0	0.0	0.0	0.0	0.0	100.0
Number of Associates Conferred	330	0	14	1	0	4	4	353
Percent of Total Associates Conferred (%)	93.5	0.0	4.0	0.3	0.0	1.1	1.1	100.0
Total Number Conferred	342	0	14	1	0	4	4	365
Percent of Total Number Conferred (%)	93.7	0.0	3.8	0.3	0.0	1.1	1.1	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Completions Survey								

II.D.1.b. Degrees/Certificates Conferred by Sex, FY 2006 – 2007

Table II.C.1.b: Sussex County Community College			
	Male	Female	Total
Number of Certificates Conferred	2	10	12
Percent of Total Certificates Conferred (%)	16.7	83.3	100.0
Number of Associates Conferred	151	202	353
Percent of Total Associates Conferred (%)	42.8	57.2	100.0
Total Number Conferred	153	212	365
Percent of Total Number Conferred (%)	41.9	58.1	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Completions Survey			

II.D.2. Subbaccalaureate Degrees Conferred by General Field, FY 2006 – 2007

Table II.D.2: Sussex County Community College			
IPEDS CIP Code Major Category	Certificate	Associates	Total
Communication, Journalism	1	0	1
Computer Sciences	1	6	7
Education	1	3	4
Engineering Tech	1	4	5
Family Sciences	1	0	1
Legal Professions	6	10	16
Liberal Arts/Sciences	0	199	199
Multi/Interdisciplinary	0	20	20
Security/Protective	0	31	31
Public Administration	0	5	5
Visual/Perform Arts	1	28	29
Health Professions	0	12	12
Business/Management	0	35	35
Total	12	353	365
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Completions Survey			

II.E. Student Outcomes

II.E.1.a. Two and Three-Year Success Rates (Combined Graduation & Transfer Rate) Full-Time, First-Time, Degree-Seeking Freshman by Ethnicity, Fall 2004

Legend of Ethnic Categories

W = White, Non-Hispanic A/PI = Asian/ Pacific Islander
 B = Black NRA = Non-Resident Alien
 H = Hispanic O = American Indian & Unknown

Table II.E.1.a: Sussex County Community College							
	W	B	H	A/PI	NRA	O*	Total
Fall 2004 Cohort	390	7	34	4	3	4	442
Num 2 Year	55	0	5	0	0	0	60
Percent 2 Year	14.1	0.0	14.7	0.0	0.0	0.0	13.6
Num 3 Year	171	1	14	1	1	1	189
Percent 3 Year	43.8	14.3	41.2	25.0	33.3	25.0	42.8
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Other includes American Indian and Unknown race. Data Source: SURE Cohort File							

II.E.1.b. Two and Three-Year Success Rates (Combined Graduation & Transfer Rate) Full-Time, First-Time, Degree-Seeking Freshman by Income, Fall 2004

Table II.E.1.b: Sussex County Community College				
	Low Income*	Non-Low Income	Unknown	Total
Fall 2004 Cohort	48	165	229	442
Num 2 Year	6	38	16	60
Percent 2 Year	12.5	23.0	7.0	13.6
Num 3 Year	21	89	79	189
Percent 3 Year	43.8	53.9	34.5	42.8
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Low income is defined as a student with a NJ Eligibility Index between 1 and 2,499 Data Source: SURE Cohort File				

II.E.1.c. Two and Three-Year Graduation Rates; Full-Time, First-Time, Degree-Seeking Freshman by Ethnicity, Fall 2004

Legend of Ethnic Categories

W = White, Non-Hispanic A/PI = Asian/ Pacific Islander
 B = Black NRA = Non-Resident Alien
 H = Hispanic O = American Indian & Unknown

Table II.E.1.c: Sussex County Community College							
	W	B	H	A/PI	NRA	O*	Total
Fall 2004 Cohort	390	7	34	4	3	4	442
Num 2 Year	41	0	1	0	0	0	42
Percent 2 Year	10.5	0.0	2.9	0.0	0.0	0.0	9.5
Num 3 Year	103	0	3	0	1	1	108
Percent 3 Year	26.4	0.0	8.8	0.0	33.3	25.0	24.4
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Other includes American Indian and Unknown race. Data Source: SURE Cohort File							

II.E.1.d. Two and Three-Year Graduation Rates; Full-Time, First-Time, Degree-Seeking Freshman by Income, Fall 2004

Table II.E.1.d: Sussex County Community College				
	Low Income*	Non-Low Income	Unknown	Total
Fall 2004 Cohort	48	165	229	442
Num 2 Year	4	27	11	42
Percent 2 Year	8.3	16.4	4.8	9.5
Num 3 Year	11	55	42	108
Percent 3 Year	22.9	33.3	18.3	24.4
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. *Low income is defined as a student with a NJ Eligibility Index between 1 and 2,499 Data Source: SURE Cohort File				

II.E.2.a. Three Semester Retention of Full-Time, First-Time Freshman by Ethnicity, Fall 2006 to Fall 2007

Legend of Ethnic Categories

W = White, Non-Hispanic AI/AN = American Indian/ Alaskan Native
 B = Black NRA = Non-Resident Alien
 H = Hispanic U = Unknown
 A/PI =Asian/ Pacific Islander

Table II.E.2.a: Sussex County Community College								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Number Retained	362	6	20	2	5	0	1	360
Percent Retained	69.5	50.0	41.7	50.0	62.5	0.0	100.0	66.6
Number Not Retained	143	6	28	2	3	1	0	183
Percent Not Retained	30.5	50.0	58.3	50.0	37.5	100.0	0.0	33.7
Total	469	12	48	4	8	1	1	543
Total Percent	100.0	100.0	100.0	100.0	100.0	--	100.0	100.0

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.
 Data Source: SURE Enrollment Files

II.E.2.b. Three Semester Retention of Full-Time, First-Time Freshman by Income, Fall 2006 to 2007

Table II.E.2.b: Sussex County Community College				
	Low Income*	Non-Low Income	Unknown	Total
Number Retained	45	150	165	360
Percent Retained	64.3	72.8	61.8	66.3
Number Not Retained	25	56	102	183
Percent Not Retained	35.7	27.2	38.2	33.7
Total	70	206	267	543
Total Percent	100.0	100.0	100.0	100.0

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis.
 *Low income is defined as a student with a NJ Eligibility Index between 1 and 2,499
 Data Source: SURE Enrollment Files

II.E.3.a. Percentage of Entering Students who are Transfers.

This section is only required of senior public institutions, therefore is not applicable to Sussex County Community College.

II.E.3.b. Three-Year Transfer Rates of Fall 2004, Full-Time, First-Time Freshman to New Jersey Senior Public Institutions

Table II.E.3.b: Sussex County Community College		
	Number	Percent
Transfers Through Spring 2007	60	13.6
Non-Transfers	382	382
Total Full-Time, First-Time Freshman Fall 2004	442	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: SURE Cohort File		

II.E.3.c. Overall Three-Year Transfer Rates of Fall 2004, Full-Time, First-Time Freshman

Table II.E.3.c: Sussex County Community College		
	Number	Percent
Transfers Through Spring 2007	81	18.3
Non-Transfers	361	81.7
Total Full-Time, First-Time Freshman Fall 2004	442	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: SURE Cohort File		

II.F. Faculty Characteristics

II.F.1. Full-Time Faculty by Ethnicity, Sex, and Tenure Status Simultaneously, Fall 2007

Legend of Ethnic Categories

W	= White, Non-Hispanic	AI/AN	= American Indian/ Alaskan Native
B	= Black	NRA	= Non-Resident Alien
H	= Hispanic	U	= Unknown
A/PI	=Asian/ Pacific Islander		

Tenured		W	B	H	A/PI	AI/AN	NRA	U	Total
Professors	M	2	0	0	0	0	0	0	2
	F	4	0	0	0	0	0	0	4
Associate Professors	M	4	0	0	0	0	0	0	4
	F	3	0	0	0	0	0	0	3
Assistant Professors	M	5	0	0	0	0	0	0	5
	F	14	0	0	0	0	0	0	14
All Others	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Total	M	11	0	0	0	0	0	0	11
	F	21	0	0	0	0	0	0	21
Without Tenure									
Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Associate Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Assistant Professors	M	1	0	0	1	0	0	0	2
	F	4	0	0	0	0	0	0	4
All Others	M	3	0	1	0	0	0	0	4
	F	4	0	0	0	0	0	0	4
Total	M	4	0	1	1	0	0	0	6
	F	8	0	0	0	0	0	0	8
Total									
Professors	M	2	0	0	0	0	0	0	2
	F	4	0	0	0	0	0	0	4
Associate Professors	M	4	0	0	0	0	0	0	4
	F	3	0	0	0	0	0	0	3
Assistant Professors	M	6	0	0	1	0	0	0	7
	F	18	0	0	0	0	0	0	18
All Others	M	3	0	1	0	0	0	0	4
	F	4	0	0	0	0	0	0	4
Total	M	15	0	1	1	0	0	0	17
	F	29	0	0	0	0	0	0	29
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Human Resources Survey									

II.F.2. Percentage of Course Sections Taught by Full-Time Faculty, Fall 2007

Table II.F.2: Sussex County Community College				
	Full-Time Faculty	Adjunct Faculty	Taught by Others*	Total Faculty
Number of Sections	254	441	11	706
Percentage of Sections (%)	36.0	62.5	1.6	100.0
Data Source: Sussex County Community College *Others include Full-time Administrators and Teaching Assistants. **Concurrent, Open Labs, & Satellite Not Included				

II.F.3. Ratio of Full-Time to Part-Time Faculty, Fall 2007

Table II.F.3: Sussex County Community College		
Faculty	Number	Percent
Full-Time	46	16.5
Part-Time	233	83.5
Total	279	100.0
Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis. Data Source: IPEDS Human Resources Survey		

II.G. Governing Board Characteristics

II.G.1. Characteristics of Board of Trustees by Race/Ethnicity and Sex (Simultaneously)

Legend of Ethnic Categories

W = White, Non-Hispanic AI/AN = American Indian/ Alaskan Native
 B = Black NRA = Non-Resident Alien
 H = Hispanic U = Unknown
 A/PI =Asian/ Pacific Islander

Table II.G.1: Sussex County Community College								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Male	6	0	0	0	0	0	0	6
Female	4	0	0	0	0	0	0	4
Total	10	0	0	0	0	0	0	10
Data Source: Sussex County Community College								

II.G.2. Members of the Board of Trustees.

Table II.G.2: Sussex County Community College		
Name	Title	Affiliation
Robert A. Vandenberg	Chairperson	Bank Executive Vice President
Kirk S. Perry	Vice Chairperson	Entrepreneur/Real Estate Investor
Jacob J. Smith	Vice Chairperson	Self-Employed Businessman
Linda Fountain	Secretary/Treasurer	Insurance Executive
Ann G. Bain	Trustee	Tennis Pro
Thomas W. Long	Trustee (State Appointee)	Retired Educator
Tammy Case	Trustee	Bank Vice President
Richard Sullivan	Trustee	Architect
Frank C. Dragotta	Interim Trustee	County Superintendent of Schools
Dr. Constance Mierendorf	President Ex-Officio Member	SCCC CEO/President
Data Source: Sussex County Community College		

II.H. A Profile of the Institution

II.H.1. Degree and Certificate Programs

Type of Degree	Program
<u>Associate in Arts (AA)</u>	<ul style="list-style-type: none"> ● Liberal Arts <ul style="list-style-type: none"> ○ Anthropology Option ○ Communication/Broadcasting Option ○ Communication/Journalism Option ○ Dramatic Arts Option ○ Elementary/Secondary Education Option ○ English Option ○ History Option ○ Pre-Law Option ○ Psychology Option ○ Sociology Option
<u>Associate of Fine Arts (AFA)</u>	<ul style="list-style-type: none"> ● Studio Arts <ul style="list-style-type: none"> ○ Design Option ○ Photography Option
<u>Associate in Science (AS)</u>	<ul style="list-style-type: none"> ● Accounting ● Business Administration ● Criminal Justice ● Environmental Studies ● Health Science ● Human Services ● Science/Mathematics <ul style="list-style-type: none"> ○ Biology Option ○ Chemistry Option ○ Computer Science Option ○ Engineering Option ○ Information Systems Option ○ Mathematics/Physics Option ○ Pre-Medical/Dental Option ○ Pre-Nutrition/Dietetic Option
<u>Associate in Applied Science (AAS)</u>	<ul style="list-style-type: none"> ● Automotive Service Technology ● Business Management <ul style="list-style-type: none"> ○ E-Commerce Option ○ Hotel & Restaurant Management Option ○ Information Specialist Option ○ Marketing Option ● Child Developmental Specialist ● Community Care ● Computer Information Systems ● Fire Science Technology ● Graphic Design <ul style="list-style-type: none"> ○ Gaming Option ● Health Information Technology (PCCC) ● New Media Communications ● Nurse Education Program (PCCC) ● Paralegal Studies ● Respiratory Therapy

Professional Certificates

- Automotive Service Technology
- Child Development Specialist
- Computer Information Systems
- Computerized Accounting
- Fire Science Technology
- Interactive Design
- Paralegal
- Web Publishing

II.H.2. Other Programs

Access Programs

- GED/ABE Study Programs
- Academic Support Services
- Disabilities Assistance Program (DAP)
- English as a Second Language (ESL)
- Developmental Studies Courses

Allied Health Career Training Certificates

- Medical Assistant
 - Medical Coding and Billing
 - Professional Medical Coding
 - Medical Office Assistant
 - Medical Transcription
 - Surgical Technology
-

Corporate and Community Education Training Certificates

- Alternate Route Teacher Certification – New Pathways to Teaching in New Jersey
- Building Inspector RCS, ICS, HHS
- Certified Substitute Teacher
- Child Development Associate/Certificate
- Computer Software (Microsoft Word, Excel, Access, PowerPoint, FrontPage)
- Construction Official
- Emergency Management & Homeland Security
- Emergency Medical Technician
- Firefighter 1, 2, 3
- Fire Protection Inspector HHS
- Food Safety for Food Handlers HHS
- Introduction to AutoCAD 2D
- Legal Secretary
- Modern Office Administration
- Personal Training
- Plumbing Inspector ICS, HHS
- Professional Development Program for Teachers
- Project Management – Online
- Real Estate Broker
- Real Estate Pre-licensing
- Reki I, II, III Certification
- ServSafe® 1 Day Training
- Small Business Management
- Subcode Official
- Web Design

Academic Initiatives

- Early College Advantage Program (*Formerly the High School Credit Bank Program*)
 - Articulation Agreements for various majors with:
 - Caldwell College
 - Centenary College
 - East Stroudsburg University
 - Felician College
 - Montclair State University
 - New Jersey Institute of Technology
 - Richard Stockton State College
 - William Paterson University of New Jersey
 - The College for Working Adults
 - Dual Admission Agreement with Fairleigh Dickenson University
 - Partnership Agreements with:
 - The College of St. Elizabeth
 - Fairleigh Dickinson University
 - Seton Hall University
 - The University Center Partnership with Felician College
-

Profile of Corporate and Community/Continuing Education

Providing a venue for life-long learning, Sussex County Community College offers a full range of programs through its Corporate and Community Education (CCE) division. These programs are dedicated to providing learning opportunities to area residents and local businesses. With a host of multi-faceted programs to enhance work and technology skills, CCE provides educational possibilities in areas such as art and culture, finance, childhood development, health and wellness,, computer technology, personal enrichment and professional development. CCE provides local businesses with computer technology, business operations and customized employee training either on campus, or at the business site.

CCE tailors its offerings for both business and individual needs based on data derived from a variety of sources. Information is obtained through student and employer input and surveys, through data collected from local government and business groups, and through personal interaction with the community. Professional Development Courses have been added to target the public school teachers and their administrators. CCE's partnership with the New Jersey Department of Education allows us to be a Professional Development provider. CCE offers programs to people who are seeking entry-level jobs that require specific course work or certification; those who need continuing education in order to stay competitive in their present positions. CCE also, in conjunction with the Sussex County Chamber of Commerce, offers several business oriented seminars.

CCE works closely with the New Jersey Department of Labor, the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Economic Development Partnership to retain and attract businesses as well as to develop the local labor force. CCE contributes to the enhancement of business creation and development by providing quality post-secondary technical and other career education. This is provided on a continuous basis throughout the working career of local employees.

Corporate and customized training is a significant focus for CCE as part of its commitment to be a community resource for the enhancement of the county's economy, businesses and workforce. CCE provides area employers with corporate and customized training programs conducted either at the company's worksite, or at the College's campus. Corporate and customized training initiatives assist area employers to retain employees through the upgrading of their skills to meet the ever-changing technology and business demands. Working with the local business community and the New Jersey Department of Labor, the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Economic Development Partnership, CCE seeks to identify individual businesses and workers who would benefit from this training. CCE's customized training program offers specific training adapted to the individual needs of a business.

Entrepreneurial courses and seminars offered by CCE address issues and problems facing small businesses today. These offerings cover many topics of concern for small businesses, such as e-commerce, financing, marketing, importing & exporting, and tax implications. The Centenary College Small Business Development Center, also hosted by CCE, provides management consulting and training Programs in partnership with the

U.S. Small Business Administration and the New Jersey Commerce and Economic Growth Commission.

Thanks to a grant from the USDA/Rural Development, Sussex County Community College was able to create USDA Entrepreneurial Center. Our Mission: To create a resource center to assist entrepreneurs in Sussex County that will be supported by technology, counseling and other assets in order to stimulate economic growth. Our Center is significantly enhancing the level of assistance and education to that of a limited business incubator as follows:

1. Print and electronic media available for reference to the public at the Sussex County Community College Library.
2. Free consultative services offered by the Centenary College Small Business Development Center and SCORE.
3. Educational programs which include the NJSBDC Entrepreneur Certificate Program, NJ Department of Labor seminars, workshops conducted by Centenary College Small Business Development Center, and business seminars co-sponsored by the Sussex County Chamber of Commerce.
4. Set-up for research, marketing and advertising campaigns, accounting, tutorials, and e-learning.
5. Free public resources distributed at the Center.

Businesses will have access to information and training on key areas such as setting up a corporation, taxation issues, business planning, financing, market research, recordkeeping, and human resource management.

The Center has the following equipment and resources:

- Personal Computers, phone lines, printers, copiers, and other equipment and supplies to simulate office space.
- Internet access to public domains for U.S. Census, labor and market data, and other public and web-based economic development data.
- Publications and subscription databases which supplement additional reference materials and trade magazines purchased with grant funds for the Sussex County Community College Library.
- Furnishings as appropriate for individual research, client counseling services and small training groups.

Small businesses or individuals using the Center's services will be given access to the equipment and resources at the facility under the supervision and direction of Corporate and Community Education at Sussex County Community College. The Center will be open to the public by appointment, Monday to Friday from 9:00 a.m.-9:00 p.m. Visit <http://sussex.edu/cce/usda/> for more information.

Education should be a lifelong process, and adults over the age of 50 are the most rapidly increasing age group in the country. CCE addresses the educational needs of this segment of the population through a variety of courses and seminars. The topics presented include

computers, the Internet, money management, fitness and art. Additionally, CCE sponsors a day dedicated to lifelong learning. *Senior Day* provides workshops, motivational speakers, and entertainment that encourage this population to come to SCCC and perhaps take a course.

Personal enrichment courses and seminars offered by CCE are a wonderful opportunity for the community to explore interests and become part of a learning environment that is fun and stimulating. CCE offerings such as yoga, guitar, photography, video photography, art, fly fishing, and dance can enrich the lives of members of the community and provide stress relief.

Alternate Route for Teacher Certification: New Pathways to Teaching in New Jersey. In our third year of this program, forty one students will successfully graduate to work towards their teacher certification in June 2006. By partnering with New Jersey City University, we offer students an opportunity to earn fifteen graduate level credits upon completion of this program. The program consists of two stages, one in the summer semester and the second one in the fall through spring semesters. Many of the students in the program have already found full-time teaching positions. We expect tremendous growth in this program as the demand for teachers is very high throughout the State.

In December 2008, SCCC/CCE entered into an agreement with Seton Hall University to offer their MA/EdS program in Educational Leadership for certified teachers in this area, leading to Principal and Supervisor certification. This two year cohort program is based on a hybrid learning model and requires only two weekends per semester at the SCCC campus with the rest of the classes online. Tuition is nearly 25% less than the SHU main campus for the same program. The first cohort will be beginning on September 18, 2008 with teachers from many school districts in Sussex County. CCE plans to expand marketing this program to neighboring counties.

The Educational Technology Training Center provides educational technology professional development for Sussex County teachers. CCE is partnered with the New Jersey Department of Education to serve as the Lead Educational Administrator (LEA) for Sussex County. ETTC was established in each of the state's 21 counties to prepare New Jersey teachers for the 21st century classroom. Its primary mission is to provide educators and staff with training programs and activities which will ultimately allow every student in the State equal access to technology, distance learning, and preparation for achieving New Jersey's Core Curriculum Content Standards. These unique and practical training programs are designed to meet the changing roles of K-12 teachers. Each course is designed so that the experience level and specific needs of each participant are accommodated.

The Public Safety Training Academy (PSTA) offers relevant, quality training and educational programs and opportunities to firefighters (Firefighter 1, Firefighter 2, and Fire fighter 3 courses), law enforcement officials, emergency medical personnel, government employees and the general public in all aspects of public safety. Most of the training is free of charge to department personnel.

CCE contributes to the enhancement of business creation and development by providing quality post-secondary technical and other career education that is accessible on a continuous basis, throughout the working career of local employees. CCE provides local businesses with training in computer technology, business operations, finance, supervision, team building, ESL and other customized employee training. These trainings can occur either on campus, or at the business sites. Corporate and customized training initiatives assist area employers to retain employees through upgrading their skills to meet the ever-changing technology and business demands. Working with the local business community and the New Jersey Department of Labor, Morris / Sussex / Warren Workforce Investment Board, Sussex County Chamber of Commerce & Economic Development Partnership, and the Centenary College SBDC, CCE seeks to identify individual businesses and workers who would benefit from this training. CCE's customized training program offers specific training adapted to the individual needs of a business.

At SCCC/CCE offices, Centenary College SBDC counselors provide small business entrepreneurs with:

- * Free one-on-one management consulting
- * Affordable training and seminars
- * Access to publications, reference materials, and small business resources

Appointments are available for anyone to meet with SBDC counselors every week at one of our rooms in the main campus.

II.I. Major Research and Public Service Activities

Major Research Activities:

Sussex County Community College does not currently participate in any major research activities.

Public Service Activities:

Public service activities take a variety of forms at Sussex County Community College. In addition to a variety of programs, and events, at the institution that are intended to serve the needs of the surrounding community, many of the faculty and staff are actively involved in volunteerism through events at Sussex County Community College and independently in the community.

Assistance to Business: Sussex County Community College is the host to many initiatives designed to provide resources and enhance the county's economy. One of these programs is SCORE, Counselors to America's Small Business, which is a volunteer organization comprised of successful business people dedicated to assisting Sussex County small business owners. This program serves as a source of information about opening a business, as well as providing advice to existing business owners on how to grow or to revitalize their businesses. In 2005 Sussex County Community College received a grant from the Department of Labor Rural Development for an Entrepreneurial Center which has provided assistance to new and existing business owners for the last three years.

Cultural Initiatives/Events: The Sussex County Community College strives to be the cultural hub in the county. The calendar of activities and events include a variety of provocative, intellectually stimulating events ranging from film to music festivals; and from poetry, speakers and storytellers to art displays. While many events serve to expand the horizons of our students, they are also open to the public. These offerings are certainly expanding with the recent opening of Sussex County Community College's new Performing Arts Center. For the last seven years, Thursdays on the Green has entertained the community each summer with a variety of cultural programs free of charge. Each year the Student Government Association organizes an annual community Haunted Hay Ride at the end of October. In addition, Sussex County Community College is the home for the Betty June Silconas Poetry Center which provides poetry readings, poetry workshops and open readings for area poets. It is also the home for the Teen Arts Festival, which gives local students a platform to display their immense creative talent in a variety of arenas.

Charitable Efforts: Sussex County Community College is an active participant of the Sussex County United Way. Much of the College community volunteers for the Sussex County United Way "Day of Caring" each October. For the first time in 2008 Sussex County Community College hosted the American Cancer Society's Relay For Life. At this event, more than 400 participants came together to raise over \$87,000. This shattered the Relay For Life's goal of \$40,000. Each year Sussex County Community College holds two blood drives that support the NJ Blood Services area. During the holidays we

have an annual Thanksgiving Food Drive, a Holiday Food Drive, and Wish Tree that provides gifts and clothing to area children/seniors in need. Each of the clubs organizes various community service activities as well. Each month the college reports community service activities to the Board of Trustees. This report clearly demonstrates the generous nature of the faculty and staff with their time and talents.

Volunteerism in the Classroom: Sussex County Community College continuously promotes volunteerism integrated in its courses. Many students volunteer in the College's "Reading Buddies Program" that provides one-on-one reading instruction for children in grades 1-3. The Sussex County Community College is also an active partner with many human service agencies within Sussex County. The college has placed many students into these agencies as interns while our faculty/staff members continue to volunteer their time and services to these agencies as well.

II.J. Major Capital Projects

Project	Funding	Status	Budget
New Allied Health & Performing Arts Academic Building	Chapter 12	Completed	12,700,000
Emergency Communication System	Chapter 12	In Progress	250,000
Parking Lot 9 Construction	Chapter 12	In Progress	611,000
Athletic Field Construction	Chapter 12	In Progress	200,000
Parking Lot 1A Construction	Chapter 12	Pending	550,000
Building E – Window Replacement	Chapter 12	Pending	380,000
